

Budget & Financial Plan

MAY 1, 2011 - APRIL 30, 2012

VILLAGE OF ADDISON, ILLINOIS

**2011-2012 ANNUAL BUDGET
MAY 1, 2011 - APRIL 30, 2012**

Prepared By:

**Roseanne M. Benson, Finance Director/Treasurer
Rita L. Kruse, Assistant to the Finance Director**

TABLE OF CONTENTS

I.	INTRODUCTION	
	Village Officials.....	1
	GFOA Budget Award.....	2
	Purpose.....	3
	Community Profile.....	4-5
	Village Mission Statement	6
	Strategic Plan.....	7-12
	Budget Message.....	13-21
	Budget Calendar.....	22-23
	Organization Structure.....	24
	Employee Census, Summaries, Graphs.....	25-30
II.	FINANCIAL SUMMARIES	
	Explanation of Funds.....	31-34
	Financial & Management Policies.....	35-38
	All Funds Revenues and Expenditures Graph.....	39
	All Funds Graphs -Where the Money Comes From and Goes.....	40-41
	Fund Balance Summary.....	42
	All Funds 3 Year Budget Summary.....	43
	Major Revenue and Funding Sources.....	44-47
	Major Expenditures	48-49
	General Fund Graphs - Where the Money Comes From and Goes.....	50-51
	General Fund Revenues-Graph.....	52
	Sales Tax History-Graph.....	53
	Equalized Assessed Valuation – Breakdown by Type of Property.....	54
	Property Taxes - Where Do They Go Graph.....	55
	Enterprise Fund Graphs - Where the Money Comes From and Goes.....	56-57
	Revenue & Expenditure Summary: Excluding Interfund Transfers.....	58-60
III.	CIP/DEBT SERVICE	
	Capital Improvements Program Summary.....	61
	Capital Improvements Program Five Year Spending Summary	62
	Capital Improvements Program Impact on Operating Budget.....	63
	Capital Improvements Program Maps.....	64
	Debt Summary.....	65-68
IV.	GENERAL FUND	
	General Fund Narrative.....	69
	General Fund Revenues.....	70-71
	General Fund Revenue Notes.....	72-82
	Expenditure/Fund Balance Summary.....	83
	General Fund Per Capita Cost.....	84
	DEPARTMENT EXPENDITURES	
	Administration.....	85-92
	Boards & Commissions.....	93-100
	Finance.....	101-108
	Community Relations.....	109-116
	Building & Grounds.....	117-124
	Police.....	125-134
	Henry Hyde Resource Center.....	135-140
	Consolidated Dispatch Center.....	141-150
	Community Development.....	151-160
	Electrical & Forestry.....	161-168
	Street.....	169-176
	General Ledger.....	177-182

TABLE OF CONTENTS

V.	ENTERPRISE FUND	
	Water & Sewer Fund Narrative.....	183
	Water & Sewer Fund Revenues.....	184
	Water & Sewer Fund Revenue Notes.....	185-187
	Water & Sewer Fund Expenses/Working Cash Summary.....	188
	DEPARTMENT EXPENSES	
	Water.....	189-196
	Sewer.....	197-206
	Water Pollution Control.....	207-214
VI.	INTERNAL SERVICE FUNDS	
	Fleet Services.....	215-222
	Information Systems.....	223-230
	Equipment Replacement	231-234
VII.	DEBT SERVICE FUND.....	235-240
VIII.	CAPITAL FUNDS	
	Capital Funds Narrative.....	241-242
	Capital Projects Fund.....	243-244
	Redevelopment Fund.....	245-246
	Library Building Fund.....	247-248
	Public Building Fund.....	249-252
	TIF #1-4	
	TIF #1 Fund.....	253-256
	TIF #2 Fund.....	257-260
	TIF #3 Fund.....	261-264
	TIF #4 Fund.....	265-268
IX.	POLICE PENSION.....	269-272
X.	SPECIAL REVENUE FUNDS	
	Motor Fuel Tax.....	273-276
	Community Days.....	277-280
XI.	APPENDIX	
	Department Directory.....	281
	Glossary of Terms.....	282-286

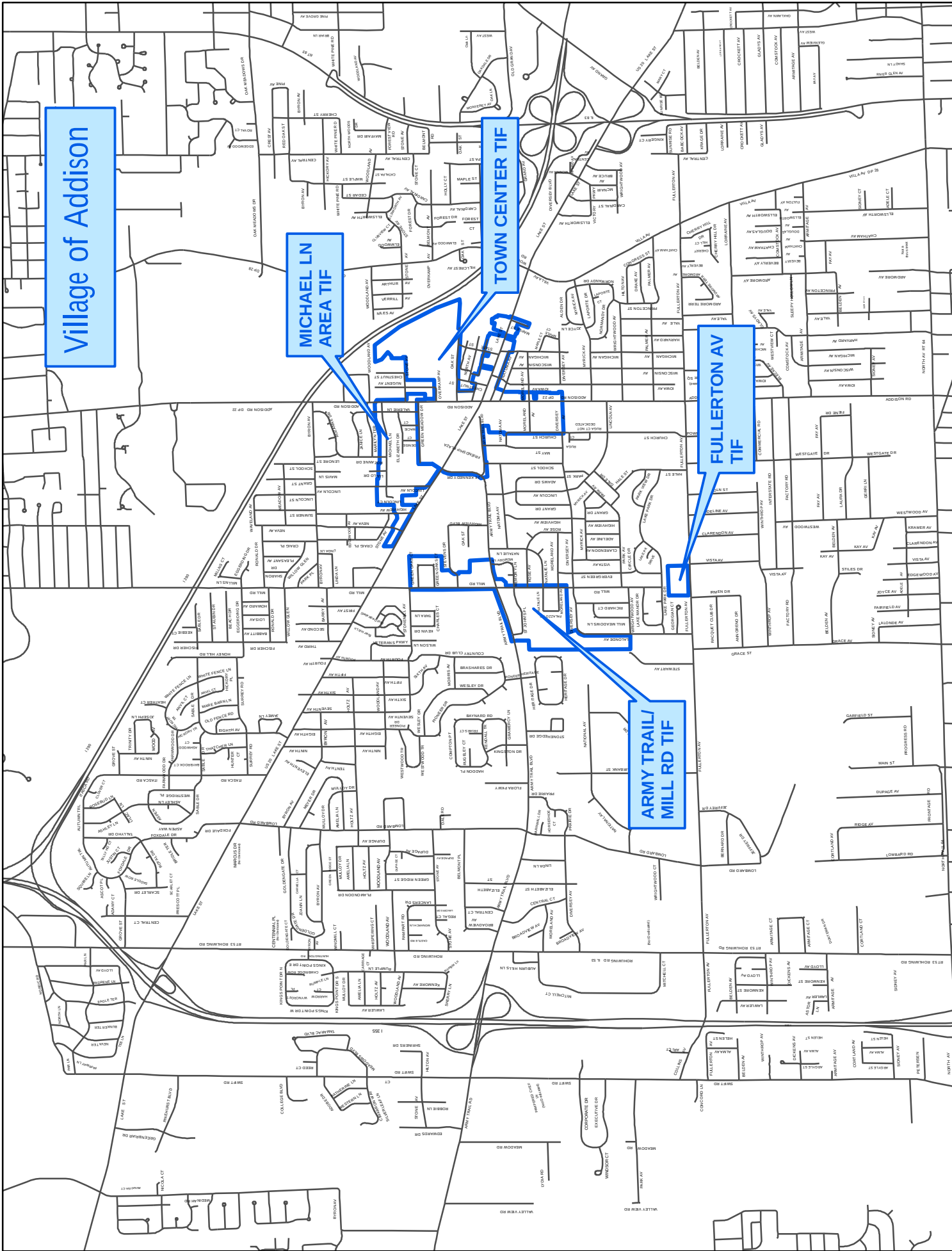
Village of Addison

MICHAEL LN
AREA TIF

TOWN CENTER TIF

FULLERTON AV
TIF

ARMY TRAIL/
MILL RD TIF



VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Trustee Richard Veenstra, Mayor Lorenz Hartwig and Village Clerk Lucille Zuccherro

Back row left to right: Trustee Joseph McDermott, Trustee Harold Theodore, Trustee Sylvia Layne, Trustee Thomas Hundley, Trustee William Lynch

VILLAGE ATTORNEY

Tressler LLP

ADMINISTRATIVE

Joseph E. Block, Jr.
John Berley
Roseanne M. Benson
Gregory Brunst
Timothy Hayden
Donald Weiss

Village Manager
Asst. Vlg Mgr/Dir. of Comm. Dev.
Finance Director/Treasurer
Director of Public Works
Chief of Police
Director of Community Relations



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Addison
Illinois**

For the Fiscal Year Beginning

May 1, 2010

President

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884

Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six trustees and a mayor. The board is elected as provided by law and serves four year overlapping terms.

The Mayor with approval of the Village Board appoints the Village Manager, Treasurer, and Police Chief.

The Village employs 202 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Systems.

In addition, the Village has the following advisory commissions that advise the board on various issues and proposals under review. The Mayor with the consent of the Board of Trustees appoints members to the commissions.

Advisory Liquor	Planning
Audit	Police
Blood Bank	Police Pension Board
Citizens Advisory	Senior Citizens
Commercial & Industrial	Special Events
Cultural Arts Development	Tenant & Landlord
Historical	Zoning Board of Appeals

The Village also operates 1 public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 7, 2009

Number of Registered Voters	15,339
Number of Votes Cast in Last Municipal Election	3,758

Village Bond Rating

Fitch IBCA	AAA
Standard & Poor's	AA+

Fire ISO Rating: 3

Various taxes:

Sales Tax	8.0%
Telecommunications Tax	6%
Utility Tax	None at this time

DEMOGRAPHICS (2000 Census, 2010 unavailable)

The Village is comprised of 9.02 square miles.

The Village is located in DuPage County, approximately 25 miles west of Chicago loop business district. The Village is home to the fourth largest Industrial Park in the State of Illinois. Adjacent to the Village to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is primarily unincorporated land. O'Hare International Airport is approximately 15 miles northeast of the Village, a 20-minute drive by expressway.

Weather Conditions

Average Winter	25° F	-3.88° C
Average Summer	75° F	23.88° C
Average Annual Rainfall	32 In.	81.28 cm
Average Annual Snowfall	34 In.	86.36 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946

Ethnic Makeup (a)

White	21,540	59.98%
Spanish Origin	10,198	28.40%
American Indian	44	.12%
Asian/Pacific Islander	2,841	7.91%
Black	874	2.43%
Miscellaneous	417	1.16%

Other Household and Resident Data (a)

Total Households	11,725
Median Household Income	\$54,090
Per Capita Income	\$21,201

Median Age	32.2
% of population over 65	8.4%
Level of Education of formal schooling (a)	12.9
Unemployment Percentage (County-2009)	8.4%

Home Value (a)

Median Home Value	\$ 173,200
Median Gross Rent	\$ 688

\$ 0 to \$ 99,999	151
\$ 100,000 to \$ 149,999	1628
\$ 150,000 to \$ 299,999	4612
\$ 300,000 to \$ 499,000	469
\$ 500,000 +	37

COMMUNITY PROFILE

Key Statistics Cont.

DEMOGRAPHICS (2000 Census) continued

<u>Land Use</u> (b)	<u>Acres</u>	<u>%</u>
Residential	1,653	28%
Transp., Comms., Utils.	1,637	28%
Industrial/Bus.Park	1,187	21%
Open	657	11%
Commercial	372	6%
Public/Semi-Public	335	6%
Total	5,841	100%

Property Value (c)

Total Property Value (2009)	\$4,181,906,301
Equal. Assessed Valuation (.33%)	\$1,393,968,767

EAV Breakdown by Type of Property

	<u>2009 EAV</u>	<u>% of Total</u>
Residential	\$ 873,075,550	62.6%
Industrial	407,189,960	29.2%
Commercial	113,351,102	8.1%
Railroads & Farms	352,155	0.0%
	<u>\$ 1,393,968,767</u>	<u>100.00%</u>

Other

Miles of Street 96

Water information:

Miles of Water Mains 170

Rated Daily Pumping Capacity 9.58 million gals

Average Daily Pumpage 3.62 million gals

Water supplied through DuPage Water Commission

Sewer Information:

Miles of Sewer 9.0 miles combined sewer

120.0 miles sanitary sewer

73.0 miles storm sewer

Daily Treatment Capacity 8.5 million gals

Average Daily Treatment 6.1 million gals

Total Gallons Treated 2.256 billion gals

Number of Schools

Elementary Schools 7

Junior High School 1

High Schools 2

Trade & Technical 2

Community College 1

Number of Parks and Playgrounds,

including Pools 24

Number of Libraries

of volume holdings (books & audio-visual) +102,880

Number of Fire Stations 3

Number of Banks & Savings & Loans 7

BUSINESS

The Village has 755 businesses paying sales taxes.

Kind of Business Report (e)

<u>Sales Category-2010</u>	<u>Sales Volume</u>	<u>%</u>
General Merchandise	\$ 901,035	12.5%
Food	443,929	6.1%
Eating & Drinking Places	565,642	7.8%
Apparel	42,927	0.6%
Furniture, Household & Radio	284,997	3.9%
Lumber, Building & Hardware	386,309	5.3%
Automotive & Filling Stations	970,677	13.4%
Drugs & Other Retail	1,083,233	15.0%
Agriculture & Extractive	2,344,066	32.6%
Manufacturing	200,616	2.8%
Total	\$7,223,433	100%

Major Employers

(Based primarily on the number of Employees 500 or more)

United Parcel Service	2,914
Pampered Chef	788

Awards & Recognitions

GFOA Certificate of Achievement for
Excellence in Financial Reporting Since 1985

GFOA Distinguished Budget
Presentation Award Since 1989

Lincoln Award for Commitment to Excellence 2001

2011 Project of the Year Award- Transportation-
\$5 Million, But Less Than \$25 Million –
Salt Creek Greenway Trail-
American Public Works Assoc.-Chicago Metro Chapter

Excellence in Masonry 2003 – for Village Hall
Illinois-Indiana Masonry Council

CALEA Re-accreditation of Police Dept. 2009

Designated An Illinois Arts Friendly Community 2002

Certified Tree City U.S.A. Since 1987

Notes:

a) US Census Bureau website (as of printing, 2010 not available)

b) Village of Addison Comprehensive Plan

c) Village of Addison and DuPage County Records

d) Illinois Department of Commerce and Community affairs
– Community Profile

e) Illinois Department of Revenue



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN 2007 - 2012

On December 18, 2006, the Village Board adopted a strategic plan for the Village organization for the years 2007 – 2012. The result was a comprehensive plan with several parts:

- The Village of Addison Purpose Statement
- Guiding Principles
- Our Vision for the Year 2012
- Near-Term Action Plan

THE VILLAGE OF ADDISON PURPOSE STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful
- Service that is responsive, respectful, and of high quality
- A code of honor that is marked by trust, openness and integrity
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning
- Commitment marked by helpfulness, teamwork, collaboration and information sharing
- Freedom to excel, create value and contribute to our purpose

STRATEGIC PLAN 2007 – 2012

Cont.

OUR VISION FOR THE YEAR 2012

1. The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.
2. Our social and economic assets elevate community life.
3. Our residential neighborhoods and housing meet a high standard of livability.
4. A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.
5. A variety of mobility options add benefits and efficiency to the local transportation system.
6. We take pride in quality municipal service delivery.

NEAR-TERM ACTION PLAN

These areas of broad focus encompass our efforts toward achieving our Vision. Within these near-term action plans will come the improvement and change initiatives we need to undertake over the next 3 – 5 years.

Visions and Associated Goals/Objectives

These goals and objectives are the measurable results that will indicate our progress in the first one to two years. The action steps are both functional and cross-functional, the result of our system-wide action planning.

Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

Goal 1 – Undertake strategic property redevelopment initiatives.

Objective 1: Acquire and demolish Betterbilt factory to utilize it for redevelopment.

Objective 2: Facilitate Alta Villa Banquet's relocation within the Village for redevelopment of existing property.

Objective 3: Work with Oxford Bank to redevelop Addison Road property.

Objective 4: Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment.

STRATEGIC PLAN 2007 – 2012

Cont.

Goal 2 - Secure quality retail establishments – grocery, shops, dining and entertainment – that stimulate economic vitality and attract visitors and residents.

Objective 1: Coordinate redevelopment of Addison Township property as condominiums and retail.

Objective 2: Reach agreement with Green Meadow on shopping center redevelopment, including improved retail.

Objective 3: Work with Jewel and Green Meadow on agreement for a new grocery store.

Objective 4: Implement relocation of Len's Ace hardware in Addison for redevelopment of their property.

Goal 3 - Design an environment conducive to community gathering.

Objective 1: Reach agreement with DuPage County for Addison Road jurisdiction, and create Main Street plan.

Objective 2: Reach agreement with Park District regarding Signature Park Project.

Objective 3: Install WiFi capability in the Town Center.

Vision 2: Our social and economic assets elevate community life.

Goal 1 - Cultivate and champion student learning and schooling.

Objective 1: Support community investment in the schools.

Objective 2: Articulate the interdependence of student achievement and community economic vitality.

Objective 3: Broaden the value of life-long learning in the community.

Goal 2 - Acknowledge and celebrate our community's diversity and unity.

Objective 1: Encourage and support programs or celebrations that embrace culture and expand awareness.

Objective 2: Enhance communication and interaction with and between ethnic communities.

Objective 3: Encourage community-wide participation and involvement.

Goal 3 - Facilitate diverse populations' assimilation through information and outreach about community values and expectations.

Objective 1: Develop programs at the Neighborhood Resource Center with the goal of assimilation.

Objective 2: Participate in the expansion of school-based community outreach programs.

STRATEGIC PLAN 2007 – 2012

Cont.

Goal 4 - Ensure safety across the community.

Objective 1: Expand police staffing for a more visible police presence.

Objective 2: Create high expectations and continue to deploy actions to assure safety on each and every street in every neighborhood.

Goal 5 - Optimize technology to build community.

Objective 1: Negotiate franchise agreements that provide maximum technology throughout the community.

Objective 2: Evaluate community technology needs and potential, including WiFi.

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

Goal 1 - Foster responsible property owners and occupants in all neighborhoods.

Objective 1: Implement a rental housing certification program.

Objective 2: Review and modify the Village rental licensing ordinance regarding owner responsibility.

Objective 3: Review current rental housing license fees to cover the cost of a rigorous enforcement program.

Goal 2 - Upgrade neighborhood conditions.

Objective 1: Commit funds for public infrastructure improvement additions in areas currently not served.

Objective 2: Provide incentives for rehabilitation of existing housing.

Vision 4: A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.

Goal 1 - Undertake annexation and development of unincorporated areas.

Objective 1: Actively pursue commercial annexations.

Objective 2: Consider potential residential annexations wherever opportunities are presented.

Objective 3: Continue construction of utility infrastructure and other incentives in unincorporated areas with preannexation agreements.

STRATEGIC PLAN 2007 - 2012

Cont.

Vision 5: A variety of mobility options add benefits and efficiency to the local transportation system.

Goal 1 - Develop a network of pedestrian and bicycle paths.

Objective 1: Design pedestrian/bicycle access into Town Center plan.

Objective 2: Work with other jurisdictions to implement the Salt Creek Greenway Plan and the East Branch DuPage River Greenway Trail.

Goal 2 - Advance public transportation to key destinations in cooperation with other taxing bodies and communities.

Objective 1: Support the intercommunity public transportation system through continued participation with the DuPage Mayors and Managers Conference circulator project.

Objective 2: Investigate shuttle service to train stations, medical centers and the Town Center.

Objective 3: Survey future local ridership potential in other areas of the community.

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

Objective 1: Continue to upgrade technology implementation/expansion.

Objective 2: Expand ability for customers to conduct Village business through technology (Internet).

Objective 3: Investigate 311 (non-emergency) phone system.

Objective 4: Create feedback tools, such as time lapse from request to completion.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

Objective 1: Budget and commit funds for ongoing training.

Objective 2: Evaluate current technology and upgrade as needed.

Objective 3: Provide compensation and working conditions that encourage morale and reduce attrition.

Objective 4: Evaluate staffing levels commensurate with increases in service area.

Goal 3 - Regard employees as ambassadors to Village stakeholders.

Objective 1: Encourage and facilitate bidirectional flow of information between employees.

Objective 2: Improve procedures for increased effectiveness, including processes for hearing and addressing suggestions, complaints and concerns.



(BLANK)



Village of Addison

April 18, 2011

The Honorable Lorenz Hartwig, Mayor
Members of the Village Board of Trustees
Village Clerk Zucchero
Village of Addison, Illinois

Re: 2011-2012 Budget Message

Ladies and Gentlemen:

The 2011-2012 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently out performed its original financial forecasts. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically

selected new programs to improve productivity. Discussion of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned, and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

The Village budget document is prepared based on generally accepted accounting principles (GAAP), as described in the appendix. The Village's Comprehensive Annual Financial Report (CAFR) presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees. Contingency funds are included in the Corporate and Water and Sewer Funds to accommodate this potential need. These funds may be released by the Mayor and Board of Trustees upon the request and justification by the Village Manager.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually rebudgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In December of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

At the end of the 2010-11 fiscal year, the Village experienced a mixed bag of economic indicators. We have seen a modest recovery on one of our major revenue sources (sales tax). For the others, we continue to experience the lingering effects of the 2008 downturn. Our elected officials and the Village staff continue to attack these circumstances by limiting new hiring and programs, and deferring capital expenses, whenever possible. **Compounding the problem, is the fact that the State of Illinois continues to be delinquent in making State Income Tax payments to municipalities. As of this writing, the Village is due almost \$900,000 in unpaid revenue.** During the fall of 2010, the Village froze the scheduled 11/1/10 Village-wide non-union salary adjustment which had been approved in the fall of 2008. Negotiations with the union representing patrol officers is ongoing. In addition, a second Voluntary Separation Incentive Program (VSIP) was offered to all full-time staff in early 2011, which resulted in 5 retirements from Village service. Six (6) employees participated in the 2010 VSIP. These separations will occur prior to April 30, 2011. The result of these efforts have kept the fund balance in the General Corporate and Water and Sewer funds in better financial shape than our original 2010-2011 estimates. Most economic forecasters agree that the current economic situation will be soft throughout 2011, and into the foreseeable future.

The proposed fiscal year 2011-2012 budget anticipates no new taxes, or major service cuts. This budget does not assume any new Federal or State economic assistance, or any cutbacks of existing assistance.

Based on our financial projections, we anticipate all major funds will be able to either maintain or be very close to their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds cover all ongoing projects, including local share expenses for the water main replacement and reconstruction of Rohlwing Rd. by the Illinois Department of Transportation in 2011.

PERSONNEL ASSUMPTIONS

In the Village's proposed 2011-2012 budget, there are four (4) fewer full-time positions in the Village organization. These positions were reduced through the Village's VSIP. They are all clerical positions. A fifth supervisory position at the North Treatment Plant was downgraded to a Trainee position. We have been fortunate in that the organization has managed to avoid layoffs, thus far.

The Village's union wage and benefit package for patrol officers expired on October 31, 2009, and is currently subject to negotiations. The Village's non-union staff agreed to a salary adjustment freeze in 2009, and the 2010 adjustment was frozen by the Village in the fall. Discussions regarding 2011 will begin with the non-union staff this summer.

Management is confident that the negotiations with the union representing the Village's patrol officers and the non-union staff will result in an agreement within its financial estimates.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of 3 months cash balance in all operating funds.

The proposed 2011-2012 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, the Lincoln Foundation for Business Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. The Lincoln Foundation was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Lincoln Award are patterned after the national Malcolm Baldrige Quality Award.

As a part of the Lincoln review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 18, 2006 the Village Board adopted a strategic plan for the Village organization for the years 2007-2012. Preparation of the plan involved use of the Lincoln criteria by inviting a number of different groups to work with the elected officials and staff. The following describes how these strategic directions have been translated into the 2011-2012 budget:

Vision 1, Goal 3: Design an environment conducive to community gathering

\$115,000 has been allocated in the Corporate and TIF Funds for the Village's Façade program. This program reimburses businesses on Lake St. and Addison Rd. with 20% of the cost of any approved façade or sign renovation, up to a maximum of \$20,000. Since 1999, fifteen (15) businesses along Lake Street have utilized this program to upgrade their appearance, resulting in over \$1.5 million of reinvestment. The Village's financial contribution was approximately \$300,000 during that period, giving the program a very favorable 5 to 1 return on investment ratio.

Vision 3, Goal 2: Upgrade neighborhood conditions

\$118,900 has been allocated in the Capital Projects Fund for local share expenses in the construction of a sidewalk from the City of Wood Dale, crossing I-290 and connecting with Mill Road. This project will permit uninterrupted access for bicyclists traveling between the two communities. This project is a joint venture of Wood Dale and Addison, and will be primarily financed with Federal funds. The contract for the work has been awarded by the Illinois Department of Transportation, and work will begin in the Spring of 2011.

\$23,000 has been budgeted in the Water and Sewer Fund to loop a section of water main near Heather Ct. in the Farmwood subdivision. This project will improve fire flows in this area.

\$200,000 has been allocated in the Water and Sewer Fund to replace portions of the water main on Rohlwing Rd. This work will be completed in conjunction with the reconstruction of that street by the Illinois Department of Transportation. For the last twenty years, the Village has replaced sections of old, unreliable water main in order to improve service and fire flows.

\$150,000 has been allocated in the Redevelopment Fund to replace identified sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries.

\$485,000 has been budgeted in the TIF #1 Fund for engineering and construction expenses on a shoreline restoration project in the Green Oaks Ct. area. This area has been subject to severe shoreline erosion in the past, due to flows in the Westwood Creek.

\$1,682,000 has been budgeted in the Michael Lane – TIF #2 Fund for a developer incentive for a proposed senior housing complex. The complex will include assisted living and independent living facilities along with construction of a park for the community.

Vision 6, Goal 2: Provide resources to engage and cultivate Village officials and employees

\$200,000 has been allocated in the Police Department budget for local share expenses to upgrade the Department's dispatch center and mobile radios in conjunction with the DuPage ETSB Board. The remaining \$318,000 of the total cost of \$518,000 is expected to be paid in FY 2011. The ETSB Board is providing the bulk of funding to permit interoperable communications to all Police and Fire agencies in DuPage County in 2011. This new 800Mgh system will provide Addison with it's own, private frequency to permit secure communications to all Departmental personnel. The upgrade of the dispatch center will allow Addison to provide dispatch services on a contractual basis with nearby communities. Addison is currently in discussions with four nearby communities to provide these services. One of them, the Village of Bensenville, entered into an intergovernmental agreement with Addison in March, 2011.

\$34,000 has been budgeted in the Public Building Fund for seal coating of parking lots at the Village Hall and Public Works Facility. \$28,800 has also been allocated for the installation of a lightning suppression system at the Public Works Facility. Allocations for improvements at the Village Hall include: \$39,400 for office furniture replacement, \$101,000 for carpeting replacement and \$3,500 for the repair of the east exterior stair case. \$2,000 is budgeted for the replacement of an evidence safe in the Police Department. The Henry Hyde Resource Center will receive \$6,000 to replace a commercial refrigerator, and the Historical District will receive \$10,000 for new signage.

\$35,200 has been allocated in the Water and Sewer Fund to rebuild pumps at the Diversey Avenue Pump Station, and at the Westwood Creek Dam and Pump station. These pumps are regularly rebuilt to insure their availability in the event of heavy rains and flooding.

\$162,000 has been budgeted to perform roof repairs at various buildings at the North Wastewater Treatment Plant.

BUDGET TRENDS

The fiscal year 2011-2012 operating budget reflects a 10.49% increase over last fiscal years' budget:

Fund	FY 2010-11 Budget	FY 2011-12 Budget	% Change
General Fund	\$ 24,790,100	\$ 25,624,100	3.36%
Water and Sewer Fund (inc. capital)	11,099,400	11,596,900	4.48%
Fleet Services	1,208,500	1,319,600	9.19%
IS	805,400	843,400	4.72%
Equipment Replacement	372,000	554,000	48.92%
Debt Service Fund	3,457,976	3,725,769	7.74%
Capital Projects	264,786	213,900	(19.22)%
Redevelopment	290,000	850,000	193.10%
Public Building	1,567,000	1,955,700	24.81%
TIF # 1	780,342	655,300	(16.02)%
TIF # 2	160,000	1,812,300	1032.69%
TIF # 3	199,000	55,300	(72.21)%
TIF # 4	46,000	0	(100.00)%
Police Pension Fund	2,171,500	2,303,600	6.08%
Motor Fuel Tax	1,242,000	2,039,800	64.24%
Community Days Fund	15,000	2,000	n/a
	<u>\$ 48,469,004</u>	<u>\$ 53,551,669</u>	<u>10.49%</u>

General Corporate Fund

The General Corporate Fund finances most Village operations. The primary revenue sources are sales tax (37%), State income taxes (11%), property taxes (22%), licenses, permits and fees (7%), telecommunications tax (7%), and other revenues (16%)

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects.

Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance.

\$1,408,600 has been budgeted in this fund for the 2010 Street Resurfacing Program. Streets in the industrial park, and in the Meier's Farm, Pioneer Park, Green Ridge and Home Addition subdivisions, will receive work during the 2011-2012 Fiscal Year. In addition, the Village will contribute \$180,000 in a joint venture to resurface Central Avenue in the Woodcrest area in conjunction with the Addison Township Highway Department.

Internal Services Fund

The IS Department Budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. In accordance with Vision 6, Objective 2 of the Strategic plan, this fund includes resources for scheduled server and laptop replacements. Funds are also included to insure that all software licenses are current.

The Fleet Services Budget covers the cost of the operation and maintenance of the Village's vehicle fleet.

The Equipment Replacement Fund accounts for the pay as you go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on the fleet services estimates of replacement cost and replacement date. \$554,000 is budgeted for equipment purchases out of this fund.

ACKNOWLEDGMENTS

I would like to thank all of the supervisory and management staff for their efforts in the preparation of the 2011-2012 budget. In these uncertain times, we have asked them to prioritize, to innovate, and most often, to delay projects in order to conserve cash. They have continued to cut operating expenses, and have prevented, thus far, the need to consider tax increases. In addition, the entire Village staff has sacrificed raises, and increased their work efforts in order to offset vacant positions. Everyone has been understanding, and has been appreciative of management's efforts to maintain services and to avoid layoffs. Kudos to everyone! We could not do this without you.

I would also like to thank our elected officials for their support throughout the year. They have made many difficult decisions with regard to the budget, and have allowed the staff the flexibility to implement them. These difficult times have highlighted the fact that Addison is fortunate to have a team of elected and appointed officials that work so well together. We have a common goal, and will do our best to bring the Village through this period both intact, and positioned to take advantage of any future economic recovery.

Respectfully submitted,



Joseph Block
Village Manager



(BLANK)

FY 2011-12 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Wednesday, December 1, 2010

Village Manager and Finance Director

- ♦ Budget instructions, forms and schedule are distributed to department heads

Friday, December 10

Public Works

- ♦ Compiles figures for Fleet Services costs and forwards to Finance.
- ♦ Forwards the (5) year vehicle replacement plan to the Finance Director.

Information Services

- ♦ Compiles figures for Information Services costs and forwards to Finance.

Monday, January 3, 2010

Department Heads

- ♦ Submit all budgets to the Finance Director by Monday, January 3, 2010.

Administration

- ♦ Compiles figures for personnel expenditures and casualty insurance.
- ♦ Forwards to Finance prior to Monday, January 3, 2010.

Finance

- ♦ Prepares audit expenditures and revenue projections for Fiscal Years 2011-12, 2012-2013, 2013-2014 by Monday, January 3, 2010.

Boards and Commissions

- ♦ Submit goals and budget requests to the Finance Director by Monday, January 3, 2010.

Monday, January 3 - Friday, January 7

Finance Director and Assistant to the Finance Director

- ♦ Compile expense requests and revenue projections for all three fiscal years.
- ♦ Review and develop initial review schedule with Village Manager.

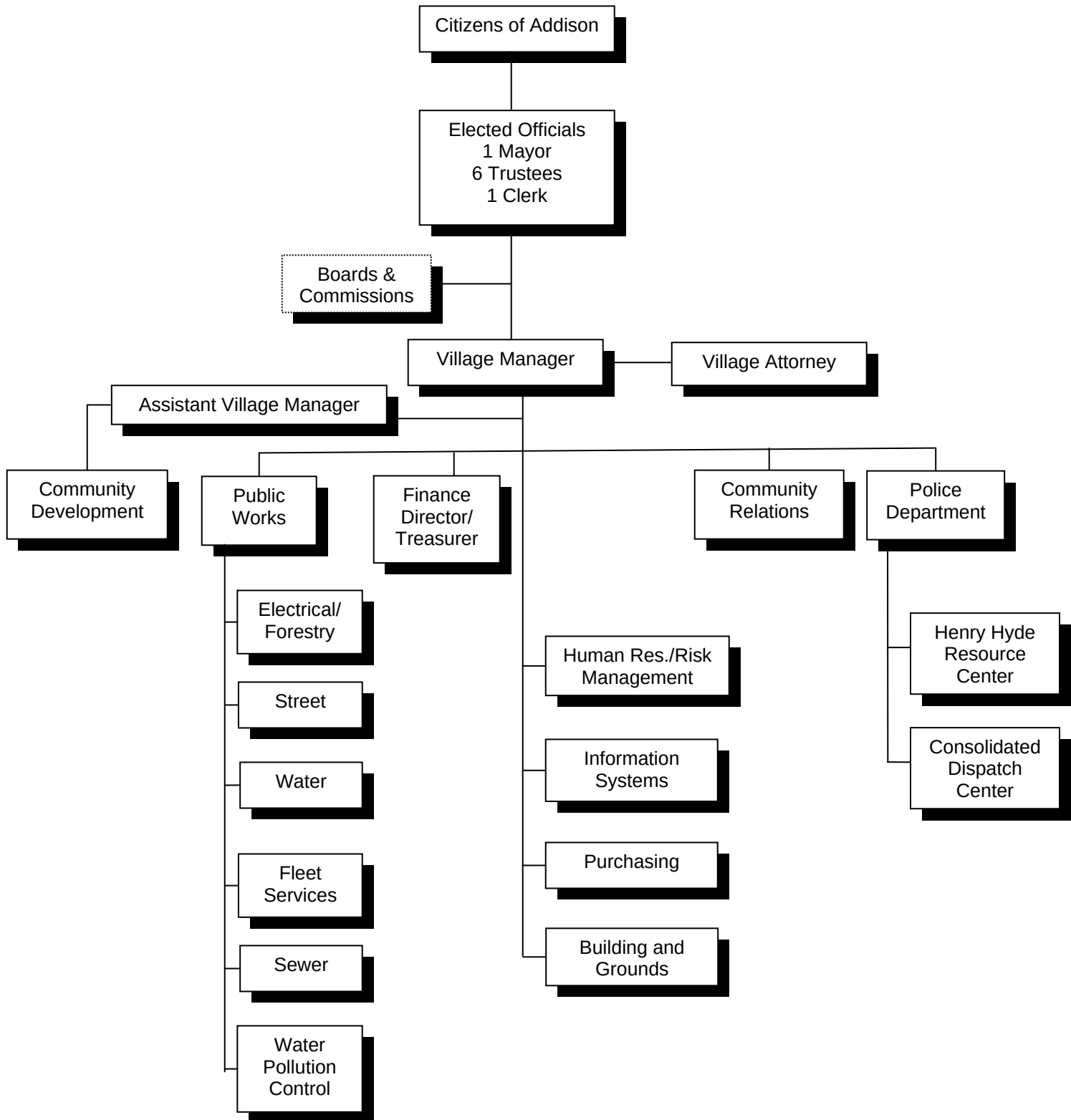
FY 2011-12 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Monday, January 10 - Friday, January 14	<u>Village Manager and Finance Director</u> ♦ Review all budget and program requests with Department Heads. ♦ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews. ♦ Figures are adjusted and program recommendations are formulated.
Friday, January 14 - Friday, January 28	<u>Department Heads</u> ♦ Departments revise budget and program requests as needed. ♦ Resubmit to the Finance Director by Friday, January 28.
Monday, January 31 - Friday, February 11	<u>Finance</u> ♦ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 11.
Tuesday, February 15	<u>Finance and Policy review session:</u> ♦ Budget Overview Boards & Commissions ♦ Electrical & Forestry Street Fleet Services ♦ Equipment Replacement Fund Police
Wednesday, February 16	<u>Finance and Policy review session:</u> ♦ Water and Sewer Fund Revenues ♦ Water Sewer Water Pollution Control ♦ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, Library Building Fund, TIF Funds
Wednesday, February 23	<u>Finance and Policy review session:</u> ♦ General Fund Revenues ♦ Community Relations Community Days Fund ♦ Community Development ♦ Administration, IS, Building & Grounds ♦ Finance General Ledger Debt Service Police Pension
Thursday, April 7	<u>Finance</u> ♦ Advertised, Notice of Public Hearing - Budget on display.
Monday, April 18	<u>Village Board</u> ♦ Public Hearing of the FY 2011-12 Budget and Financial Plan. ♦ Final adoption of the FY 2011-12 Budget and Financial Plan.

VILLAGE OF ADDISON

Organizational Structure



EMPLOYEE CENSUS - AUTHORIZED

Ten Year Analysis

GENERAL FUND		2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
Administration	Full-Time	7	7	7	7	7	7	7	7	7	7
	Part-Time	10	10	10	10	11	11	11	11	11	11
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	1	1	1	1	1	1	1	1	1	0
Finance	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	3	3	3	3	3	3	3	3	3	3
Community Relations	Full-Time	4	4	4	5	5	5	5	5	5	5
	Part-Time	3	2	2	0	0	0	0	0	0	1
Building & Grounds	Full-Time	5	5	5	2	2	2	2	2	2	2
	Part-Time	1	1	1	1	1	1	1	1	1	1
Police	Full-Time	92	92	92	92	92	97	100	101	101	88
	Part-Time	22	23	23	23	23	24	24	24	24	24
HHRC	Full-Time	0	0	0	0	0	0	1	1	1	1
	Part-Time	0	0	0	0	0	0	1	2	2	2
Consolidated Dispatch	Full-Time	0	0	0	0	0	0	0	0	0	18
	Part-Time	0	0	0	0	0	0	0	0	0	2
Community Development	Full-Time	22	23	23	23	24	24	24	24	24	24
	Part-Time	0	0	0	1	1	1	1	1	1	1
Electrical & Forestry	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	4	5	5	5	5	5	5	5	5	5
Street	Full-Time	11	11	11	13	13	13	13	13	13	13
	Part-Time	2	2	2	2	2	2	2	2	2	2
ENTERPRISE FUND											
Water	Full-Time	10	10	10	10	11	11	11	11	11	11
	Part-Time	7	7	7	7	7	7	7	7	7	7
Sewer	Full-Time	12	12	12	12	13	13	13	12	12	12
	Part-Time	3	3	3	3	3	3	3	3	3	3
Water Pollution Control	Full-Time	20	20	20	20	19	19	19	19	19	19
	Part-Time	6	6	6	6	6	6	6	6	6	6
INTERNAL SERVICE FUNDS											
Fleet Services	Full-Time	5	5	5	5	5	5	5	5	5	5
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Systems	Full-Time	2	2	2	3	4	4	4	4	4	4
	Part-Time	0	0	0	0	0	0	0	0	0	0
TOTAL	Full-Time	208	209	209	210	213	218	222	222	222	227
	Part-Time	62	63	63	62	63	64	65	66	66	68

The increase in authorized personnel is due to additional staffing for the Consolidated Dispatch Center. The Village is providing dispatch services for some surrounding communities and will be reimbursed for these services.

SUMMARY OF EMPLOYEE BY POSITION

<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>	<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>
1	Addison Family Alliance Prog. Dir (HHRC)	1	1	55	Village Engineer	1	1
2	Administrative Secretary	6	4	56	Village Manager	1	1
3	Assistant Dir of Community Development	2	2	57	WWTP Chief Operator	2	2
4	Assistant Dir of Community Relations	1	1	58	WWTP Operator Class 2	2	2
5	Assistant Director of Finance	1	1	59	WWTP Operator Class 3	3	3
6	Assistant to the Finance Director	1	1	60	WWTP Operator Class 4	1	1
7	Building Division Supervisor	1	1	61	Watch Commander	4	3
8	Chief of Police	1	1				
9	Civil Engineer 2	2	2	Total Number of Full-Time Employees		227	199
10	Clerk Typist	17	14				
11	Code Enforcement Officer	1	1				
12	Communications Director	1	1	<u>Part-Time Position</u>			
13	Community Development Inspector 1	6	5				
14	Community Development Inspector 2	1	1	61	Crossing Guards	18	14
15	Community Service Officer	6	5	62	Evening & Weekend Coord	1	1
16	Deputy Chief of Police	2	2	63	HHRC Site Coordinator	1	1
17	Dir of Com Develop./ Assist Village Mgr	1	1	64	Mayor and Village Board	7	7
18	Dir of Human Resources/Risk Mgmt	1	1	65	Meter Reader	3	2
19	Director of Community Relations	1	1	66	Part-Time Administrative Assist.	1	1
20	Director of Finance	1	1	67	Part-Time Clerk Typist	10	7
21	Director of Public Works	1	1	68	Part-Time Commission Chair	1	0
22	Dispatcher	18	8	69	Part-Time Custodian	2	2
23	Environmental Compliance Coordinator	1	0	70	Part-Time Investigator	1	1
24	Executive Secretary	1	1	71	Part-Time Principal Account Clerk	1	1
25	Foreman	8	8	72	Seasonal/Part-time	21	0
26	Human Resources Assistant	1	1	73	Village Clerk	1	1
27	I & I Inspector	1	0				
28	Industrial Pretreatment Inspector	1	1	Total Number of Part-Time Employees		68	38
29	Information Systems Coordinator	1	1				
30	Information Systems Manager	1	1				
31	Laboratory Supervisor	1	1				
32	Laboratory Technician II	2	2				
33	Lead Dispatcher	1	1				
34	Mechanic I	2	2				
35	Mechanic II	1	1				
36	Media Production Coordinator	2	2				
37	Network Administrator	1	1				
38	Patrol Officer	56	53				
39	Plan Examiner	2	2				
40	Plan Examiner Supervisor	1	1				
41	Planner II	1	1				
42	Principal Account Clerk	4	4				
43	Public Maintenance Worker I	10	6				
44	Public Maintenance Worker II	14	14				
45	Public Maintenance Worker III	9	9				
46	Public Utility Worker III	2	2				
47	Public Utility Worker IV	1	1				
48	Purchasing Agent	1	1				
49	Records Supervisor	1	1				
50	Sergeant	9	9				
51	Single Family Resident Inspector	1	0				
52	Special Events Coordinator	1	1				
53	Superintendent of PW	1	1				
54	Superintendent of ES	1	1				

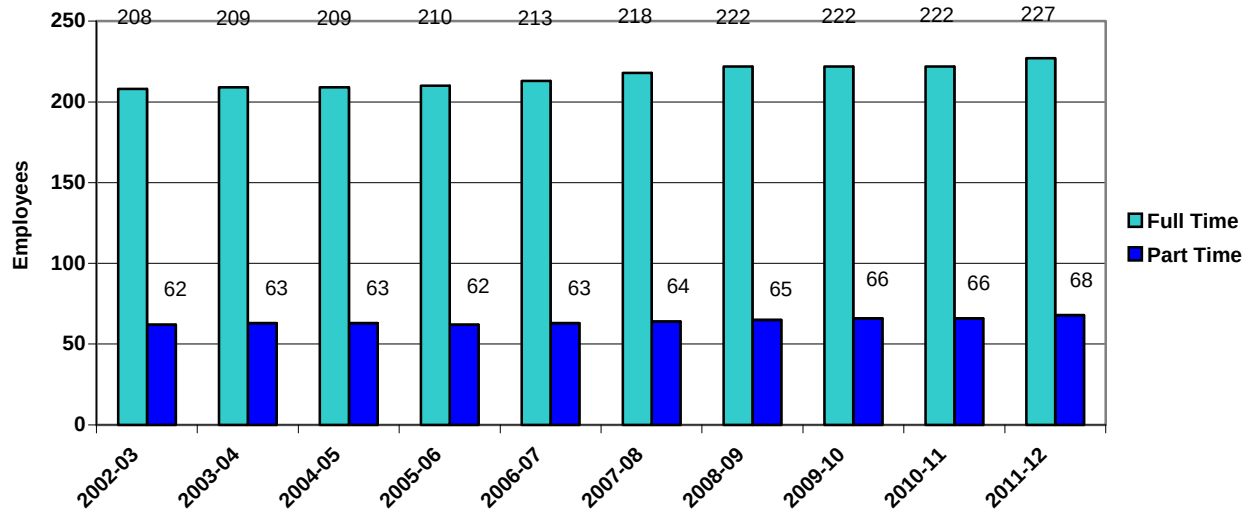
EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

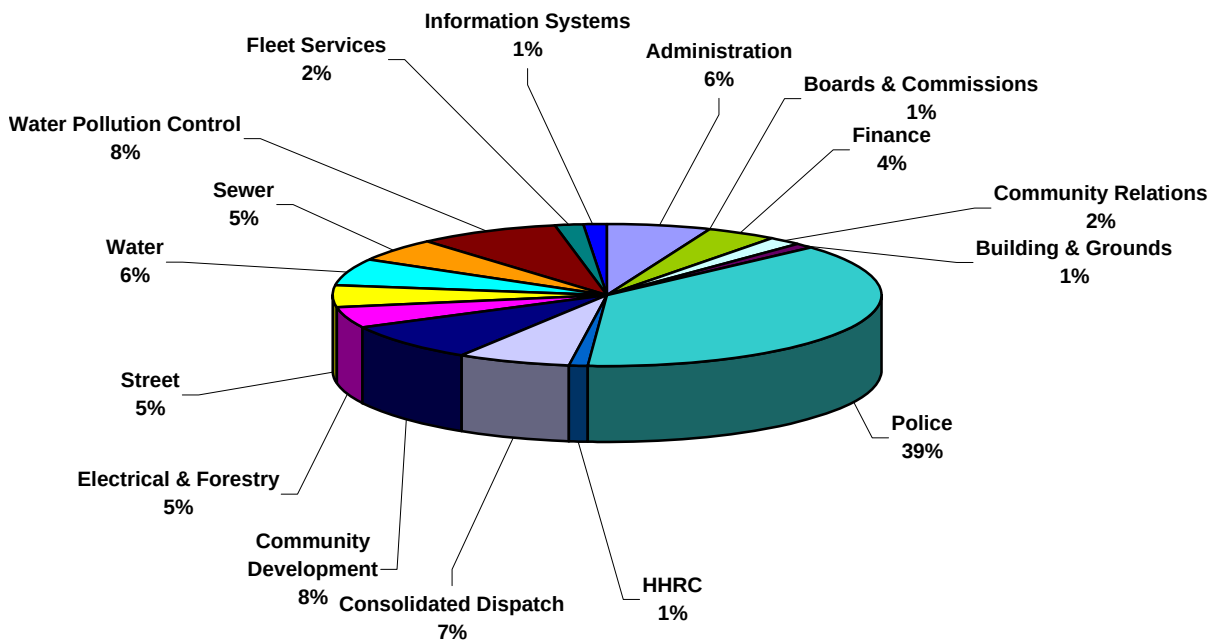
POSITION-DESCRIPTION	Admin 1012	Finance 1040	Com Dev 2010	E & F 2510	Street 2520	Water 5010	Sewer 5031	WPC 5032	IS 9962	TOTAL
Authorized & Budgeted Positions:										
MAYOR	0.70					0.10	0.10	0.10		1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10		1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60		6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10		1.00
ASST.VILLAGE MANAGER			0.70			0.10	0.10	0.10		1.00
DIR.PERSONL/RISK MGT	0.70					0.10	0.10	0.10		1.00
DIRECTOR FIN/TREAS.		0.55				0.15	0.15	0.15		1.00
PURCHASING AGENT	0.70					0.10	0.10	0.10		1.00
ASSIST. FIN. DIR		0.70				0.10	0.10	0.10		1.00
ASSIST. TO FIN. DIR		0.55				0.15	0.15	0.15		1.00
ASSIST. DIR. COM DEV			0.70			0.10	0.10	0.10		1.00
CIVIL ENGINEER II (2)			1.50			0.10	0.10	0.10	0.20	2.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10		1.00
EXECUTIVE SECRETARY	0.70					0.10	0.10	0.10		1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10		1.00
PUBLIC WRKS DIRECTOR				0.20	0.20	0.20	0.20	0.20		1.00
PUBLIC WORKS SUPT.				0.33	0.33	0.34				1.00
SUPT ENVIRONMENTAL SVCS							0.50	0.50		1.00
ADMIN. SECRETARY				0.34	0.33	0.33				1.00
PRINCIPAL ACCT CLERK (4)		0.95				1.01	1.03	1.01		4.00
CLERK TYPIST (4)	0.70	0.25		0.33	0.34	0.68	0.85	0.85		4.00
WATER METER READER (2)						0.66	0.66	0.68		2.00
P.T. PRINCIPAL ACCT CLERK		0.70				0.10	0.10	0.10		1.00
P.T. CLERK TYPIST		0.25				0.25	0.25	0.25		1.00
Total Budgeted:	9.80	3.95	3.60	1.20	1.20	5.67	5.69	5.69	0.20	37.00
Authorized & Unbudgeted:										
CLERK TYPIST (2)	0.70					0.10	0.60	0.60		2.00
ADMIN. SECRETARY (2)		0.70				0.10	0.60	0.60		2.00
WATER METER READER (1)						0.33	0.33	0.34		1.00
Subtotal:	0.70	0.70	0.00	0.00	0.00	0.53	1.53	1.54	0.00	5.00
Total Authorized:	10.50	4.65	3.60	1.20	1.20	6.20	7.22	7.23	0.20	42.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison

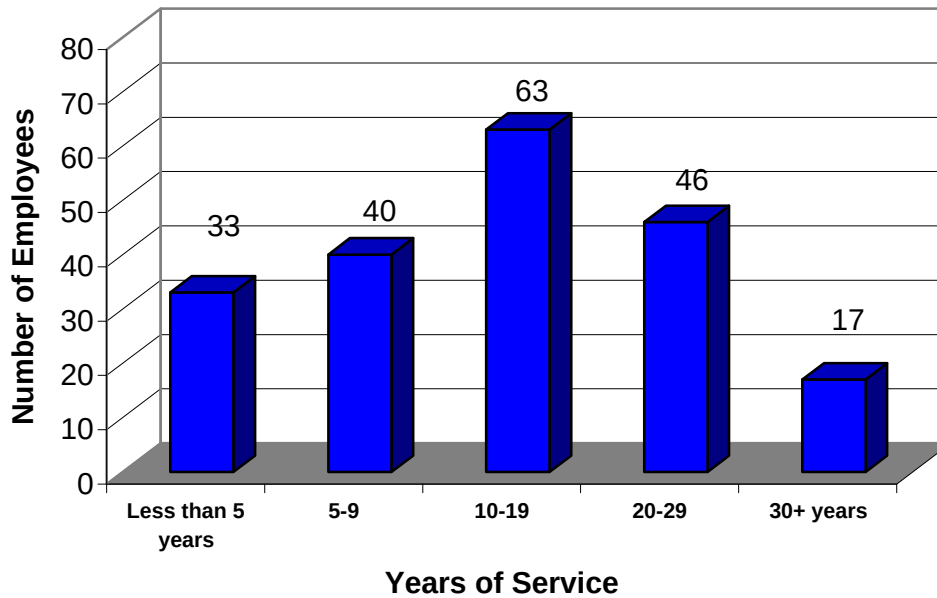


2011-12 Authorized Staffing By Department
Percent of Total

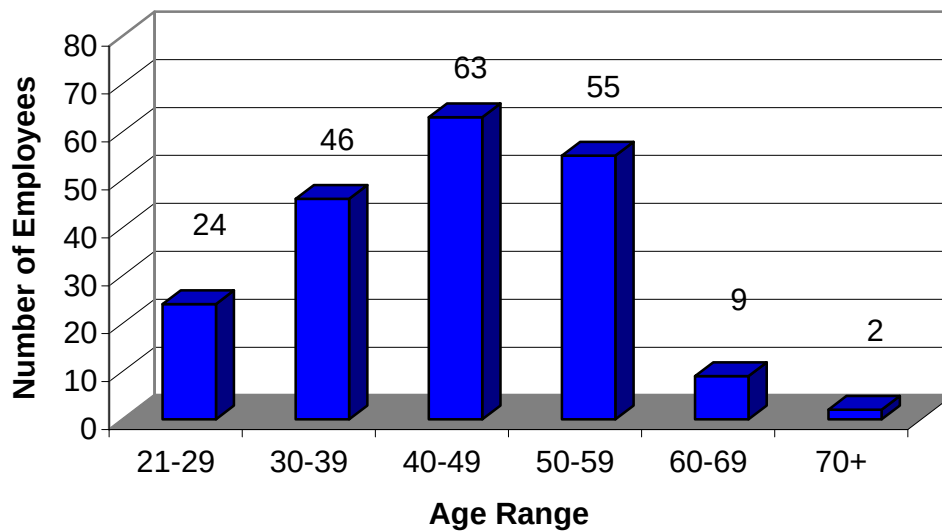


EMPLOYEE CENSUS - CURRENT

Years of Service - Current Full Time Employees*



Age of Current Full Time Employees*

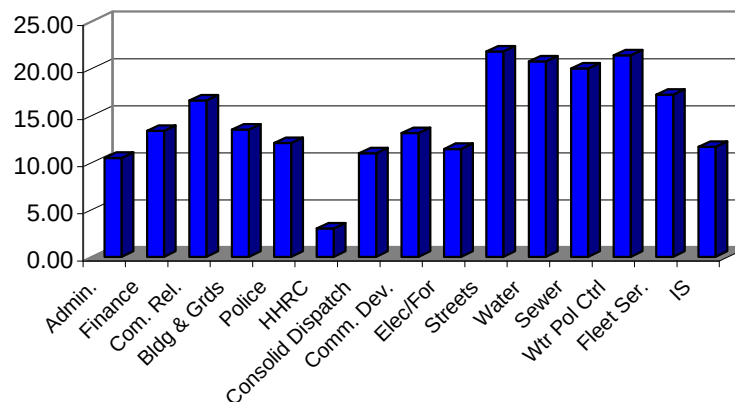


* As of 5/1/11

EMPLOYEE CENSUS - CURRENT

Average Years of Service* of Current Full Time Employee - By Department

	# Employees	Total Years of Service	Average years per employee
Administration	6	63	10.50
Finance	8	107	13.38
Community Relations	5	83	16.60
Building & Grounds	2	27	13.50
Police	82	990	12.07
Henry Hyde Resource Center	1	3	3.00
Consolidated Disptach Center	10	110	11.00
Community Development	22	289	13.14
Electrical/Forestry	9	103	11.44
Street	10	218	21.80
Water	11	228	20.73
Sewer	9	180	20.00
Water Pollution Control	16	342	21.38
Fleet Services	5	86	17.20
Information Systems	3	35	11.67
AVERAGE ALL FULL TIME EMPLOYEES	199	2,794	14.04



* As of 5/1/10

EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
- Special Revenue Fund – Motor Fuel Tax
- Special Revenue Fund – Community Days
- Debt Service Fund
- Capital Projects Funds
 - Capital Projects
 - Redevelopment
 - Library Building
 - Public Building
 - TIF #1
 - TIF #2
 - TIF #3
 - TIF #4

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
- Internal Service Funds
 - Fleet Services
 - Information Systems
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The Fiduciary Fund is as follows:
 - Police Pension Trust Fund

EXPLANATION OF FUNDS

Cont.

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's CAFR. The General Fund receives most of its revenue from taxes, the largest being Sales Taxes, Property Taxes, and Income Taxes. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's CAFR. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Fleet Services revenues are provided by transfers from end using departments based on usage.

Information Systems Fund - An internal service fund established to provide monies to cover the costs of running the Village's information system. Information Systems revenues are provided by transfers from end using departments based on number of computers, laptops and printers in each department.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Equipment Replacement revenues are provided by transfers from end using departments based on the replacement cost of vehicles used spread over the life of the vehicles.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Debt Service Fund are provided by Property Taxes, a ¼% Home Rule Sales Tax Increment and transfer from Public Building Fund consisting of an additional ¼% Home Rule Sales Tax Increment.

Capital Projects Fund - A capital projects type of fund established with transfers from other funds, to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from Grant Funding, transfers from the General Fund and Public Building Fund (part of the ¼% Home Rule Sales Tax Increment). Fund Balance is also used when current year expenditures exceed the transfers in.

EXPLANATION OF FUNDS

Cont.

Redevelopment Fund - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund is reported as a Major Fund in the Village's CAFR. Funding for the Redevelopment Fund is provided by the repayment of transfers made to the TIF #1 fund for improvements and various reimbursements from project partners.

Library Building Fund - A capital projects fund established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of a new Library. Costs that exceeded the amount of the bond proceeds were paid by the Library. The Village owns both the old and the new building. The Village leases the space to the Library. The Library is included as a discreetly presented component unit in the Village CAFR and therefore operations are not included in the Village Budget. The Village Board, however, includes the Library when passing the annual property tax levy and appropriations ordinances. This fund was closed as of fiscal year 2009-10.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility and the construction/renovation of the Village Hall facility. Proceeds from a ¼% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

TIF #1 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Green Oaks). This fund is reported as a Major Fund in the Village's CAFR. Incremental Property Taxes are the revenue source for the TIF #1 Fund.

TIF #2 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Michael Lane). Incremental Property Taxes are the revenue source for the TIF #2 Fund.

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #3 until Incremental Property Taxes are received at which time the loans will be repaid.

TIF #4 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District. Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #4 until Incremental Property Taxes are received at which time the loans will be repaid.

Police Pension Fund - A pension trust fund established to account for pensions paid for police officers. The Police Pension fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

EXPLANATION OF FUNDS

Cont.

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, which are used to pay for the maintenance and improvement of Village streets. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Motor Fuel Tax Fund are received from the State based on a per capita formula. In addition, transfers from the Redevelopment Fund were used to cover the cost of planned road improvements.

Community Days Fund – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Prior to 2007 the event was sponsored by the Community Council of Addison. This event is now sponsored and coordinated by the Village. Revenues for Community Days will be from corporate sponsorships, beer/wine sales, gate admissions, and festival vendor fees and transfers from the General Fund as needed. The 2009 and 2010 festivals were cancelled due to the economic downturn. Monies budgeted in this fund for FY2011 are for the Village hosting a Circus in lieu of a Community Days event. Discussions will be held in the future to determine the direction of future events.

The Village has additional funds which are not budgeted, but are included in the Comprehensive Annual Financial Report (CAFR). They are as follows:

Special Revenue Funds

- Police Grant Funds – To account for the proceeds related to U.S. Department of Justice grants
 - 2000 Grant – Bulletproof Vest
 - 2001 Grant – Michael Lane Resource Center
 - 2002 Grant - MAP
 - 2006 Grant - IEMA
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Family & Youth Services
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1
- Student Participation Center

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum of 3 months fund balance in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

BUDGETING (cont.)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process begins in November, when the Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments. The Committee then recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually rebudgeted in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues with DuPage County.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

APPROPRIATIONS (cont.)

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase requisition is entered into the computer system by a department when that department recognizes a need for goods or service. The requisition includes detailed information – description, part number, unit price, size and quantity.

Pending requisitions are generated by the Purchasing department and forwarded to Finance for funding confirmation.

Upon funding confirmation from Finance, the Purchasing department generates the Purchase order and distributes copies to the Vendor, to the Finance department and two copies go to the originating department.

Upon receipt of the goods or services, the department signs and returns the designated copy of the Purchase order to the finance department who enters into the computer that the order is complete, matches it with the invoice and payment is made.

Any purchase that exceeds \$1,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the Purchasing department and then on to Finance to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Any changes in excess of \$5,000 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$10,000 in a given fiscal year.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

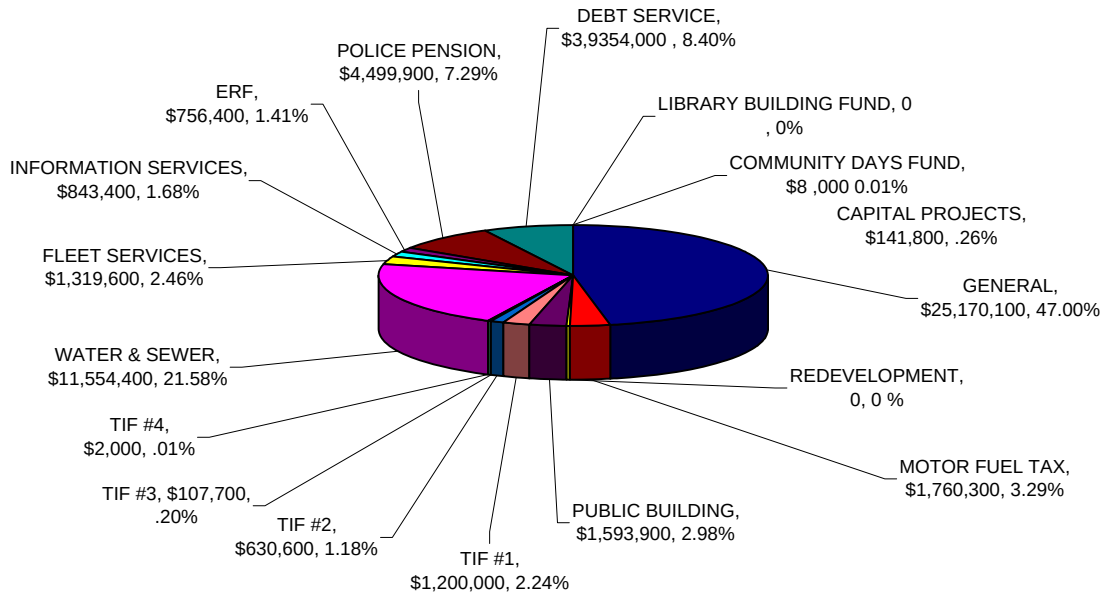
Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village was rated "AAA" by Fitch early in 2010 and the rating was reaffirmed with the issuance of the 2010 Taxable General Obligation Bonds. This compares to an "AA" rating received in 1999 from Fitch. Standard & Poor's upgraded the Village to "AA+" in June, 2008 and also reaffirmed that rating with the issuance of the 2010 Taxable General Obligation Bonds. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

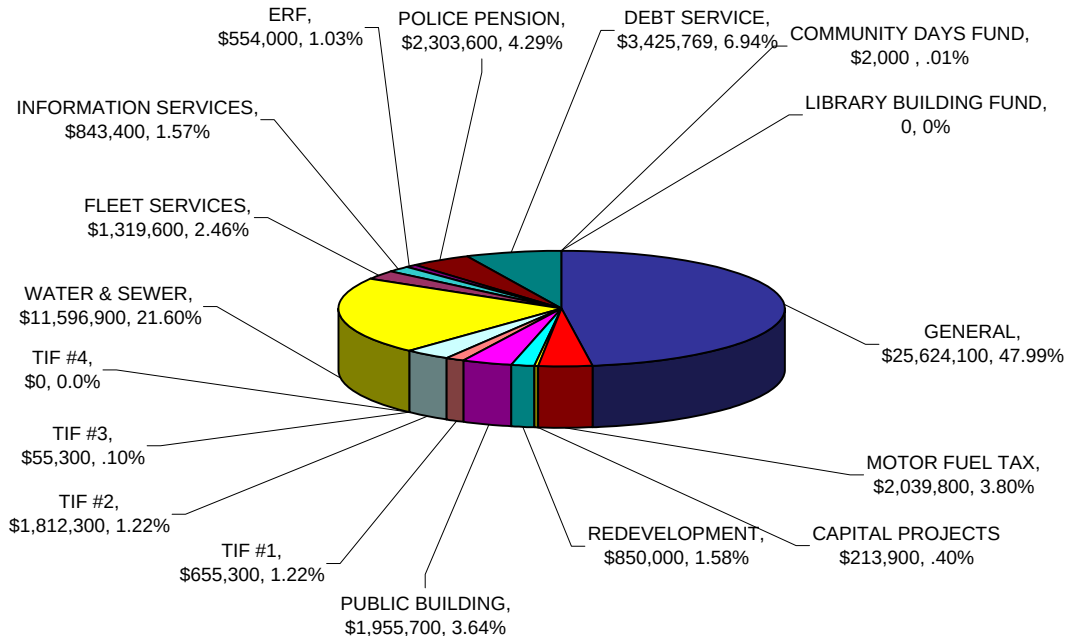
The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

ALL FUNDS REVENUE FY 2011-12 Budget



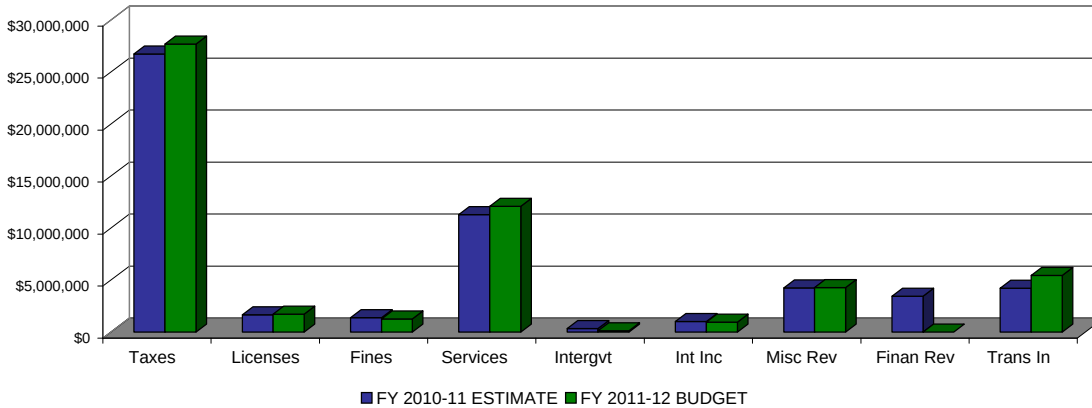
ALL FUNDS EXPENDITURES FY 2011-12 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2010-11 ESTIMATE vs. FY 2011-12 BUDGET



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	% CHANGE FY11 - FY12
Taxes	25,447,931	26,741,200	27,712,200	3.63%
Licenses, Permits & Fees	1,846,575	1,659,100	1,722,500	3.82%
Fines & Forefeits	1,450,426	1,366,200	1,258,900	(7.85)%
Charges for Services	10,648,699	11,279,605	12,103,600	7.31%
Intergovernmental	17,938	327,900	121,800	(62.85)%
Interest Income	819,313	997,369	932,000	(6.55)%
Miscellaneous Revenue	6,984,617	4,233,234	4,264,200	0.73%
Financing Revenues	0	3,430,784	0	0.00%
Transfers In	5,074,043	4,216,600	5,426,900	28.70%
Total Revenue	<u>52,289,542</u>	<u>54,251,992</u>	<u>53,542,100</u>	<u>(1.31)%</u>

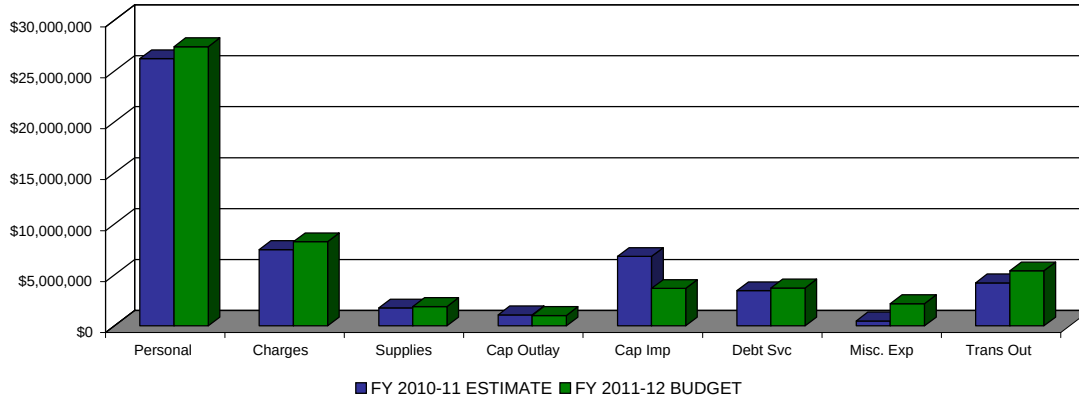
REVENUES BY FUND/SOURCE OF REVENUE

FY 2011-12 BUDGET	Taxes	Licenses, Permits & Fees	Fines & Forfeitures	Charges for Services	Intergov	Interest Income	Misc Revenues	Financing Revenues	Transfers In	Total
General	20,671,800	1,701,500	1,258,900	743,200	0	21,200	591,000	0	182,500	25,170,100
Water/Sewer	0	21,000	0	11,360,400	0	8,000	15,000	0	150,000	11,554,400
Fleet Services	0	0	0	0	0	0	0	0	1,319,600	1,319,600
Information Systems	0	0	0	0	0	0	0	0	843,400	843,400
Equipment Replacement	0	0	0	0	0	0	0	0	756,400	756,400
Debt Service	2,553,000	0	0	0	0	1,000	0	0	1,400,000	3,954,000
Capital Projects	0	0	0	0	121,800	0	20,000	0	0	141,800
Redevelopment	0	0	0	0	0	0	0	0	0	0
Library Building	0	0	0	0	0	0	0	0	0	0
Public Building	1,593,900	0	0	0	0	0	0	0	0	1,593,900
TIF #1	1,200,000	0	0	0	0	0	0	0	0	1,200,000
TIF #2	628,800	0	0	0	0	1,800	0	0	0	630,600
TIF #3	107,700	0	0	0	0	0	0	0	0	107,700
TIF #4	2,000	0	0	0	0	0	0	0	0	2,000
Police Pension	0	0	0	0	0	900,000	3,599,900	0	0	4,499,900
Motor Fuel Tax	955,000	0	0	0	0	0	30,300	0	775,000	1,760,300
Community Days	0	0	0	0	0	0	8,000	0	0	8,000
	<u>27,712,200</u>	<u>1,722,500</u>	<u>1,258,900</u>	<u>12,103,600</u>	<u>121,800</u>	<u>932,000</u>	<u>4,264,200</u>	<u>0</u>	<u>5,426,900</u>	<u>53,542,100</u>

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2010-11 ESTIMATE vs. FY 2011-12 BUDGET



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	% CHANGE FY11 - FY12
Personal Services	26,138,366	26,229,056	27,407,600	4.49%
Services & Charges	7,270,404	7,489,000	8,257,400	10.26%
Supplies & Materials	1,562,695	1,759,353	1,893,900	7.65%
Capital Outlay	785,753	1,091,800	1,014,900	(7.04)%
Capital Improvement Projects	3,554,924	6,823,342	3,670,700	(46.20)%
Debt Service	3,462,652	3,450,572	3,725,769	7.98%
Misc. Expenditures	2,660,097	492,100	2,174,500	341.88%
Transfers Out	2,673,281	4,216,600	5,406,900	28.23%
Total Expenditures	48,108,172	51,551,823	53,551,669	3.88%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2011-12 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Admin	776,300	496,400	8,000	0	0	0	0	142,500	1,423,200
Boards & Commissions	500	18,200	800	0	0	0	0	0	19,500
Finance	399,400	57,800	6,200	0	0	0	0	66,900	530,300
Community Relations	506,600	77,200	34,500	0	0	0	0	17,700	636,000
Building & Grounds	264,400	208,900	38,400	0	0	0	0	28,200	539,900
Police	11,203,600	362,300	135,300	211,400	0	0	0	1,026,800	12,939,400
HHRC	161,700	5,800	11,400	0	0	0	0	55,300	234,200
Consolidated Dispatch	1,186,800	23,500	10,300	0	0	0	0	0	1,220,600
Community Development	2,268,900	206,100	8,100	0	0	0	0	141,200	2,624,300
Electrical & Forestry	828,200	777,300	79,400	0	0	0	0	202,800	1,887,700
Street	1,246,800	118,600	562,100	0	0	0	0	591,900	2,519,400
General Ledger	0	592,100	0	0	0	0	457,500	0	1,049,600
Water & Sewer Fund									
Water	1,736,200	3,316,000	101,600	30,000	469,300	0	0	241,100	5,894,200
Sewer	1,423,300	352,800	60,800	0	0	0	0	250,200	2,087,100
Water Pollution Control	2,158,600	1,017,800	167,200	0	162,000	0	0	110,000	3,615,600
Fleet Services	569,500	85,700	639,600	0	0	0	0	24,800	1,319,600
Information Systems	460,700	285,200	28,000	69,500	0	0	0	0	843,400
Equipment Replacement	0	0	0	554,000	0	0	0	0	554,000
Debt Service	0	0	0	0	0	3,725,769	0	0	3,725,769
Capital Projects	0	20,000	0	0	118,900	0	0	75,000	213,900
Redevelopment	0	0	0	150,000	0	0	0	700,000	850,000
Library Building	0	0	0	0	0	0	0	0	0
Public Building	0	0	0	0	225,700	0	0	1,730,000	1,955,700
TIF #1	0	300	0	0	655,000	0	0	0	655,300
TIF #2	0	130,300	0	0	0	0	1,682,000	0	1,812,300
TIF #3	0	55,300	0	0	0	0	0	0	55,300
TIF #4	0	0	0	0	0	0	0	0	0
Police Pension	2,216,100	49,800	200	0	0	0	35,000	2,500	2,303,600
Motor Fuel Tax	0	0	0	0	2,039,800	0	0	0	2,039,800
Community Days	0	0	2,000	0	0	0	0	0	2,000
Total	27,407,600	8,257,400	1,893,900	1,014,900	3,670,700	3,725,769	2,174,500	5,406,900	53,551,669

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2011-12
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 5/1/2011	2011-12 REVENUES	2011-12 EXPENDITURES	2011-12 SURPLUS/ (DEFICIT)	ENDING FUND BALANCE 4/30/2012
GENERAL FUND	6,956,849	25,170,100	25,624,100	(454,000)	6,502,849
WATER & SEWER FUND	61,058,793	11,554,400	11,596,900	(42,500)	61,016,293
FLEET SERVICES	(61,478)	1,319,600	1,319,600	0	(61,478)
INFORMATION SYSTEMS	(55,275)	843,400	843,400	0	(55,275)
EQUIP REPL. FUND	4,536,384	756,400	554,000	202,400	4,738,784
DEBT SERVICE	1,033,225	3,954,000	3,725,769	228,231	1,261,456
CAPITAL PROJECTS	75,133	141,800	213,900	(72,100)	3,033
REDEVELOPMENT FUND	1,812,660	0	850,000	(850,000)	962,660
PUBLIC BUILDING FUND	439,715	1,593,900	1,955,700	(361,800)	77,915
TIF # 1	(1,500,311)	1,200,000	655,300	544,700	(955,611)
TIF # 2	1,343,086	630,600	1,812,300	(1,181,700)	161,386
TIF # 3	32,405	107,700	55,300	52,400	84,805
TIF # 4	(4,187)	2,000	0	2,000	(2,187)
POLICE PENSION	31,682,431	4,499,900	2,303,600	2,196,300	33,878,731
MOTOR FUEL TAX	280,323	1,760,300	2,039,800	(279,500)	823
COMMUNITY DAYS FUND	4,954	8,000	2,000	6,000	10,954
TOTAL	107,634,707	53,542,100	53,551,669	(9,569)	107,625,138

NOTES

- 1) The General Fund shows a \$454,000 deficit or 1.77% of expenses in order to draw down the fund balance.
- 2) The Water & Sewer Fund shows a \$42,500 deficit or 0.36% of expenses in order to draw down the fund balance.
- 3) The Fleet Services Budget has a negative fund balance which is a carryover from previous years.
- 4) The Information Services Budget has a negative fund balance which is a carryover from previous years.
- 5) The Capital Projects Fund shows a planned deficit of \$72,100 in order to draw down the fund balance.
- 6) The Redevelopment Fund shows a planned \$850,000 deficit to complete various projects. Because of the large Due From TIF balance, projects are scheduled as the advance is repaid and funds are available.
- 7) The Public Building Fund shows a planned deficit of \$361,800 in order to draw down the fund balance.
- 8) The TIF #1 Fund shows a deficit fund balance, however, this deficit is covered by an advance from the Redevelopment Fund. The tax increment revenues received will continue to pay down the advance from the Redevelopment Fund.
- 9) The TIF #2 Fund shows a planned deficit \$1,181,700 in order to draw down the fund balance.
- 10) The TIF #4 Fund shows a fund balance deficit of \$2,187 however, this deficit is covered by an advance from the Redevelopment Fund. The tax increment revenues received will continue to pay down the advance from the Redevelopment Fund.
- 11) The Motor Fuel Tax Fund shows a planned deficit of \$279,500. This is primarily due to Federal funding for several road reconstruction projects. The timing of the grant requires the Village to match funding.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 ACTUAL</u>	<u>2010-11 BUDGET</u>	<u>2010-11 EST ACT</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>
GENERAL FUND	25,417,636	23,331,791	23,314,500	24,063,100	25,170,100	25,458,300	26,070,200
WATER & SEWER FUND	12,272,882	11,136,584	10,947,600	10,988,800	11,554,400	11,814,900	12,349,900
FLEET SERVICES	1,254,936	1,187,564	1,208,500	1,205,900	1,319,600	1,329,900	1,341,100
INFORMATION SYSTEMS	1,001,565	966,496	805,400	805,400	843,400	842,900	859,600
EQUIP REPL. FUND	1,031,230	788,995	757,200	767,474	756,400	747,900	758,700
DEBT SERVICE	4,006,844	3,411,649	3,523,012	3,624,000	3,954,000	4,056,000	4,140,000
CAPITAL PROJECTS	99,990	35,312	241,713	156,844	141,800	20,000	20,000
REDEVELOPMENT FUND	2,851	1,139	0	900	0	0	0
LIBRARY BUILDING FUND	117,121	870	0	0	0	0	0
PUBLIC BUILDING FUND	1,656,160	1,419,707	1,567,000	5,116,384	1,593,900	1,673,600	1,757,300
TIF #1	1,128,522	1,219,065	1,225,400	1,220,000	1,200,000	1,200,000	1,200,000
TIF #2	577,308	623,233	624,249	630,625	630,600	630,600	630,600
TIF #3	56,594	125,624	126,000	108,500	107,700	107,700	107,700
TIF #4	0	3,190	43,200	3,200	2,000	2,000	2,000
POLICE PENSION	(3,542,020)	6,683,306	3,269,400	4,327,900	4,499,900	4,499,900	4,499,900
MOTOR FUEL TAX	2,029,742	1,355,015	1,075,300	1,224,960	1,760,300	1,830,000	955,000
COMMUNITY DAYS FUND	102,371	2	15,000	8,005	8,000	8,000	8,000
TOTAL VILLAGE REVENUES	47,213,732	52,289,542	48,743,474	54,251,992	53,542,100	54,221,700	54,700,000
<u>EXPENDITURES</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 ACTUAL</u>	<u>2010-11 BUDGET</u>	<u>2010-11 EST ACT</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>
GENERAL FUND	25,392,275	23,845,667	24,790,100	24,215,200	25,624,100	25,694,700	26,240,600
WATER & SEWER FUND	12,756,762	11,223,854	11,099,400	11,294,600	11,596,900	11,745,900	12,168,500
FLEET SERVICES	1,295,158	1,162,498	1,208,500	1,205,900	1,319,600	1,329,900	1,341,100
INFORMATION SYSTEMS	1,007,390	1,036,055	805,400	805,400	843,400	842,900	859,600
EQUIP REPL. FUND	820,998	602,414	372,000	382,600	554,000	757,000	781,000
DEBT SERVICE	3,977,354	3,462,652	3,457,976	3,450,572	3,725,769	3,551,275	3,378,851
CAPITAL PROJECTS	414,237	339,501	264,786	26,900	213,900	20,000	20,000
REDEVELOPMENT FUND	1,400,250	861,040	290,000	454,500	850,000	950,000	0
LIBRARY BUILDING FUND	2,361,561	0	0	0	0	0	0
PUBLIC BUILDING FUND	1,761,637	1,280,182	1,567,000	5,085,200	1,955,700	1,596,000	1,646,000
TIF #1	0	329	780,342	680,342	655,300	300	300
TIF #2	624,780	45,701	160,000	25,200	1,812,300	700,300	700,300
TIF #3	503,000	36,677	199,000	204,000	55,300	300	300
TIF #4	77	0	46,000	10,500	0	0	0
POLICE PENSION	2,043,896	2,074,833	2,171,500	2,249,056	2,303,600	2,376,100	2,450,600
MOTOR FUEL TAX	2,591,187	2,136,969	1,242,000	1,457,600	2,039,800	1,750,800	1,035,000
COMMUNITY DAYS FUND	102,102	(200)	15,000	4,253	2,000	2,000	2,000
TOTAL VILLAGE EXPENDITURES	57,052,664	48,108,172	48,469,004	51,551,823	53,551,669	51,317,475	50,624,151

MAJOR REVENUE AND FINANCING SOURCES

Notes

The two largest revenue sources (74.4%) for the Village in the FY 2011-2012 Budget are Taxes, 51.8% and Charges for Services 22.6%. The breakdown between funds is as follows:

TAXES	<u>TOTAL</u>	<u>General</u>	<u>Debt Service</u>	<u>Public Building</u>	<u>TIF 1</u>	<u>TIF 2</u>	<u>TIF 3</u>	<u>Motor Fuel Tax</u>
Sales & Sales Tax Increment	23.2%	17.2%	3.0%	3.0%				
Property Taxes	15.9%	10.6%	1.7%		2.2%	1.2%	0.2%	
Income Tax	5.4%	5.4%						
Telecommunications Tax	3.2%	3.2%						
Real Estate Transfer Tax	0.6%	0.6%						
Motor Fuel Tax	1.8%							1.8%
All Other Taxes	1.7%	1.6%	.1%					
TOTAL	51.8%	38.6%	4.8%	3.0%	2.2%	1.2%	0.2%	1.8%

CHARGES FOR SERVICES	<u>TOTAL</u>	<u>General</u>	<u>Water and Sewer</u>
User Revenue – Water	10.2%	-	10.2%
User Revenue – Sewer	10.7%	-	10.7%
All Other	1.7%	1.4%	0.3%
TOTAL	22.6%	1.4%	21.2%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 23.2% of the Village's total revenue. Items, except food and drugs, in Addison are subject to an 8.00% sales tax. Effective April 1, 2008, the State Legislature passed a \$.50 increase in Sales Tax in DuPage County that will be split between the County and transportation. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the state, and divided among the taxing districts as follows:

	<u>Before April 1, 2008</u>	<u>After April 1, 2008</u>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	.75%
DuPage County	.25%	.50%
DuPage Water Commission	.25%	.25%
Regional Transportation Authority	.25%	.50%
Total	7.50%	8.00%

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund a Redevelopment Bond Issue
.25	Public Building Fund	1997	To Fund Bond Issues for Village Building Construction
.25	General Fund	2003	Additional Operating Revenue

Budget Assumptions – The Village anticipates a 5 percent increase in Sales tax in the FY 2012 budget over the projected FY11 results. The Village is fortunate to have 4 big box stores and multiple distribution centers to allow the Village to take advantage of the current upswing in the economy.

Property Tax

Property tax receipts represent about 15.0% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2010. Property owners will pay this tax in two installments due June 1 and September 1, 2011. A breakdown of the Village's total tax levy is as follows:

	<u>Final 2009 Levy for FY 11</u>	<u>Estimated 2010 Levy for FY 12</u>	<u>% Change</u>
General Fund			
Corporate	\$3,323,221	\$3,243,688	(2.39)
Police Pension	1,749,431	2,106,412	20.41
Subtotal	5,072,652	5,350,100	5.47
Debt Service Fund	649,196	933,500	43.79
Total Levy	\$5,766,848	\$6,283,611	8.96
Equalized Assessed Val.	\$1,393,968,767	\$1,273,532,892	(8.64)
Rate per \$100 EAV	\$ 0.4137	\$ 0.4934	19.26

Budget Assumptions – The 2010 tax levy, which will be received in FY 2011-12 was based on an estimated decrease in EAV of 8.64%, and a total dollar increase of 8.96%. The total dollar increase is due to a 20.41% increase in the Police Pension Levy whereas the Corporate Levy was decreased by 2.39% over 2009. The 43.79 % increase in the Debt Service Fund Levy is due to the issuance of the 2010 Taxable General Obligations Bonds for the purchase of the Driscoll property. There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

Income Tax

Income tax receipts represent approximately 5.4% of the Village's General Fund income. Local governments in Illinois receive a 1/10th share of all state income tax receipts. This amount is allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2012 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,946. It is assumed that there would be minimal change the population reported by the 2010 Census.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Due to the State's financial distress, the State legislature increased the income tax rate from 3% to 5% on personal income and from 4.8% to 7% on corporate income. As part of that legislation, the municipal percentage was decreased whereby the municipalities will not participate in the increased income tax revenues. The percentage was changed to "maintain" the same revenue streams the 1/10 previously provided.

State-wide change in income tax receipts - FY 2011 receipts are coming in close to what was budgeted. Due to the economic downturn, and recent changes in legislation, we have taken a conservative approach and budgeted no change in the FY2012 receipts from projected FY2011 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06. The total telecommunications tax rate is 6%

Budget Assumptions – The FY 2011-12 budget assumes a slight increase based upon trending.

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

Real Estate Transfer Tax (Cont.)

Budget Assumptions: The FY 2011-12 budget maintains the current year estimated receipts. Although the housing market may rebound, foreclosure and sheriff sales are exempt from the Real Estate Transfer Tax. We anticipate an increase in those type of sales.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population.

Budget Assumptions: Due to the fluctuation in oil prices, and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 20.9% of the Villages' revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Any increases or decreases in rates from the DuPage Water Commission (DPWC) or the City of Chicago, which supplies water to the DPWC and impacts their rates, have been passed along to our customers. During the compilation of the FY 2012 budget, the DPWC informed their members of a 10% increase in their rates to us which is \$0.20 per thousand gallons.

The current budget includes both the rate increase in the cost of water from DPWC and the increase in water rates to our customers. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a five year plan was adopted in FY2009 that not only includes the increase from DPWC, but a nominal 3% increase to cover increases in operations and capital expenditures. This is discussed in greater detail in the water/sewer section.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming no increase in pumpage, with 86% of the pumpage being billed at the rates established by the existing five-year plan.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personal Services (51%), Services and Charges (16%), Debt Service (7%) and Capital Projects (7%).

PERSONAL SERVICES

The Police Department accounts for 41% of all personal services costs. The Police Department is a CALEA certified department and is very active in the community with various outreach programs.

Programs include DARE which focuses on youth, Community Emergency Response Team which is open to all residents of the Village and the Senior Citizens Police Academy. The Police Department opened the Henry Hyde Resource Center in FY 2008. In 2011 the Consolidated Dispatch Center Department was created to account for dispatch services. The Center will provide dispatch services for multiple jurisdictions and charge a fee for the services.

The Water and Sewer Fund accounts for 19% of all personal services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plant which treats sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

SERVICES AND CHARGES

Water and Sewer accounts for 57% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL IMPROVEMENT PROJECTS

Capital Improvements account for 6% of all expenditures within the Village. The annual road improvement program which includes reconstruction and resurfacing of additional roads accounts for 56% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 17% of all capital. The expansion of the dispatch area in the General Fund accounts for 7% of all capital.

DEBT SERVICE

Debt Service payments are 7% of Village wide expenditures. Of the \$3,725,769 needed for debt payments, \$923,600 or 25% is paid with property taxes; the remaining 75% or \$2,802,169 is paid with Home Rule Sales Tax Increment monies.

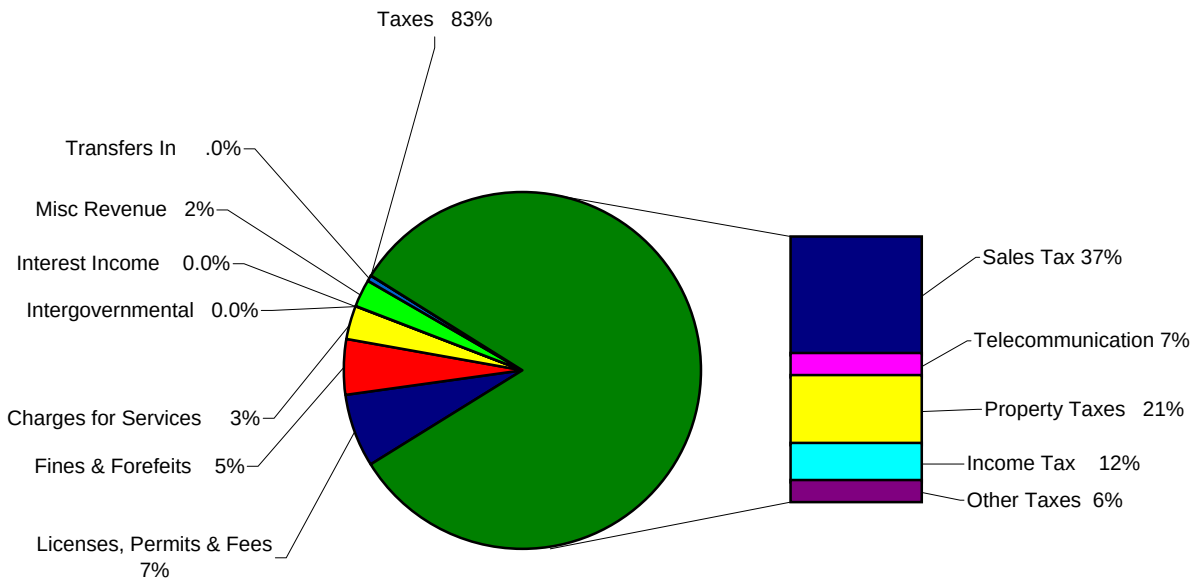


(BLANK)

WHERE THE MONEY COMES FROM

GENERAL FUND REVENUES

2011-2012 FISCAL YEAR

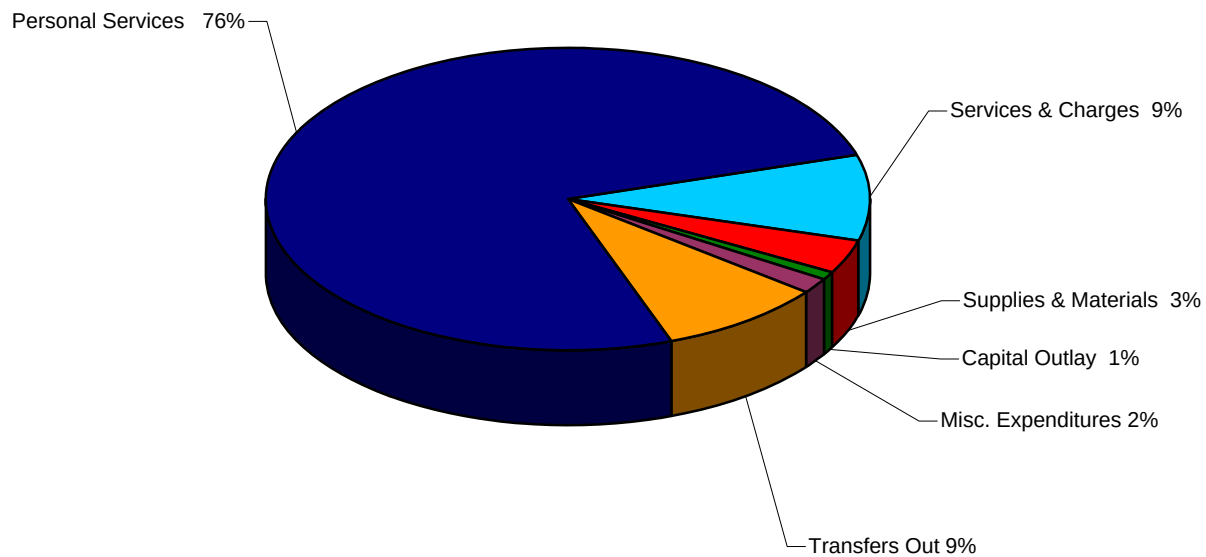


	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	PERCENTAGE CHANGE FY11 - FY12
Taxes	18,946,532	19,925,900	20,671,800	3.74%
Licenses, Permits & Fees	1,760,064	1,652,900	1,701,500	2.94%
Fines & Forefeits	1,450,426	1,366,200	1,258,900	(7.85)%
Charges for Services	357,542	365,000	743,200	103.62%
Intergovernmental	17,621	26,300	0	(100.00)%
Interest Income	41,381	21,200	21,200	0.00%
Financing Revenue	0	0	0	0.00%
Miscellaneous Revenue	699,892	653,100	591,000	(9.51)%
Transfers In	58,333	52,500	182,500	247.62%
Total Revenue	23,331,791	24,063,100	25,170,100	4.60%

WHERE THE MONEY GOES

GENERAL FUND EXPENDITURES

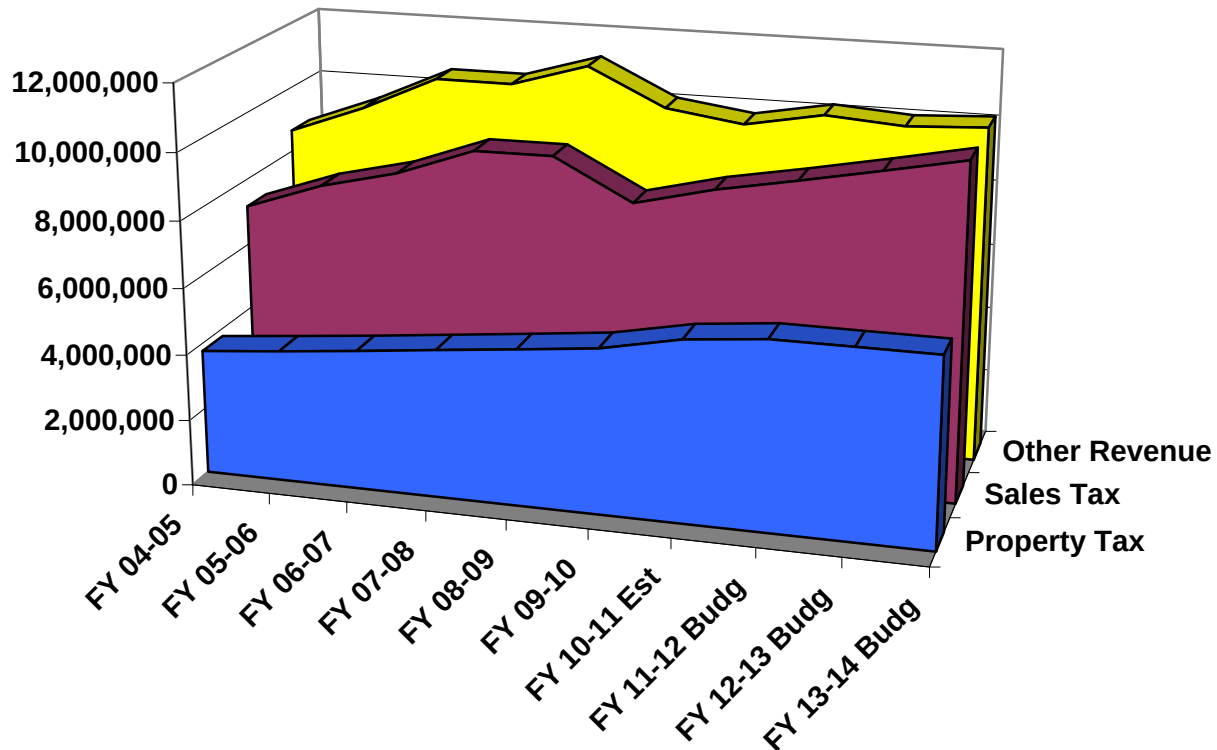
2011-2012 FISCAL YEAR



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	PERCENTAGE CHANGE FY11 - FY12
Personal Services	17,536,119	18,255,500	19,435,300	6.46%
Services & Charges	2,866,454	2,192,900	2,352,100	7.26%
Supplies & Materials	747,756	871,600	894,500	2.63%
Capital Outlay	65,637	360,300	211,400	(41.33)%
Misc. Expenditures	440,155	459,100	457,500	0.00%
Transfers Out	2,189,546	2,075,800	2,273,300	9.51%
Total Expenditures	23,845,667	24,215,200	25,624,100	5.82%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



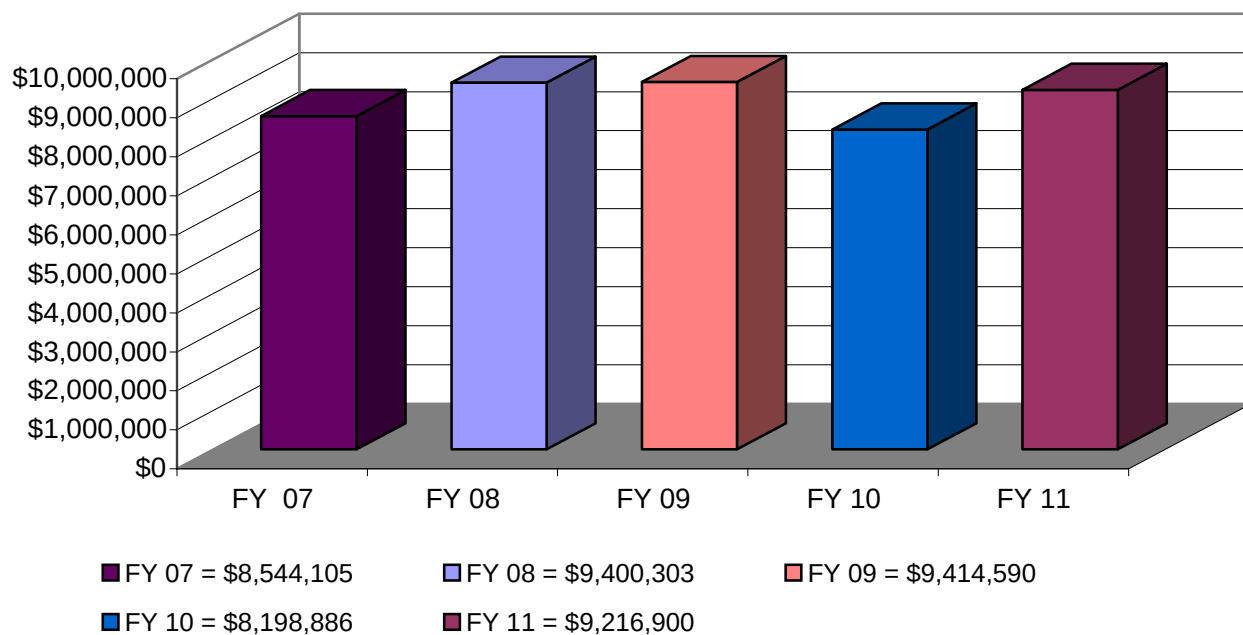
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 04-05	3,769,480	7,170,661	8,643,769	19,583,910
FY 05-06	3,982,010	7,985,534	9,523,940	21,491,484
FY 06-07	4,216,794	8,544,408	10,592,382	23,353,584
FY 07-08	4,473,610	9,400,303	10,586,726	24,460,639
FY 08-09	4,722,823	9,414,590	11,280,223	25,417,636
FY 09-10	4,976,960	8,198,886	10,155,945	23,331,791
FY 10-11 Est	5,456,400	8,778,000	9,828,700	24,063,100
FY 11-12 Budg	5,690,400	9,216,900	10,262,800	25,170,100
FY 12-13 Budg	5,690,400	9,677,700	10,090,200	25,458,300
FY 13-14 Budg	5,690,400	10,161,600	10,218,200	26,070,200

GENERAL FUND

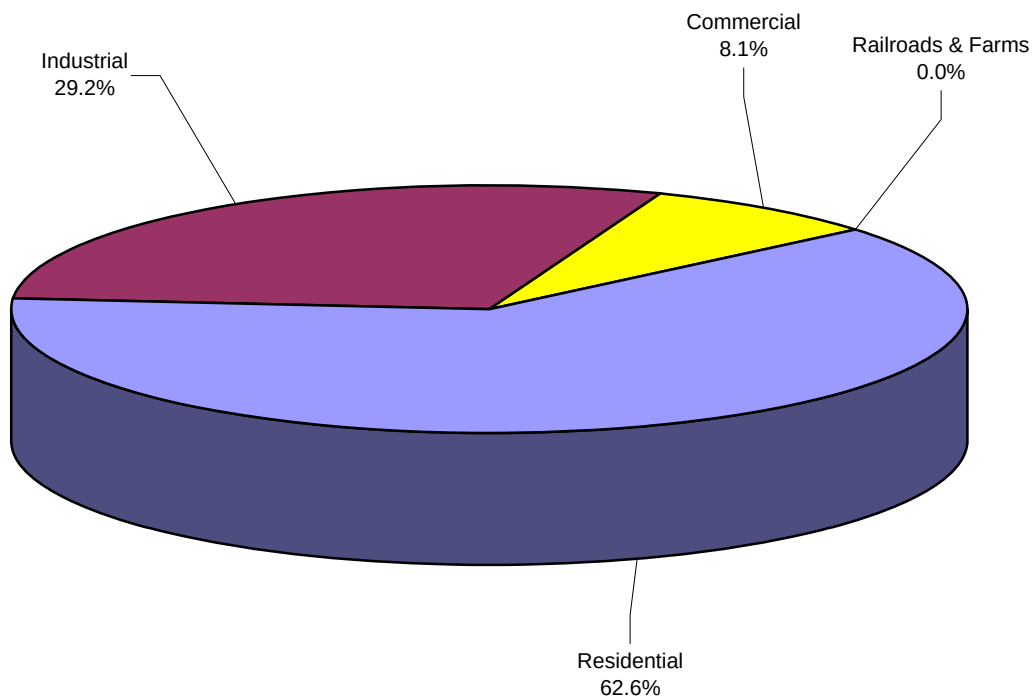
SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2007		FY 2008		FY 2009		FY 2010		FY 2011	
		Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual**	% Change Over Last FY
MAY	AUG	714,864	60.29%	768,088	7.45%	841,040	9.50%	697,550	-17.06%	716,904	2.77%
JUNE	SEPT	719,135	50.35%	801,659	11.48%	873,313	8.94%	721,919	-17.34%	805,640	11.60%
JULY	OCT	693,089	58.15%	734,439	5.97%	852,319	16.05%	684,319	-19.71%	736,749	7.66%
AUG	NOV	752,736	61.26%	791,381	5.13%	875,796	10.67%	675,428	-22.88%	709,607	5.06%
SEPT	DEC	727,193	71.32%	803,351	10.47%	878,780	9.39%	711,018	-19.09%	726,627	2.20%
OCT	JAN	697,233	39.55%	829,359	18.95%	811,272	-2.18%	701,680	-13.51%	762,052	8.60%
NOV	FEB	672,789	44.34%	804,775	19.62%	805,222	0.06%	680,599	-15.48%	737,766	8.40%
DEC	MAR	814,026	50.47%	839,756	3.16%	819,335	-2.43%	738,216	-9.90%	863,531	16.98%
JAN	APRIL	686,631	57.81%	710,532	3.48%	686,252	-3.42%	584,398	-14.84%	789,506	35.10%
FEB	MAY	640,831	49.68%	716,581	11.82%	635,301	-11.34%	609,777	-4.02%	789,506	29.47%
MAR	JUNE	710,737	69.46%	717,807	0.99%	678,474	-5.48%	696,327	2.63%	789,506	13.38%
APRIL	JULY	714,842	63.18%	882,575	23.46%	657,486	-25.50%	697,656	6.11%	789,506	13.17%
TOTAL SALES TAX		8,544,105	35.93%	9,400,303	10.02%	9,414,590	0.15%	8,198,886	-12.91%	9,216,900	12.42%

** The last four months of FY 2011 are estimated based on past trends



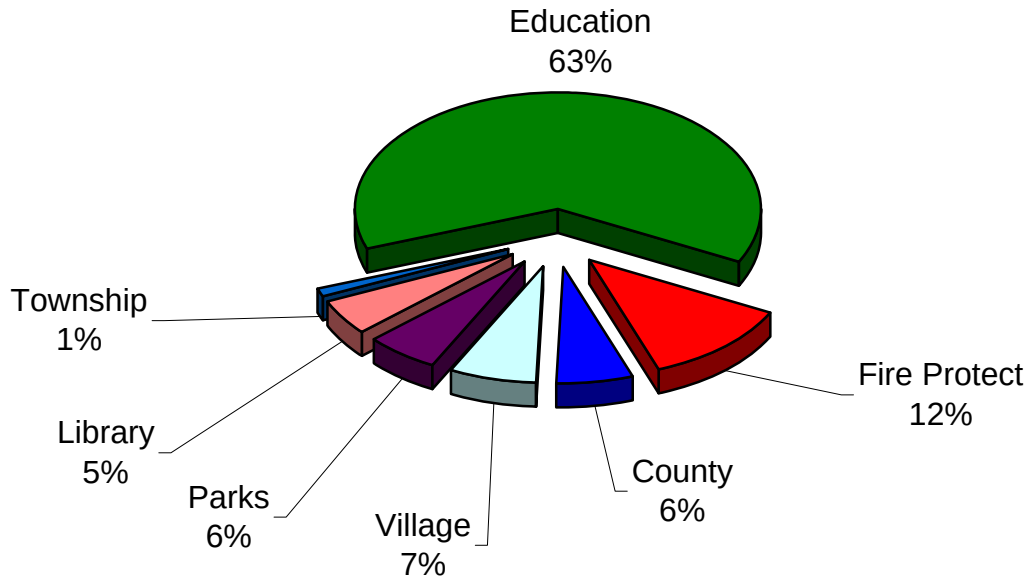
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2009 VALUATION



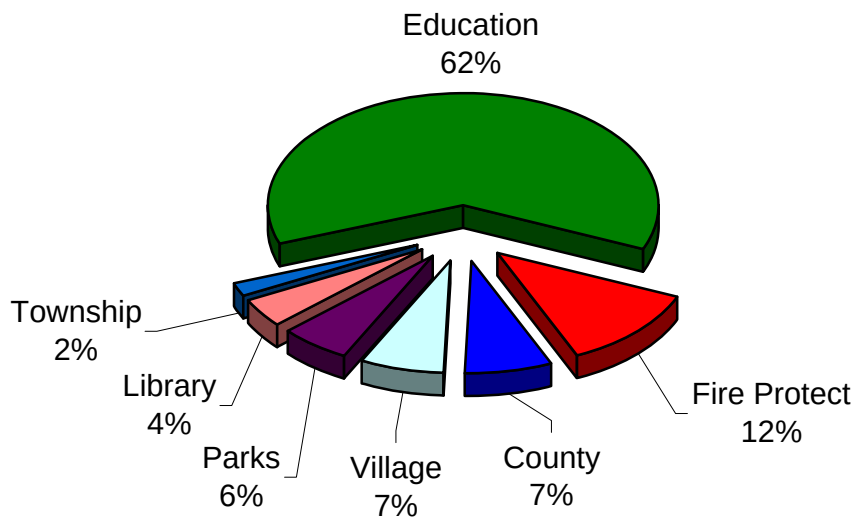
	2009 EAV	% of Total
Residential	873,075,550	62.6%
Industrial	407,189,960	29.2%
Commercial	113,351,102	8.1%
Railroads & Farms	352,155	0.0%
	<u>1,393,968,767</u>	<u>100.0%</u>

PROPERTY TAXES WHERE DO THEY GO?

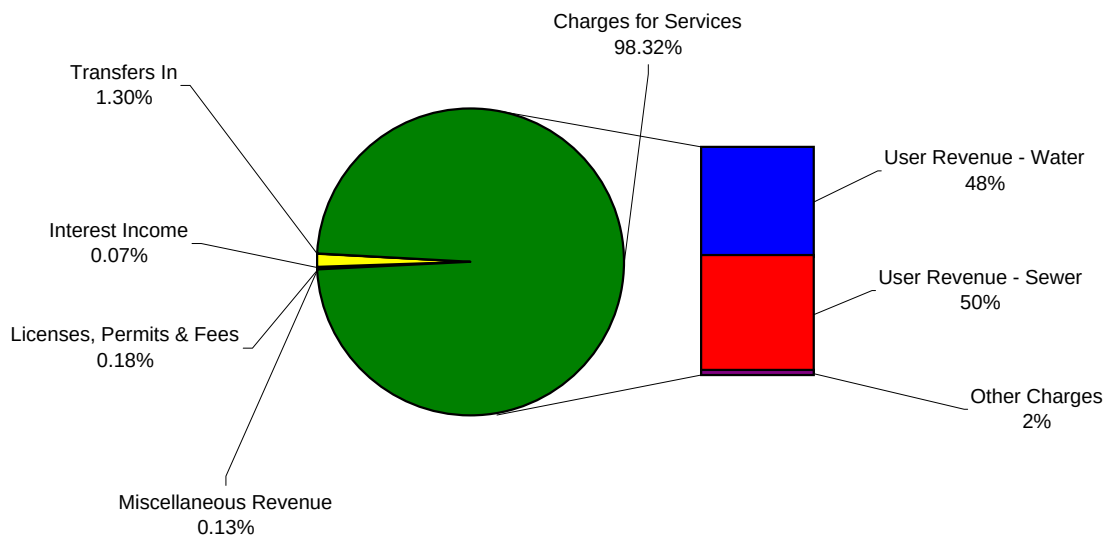
2009 TAX BILL



1999 TAX BILL

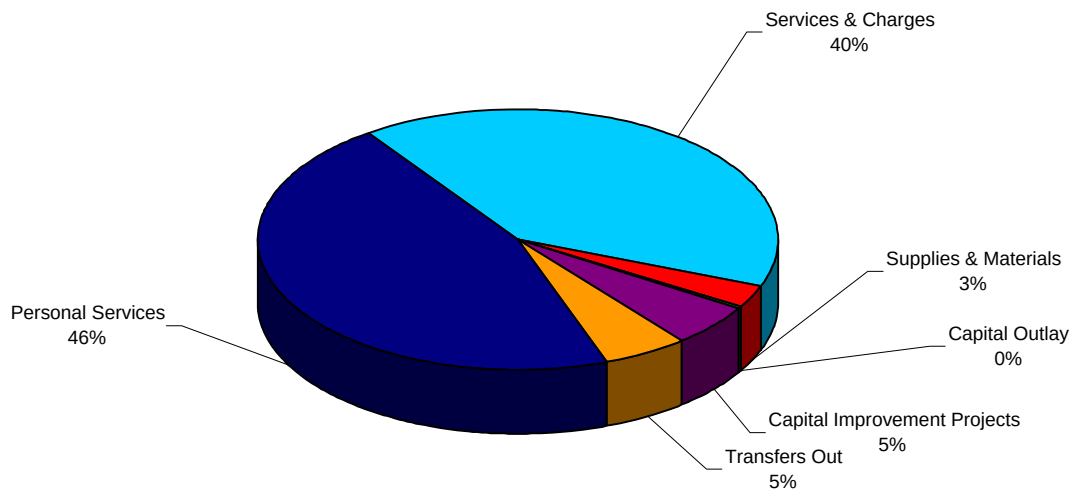


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2011-2012 FISCAL YEAR



	2009-10 ACTUAL	2010-11 ESTIMATE	2011-12 BUDGET	% CHANGE FY11 - FY12
Licenses, Permits & Fees	86,511	6,200	21,000	238.71%
Charges for Services	10,217,324	10,906,600	11,360,400	4.16%
Intergovernmental	0	0	0	0.00%
Interest Income	11,294	5,000	8,000	60.00%
Miscellaneous Revenue	7,958	71,000	15,000	(78.87%)
Transfers In	813,497	0	150,000	0.00%
Total Revenue	11,136,584	10,988,800	11,554,400	5.15%

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2011-2012 FISCAL YEAR



	2009-10 ACTUAL	2010-11 ESTIMATE	2011-12 BUDGET	% CHANGE FY11 - FY12
Personal Services	5,465,655	5,308,700	5,318,100	0.18%
Services & Charges	3,885,382	4,265,100	4,686,600	9.88%
Supplies & Materials	287,724	320,600	329,600	2.81%
Capital Outlay	21,130	18,600	30,000	61.29%
Capital Improvement Projects	982,365	809,900	631,300	(22.05%)
Transfers Out	581,598	571,700	601,300	5.18%
Total Expenses	11,223,854	11,294,600	11,596,900	2.68%

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2011- 12 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
BEGINNING REVENUES	\$53,542,100	\$25,170,100	\$11,554,400	\$1,319,600	\$843,400	\$756,400	\$3,954,000	\$141,800	\$0
TO/FROM:									
General	(2,273,300)			(1,020,800)	(724,200)	(528,300)			
Water/Sewer	(601,300)			(298,800)	(98,800)	(203,700)			
Fleet Services	(24,800)				(20,400)	(4,400)			
Inform. Systems	0								
Equip. Repl.	0								
Debt Service	0								
Capital Projects	(75,000)								
Redevelopment	(700,000)								
Public Building Fund	(1,730,000)	(180,000)	(150,000)				(1,400,000)		
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	(2,500)	(2,500)							
Motor Fuel Tax	0								
Community Days	0								
TOTAL TRANSFERS	(5,406,900)	(182,500)	(150,000)	(1,319,600)	(843,400)	(736,400)	(1,400,000)	0	0
TOTAL REVENUES	\$48,135,200	\$24,987,600	\$11,404,400	\$0	\$0	\$20,000	\$2,554,000	\$141,800	\$0

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
BEGINNING EXPENDITURES	\$53,551,669	\$25,624,100	\$11,596,900	\$1,319,600	\$843,400	\$554,000	\$3,725,769	\$213,900	\$850,000
FROM/TO:									
General	(182,500)								
Water/Sewer	(150,000)	0							
Fleet Services	(1,319,600)	(1,020,800)	(298,800)						
Inform. Systems	(843,400)	(724,200)	(98,800)	(20,400)					
Equip. Repl.	(736,400)	(528,300)	(203,700)	(4,400)					
Debt Service	(1,400,000)								
Capital Projects	0								
Redevelopment	0								
Public Building Fund	0								
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	0								
Motor Fuel Tax	(775,000)							(75,000)	(700,000)
Community Days	0								
TOTAL TRANSFERS	(5,406,900)	(2,273,300)	(601,300)	(24,800)	0	0	0	(75,000)	(700,000)
TOTAL EXPENDITURES	\$48,144,769	\$23,350,800	\$10,995,600	\$1,294,800	\$843,400	\$554,000	\$3,725,769	\$138,900	\$150,000

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect of interfund activity. This helps show whether a fund is self supporting or dependent on transfers from other funds.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2011- 12 BUDGET

REVENUES

PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$1,593,900	\$1,200,000	\$630,600	\$107,700	\$2,000	\$4,499,900	\$1,760,300	\$8,000	BEGINNING REVENUES
								TO/FROM:
								General
								Water/Sewer
								Fleet Services
								Inform. Systems
								Equip. Repl.
								Debt Service
						(75,000)		Capital Projects
						(700,000)		Redevelopment
								Public Building Fund
								TIF 1
								TIF 2
								TIF 3
								TIF 4
								Police Pension
								Motor Fuel Tax
								Community Days
0	0	0	0	0	0	(775,000)	0	TOTAL TRANSFERS
\$1,593,900	\$1,200,000	\$630,600	\$107,700	\$2,000	\$4,499,900	\$985,300	\$8,000	TOTAL REVENUES

EXPENDITURES

PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$1,955,700	\$655,300	\$1,812,300	\$55,300	\$0	\$2,303,600	\$2,039,800	\$2,000	BEGINNING EXPENDITURES
								FROM/TO:
								General
								Water/Sewer
								Fleet Services
								Inform. Systems
								Equip. Repl.
								Debt Service
								Capital Projects
								Redevelopment
								Public Building Fund
								TIF 1
								TIF 2
								TIF 3
								TIF 4
								Police Pension
								Motor Fuel Tax
								Community Days
(1,730,000)	0	0	0	0	(2,500)	0	0	TOTAL TRANSFERS
\$225,700	\$655,300	\$1,812,300	\$55,300	\$0	\$2,301,100	\$2,039,800	\$2,000	TOTAL EXPENDITURES



(BLANK)

VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2011-12.

CAPITAL SPENDING

Land/Building	\$372,700
Street	2,246,300
Water System	575,300
Sanitary/Storm Sewers	0
Water Pollution Control	0
Miscellaneous	<u>803,900</u>
TOTAL	<u><u>\$3,998,200</u></u>

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development)	\$2,039,800
Capital Projects (Admin., Public Works, Comm. Dev.)	118,900
Redevelopment (Admin., Public Works)	150,000
Public Building (Building & Grounds, Public Works,	210,700
TIF # 1 (Admin.)	655,000
TIF # 2 (Admin, Comm. Dev)	0
TIF # 3 (Admin, Comm. Dev)	0
General Fund (Police)	200,000
Water & Sewer (Public Works & Environmental Services)	623,800
TOTAL	<u><u>\$3,998,200</u></u>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2009-10 ACTUAL	2010-11 EST ACT	2011-12 BUDGET	2012-13 PROJ	2013-14 PROJ	2014-15 PROJ	2015-16 PROJ
LAND/BUILDINGS									
4404	PUBLIC WORKS FACILITY	PUB BLDG	30,182 a	160,000 c1,a	48,800	21,000	82,000	0	0
4405	VILLAGE HALL/POLICE FACILITY	"	0	22,200	161,900	100,000	14,000	0	0
4450	DRISCOLL PROPERTY	"	0	3,500,000	0	0	0	0	0
4526	189 MICHAEL LN +2 Bldg (Green Space HHRC)	TIF2	20,315 a	0	0	0	0	0	0
4594	WPC - RE-ROOF/REPAIR BUILDINGS	WPC	0	27,900	162,000	125,000	140,000	0	0
	SUBTOTAL		50,497	3,710,100	372,700	246,000	236,000	0	0
STREETS									
4401	STREET MAINT. PROGRAM	MFT	1,452,244 a,m	1,000,000 a,m	1,408,600 a,m	600,000 a,m	0 a,m	0 a,m	0 a,m
4420	FULLERTON INTERSECTION/SIGNAL	"	0 a,m	0	148,400	240,400	0	0	0
4424	FLLRTN: ADDISON-VILLA	"	0	0	120,900	120,900 a,m	0	0	0
4415	MILL RD: LAKE - ARMY TRAIL	"	61,770 a,m	173,000 a,m	43,200 a,m	0 a,m	0	0	0
4414	ADDISON RD - RESURF	"	622,955 a,m	279,300	133,500	133,500	0 a,m	0	0
4425	GRACE ST - RESURF	"	0 a,m	5,300 a,m	5,200	0	0	0	0
44XX	OAK MEADOWS DR	"	0 a,m	0	180,000	0	0	0	0
4416	SWIFT ROAD RESURFACING	"	0	0	0	156,000	535,000	480,000	99,000
4426	ROUTE 53 RESURFACE/EXPAND	"	0	0	0	500,000	500,000	500,000	0
4471	GREEN OAKS CT - RESURFACE	CAP PROJS	97,289	0 c4	0 c4	0	0	0	0
4441	LAKE ST. LIGHTS: MILL-ITASCA-53	REDEV	0	233,700	0	0	0	0	0
4479	SIDEWALK EXISTING TRIP HAZARDS	"	127,706 a	70,800 a	150,000 a	75,000 a	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	225,943 a	56,500 a	0 a	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	69,500 a	0 a	17,400 a	0	0	0
	SUBTOTAL		2,361,964	2,057,543	2,246,300	1,843,200	1,035,000	980,000	99,000
WATER SYSTEM									
4503	WATERMAIN REPLACEMENT:	WATER	0	0	23,000	0	0	0	0
4425	GRACE ST - RESURF	"	0	196,400	98,200	98,200 a	0	0	0
4426	RT 53: ARMY-LAKE	"	0	22,800	200,000	300,000	350,000	0	0
4414	ADDISON ROAD RESURFACE	"	589,035	119,300	0	0	0	0	0
4415	MILL/ARMY TRAIL IMPROV	"	75,949 a	321,000	0	0	0	0	0
4532	RUGLEY CT WATERMAIN REPLACE	"	0	55,000	0	0	0	0	0
4519	AUTOMATIC RADIO READ SYSTEM	"	208,980	37,500	0	0	0	0	0
4525	FULLERTON AVE WATERMAIN REPL.	"	0	0	140,600	140,600	0	0	0
4524	LAKE ST ANNEXATIONS - TAP IN	"	0	0	0	0	0	0	0
4531	CHESTNUT PUMP STATION	"	62,096	0	0	0	0	0	0
4530	LEAK DETECTION EQUIP REPLACEMENT	"	18,995	0	0	0	0	0	0
4403	HIGHVIEW WATERMAIN	TIF2	(7,114)	0	0	0	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	454,099 a	113,500 a	0 a	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	94,200 a	0 a	0 a	0	0	0
	SUBTOTAL		947,941	1,300,299	575,300	538,800	350,000	0	0
SEWER SYSTEM									
4533	REPLACE STORM SEWER	SEWER	0	30,000	0	0	0	0	0
WATER POLLUTION CONTROL									
4589	AERATION SYSTEM SHEATH	"	27,310	0	0	0	0	0	0
MISCELLANEOUS									
4461	SALT CREEK GRNWDY TRAIL	CAP PROJS	110,800	0	0	0	0	0	0
4475	NOISE WALLS	"	33,037 g,u	20,000 g	0	0	0	0	0
4483	I-290 BRIDGE	"	23,375 c5	6,900 c5	118,900 c5	0	0	0	0
4401	PD - DISPATCH UPGRADE	GENERAL	0	318,000 a	200,000 a	0	0	0	0
4498	WESTWOOD CREEK STABILIZATION	TIF 1	0	0	485,000 a	0	0	0	0
	SUBTOTAL		167,212	344,900	803,900	0	0	0	0
TOTAL CAPITAL SPENDING			3,554,924	7,442,842	3,998,200	2,628,000	1,621,000	980,000	99,000

CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)

a. CASH ON HAND	2,512,459	6,303,942	2,924,300	1,673,000	666,000	25,000	(856,000)
b. DEBT FINANCING							
c. GRANTS							
1. FEDERAL	0	0	0	0	0	0	0
FEDERAL - ARRA	0	167,000	0	0	0	0	0
2. STATE	0	0	0	0	0	0	0
3. LOCAL	0	0	0	0	0	0	0
4. CDBG	0	0	0	0	0	0	0
5. CMAQ	23,375	6,900	118,900	0	0	0	0
d. CONTRIBUTIONS	0	0	0	0	0	0	0
e. ANNEXATION/TAP ON FEES	0	0	0	0	0	0	0
f. GAIN - SALE OF ASSETS	0	0	0	0	0	0	0
g. INSURANCE PROCEEDS	33,037	20,000	0	0	0	0	0
m. MOTOR FUEL TAX	986,053	945,000	955,000	955,000	955,000	955,000	955,000
t. TELECOMMUNICATIONS TAX(1% For Ind Strts)	0	0	0	0	0	0	0
u. UNFUNDED PROJECTS	0	0	0	0	0	0	0
TOTAL CAPITAL FUNDING	3,554,924	7,442,842	3,998,200	2,628,000	1,621,000	980,000	99,000

Capital Improvement Program (CIP) Impact on FY 2011-12 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4404 Public Works Facility

\$28,800 has been included for the installation a lightning suppression system. The pubic works property is one of the highest points in DuPage County.

FY 2011-12 Budget \$28,800.

Operating Budget Impact: Negligible quantitative savings. Installation of the lightening suppression system will save the Villageon replacement of computer and other electronics if a lightening strike would occur.



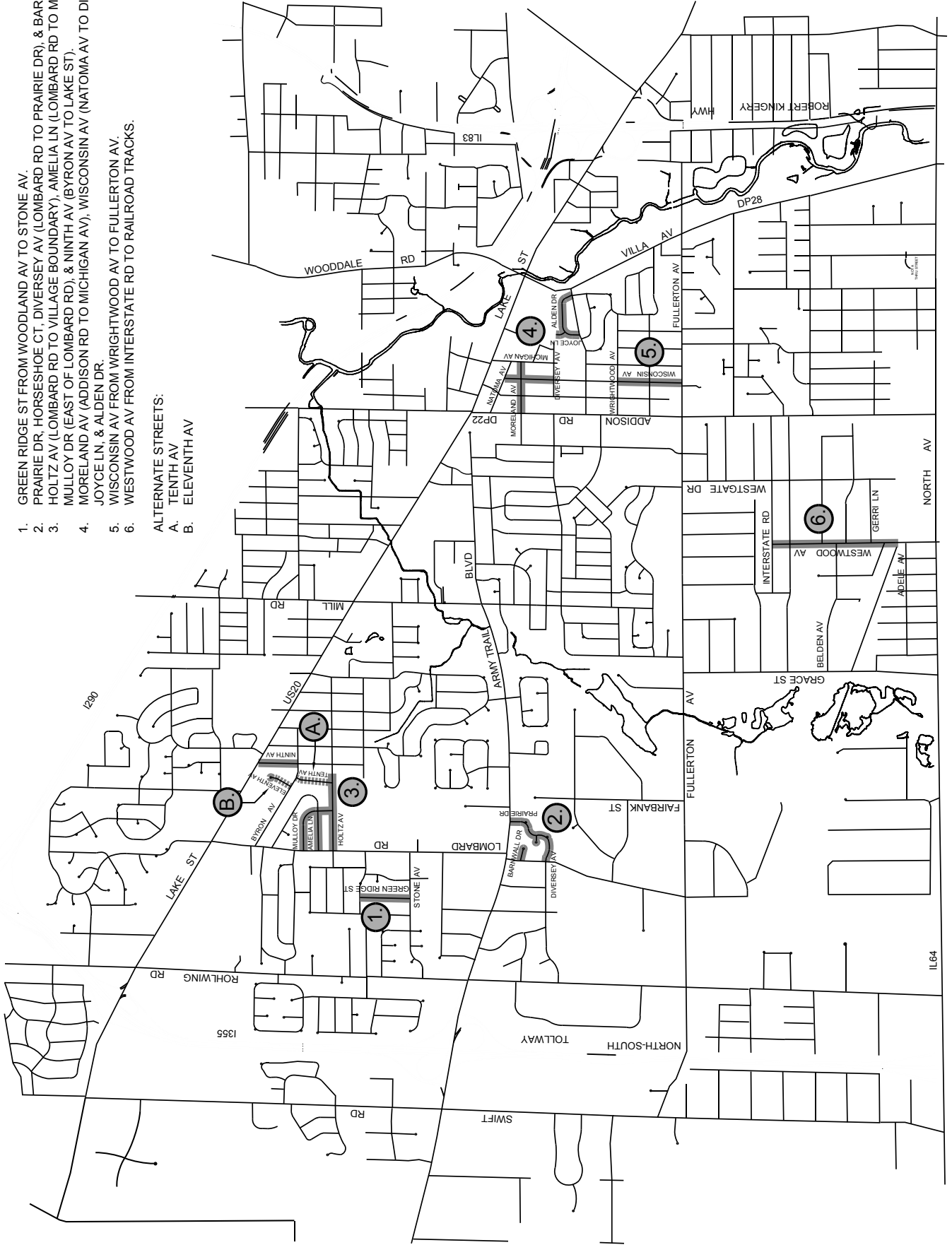
VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects FY 11-12

Street Maintenance

1. GREEN RIDGE ST FROM WOODLAND AV TO STONE AV.
2. PRAIRIE DR, HORSESHOE CT, DIVERSEY AV (LOMBARD RD TO PRAIRIE DR), & BARNWALL DR
3. HOLTZ AV (LOMBARD RD TO VILLAGE BOUNDARY), AMELIA LN (LOMBARD RD TO MULLOY DR), MULLOY DR (EAST OF LOMBARD RD), & NINTH AV (BYRON AV TO LAKE ST).
4. MORELAND AV (ADDISON RD TO MICHIGAN AV), WISCONSIN AV (NATOMA AV TO DIVERSEY AV), JOYCE LN, & ALDEN DR.
5. WISCONSIN AV FROM WRIGHTWOOD AV TO FULLERTON AV.
6. WESTWOOD AV FROM INTERSTATE RD TO RAILROAD TRACKS.

ALTERNATE STREETS:
A. TENTH AV
B. ELEVENTH AV



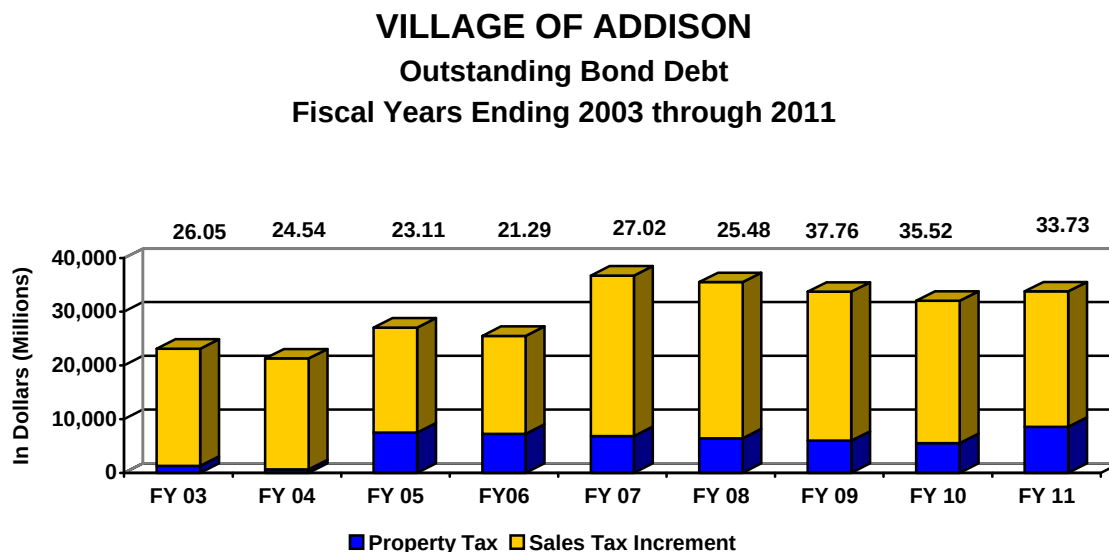
DEBT SUMMARY

OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.



Note: The increased debt shown in FY 2005 is due to the 2004 G.O. Bonds which were issued for various capital projects and funding of the equipment replacement fund. This annual principal and interest payments will be paid thru a property tax levy. The levy is approximately the same amount as the payments of the 2001 Refunding issue, which was paid off in FY 2004, thereby a negligible property tax effect from this bond issue. The increased debt in FY07 is due to the 2006C and 2007 G.O. issues for the new Library construction. The property tax on these issues will be abated and paid by existing home rule sales tax increment revenues. The increase in FY 2011 is due to the 2010 Taxable G.O. bonds which were issued to purchase the Driscoll property. The annual principal and interest payments for this bond will be paid thru a property tax levy.

DEBT SUMMARY

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AAA from Fitch Inc. and AA+ from Standard & Poor's. The Village was upgraded by Fitch from AA+ to AAA in 2010 and Standard & Poor's reaffirmed the AA+ rating issued in 2008. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2011**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL OBLIGATION DEBT						
2002 REFUNDING BONDS	PUBLIC WORKS FACILITY	4,685,000	12/15/17	3,350,000	570,650	3,920,650
2004 G.O. BONDS	VARIOUS CAP. PROJ. & EQUIP. REPL. FUNDING	7,500,000	12/15/19	5,050,000	1,079,555	6,129,555
2006A REFUNDING BOND	ADVANCE REFUNDING 2005	3,075,000	12/15/26	3,075,000	1,197,493	4,272,493
2006B REFUNDING BOND	ADVANCE REFUNDING 2004A (PARTIAL)	2,375,000	12/15/12	520,000	27,404	547,404
2006C G.O. BOND	LIBRARY BUILDING	6,900,000	12/15/26	6,900,000	2,731,810	9,631,810
2007 G. O. BOND	LIBRARY BUILDING	6,100,000	12/15/26	6,100,000	2,422,766	8,522,766
2008 REFUNDING BOND	ADVANCE REFUNDING 1998	6,015,000	12/16/20	5,290,000	1,694,663	6,984,663
2010 TAXABLE G.O BOND	DRISCOLL PROPERTY	3,500,000	12/16/30	3,500,000	1,986,440	5,486,440
TOTAL ALL BONDS				<u>33,785,000</u>	<u>11,710,780</u>	<u>45,495,780</u>

LOANS

NEVA-BYRON LOAN	CONSTRUCTION OF NEVA-BYRON SEWER	5,588,000	5/30/12	<u>578,215</u>	<u>20,881</u>	<u>599,096</u>
-----------------	-------------------------------------	-----------	---------	----------------	---------------	----------------

The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

**ANNUAL DEBT SERVICE REQUIREMENTS
(PRINCIPAL AND INTEREST)**

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2009-10 ACTUAL</u>	<u>2010-11 EST ACT</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>
BOND RETIREMENT FUND						
2004 G.O.	PROPERTY TAX	685,800	686,013	684,562	682,588	684,588
2010 TAXABLE G.O.	PROPERTY TAX	0	0	238,998	263,338	261,963
SUBTOTAL - PROPERTY TAX		685,800	686,013	923,560	945,926	946,551
2002 REFUNDING	SALES TAX INCR.	441,070	476,380	514,500	545,440	624,290
2004A REFUNDING	SALES TAX INCR.	10,290	10,290	0	0	0
2006A REFUNDING	SALES TAX INCR.	126,673	126,673	256,673	271,863	276,312
2006B REFUNDING	SALES TAX INCR.	653,567	658,904	547,404	0	0
2006C G.O.	SALES TAX INCR.	268,127	268,128	268,128	548,128	557,348
2007 G.O.	SALES TAX INCR.	237,894	237,894	237,894	482,894	488,400
2008 REFUNDING	SALES TAX INCR.	631,775	594,588	568,213	547,325	475,950
SUBTOTAL - SALES TAX		2,369,396	2,372,857	2,392,812	2,395,650	2,422,300
NEVA-BYRON LOAN	OPERATING REVENUE	399,397	399,397	399,397	199,699	0
TOTAL		<u>3,454,593</u>	<u>3,458,267</u>	<u>3,715,769</u>	<u>3,541,275</u>	<u>3,368,851</u>



(BLANK)

GENERAL FUND

Narrative

This all purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Consolidated Dispatch Center
Community Development
Electrical/Forestry
Street
General Ledger

GENERAL FUND (10) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1000	REVENUES	TAXES						
3001	PROPERTY TAXES - CURRENT	3,313,712	3,347,881	3,289,100	3,319,600	3,211,000	3,211,000	3,211,000
3002	PROPERTY TAXES - PRIOR YR.	8	1,329	0	100	0	0	0
3003	ROAD & BRIDGE TAX - CURRENT	372,878	394,299	394,000	394,500	394,500	394,500	394,500
3005	REPLACEMENT TAXES	147,124	130,777	128,000	140,000	140,000	140,000	140,000
3007	POL PENSION PROPERTY TAX	1,036,233	1,233,451	1,731,400	1,742,200	2,084,900	2,084,900	2,084,900
3010	REAL ESTATE TRANSFER TAX	305,776	321,572	330,000	300,000	330,000	339,900	350,100
3020	INCOME TAX	3,366,328	2,934,391	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000
3025	TELECOMMUNICATIONS TAX	1,959,918	1,765,480	1,730,000	1,700,000	1,734,000	1,768,000	1,804,000
3030	SALES TAX	7,757,823	6,779,198	6,670,000	7,260,000	7,623,000	8,004,100	8,404,300
3031	SALES TAX INCREMENT	1,656,767	1,419,688	1,400,000	1,518,000	1,593,900	1,673,600	1,757,300
3034	LOCAL USE TAX	521,360	439,637	424,000	450,000	459,000	468,000	477,000
3045	AUTO RENTAL TAX	1,000	1,066	500	1,500	1,500	1,500	1,500
3050	ROOM TAX (HOTEL-MOTEL)	228,778	177,763	180,000	200,000	200,000	200,000	200,000
	SUBTOTAL - TAXES	20,667,705	18,946,532	19,177,000	19,925,900	20,671,800	21,185,500	21,724,600
	LICENSES, PERMITS, AND FEES							
3101	VEHICLE LICENSES	440,588	437,986	436,000	460,000	460,000	470,000	480,000
3110	BUSINESS LICENSES	253,125	238,120	240,000	235,000	239,700	244,500	249,400
3115	LIQUOR LICENSES	105,468	103,038	105,000	105,000	105,000	105,000	105,000
3117	MULTIPLE DWELLING LICENSES	308,380	276,610	270,000	270,000	280,000	280,000	280,000
3118	BUILDING PERMITS	167,351	238,316	225,000	130,000	132,600	139,200	146,100
3120	BLDG/ZON. SUBDIV. FEES	6,117	4,212	4,000	2,500	3,500	3,500	3,500
3123	PLANNING/DEVELOP. FEES	25,055	31,273	30,000	22,000	22,000	22,000	22,000
3125	DEVELOPMENT REVIEW FEE	20,818	4,291	5,000	0	5,000	5,000	5,000
3131	FRANCHISE FEE - CATV	279,941	328,226	300,000	363,900	371,200	378,600	386,100
3140	ANNEXATION/TAP ON FEES	2,119	11,973	7,000	1,000	1,000	1,000	1,000
3150	ALARM PERMIT FEES	40,875	14,515	14,000	14,000	14,000	14,000	14,000
3170	SOLICITOR'S FEES	635	560	1,000	500	500	500	500
3195	BUSINESS LIC BACKGROUND	0	7,225	2,000	10,000	10,000	10,000	10,000
3196	FIRE PLAN REVIEW FEES	13,332	8,972	11,000	8,000	8,000	8,000	8,000
3197	PLUMBING INSPECTION FEES	24,272	26,435	21,000	21,000	29,000	34,000	34,000
3198	REVIEW & INSPECTION FEES	19,063	28,312	20,000	10,000	20,000	20,000	20,000
3199	OTHER LICENSES & PERMITS	0	0	100	0	0	0	0
	SUBTOTAL - LIC./ PERMITS/FEES	1,707,139	1,760,064	1,691,100	1,652,900	1,701,500	1,735,300	1,764,600
	FINES & FORFEITS							
3201	POLICE FINES	556,601	490,941	400,000	400,000	408,000	416,100	425,000
3202	PARKING FINES	208,822	238,695	275,000	275,000	280,500	286,100	291,800
3206	COURT FEES - TRAFFIC VIOL SB1260	51,805	45,690	45,000	45,000	45,900	46,800	47,700
3207	OVERWEIGHT TRUCK FINES	48,007	52,734	55,000	90,000	71,400	72,800	74,300
3208	ADMIN ADJUDICATION	0	2,190	100,000	20,000	20,000	20,000	20,000
3209	RED LIGHT CAMERA ENFORCEMENT	0	408,961	350,000	360,000	180,000	40,000	40,000
3215	ANIMAL IMPOUNDING	665	680	600	1,200	600	600	600
3220	VEHICLE IMPOUND FEE	225,550	179,245	175,000	125,000	202,500	205,100	207,600
3222	TRUCK PERMIT FEE	21,440	15,140	20,000	20,000	20,000	20,000	20,000
3225	FALSE ALARM CHARGES - OTHER	20,015	16,150	20,000	20,000	20,000	20,000	20,000
3230	ADMIN ADJ - COM DEV	0	0	0	10,000	10,000	10,000	10,000
	TOTAL FINES & FORFEITS	1,132,905	1,450,426	1,440,600	1,366,200	1,258,900	1,137,500	1,157,000
	CHARGES FOR SERVICES							
3350	GARBAGE BILLING	228,359	231,603	230,000	230,000	234,600	239,300	244,100
3351	BRUSH PICK-UP	85,910	99,619	90,000	110,000	105,000	105,000	105,000
3355	BAIL BONDS	29,601	26,320	25,000	25,000	25,500	26,000	26,500
3360	CONSOLIDATED DISPATCH CTR	0	0	0	0	378,100	378,100	378,100
	SUBTOTAL - CHRGS FOR SVCS	343,870	357,542	345,000	365,000	743,200	748,400	753,700

GENERAL FUND (10) REVENUES

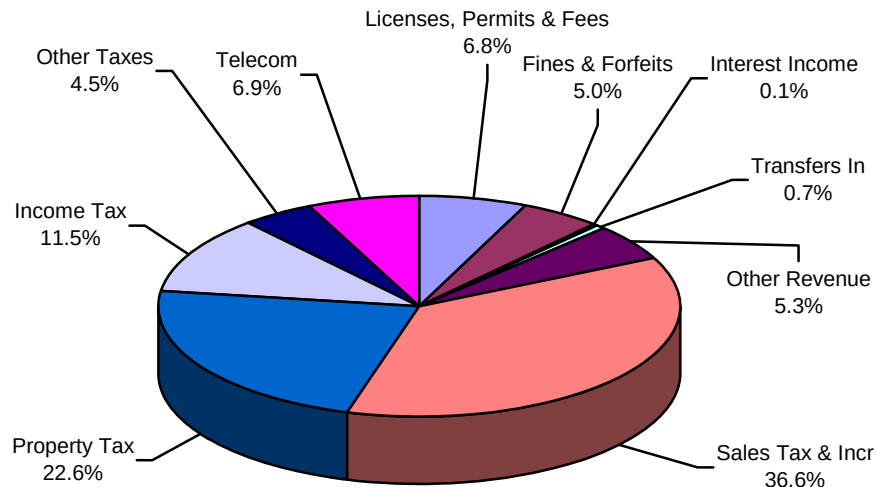
Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2010-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1000	REVENUES	INTERGOVERNMENTAL REVENUES						
3410	GRANTS - FEDERAL (DOJ OT/Crime Prev)	0	7,786	0	0	0	0	0
3415	ARRA - JAG STARCOM	0	0	0	26,300	0	0	0
3420	GRANTS - ST. OF ILLINOIS (Arts Com)	13,495	4,217	0	0	0	0	0
	GRANTS - ST. OF ILLINOIS (Pol Trg Reimb)	0	5,618	0	0	0	0	0
	SUBTOTAL - INTERGOVTL REVS	13,495	17,621	0	26,300	0	0	0
	INTEREST INCOME							
3510	INVESTMENT INTEREST	110,045	40,243	45,000	20,000	20,000	20,000	20,000
3520	INTEREST-PROPERTY TAX	2,197	201	200	200	200	200	200
3540	INTEREST ON LOANS	3,110	937	1,000	1,000	1,000	1,000	1,000
	SUBTOTAL - INTEREST INCOME	115,352	41,381	46,200	21,200	21,200	21,200	21,200
	MISCELLANEOUS REVENUE							
3802	REIMB-INSURANCE	110,386	39,400	75,000	60,000	50,000	50,000	50,000
3804	REIMB - FDIC	14,457	0	0	0	0	0	0
3806	REIMB-TRAINING - POLICE	15,070	0	5,500	0	0	0	0
3807	REIMB-ENG/ARCH PERMITS	21,116	41,797	27,000	1,000	1,000	1,000	1,000
3809	REIMB-SPOTLIGHT	34,286	35,188	5,000	16,600	0	0	0
3810	REIMB-LIBRARY AUDIT FEES	2,825	0	0	0	0	0	0
3811	REIMB-SPECIAL EVENTS	0	0	37,500	2,200	0	0	0
3813	REIMB- FEMA FLOOD	188,040	0	0	0	0	0	0
3814	REFUND SPEC CENSUS	9,345	0	0	0	0	0	0
3817	REIMB PD - OT DUMEG	0	0	0	33,300	0	0	0
3818	REIMB PD OT CRIME PREV - DJ	0	0	6,400	13,400	0	0	0
3819	REIMB - POLICE TRAFFIC STUDY	49,721	0	0	0	0	0	0
3822	SALE OF MAPS/PUBLICATIONS	1,929	1,036	1,500	1,000	1,500	1,500	1,500
3830	POLICE REPORTS	7,007	5,553	7,000	5,000	6,000	6,000	6,000
3833	SCHOOL LIAISON PROGRAM	100,401	126,630	60,000	129,700	100,000	100,000	100,000
3839	PUBLIC SAFETY	23,708	25,041	25,000	25,000	25,000	25,000	25,000
3840	SIDEWALK COST SHARE/CURB	900	250	300	0	0	0	0
3850	WEED CONTROL	600	0	0	0	0	0	0
3853	AUCTION/SALE OF FIXED ASSETS	4,051	489	0	2,000	0	0	0
3856	SALE OF WASTE OIL	0	0	300	0	0	0	0
3860	RENTALS & CONCESSIONS	214,399	254,234	242,000	313,000	337,600	374,500	393,200
3861	CONTRIBUTION & DONATIONS	59,854	115,885	500	800	800	800	800
3876	CASH OVER/SHORT	714	(112)	100	100	100	100	100
3899	MISCELLANEOUS REVENUES	75,861	54,501	69,000	50,000	69,000	69,000	69,000
	SUBTOTAL - MISC. REVENUES	934,670	699,892	562,100	653,100	591,000	627,900	646,600
	TRANSFERS IN							
3940	TRANSFER FRM CAP PROJECTS	0	58,333	0	0	0	0	0
3942	TRANSFER FRM REDEVELOPMENT	0	0	50,000	50,000	0	0	0
3944	TRANSFER FRM PUBLIC BDG	0	0	0	0	180,000	0	0
3947	TRANSFER FROM TIF #3	500,000	0	0	0	0	0	0
3970	TRANSFER FRM POLICE PENSION	2,500	0	2,500	2,500	2,500	2,500	2,500
	SUBTOTAL - TRANSFERS IN	502,500	58,333	52,500	52,500	182,500	2,500	2,500
	TOTAL REVENUES	25,417,636	23,331,791	23,314,500	24,063,100	25,170,100	25,458,300	26,070,200
	LESS: TOTAL EXPENDITURES	25,392,275	23,845,667	24,790,100	24,215,200	25,624,100	25,694,700	26,240,600
	SURPLUS (DEFICIT)	25,361	(513,876)	(1,475,600)	(152,100)	(454,000)	(236,400)	(170,400)

GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The current economic downturn has presented challenges the Village has been able to successfully address and maintain services throughout. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the largest industrial park in DuPage County and the fourth largest in Illinois.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) of its residential and commercial/industrial sectors. Although the current real estate market has decreased the current EAV, the Village looks to a recovery in future years. The Village is in the enviable position to maintain a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohlwing Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20 minute drive.

GENERAL FUND REVENUE

Notes Cont.

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain at least a 25% fund balance in the General Fund. Three months of expenditures allows the Village to maintain operation when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact, which could conservatively produce an additional \$3.2 million per year as shown below:

- A Utility Tax of 5% could produce at least \$1,600,000 of additional revenue on an annual basis.
- An additional Home Rule Sales Tax of 1/4% could produce approximately \$1,600,000 of additional revenue on an annual basis.

3001 Property Taxes

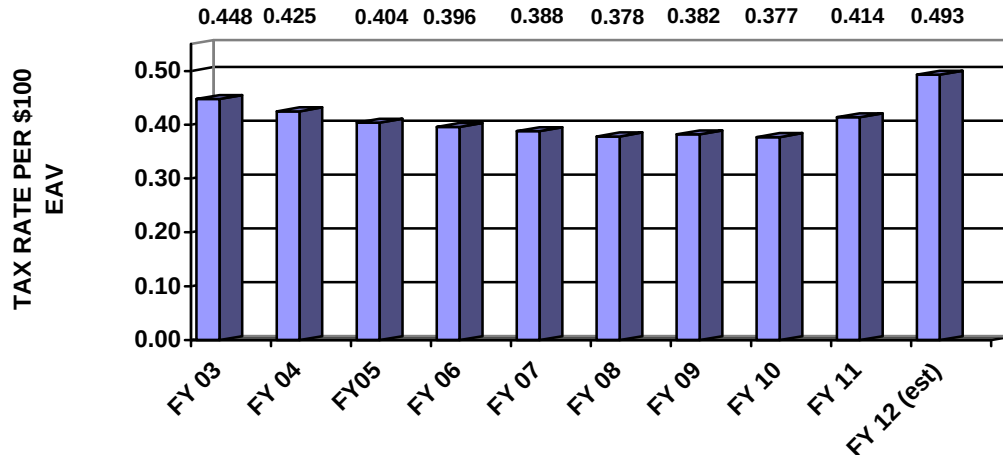
Property tax receipts represent about 23% of the Village's General Fund income, and the Village's levy represents only about 7% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased each year for the past seven out of nine fiscal years as shown in the tables below. The increase in the rate for FY 12 is due to the 20% increase in the Police Pension Levy and the addition of the debt service for the 2010 Taxable General Obligation Bond. The increase in the Police Pension levy is due to the losses incurred in the fund in FY 09 coupled with an increase in the number of sworn officers that can retire in the next 5 years. New legislation has been passed that added a second tier to the Police Pension Fund and to the Illinois Municipal Retirement Fund (IMRF) which provides retirement benefits to non-sworn employees. The levy which corresponds to this budget was levied in December, 2010. Property owners will pay this tax in two installments due June 1 and September 1, 2011. A breakdown of the Village's total tax levy is as follows:

	Final 2009 Levy for FY 11	Estimated 2010 Levy for FY 12	% Change
General Fund			
Corporate	\$3,323,221	\$3,243,688	(2.39)
Police Pension	1,749,431	2,106,423	20.41
Subtotal	5,072,652	5,350,111	5.47
Debt Service Fund	694,196	933,500	43.79
Total Levy	\$5,766,848	\$6,283,611	8.96
Equalized Assessed Val.	\$1,393,968,767	\$1,273,532,892	(8.64)
Rate per \$100 EAV	\$0.4137	\$0.4934	19.26

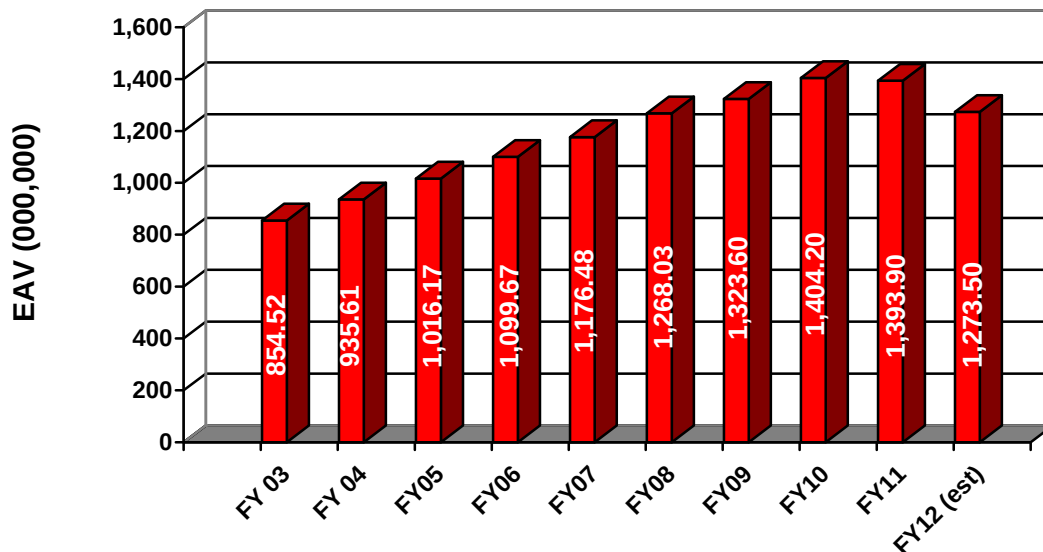
GENERAL FUND REVENUE

Notes Cont.

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy decreased \$79,533 or 2.39% from last year's levy while the Police Pension levy increased by \$356,992 or 20.41% for a total 5.47% increase before debt service. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members' and investment results. The increase can be attributed to prior years' investment losses and the number of members that have both age and years of service and can retire within the next five years. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 09 the Village has been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%.

GENERAL FUND REVENUE

Notes Cont.

3001 Property Taxes cont.

The Debt Service portion of the Village's levy shown in the table above, is credited to the Debt Service Fund and can be found in that section of this budget. The increase is due to the addition of debt service for the 2010 Taxable General Obligation Bond that was issued for land acquisition.

Property taxes for 2010 attach as an enforceable lien on January 1, 2010, on property values assessed as of the same date. Tax dollars are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2011, and are payable in two installments, on or about June 1, 2011 and September 1, 2011. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1 percent of the tax levy to reflect actual collection experience. The 2010 tax levy is intended to fund expenditures for the 2011-2012 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2010 EAV shows an estimated 8.64% decrease over 2009 which in turn will increase the tax rate.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process
October	Notification from some townships regarding value of new growth that will be included on tax roles.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes Cont.

3001 Property Taxes cont.

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the township. Rate limits and compliance with rate limits are included/calculated as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes are due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent on property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by state statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

GENERAL FUND REVENUE

Notes Cont.

3020 Income Tax

		<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2008	(Actual)	\$ 3,383,237	11.77%
FY 2009	"	3,366,328	(0.5%)
FY 2010	"	2,934,391	(12.83)%
FY 2011	(Est. Actual)	2,900,000	(1.17)%
FY 2012	(Budget)	2,900,000	0.00%

Income tax receipts represent approximately 11% of the Village's General Fund income. Local governments in Illinois receive a 1/10th share of all state income tax receipts. This amount is allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2012 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,946. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Due to the State's financial distress, the State legislature increased the income tax rate from 3% to 5% on personal income and from 4.8% to 7% on corporate income. As part of that legislation, the municipal percentage was decreased whereby the municipalities will not participate in the increased income tax revenues. The percentage was changed to "maintain" the same revenue streams the 1/10 previously provided.

State-wide change in income tax receipts - FY 2011 receipts are coming in close to what was budgeted. Due to the economic downturn, and recent changes in legislation, we have taken a conservative approach and budgeted no change in the FY 2012 receipts from projected FY 2011 revenues.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the "Municipal Telecommunications Infrastructure Maintenance Fee Act." As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06. The total telecommunications tax rate is 6%

GENERAL FUND REVENUE

Notes Cont.

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax. The Village is monitoring this trend.

3030 Sales Tax

3031 Sales Tax Increment

		<u>SALES TAX</u>		<u>SALES TAX INCREMENT</u>	
		<u>Amount</u>	<u>%Inc (Dec)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2008	(Actual)	\$ 7,737,573	10.08%	\$ 1,662,730	9.72%
FY 2009	"	7,757,823	0.26%	1,656,767	(0.36)%
FY 2010	"	6,779,198	(12.61)%	1,419,688	(14.31)%
FY 2011	(Est. Actual)	7,260,000	7.09%	1,518,000	6.92%
FY 2012	(Budget)	7,623,000	5.00%	1,593,900	5.00%

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 37% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.0% sales tax. Effective April 1, 2008, the State Legislature passed a \$.50% increase in Sales Tax in Du Page County that will be used for transportation. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the state, and divided among the taxing districts as follows:

	<u>Before April 1, 2008</u>	<u>After April 1, 2008</u>
State	5.00%	5.00%
Village*		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	.75%
Du Page County	.25%	.50%
Du Page Water Commission	.25%	.25%
Regional Transportation Authority	<u>.25%</u>	<u>.50%</u>
Total	7.50%	8.00%

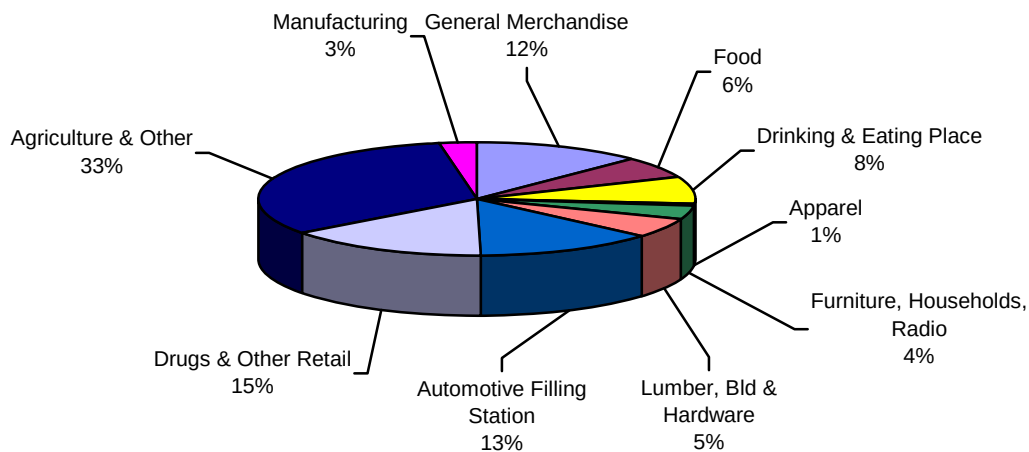
*Note: The municipal tax is credited to the General Fund. A home-rule tax of .25% is also credited to the General Fund, and was initiated in 2003 as an additional operating revenue. Another home-rule tax of .25% is credited to the Debt Service Fund, and was initiated in 1995 to fund a bond issue to be used as an initial funding source for redevelopment in the Village's tax increment financing districts. An additional home-rule sales tax of .25% is credited to the Public Building Fund, and was initiated to fund the bond issues for the new Village Hall/Police Facility and the new Public Works Garage.

GENERAL FUND REVENUE

Notes Cont.

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax by Source Calendar Year 2010



Budget Assumptions – The Village anticipates a 5% increase in Sales tax in the FY 2012 budget over the projected FY11 results. One of the Village's big box stores completed a renovation and expanded their product line to include food items. It is anticipated it's location, toward the Village's western border, will increase sales from outside the Village and will have minimal impact on current grocery stores. In addition, a large Hispanic food grocery store relocated from a neighboring community. It is anticipated their customer base will follow them to the Addison location, and again, we do not anticipate a negative impact on existing grocery stores. These two additions along with some newer electrical supply companies support the projected increase.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the General Ledger section of the General Fund budget.

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The state distributes this tax on a per-capita basis and the Village projects no growth for this revenue source in Fiscal 2011.

GENERAL FUND REVENUE

Notes Cont.

3050 Room Tax (Hotel-Motel)

Receipts for this tax have also been negatively impacted by the downturn in the economy. An economic development agreements made with Hampton Inn can be found in the General Ledger section of this budget. An agreement with the Hilton expired in FY10 so the Village will receive 100% of those taxes.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3117 Multiple Dwelling Licenses

This license is for the village's multiple family dwelling license and inspection program. An annual license fee consists of \$50.00 to \$150.00 per building and \$50.00 per unit.

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions. The Village has taken a conservative approach to budgeting for these revenues.

3125 Development Review Fee

This fee was initiated in FY 2002 and is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3197 Plumbing Inspection Fees

The Village contracts out plumbing inspections and charges a fee to offset this cost. The cost for the plumbing consultant is found in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

GENERAL FUND REVENUE

Notes Cont.

3206 Court Fees – SB1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Admin Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. The Village installed two cameras in late FY2009 as a means to reduce traffic accidents at two (2) high volume intersections. Two additional cameras were installed at another high volume intersection in 2010. Two of the existing cameras will be removed mid FY 2012 to allow for a State of Illinois Road Construction project.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the collections to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracted with an outside service for monthly branch pick-up. This is the fee associated with the service. It is included on the bi-monthly water/sewer/garbage billings.

3355 Bail Bonds

The Village initiated a bail bond fee for everyone arrested by Addison Police Officers and processed in our booking facility. This is the fee attached to the booking process.

GENERAL FUND REVENUE

Notes Cont.

3360 Consolidated Dispatch Center Fees

The Village is moving to the Starcom21 radio platform early in FY 2012. As part of that move, the police department will expand the current dispatch department to be able to provide dispatch services to surrounding communities. This is the charge to outside communities to provide the service. Page 142 of the budget message provides further detail on the upgrade.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons. A decrease in staffing accounts for the decrease in expected revenues.

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the Du Meg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property. The Village also receives rent from DuPage County for use of the Village's board room as a satellite traffic court.

3861 Contributions and Donations

In prior years, this included annual contributions of \$10,000 for CATV scholarships and \$34,000 for the CATV operating grant, both of which come from the local cable television provider. However due to pending Federal action regarding franchise agreements the current contract with the cable provider has expired. A new contract is in stalled negotiations pending the outcome of the Federal issues. No revenues were planned due to the uncertainty of the contract renewal.

3899 Miscellaneous Revenues

Includes fees charged for stray grocery cart pickup, booth rentals for the Tuesday night community events and other miscellaneous charges.

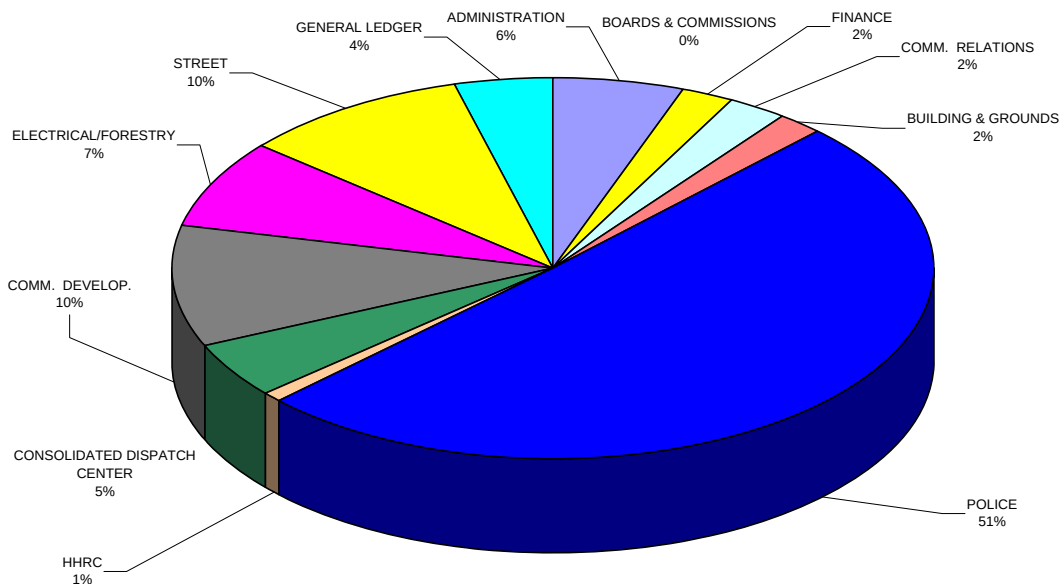
3970 Transfer from Police Pension

Payment to the Village for assuming the duties of tracking individual pension accounts and preparing the pension fund's annual report to the Illinois Department of Insurance.

GENERAL FUND (10) EXPENDITURE SUMMARY

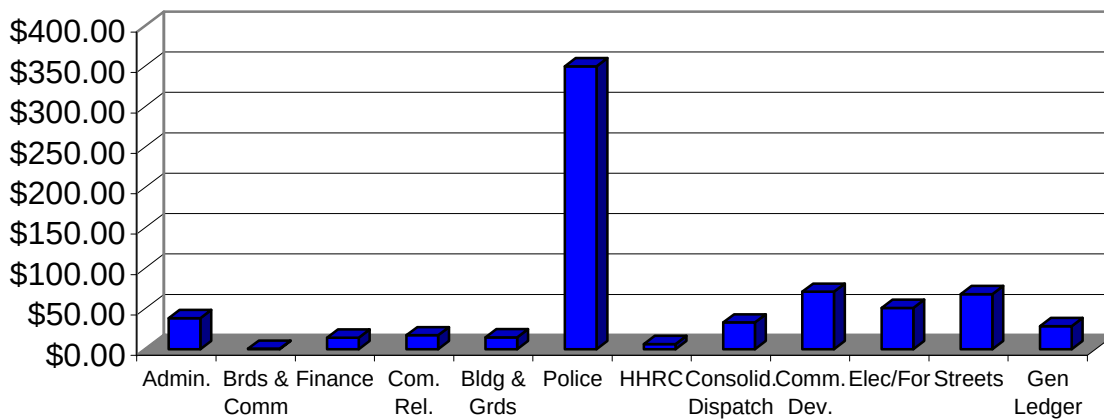
Budget

DEPT NO.	GENERAL FUND	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1012	ADMINISTRATION	1,653,001	1,509,353	1,355,600	1,401,700	1,423,200	1,396,200	1,425,100
1020	BOARDS & COMMISSIONS	152,095	110,382	91,100	75,000	19,500	19,500	19,500
1040	FINANCE	547,624	560,701	557,000	590,000	530,300	537,800	555,200
1050	COMMUNITY RELATIONS	681,200	625,064	619,400	612,500	636,000	645,500	658,800
1060	BUILDING & GROUNDS	542,790	455,910	519,300	476,300	539,900	548,300	559,000
1510	POLICE	13,013,477	12,788,736	13,741,400	13,348,500	12,939,400	12,911,100	13,189,000
1520	HENRY HYDE RESOURCE CENTER	227,546	232,724	223,200	224,300	234,200	239,400	248,000
1530	DISPATCH CENTER	0	0	0	0	1,220,600	1,262,100	1,304,900
2010	COMMUNITY DEVELOPMENT	2,445,631	2,430,151	2,492,200	2,477,800	2,624,300	2,649,700	2,704,200
2510	ELECTRICAL & FORESTRY	1,968,556	1,838,025	1,862,100	1,762,300	1,887,700	1,909,900	1,928,800
2520	STREET	2,664,797	2,303,073	2,392,500	2,293,800	2,519,400	2,535,600	2,588,500
2600	GENERAL LEDGER	1,495,558	991,548	936,300	953,000	1,049,600	1,039,600	1,059,600
TOTAL EXPENDITURES		25,392,275	23,845,667	24,790,100	24,215,200	25,624,100	25,694,700	26,240,600
TOTAL REVENUES		25,417,636	23,331,791	23,314,500	24,063,100	25,170,100	25,458,300	26,070,200
BEGINNING FUND BALANCE		7,597,464	7,622,825		7,108,949	6,956,849	6,502,849	6,266,449
SURPLUS (DEFICIT)		25,361	(513,876)	(1,475,600)	(152,100)	(454,000)	(236,400)	(170,400)
ENDING FUND BALANCE		7,622,825	7,108,949		6,956,849	6,502,849	6,266,449	6,096,049
		0.3002	0.2981		0.2873	0.2538	0.2439	0.2323



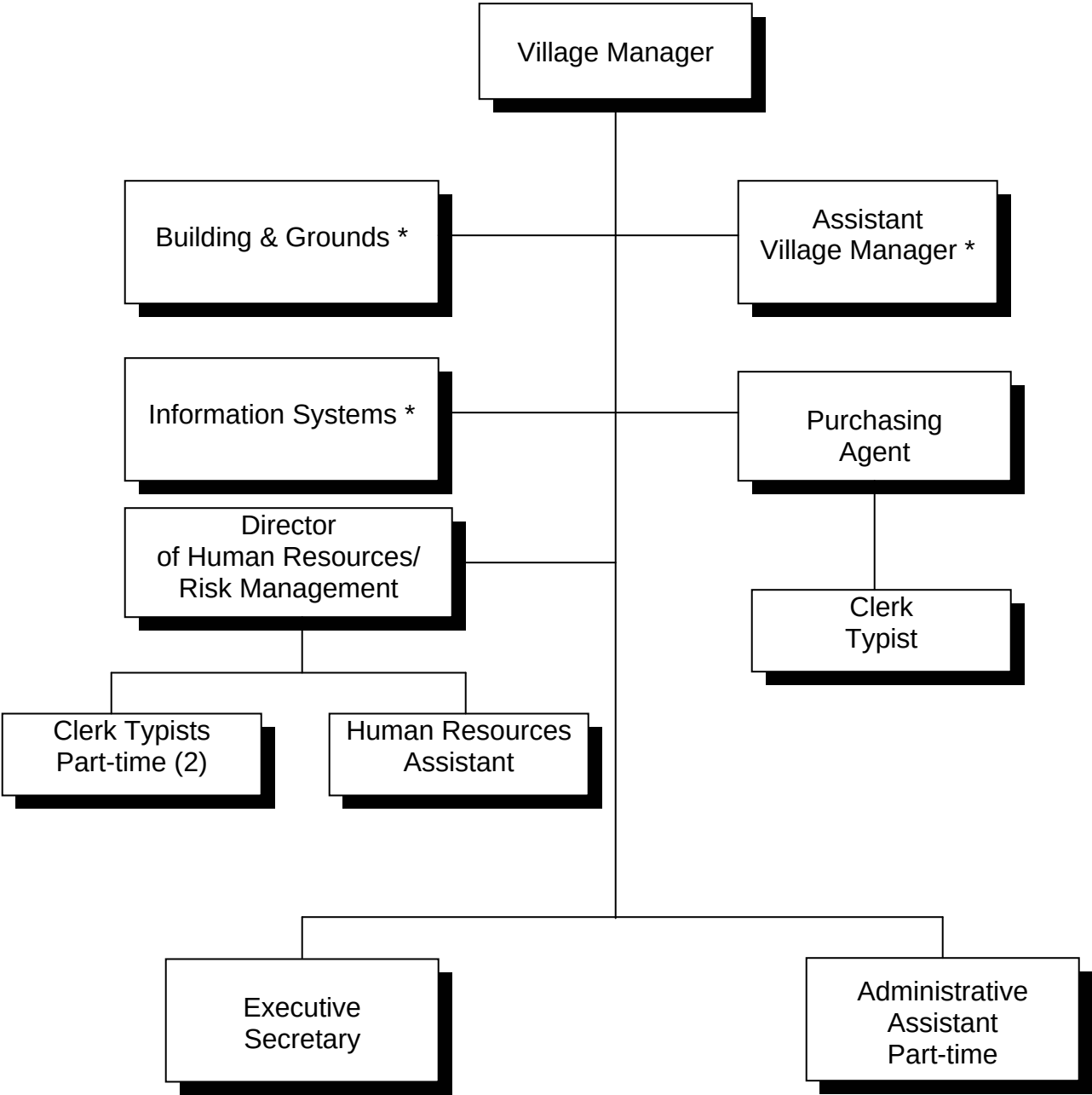
GENERAL FUND (10) PER CAPITA COST

	2011-12 BUDGET	COST PER CAPITA (pop 2007 36,946)
ADMINISTRATION	\$ 1,423,200	\$38.52
BOARDS & COMMISSIONS	19,500	\$0.53
FINANCE	530,300	\$14.35
COMMUNITY RELATIONS	636,000	\$17.21
BUILDING & GROUNDS	539,900	\$14.61
POLICE DEPARTMENT	12,939,400	\$350.22
HENRY HYDE RESOURCE CENTER	234,200	\$6.34
CONSOLIDATED DISPATCH CENTER	1,220,600	\$33.04
COMMUNITY DEVELOPMENT	2,624,300	\$71.03
ELECTRICAL/FORESTRY	1,887,700	\$51.09
STREET	2,519,400	\$68.19
GENERAL LEDGER	1,049,600	\$28.41
TOTAL	\$ 25,624,100	\$693.56



ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, purchasing, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefits programs, union and non-union labor relation's activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plan. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Purchasing

The Village's Purchasing Agent, reporting to the Village Manager, is responsible for coordinating the acquisition of all goods, equipment and services required for Village

ADMINISTRATION

Narrative Cont.

operations; and, to formulate and assist all other departments with formal bids for capital improvements and major equipment purchase(s).

The Purchasing Division of this department utilizes a database of vendors and supplies on an existing software program owned by the Village to increase purchasing efficiency and reduce costs. The Purchasing Agent follows the Village's adopted Purchasing Policy and is responsible for making recommendations for updating the policy to reflect cost effectiveness and changes in local, state and federal laws governing purchasing procedures.

Economic Development/Business Retention

With the direction of the Mayor, the Village Board and the Village Manager, the Assistant Village Manager oversees the economic development and business retention program for the Village of Addison. This function is geared toward fostering a healthy business environment for existing establishments in Addison as well as attracting outside business into the Village. It also includes T.I.F. District management and other incentive programs. The business retention component of this program works with current Addison businesses in an effort to create and then maintain open lines of communication between Village officials and business owners.

FY 2011-12 Key Objectives

The Administration Department has many short and long-term goals and will work toward achieving them in the coming fiscal years:

Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

1. Administer the agreements reached under the T.I.F. District Consent Decree including a focus on the ongoing development and redevelopment of commercial and residential areas in both Village T.I.F. Districts.
2. Continue to work towards the completion of the Town Center project.

Vision 6: We take pride in quality municipal service delivery.

1. Continue to administer the Customer Service Program using the criteria established in the Lincoln Award for Organizational Effectiveness. Start the process of gearing up for a reapplication to the Lincoln Foundation for another award.
2. Continue to implement the tenets of the Village's Strategic Plan adopted by the Village Board in December 2006.
3. Implement the goals and objectives given by the Intergovernmental Risk Management Agency to all operating departments as per their IRMA Management Assessment Program - IMAP. The Village underwent an evaluation in calendar year 2010. The

ADMINISTRATION

Narrative Cont.

Village received a score of 98% which is the second highest IMAP score out of the entire organization.

4. Renegotiate a labor contract with the Metropolitan Alliance of Police who represents the Addison Patrol Officers. The current contract expired on October 31, 2009.

Performance Measures

	FY09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$1,509,353	\$1,401,700	\$1,423,200
Number of Employees	9	8	8
HUMAN RESOURCES			
Outputs			
Number of positions recruited	3	6	0
Number of applicants for employment	89	30	0
Effectiveness			
Number employment separations	10	7	3
Number of employee grievances	0	0	0
Efficiency			
Percentage increase in medical premium	10%	18%	11%
Percentage increase in dental premium	2%	0%	4%
Overall increase in health premiums	9.3%	16.5%	9%
RISK MANAGEMENT			
Outputs			
Total number of claims	99	87	95
Effectiveness			
Number of Workers Compensations Claims	24	18	20
Number of Property Claims	41	39	42
Number of Auto Property claims	18	12	15
Efficiency			
Experience modifier added to premium	\$244,885	\$123,132	\$75,000
Credit received on premium due	\$0	\$184,290	\$120,000
PURCHASING			
Outputs			
Number of purchase orders	1521	1612	1684
Number of bids processed	11	17	21
Efficiency			
Purchase order to order placement (hours)	48	48	48
Weeks from bid distribution to Board approval	6	6	6

ADMINISTRATION

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res./Risk Mgt.	0.70	0.70	0.70	0.70	0.70
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Executive Secretary	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Clerk Typist	0.70	0.70	0.70	0.70	0.70
Part-Time Clerk Typist	2.00	2.00	2.00	2.00	2.00
Part-Time Admin Assistant	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>12.80</u>	<u>12.80</u>	<u>12.80</u>	<u>12.80</u>	<u>12.80</u>
Authorized & Unbudgeted:					
Clerk Typist	0.70	0.70			
Total Authorized:	<u>13.50</u>				

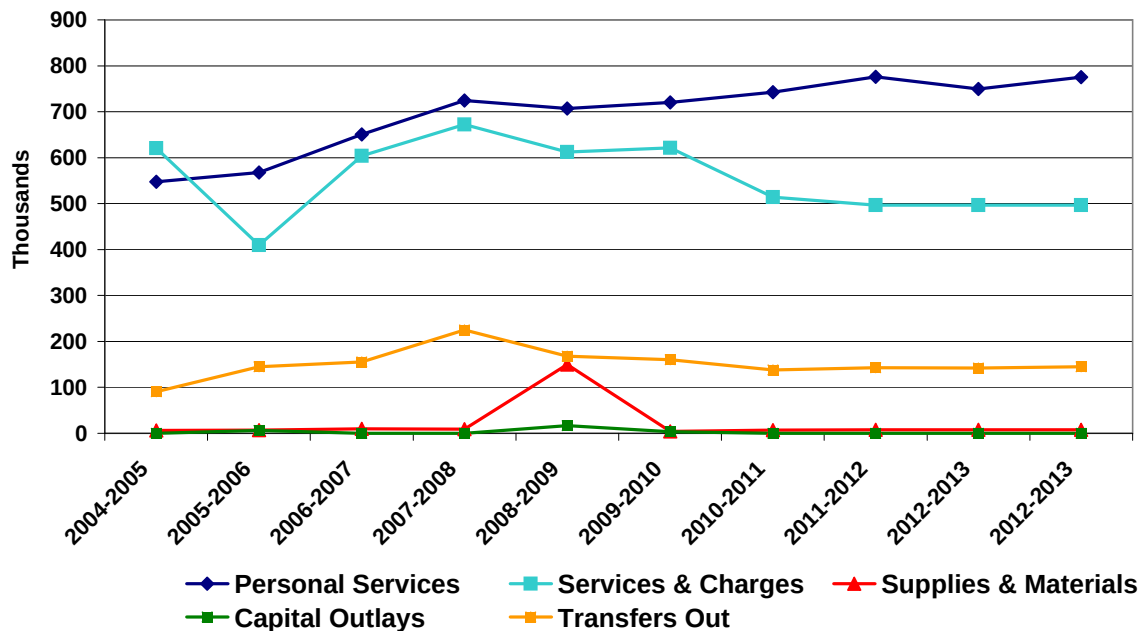
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. This position will remain unbudgeted until funding is available.

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	742,400	776,300	749,400	775,000
Services & Charges	514,200	496,400	496,400	496,900
Supplies & Materials	7,100	8,000	8,000	8,000
Capital Outlays	0	0	0	0
Transfers Out	138,000	142,500	142,400	145,200
Total	1,401,700	1,423,200	1,396,200	1,425,100



The decrease in Services and Charges in FY 06 is due to decreased legal costs and discontinuance of participation in the Suburban O'Hare Commission.

The increase in Supplies and Materials in FY09 is due to expenses incurred for Emergency Operations resulting from the September, 2008 flood event.

ADMINISTRATION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1012	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	254,770	240,992	231,400	241,600	235,000	238,700	242,600
4002	WAGES CLERICAL	136,057	134,135	152,800	145,200	149,400	113,000	116,400
4004	OVERTIME	89	0	3,400	300	3,400	3,400	3,400
4006	OTHER PAY	5,914	7,042	6,400	6,400	6,400	6,800	6,800
4007	PART TIME	90,541	96,643	71,100	95,000	103,200	103,900	107,000
4009	IMRF	55,396	57,588	61,700	67,400	66,300	63,300	64,600
4010	SOCIAL SECURITY	37,345	36,327	39,300	37,300	44,200	40,200	41,100
4012	HOSPITALIZATION	71,488	74,698	82,000	80,200	102,300	113,500	125,900
4016	UNEMPLOYMENT COMP.	(737)	14,541	9,000	20,000	10,000	10,000	10,000
4017	ELECTED OFFICIALS	45,388	46,176	41,000	40,000	41,000	41,000	41,000
4020	SICK PAY	9,301	10,227	12,500	7,400	12,500	13,000	13,200
4022	LIFE INSURANCE	1,681	1,634	2,600	1,600	2,600	2,600	3,000
	SUBTOTAL	707,233	720,003	713,200	742,400	776,300	749,400	775,000
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,121	1,345	1,500	1,500	1,500	1,500	1,500
4103 (1)	PROF SVCS.-LEGAL	365,972	424,530	385,000	375,000	375,000	375,000	375,000
4107	PROF SVCS.-MEDICAL	1,258	2,192	2,000	2,500	0	0	0
4110 (2)	TECH. & CONSULT. SVCS.	9,357	5,921	900	900	900	900	900
4115	COMMUNICATIONS-TELEPHONE	10,796	10,303	8,500	8,500	8,500	8,500	8,500
4117	COMMUNICATIONS-POSTAGE	10,774	3,817	6,000	3,000	6,000	6,000	6,000
4118	COPY/REPRODUCTION	2,201	3,501	5,000	2,800	5,000	5,000	5,000
4120 (3)	PUBLIC RELATIONS	109,361	96,947	29,000	65,000	44,000	44,000	44,000
4160	PRINTING	3,639	2,050	4,000	2,200	4,000	4,000	4,500
4161	PUBLICATION OF NOTICES	794	434	1,400	1,000	1,400	1,400	1,400
4163 (4)	CONFERENCES	27,514	18,213	4,000	6,200	4,000	4,000	4,000
4164	TRAINING	12,500	0	0	0	0	0	0
4180	REPAIRS & MAINTENANCE	2,657	845	2,500	0	2,500	2,500	2,500
4190	RENTAL-EQUIPMENT	548	527	1,000	500	0	0	0
4192 (5)	DUES/SUBSCRIPTIONS	49,598	46,095	40,600	40,600	40,600	40,600	40,600
4199	OTHER SERVICES & CHARGES	4,096	4,959	5,000	4,500	3,000	3,000	3,000
	SUBTOTAL	612,186	621,679	496,400	514,200	496,400	496,400	496,900
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	2,703	2,018	3,000	2,500	3,000	3,000	3,000
4203	CLOTHING SUPPLIES	3,969	1,238	0	0	0	0	0
4290	EMERGENCY OPERATIONS	137,643	0	0	3,100	0	0	0
4299	OTHER OPERATING SUPPLIES	5,139	1,156	5,000	1,500	5,000	5,000	5,000
	SUBTOTAL	149,454	4,412	8,000	7,100	8,000	8,000	8,000
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	16,594	3,326	0	0	0	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	167,534	159,933	138,000	138,000	142,500	142,400	145,200
	TOTAL FOR DEPARTMENT	1,653,001	1,509,353	1,355,600	1,401,700	1,423,200	1,396,200	1,425,100

ADMINISTRATION

Notes

4103 (1) PROF SVCS.-LEGAL				375,000
360,000	GENERAL COUNCIL	15,000	LABOR COUNCIL	
4110 (2) TECH & CONSULT SERVICES				900
900	MEETING MINUTES			
4120 (3) PUBLIC RELATIONS				44,000
25,000	FAMILY & YOUTH SERVICES	4,000	TOWNSHIP/MASS TRANSIT	
15,000	ADDISON CENTER FOR THE ARTS			
4163 (4) CONFERENCES				4,000
4,000	MAYOR \$ 1500/IML \$1600/MMA \$ 900/MMA			
4192 (5) DUES/SUBSCRIPTIONS				40,600
35,000	DUPAGE MAYORS & MANAGERS	500	ADDISON CHAMBER OF COMMERCE	
300	IPELRA	1,800	METRO MAYORS CAUCUS	
500	IIMC	200	AM BEST	
300	IMC	2,000	IML	

BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Due to the lagging economy and the opening of the Addison Center for the Arts, funding for this commission has been suspended. A contribution to the Addison Center for the Arts can be found in the Public Relations line item in the Administration budget.

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from the Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in the 1992-1993 Fiscal year. The subsequent purchase and restoration of the historical Balzer House and accompanying Coach House complete the Historical District. Funding for this commission has also been suspended. However, costs associated with operating the Historical District can be found in various line items in the Community Relations Department.

Blood Bank Commission

This commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada.

Senior Citizen Commission

This commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the senior citizen commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 275 members and meets on a weekly basis. Members of the senior citizens club volunteer their time as greeters in the Addison Police Department lobby on weekdays to help direct court traffic, participate in the Seniors and Law enforcement Together (S.A.L.T.) program, and help with routine clerical duties such as copying and mass mailings. Some of the social outings include a Senior President Mini-Golf Tournament, Royalty Day, Men's and Ladies Night Out and many other programs.

Police Commission

The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

BOARDS & COMMISSIONS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized and Unbudgeted:					
P-T Clerk Typist (Hist Com)	0.00		1.00		
PT CA Commission Chair	<u>1.00</u>		1.00		
<i>Total Authorized</i>	<u>1.00</u>				

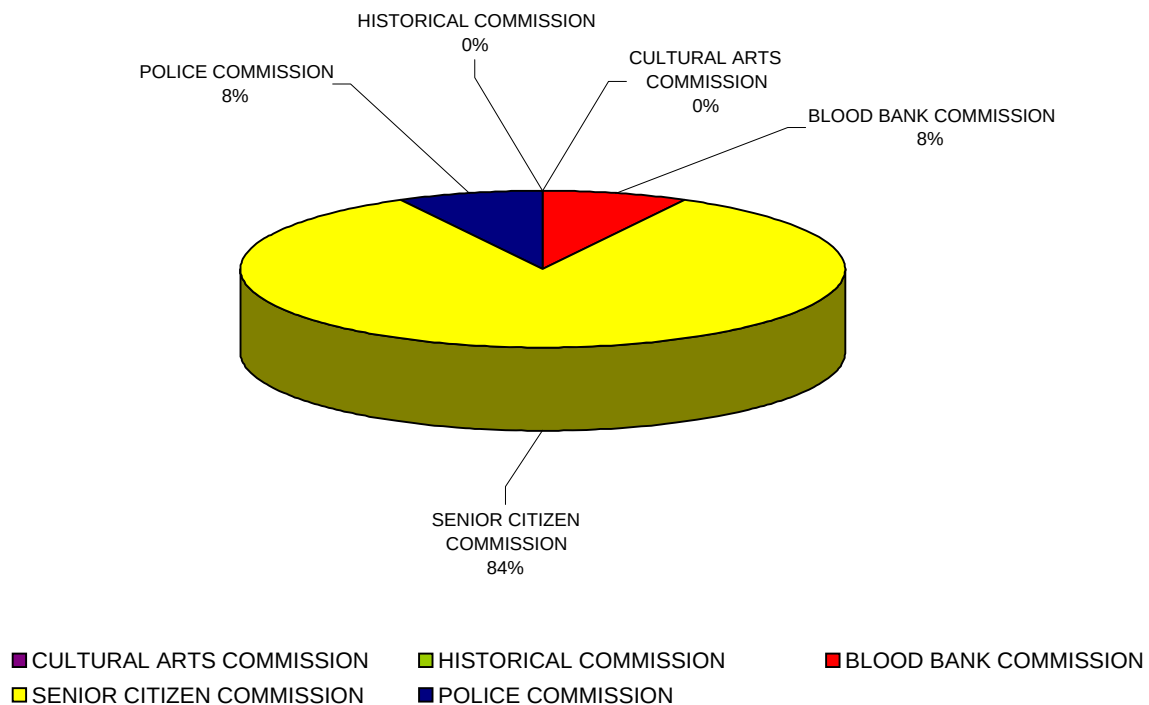
In FY 2011-12, the PT Clerk Typist position has been transferred to Community Relations, while the PT CA Commission Chair position is vacant.

BOARDS & COMMISSIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1020	EXPENDITURES							
1021 *	CULTURAL ARTS COMMISSION	83,319	51,362	31,900	20,600	0	0	0
1022 **	HISTORICAL COMMISSION	41,855	41,778	40,600	36,800	0	0	0
1023	BLOOD BANK COMMISSION	1,463	1,013	1,500	1,500	1,500	1,500	1,500
1028	SENIOR CITIZEN COMMISSION	13,137	14,979	15,600	15,600	16,500	16,500	16,500
1029	POLICE COMMISSION	12,321	1,250	1,500	500	1,500	1,500	1,500
TOTAL BOARDS & COMMISSIONS		152,095	110,382	91,100	75,000	19,500	19,500	19,500

- * Effective with the FY 11-12 budget the Cultural Arts Commission is unfunded. A stipend to the Addison Center for the Arts is included in the Administration budget - Public Relations.
- ** Effective with the FY 11-12 budget the Historical Commission is unfunded. Expenditures for staff and expenses are now paid of the Community Relations Department budget.



CULTURAL ARTS COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 REQUEST	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1021	EXPENDITURES								
	PERSONAL SERVICES								
4006	OTHER PAY	14,400	14,400	14,400	12,000	0	0	0	0
4010	SOCIAL SECURITY	1,102	1,102	1,000	1,000	0	0	0	0
	SUBTOTAL	15,502	15,502	15,400	13,000	0	0	0	0
	SERVICES & CHARGES								
4106	PROF SERV - CODIFICATION	0	22	0	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	50,888	22,220	8,000	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	377	197	300	0	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	1,127	1,101	900	600	0	0	0	0
4118	COPY/REPRODUCTION	349	353	500	500	0	0	0	0
4120	PUBLIC RELATIONS	13,700	10,925	5,700	5,700	0	0	0	0
4160	PRINTING	305	105	500	500	0	0	0	0
4163	CONFERENCES	79	298	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	269	191	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	0	20	200	200	0	0	0	0
	SUBTOTAL	67,094	35,432	16,100	7,500	0	0	0	0
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	532	428	200	100	0	0	0	0
4299	OTHER OPERATING SUPPLIES	191	0	200	0	0	0	0	0
	SUBTOTAL	723	428	400	100	0	0	0	0
	TOTAL FOR COMMISSION	83,319	51,362	31,900	20,600	0	0	0	0

Effective with the FY 11-12 budget the Cultural Arts Commission is unfunded. A stipend to the Addison Center for the Arts is included in the Administration budget - Public Relations.

HISTORICAL COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 REQUEST	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1022	EXPENDITURES								
	PERSONAL SERVICES								
4006	OTHER PAY	27,784	28,267	25,500	17,400	0	0	0	0
4007	PART TIME	0	0	0	5,500	0	0	0	0
4009	IMRF	3,100	3,386	3,400	3,400	0	0	0	0
4010	SOCIAL SECURITY	2,125	2,162	2,000	2,000	0	0	0	0
	SUBTOTAL	33,009	33,815	30,900	28,300	0	0	0	0
	SERVICES & CHARGES								
4105	PROF. SVCS. DATA PROC.	500	300	700	300	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	1,846	2,064	2,000	2,300	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	92	170	200	100	0	0	0	0
4118	COPY/REPRODUCTION	128	117	200	100	0	0	0	0
4120	PUBLIC RELATIONS	218	0	0	0	0	0	0	0
4160	PRINTING	0	85	0	0	0	0	0	0
4163	CONFERENCES	122	0	0	0	0	0	0	0
4170	PUBLIC UTIL GAS - HEAT	1,663	1,358	2,000	1,700	0	0	0	0
4180	REPAIRS & MAINTENANCE	3,600	3,600	4,000	3,600	0	0	0	0
4192	DUES/SUBSCRIPTIONS	243	120	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	0	0	100	100	0	0	0	0
	SUBTOTAL	8,412	7,814	9,200	8,200	0	0	0	0
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	365	91	300	100	0	0	0	0
4299	OTHER OPERATING SUPPLIES	69	58	200	200	0	0	0	0
	SUBTOTAL	434	149	500	300	0	0	0	0
	TOTAL FOR COMMISSION	41,855	41,778	40,600	36,800	0	0	0	0

Effective with the FY 11-12 budget the Historical Commission is unfunded. Expenditures for staff and expenses are now part of the Community Relations Department budget.

BLOOD BANK COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 REQUEST	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1023	EXPENDITURES								
	SERVICES & CHARGES								
4117	COMMUNICATIONS-POSTAGE	243	0	200	200	200	200	200	200
4118	COPY/REPRODUCTION	64	92	200	200	200	200	200	200
4120	PUBLIC RELATIONS	473	513	400	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	101	39	100	100	100	100	100	100
	SUBTOTAL	881	644	900	900	900	900	900	900
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	154	212	200	200	200	200	200	200
4299	OTHER OPERATING SUPPLIES	428	157	400	400	400	400	400	400
	SUBTOTAL	582	369	600	600	600	600	600	600
	TOTAL FOR COMMISSION	1,463	1,013	1,500	1,500	1,500	1,500	1,500	1,500

SENIOR CITIZEN COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 REQUEST	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1028	EXPENDITURES								
	SERVICES & CHARGES								
4120	PUBLIC RELATIONS								
	SENIOR ANNV. PARTY	1,100	1,400	1,500	1,500	1,700	1,700	1,700	1,700
*	QUEEN'S DAY	0	700	0	0	0	0	0	0
*	KING'S DAY	700	700	0	0	0	0	0	0
*	ROYALTY DAY	0	0	1,400	1,400	1,400	1,400	1,400	1,400
	PICNIC	1,200	1,200	1,200	1,200	1,300	1,300	1,300	1,300
	MEN'S NIGHT OUT	700	700	800	800	800	800	800	800
	LADIES NIGHT OUT	800	1,000	1,200	1,200	1,300	1,300	1,300	1,300
	SENIOR PRESIDENT MINI-GOLF TOURNAMENT	500	500	500	500	500	500	500	500
	LABOR DAY	400	400	400	400	500	500	500	500
	HALLOWEEN	600	600	800	800	800	800	800	800
	THANKSGIVING	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
**	CHRISTMAS	2,400	2,600	0	0	0	2,700	2,700	2,700
**	NEW YEAR'S (in May)	1,200	1,400	0	0	0	1,700	1,700	1,700
**	HOLIDAY	0	0	4,200	4,200	4,400	0	0	0
	VALENTINE'S DAY	600	600	600	600	600	600	600	600
	ST. PATRICK'S DAY	1,200	1,300	1,400	1,400	1,600	1,600	1,600	1,600
	EASTER	600	600	600	600	600	600	600	600
	SUBTOTAL	13,000	14,700	15,600	15,600	16,500	16,500	16,500	16,500
	SUPPLIES & MATERIALS								
4203	CLOTHING SUPPLIES	137	279	0	0	0	0	0	0
	TOTAL FOR COMMISSION	13,137	14,979	15,600	15,600	16,500	16,500	16,500	16,500

* In FY 10-11 and beyond, Queen's and King's Day was consolidated into Royalty Day. Christmas and New Year's was consolidated into Holiday.

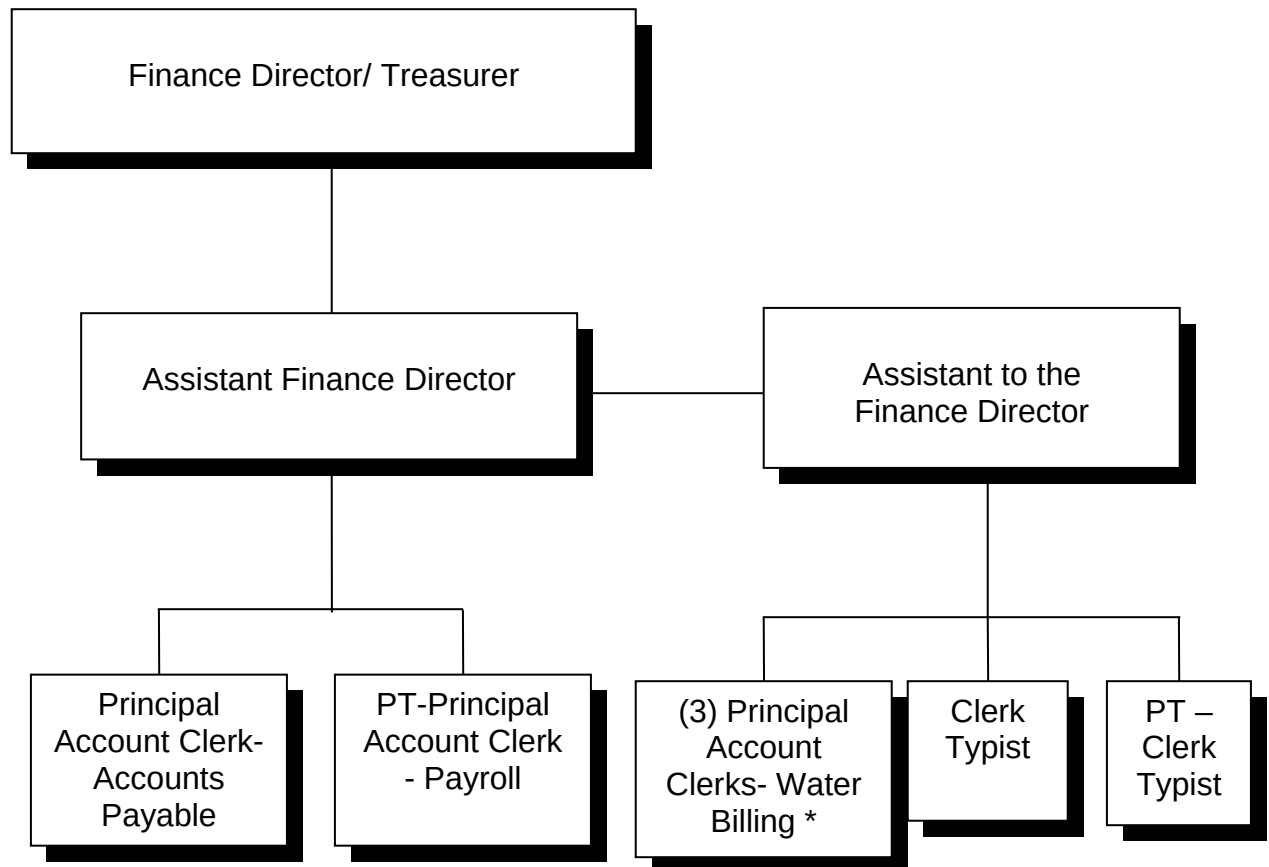
** In FY 11-12 the Christmas and New Year's consolidation was reversed. The New Year's Event will be in May (Fiscal New Year). Several reasons - better weather and better attendance expected.

POLICE COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 REQUEST	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1029	EXPENDITURES								
	PERSONAL SERVICES								
4004	OVERTIME	634	130	500	100	500	500	500	500
	SERVICES & CHARGES								
4103	PROF SERV LEGAL	540	120	0	0	0	0	0	0
4107	PROF SERV MEDICAL	549	0	0	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	5,193	550	0	0	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	0	0	100	0	100	100	100	100
4118	COPY/REPRODUCTION	0	0	100	0	100	100	100	100
4160	PRINTING	490	0	100	0	100	100	100	100
4161	PUBLICATION OF NOTICES	2,966	0	0	0	0	0	0	0
4163	CONFERENCES	827	75	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	375	375	400	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	439	0	100	0	100	100	100	100
	SUBTOTAL	11,379	1,120	800	400	800	800	800	800
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	0	0	100	0	100	100	100	100
4203	CLOTHING	308	0	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	0	0	100	0	100	100	100	100
	SUBTOTAL	308	0	200	0	200	200	200	200
	TOTAL FOR COMMISSION	12,321	1,250	1,500	500	1,500	1,500	1,500	1,500

Organization Structure



* 2 positions are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director and an Assistant to the Finance Director. The Finance Director is appointed Treasurer by the Village Board.

Treasury

This area of responsibility encompasses the collection of taxes, special assessments, utility bills, and other revenues. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This area includes accounting, accounts payable, payroll, and utility billing. Major responsibilities include administration and control of accounting records in compliance with generally accepted accounting principles and compliance to local ordinances, as well as State and Federal Statutes. At the end of the fiscal year a Comprehensive Annual Financial Report (CAFR) is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association.

Finance and Budgeting

The Finance Department is responsible for the preparation, presentation, and administration of the annual Village budget. The department also provides financial and cost-benefit types of analysis of current and proposed projects. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department throughout the year works to assure that the Village is in compliance with financial and reporting regulations, and ensuring that internal controls are maintained.

Narrative Cont.

FY 2011-12 Key Objectives**Vision 6: We take pride in quality municipal service delivery.**

1. Improve the efficiency and internal control of the cash collection systems.
 - Encourage the use of the lockbox and debit payment systems
 - Review cash collection procedures in other departments
 - Review potential opportunities for revenue audits to verify revenues received by the Village.
2. Continually review and revise department procedures.
 - Develop procedures that utilize the financial system more effectively and efficiently
 - Continue implementation, with the Water Department, of the radio read water meter reading system
 - Review and update Red Flag Identity Theft Policy.
3. Monitor, plan and report on the fiscal health of the Village.
 - Develop alternatives to finance the capital improvement programs.
 - Continue inclusion of the full annual budget and summary in the Village's website.
 - Continue inclusion of the full CAFR in the Village Website
4. Complete all statutory or Village mandated reporting requirements.
 - Prepare monthly Finance Director's and Treasurer's reports.
 - Prepare annual Appropriations Ordinance, Property Tax Levy, State Treasurer's report, Comptroller's report, and Police Pension Department of Insurance report.
 - Prepare and submit the Annual Budget and the Comprehensive Annual Financial Report (CAFR) for the Government Finance Officers Association (GFOA) award program.

FINANCE

Narrative Cont.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$560,701	\$590,000	\$530,300
Number of Employees	13	13	13
Outputs			
Comprehensive Annual Financial Report	1	1	1
Budget Document	1	1	1
Utility Accounts Bills	58,419	58,608	58,700
Final Billed Accounts	680	868	850
Accounts Payable Checks Issued	4,183	4,100	4,050
Payroll Checks Issued	6,802	6,800	6,800
Effectiveness			
Bond Rating (Desire:AAA)	AAA	AAA	AAA
GFOA Award	100%	100%	100%
% of Estimated Utility Bills	.90%	.75%	.75%
% Vehicle Stickers to Mailed Applications	79.6%	68.9%	72.0%

FINANCE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Finance Director	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director	0.70	0.70	0.70	0.70	0.70
Assistant to the Finance Director	0.55	0.55	0.55	0.55	0.55
Principal Account Clerk (2)	0.95	0.95	0.95	0.95	0.95
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Part-Time Principal Account Clerk	0.70	0.70	0.70	0.70	0.70
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	<u>3.95</u>	<u>3.95</u>	<u>3.95</u>	<u>3.95</u>	<u>3.95</u>
Authorized and Unbudgeted:					
Administrative Secretary	0.70	0.70			
Seasonal/Part-Time	<u>1.00</u>				
Subtotal:	<u>1.70</u>				
Total Authorized:	<u>5.65</u>				

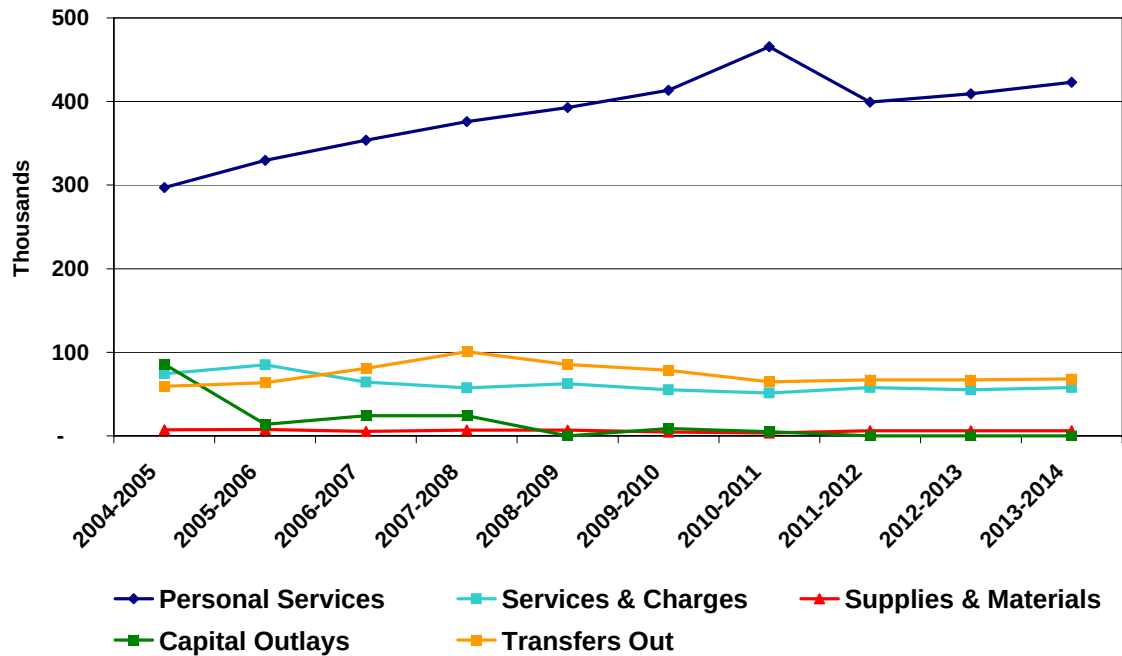
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. This position will remain unbudgeted until funding is available.

FINANCE

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	465,400	399,400	409,400	423,000
Services & Charges	51,200	57,800	55,300	57,800
Supplies & Materials	3,600	6,200	6,200	6,200
Capital Outlays	5,000	0	0	0
Transfers Out	64,800	66,900	66,900	68,200
Total	590,000	530,300	537,800	555,200



Note: The increase in personal services for FY 2011 is due to the VISIP and payout of accrued pay in a lump sum.

FINANCE

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1040	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	179,809	187,266	183,500	191,000	185,900	189,300	192,800
4002	WAGES CLERICAL	92,268	94,462	103,300	125,500	64,300	65,100	65,900
4004	OVERTIME	1,630	478	2,000	400	2,000	2,000	2,000
4006	OTHER PAY	621	2,662	6,500	3,800	6,500	6,500	6,500
4007	PART TIME	28,358	30,002	26,900	25,000	29,000	29,000	31,000
4009	IMRF	33,576	37,067	43,500	47,400	39,400	40,000	40,900
4010	SOCIAL SECURITY	22,886	23,865	24,900	26,400	22,300	22,600	23,100
4012	HOSPITALIZATION	30,846	32,272	36,000	39,700	43,800	48,700	54,000
4020	SICK PAY	1,424	4,079	4,500	4,900	4,500	4,500	5,000
4022	LIFE INSURANCE	1,381	1,456	1,700	1,300	1,700	1,700	1,800
	SUBTOTAL	392,799	413,609	432,800	465,400	399,400	409,400	423,000
	SERVICES & CHARGES							
4101 (1)	PROF SVCS.-ACCTNG/AUDITING	4,226	2,882	2,100	2,400	2,100	2,100	2,100
4105 (2)	PROF SVCS. - DATA PROCESS.	16,800	14,444	14,900	12,000	13,100	13,100	13,100
4107	PROF SVCS.- MEDICAL	789	1,331	1,000	1,000	0	0	0
4110 (3)	TECH. & CONSULT. SVCS.	931	2,896	400	100	2,900	400	2,900
4115	COMMUNICATIONS-TELEPHONE	1,743	1,214	1,200	1,200	1,200	1,200	1,200
4117	COMMUNICATIONS-POSTAGE	5,400	4,464	4,600	4,000	4,600	4,600	4,600
4118	COPY/REPRODUCTION	4,539	2,402	3,200	3,200	3,200	3,200	3,200
4123	REAL ESTATE TAXES	(2,503)	882	1,000	900	1,000	1,000	1,000
4160	PRINTING	7,884	6,797	8,000	8,000	8,000	8,000	8,000
4161	PUBLICATION OF NOTICES	990	1,074	1,000	1,000	1,000	1,000	1,000
4163	CONFERENCES	1,601	0	0	400	2,500	2,500	2,500
4164 (4)	TRAINING	4,997	906	500	200	1,000	1,000	1,000
4180 (5)	REPAIRS & MAINTENANCE	1,695	1,773	2,300	1,500	1,500	1,500	1,500
4190	RENTAL EQUIPMENT	24	0	0	0	700	700	700
4192 (6)	DUES & SUBSCRIPTIONS	1,433	1,114	1,500	1,600	1,500	1,500	1,500
4195	BANK CHARGES/VISA FEES	10,580	12,637	13,000	13,000	13,000	13,000	13,000
4199	OTHER SERVICES & CHARGES	1,302	489	500	700	500	500	500
	SUBTOTAL	62,431	55,305	55,200	51,200	57,800	55,300	57,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	3,334	2,558	3,200	2,500	3,200	3,200	3,200
4203	CLOTHING SUPPLIES	1,493	1,962	0	0	0	0	0
4220	POSTAGE STAMPS	0	0	0	900	2,000	2,000	2,000
4290	EMERGENCY OPERATIONS	1,302	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	707	31	1,000	200	1,000	1,000	1,000
	SUBTOTAL	6,836	4,551	4,200	3,600	6,200	6,200	6,200
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	8,890	0	5,000	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	1,760	376	0	0	0	0	0
4962	TRANSFER TO IS	80,498	75,070	64,800	64,800	66,900	66,900	68,200
4964	TRANSFER TO ERF	3,300	2,900	0	0	0	0	0
	SUBTOTAL	85,558	78,346	64,800	64,800	66,900	66,900	68,200
	TOTAL FOR DEPARTMENT	547,624	560,701	557,000	590,000	530,300	537,800	555,200

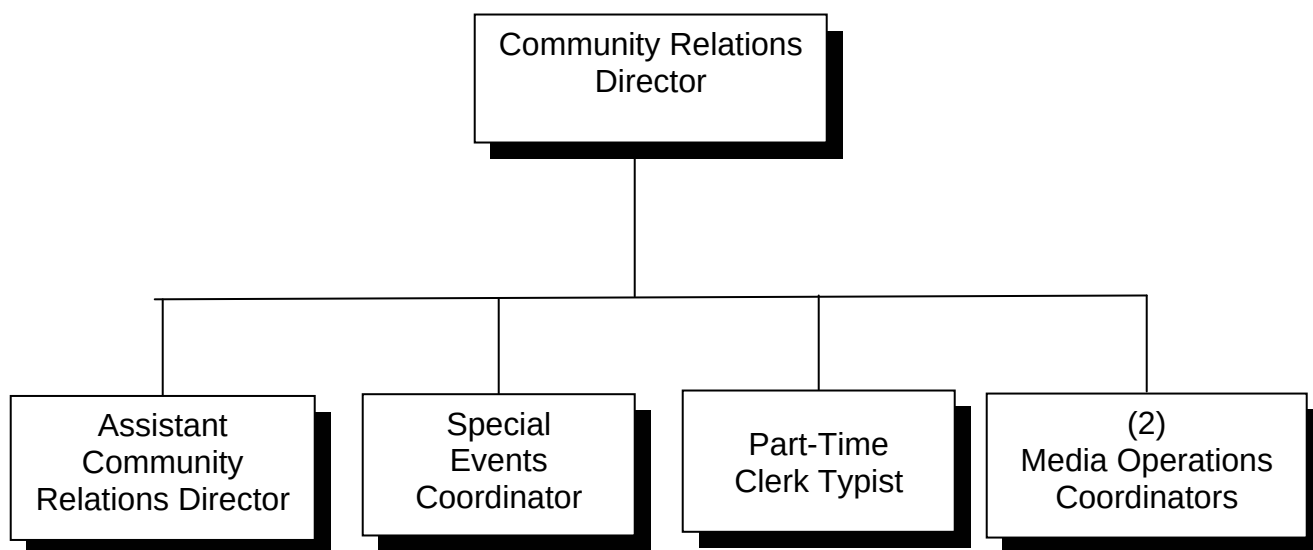
FINANCE

Notes

4101 (1) PROF SERV/ACCT/AUDITING				2,100
1,200	ANNUAL AUDIT	350	GFOA BUDGET AWARD APPL.	
550	GFOA CAFR AWARD APPLICATION			
4105 (2) PROF SERV DATA PROCESSING				13,100
7,000	EVARE SOFTWARE LEASE	5,100	IDC FORMS CREATION & PROGRAMMING	
1,000	ANNUAL MAINTANCE - 3RD MILL			
4110 (3) TECH. & CONSULT. SVCS.				2,900
400	NIRMS ANNUAL DISCLOSURE	2,500	OPEB ACTUARIAL	
4164 (4) TRAINING				1,000
1,000	GFOA/CPE TRAINING			
4180 (5) REPAIRS AND MAINTENANCE				1,500
1,000	FOLDER/INSERTER	500	POSTAGE METER	
4192 (6) DUES/SUBSCRIPTIONS				1,500
750	GOVERNMENT FINANCE OFFICERS ASSN	200	AICPA/ILCPA MEMBERSHIP	
500	ILLINOIS GFOA	50	SAMS CLUB	

COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Director manages the Community Relations Department, and along with the Department staff, initiates and implements cable television, public relations, special events, and marketing projects for the Village. As of November 2010, the Department supervises operation of the Addison Historical Museums. The Community Relations Director is appointed by, and reports to, the Village Manager.

Cable Television

The Department monitors operation of the cable system including franchise compliance, facilitating the resolution of subscriber complaints and coordinating other activities between the Village and the cable operator. The Director facilitates resident and subscriber inquiries and complaints regarding the cable television company, or other designated member of the Department staff, through direct contact with the operator, after such time as the resident has initially contacted the operator.

The Department staff produces government access and other community programming including the weekday "ACTV Update", weekly cablecasts of Village meetings and other public service programming for cablecast on Addison Community Television. ACTV programming is accessible 24/7 on the Village website. Televised public meetings and Village produced programming is archived on the website for future reference. Community programming is produced by either training eligible community access producers, including residents, organizations and public agency representatives, in the production of programming for cablecast, or by direct production work by the Department staff.

Public Relations

The Director, Assistant Director, and Special Events Coordinator coordinate a multi-level public relations and marketing program based on a community approach (intergovernmental, non-profit sector, residential and business community). This program includes regularly published press releases and media alerts on Village and community events and photo opportunities, production and maintenance of the Village's web site **AddisonAdvantage.org**, coordinating a public-private sector community marketing program to promote the positive images of Addison, intergovernmental planning with public relations staffs of other taxing bodies, facilitating a comprehensive system for the planning of, and securing corporate sponsors for, community events including the "Summer of Special Events" music and family-friendly programs, Fall Fest and Holiday Light Festival, and developing and implementing public relations and special event projects as determined necessary by the elected officials and Village Manager. In 2010, the bi-monthly intergovernmental community newsletter **Spotlight On Addison** was disbanded and a new Village "E-Newsletter" is now produced and published to a pre-registered e-mail database.

COMMUNITY RELATIONS

Narrative Cont.

FY 2011-12 KEY OBJECTIVES

Vision 2: Our social and economic assets elevate community life.

1. Coordinate the critique of the 2010 Summer events with the Board, staff and Special Events Commission.
2. Complete preparations for the 2011 Summer of Special Events.
3. Completion of new Comcast cable TV franchise.
4. Completion of all strategic planning projects assigned to the department.
5. Completion of ongoing management of Community events sign.
6. Coordination of streaming video for all Village meetings.
7. Prepare a road map for new programming and promotion for the Village Museum.

PREFORMANCE MEASURES

Community Television

	# of Programs Produced		
	FY2009-10 ACTUAL	FY2010-11 ESTIMATED	FY2011-12 PROJECTED
Inputs			
Direct Expenditures	\$625,064	\$612,500	\$636,000
Number of Employees	5	5	6
Outputs			
Program Name	# of Programs Produced		
Addiscene	70	83	80
Around Town/To Your Health	24	16	18
Before The Board	37	34	35
Village Board Meeting	23	24	24
Village Committee Meeting	60	47	50
"Ask Mayor Hartwig" Phone/E-Mails	18	12	10
District 4 School Board Meeting	13	13	12
Addison Park District Board Meeting	12	13	12
District 88 School Board Meeting	30	22	24
Addison Public Library Board Meeting	13	11	12
Other Village-Produced Programming	41	35	40
ACTV Update	20	228	230

COMMUNITY RELATIONS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst. Dir. of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
P-T Clerk Typist (Hist Com)	1.00	0.00	1.00	1.00	1.00
Total Budgeted:	6.00	5.00	6.00	6.00	6.00

Authorized and Unbudgeted:

None

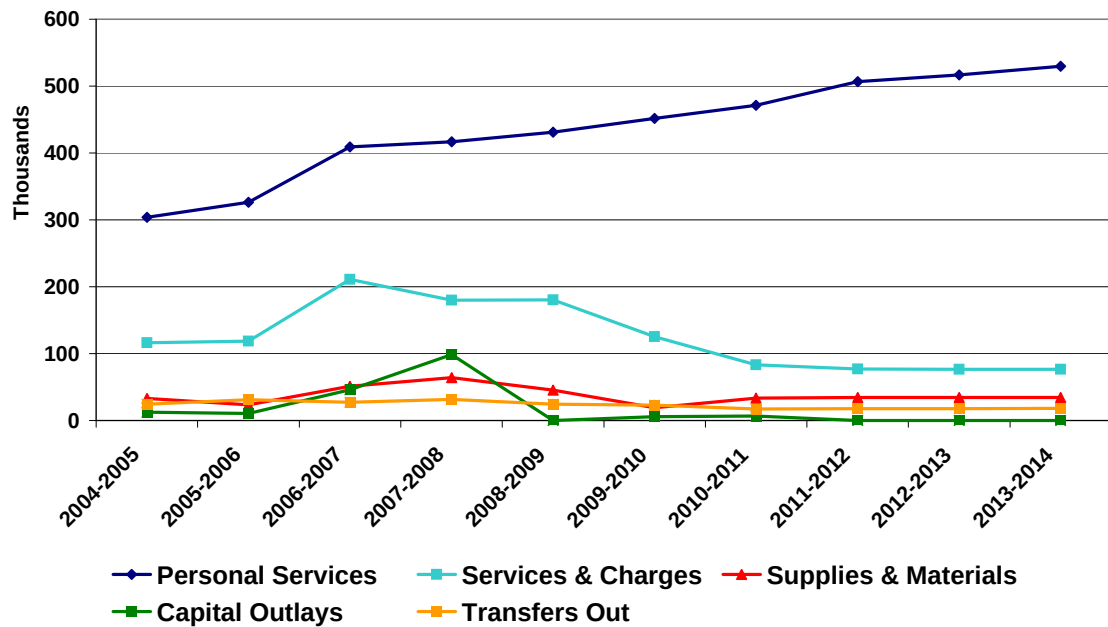
Total Authorized: 6.00

In FY 2011-12, the PT Clerk Typist position was transferred from Boards & Commissions, Historical Commission.

COMMUNITY RELATIONS

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	471,500	506,600	516,900	529,900
Services & Charges	83,300	77,200	76,400	76,400
Supplies & Materials	33,600	34,500	34,500	34,500
Capital Outlays	6,700	0	0	0
Transfers Out	17,400	17,700	17,700	18,000
Total	612,500	636,000	645,500	658,800



COMMUNITY RELATIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1050	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	309,536	320,655	322,000	327,300	323,600	325,800	328,000
4006	OTHER PAY	3,456	2,960	3,000	3,000	3,000	3,000	4,000
4007	PART TIME (Historical)	0	0	0	0	25,000	25,000	25,000
4009	IMRF	35,658	39,160	44,000	46,300	49,300	49,600	49,900
4010	SOCIAL SECURITY	24,472	25,460	25,500	26,300	27,600	27,700	28,800
4012	HOSPITALIZATION	51,597	55,219	59,200	60,000	69,100	76,700	85,100
4020	SICK PAY	5,368	7,621	7,700	7,700	8,000	8,100	8,100
4022	LIFE INSURANCE	812	780	900	900	1,000	1,000	1,000
	SUBTOTAL	430,899	451,855	462,300	471,500	506,600	516,900	529,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,121	1,247	1,400	1,600	1,400	1,400	1,400
4107	PROF SVCS.-MEDICAL	294	88	500	700	0	0	0
4110 (1)	TECH. & CONSULT. SVCS.	23,486	13,811	10,000	10,000	10,000	10,000	10,000
4115	COMMUNICATIONS-TELEPHONE	3,143	2,146	2,100	2,800	4,000	4,000	4,000
4117	COMMUNICATIONS-POSTAGE	13,060	15,141	6,500	4,000	2,000	2,000	2,000
4118	COPY/REPRODUCTION	136	1,237	500	2,200	1,000	1,000	1,000
4120 (2)	PUBLIC RELATIONS	74,104	38,460	48,500	40,000	30,000	30,000	30,000
4122	MOSQUITO CONTROL	300	0	0	0	0	0	0
4160	PRINTING	46,530	47,365	19,000	9,000	2,000	2,000	2,000
4161	PUBLICATION OF NOTICES	0	0	800	0	800	800	800
4163	CONFERENCES	828	874	500	700	500	500	500
4164	TRAINING	55	0	0	0	0	0	0
4170	PUBLIC UTILITY -GAS HEAT	0	0	0	0	2,000	2,000	2,000
4180 (3)	REPAIRS & MAINTENANCE	13,655	3,485	14,000	10,000	20,000	20,000	20,000
4190	RENTAL EQUIPMENT	1,806	699	0	0	0	0	0
4192 (4)	DUES & SUBSCRIPTIONS	1,217	306	1,300	1,300	2,500	1,700	1,700
4199	OTHER SERVICES & CHARGES	806	647	1,000	1,000	1,000	1,000	1,000
	SUBTOTAL	180,541	125,506	106,100	83,300	77,200	76,400	76,400
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	940	211	1,100	1,100	1,500	1,500	1,500
4203	CLOTHING SUPPLIES	1,425	0	0	0	0	0	0
4299 (5)	OTHER OPERATING SUPPLIES	43,122	19,086	32,500	32,500	33,000	33,000	33,000
	SUBTOTAL	45,487	19,297	33,600	33,600	34,500	34,500	34,500
	CAPITAL OUTLAYS							
4304	EQUIPMENT	0	5,657	0	6,700	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	1,573	1,465	2,000	2,000	1,800	1,800	1,800
4962	TRANSFER TO IS	21,000	19,584	14,000	14,000	14,500	14,500	14,800
4964	TRANSFER TO ERF	1,700	1,700	1,400	1,400	1,400	1,400	1,400
	SUBTOTAL	24,273	22,749	17,400	17,400	17,700	17,700	18,000
	TOTAL FOR DEPARTMENT	681,200	625,064	619,400	612,500	636,000	645,500	658,800

COMMUNITY RELATIONS

Notes

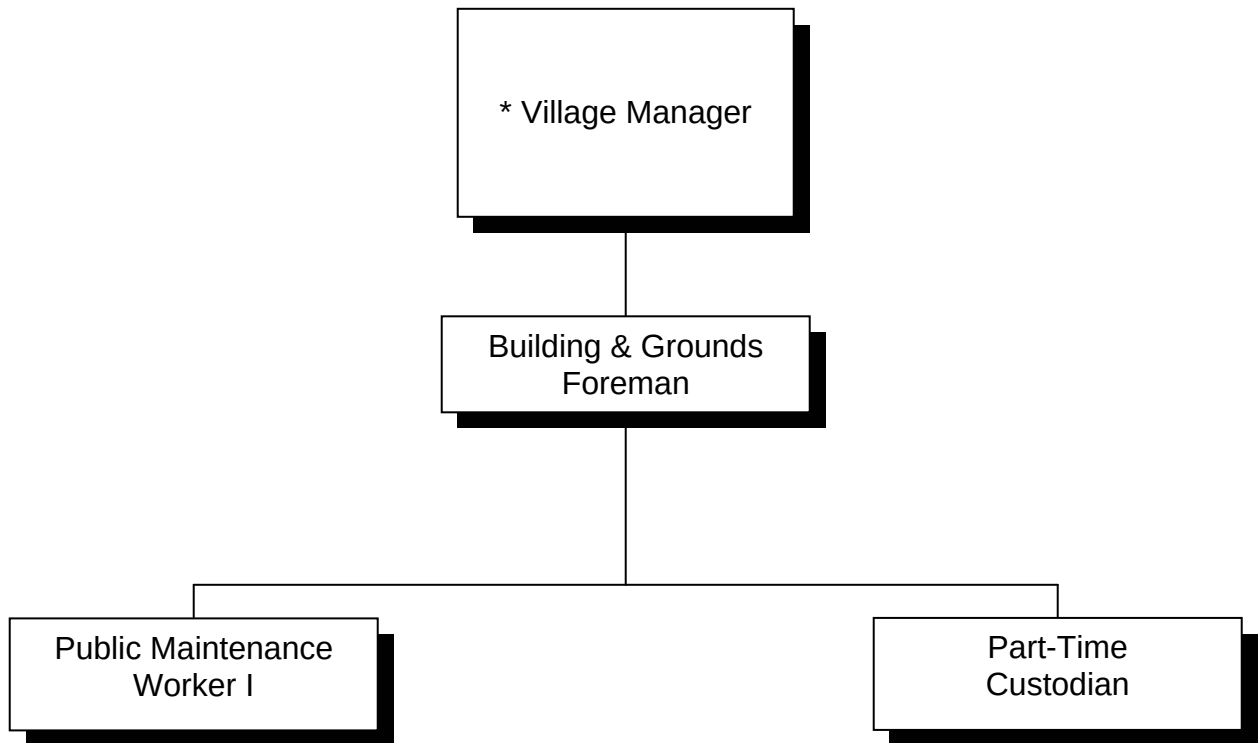
4110 (1) TECHNICAL & CONSULTING SERVICES				10,000
10,000	VILLAGE MEETING WEB STREAMING			
4120 (2) PUBLIC RELATIONS				30,000
2,000	TREE LIGHTING	10,000	SUMMER EVENTS	
8,000	FALL EVENTS	2,000	MISS ADDISON	
1,000	WEB SITE SERVICE	5,000	REGIONAL SPECIAL EVENTS	
2,000	HISTORICAL MUSEUM			
4180 (3) REPAIRS AND MAINTENANCE				20,000
10,000	STUDIO/CONTROL ROOM REP & MAINT	2,000	COPIER/FAX/PRINTER	
2,000	MAINTENANCE AGREEMENT	6,000	HISTORICAL MUSEUM	
4192 (4) DUES & SUBSCRIPTIONS				2,500
400	IEEE/SBE DUES	200	ROTARY CLUB	
600	ASCAP/BMI LICENSE	800	MUZAK	
400	HISTORICAL MUSEUM	100	OTHER DUES	
4299 (5) OTHER OPERATING SUPPLIES				33,000
5,000	RECORDING SUPPLIES	6,000	DIGITAL EDITING SUPPLIES	
7,000	LIGHTING SUPPLIES	4,000	OTHER SUPPLIES	
3,000	AUDIO SUPPLIES	6,000	REPAIRS & MAIN SUPPLIES	
1,500	BATTERIES	500	HISTORICAL MUSEUM	



(BLANK)

BUILDING & GROUNDS

Organization Structure



* Not charged to this budget

BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village Hall, Police Department, Evidence facility, the Historical District buildings and grounds, and the Henry J. Hyde Neighborhood Resource Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. The total area of these facilities exceeds 105,500 square feet. The goal of these efforts is to provide a safe, clean and productive work environment for the Village employees and the general public who utilize these facilities.

The Building and Grounds Department staff consists of one (1) full time maintenance staff and one (1) part time maintenance/custodial staff, under the direct supervision of the Building and Grounds Foreman. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, repairs to the building and roof, snow removal from sidewalks and parking lots and periodic inspections to provide information for planning of long term capital improvements. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the set up for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to the Village Hall.

FY 2011-12 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue work in the development and implementation of an efficient and comprehensive, preventive maintenance plan for the Villages' buildings and all appurtenant equipment and systems, and to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
2. Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
3. Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.

BUILDING & GROUNDS

Narrative Cont.

Performance Measures

	FY09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$437,390	\$458,873	\$512,900
Number of Employees	3	3	3
Outputs			
Number of work requests	2,575	2,850	3,000
Total square foot maintained	105,500	105,500	105,500
# of preventative maintenance work orders	1,211	1,626	1,700
Effectiveness			
% of work request completed w/in 24 hours	100%	98%	100%
Number of outsourced dollars	\$156,728	\$135,616	\$100,000
% of preventive work orders	48%	57%	57%
Number of consecutive days w/out a lost time accident	365	365	365
Efficiency			
Janitorial costs per square foot	\$.74	\$.73	\$.76
Average staff hours per work request	1.4	.75	1.0
Square footage maintained per FTE	98,000	98,000	98,000
FTE Cost per square foot maintained	\$2.46	\$2.52	\$2.71

BUILDING & GROUNDS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	3.00	3.00	3.00	3.00	3.00

Authorized & Unbudgeted:

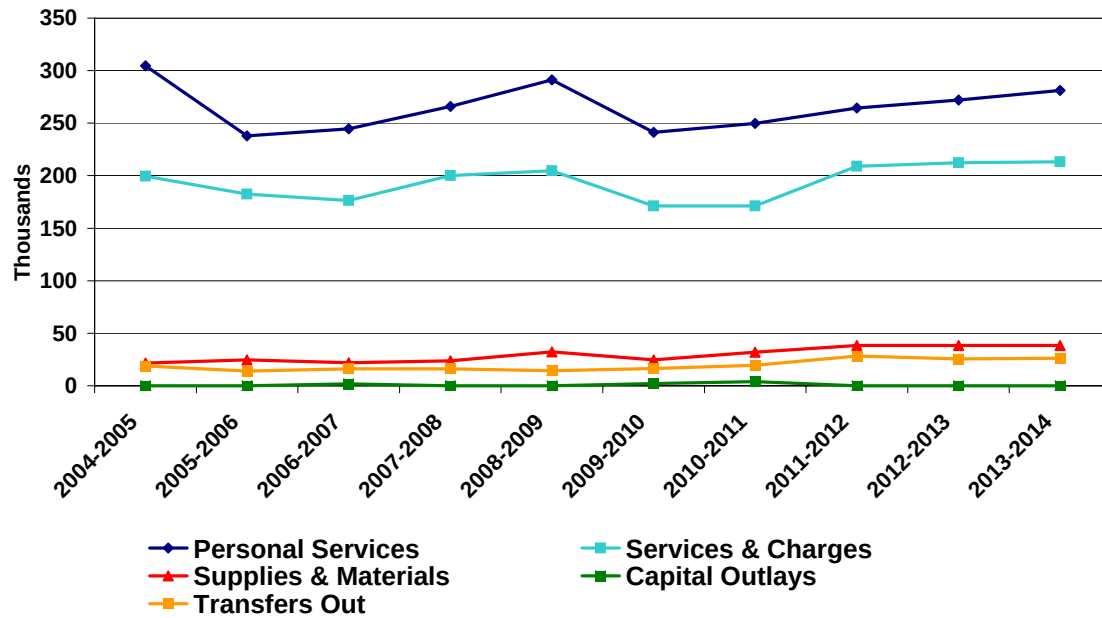
None

Total Authorized: 3.00

BUILDING & GROUNDS

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	249,800	264,400	272,000	281,300
Services & Charges	171,100	208,900	212,200	213,200
Supplies & Materials	31,900	38,400	38,400	38,400
Capital Outlays	4,000	0	0	0
Transfers Out	19,500	28,200	25,700	26,100
Total	476,300	539,900	548,300	559,000



BUILDING & GROUNDS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1060	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	84,934	87,288	87,000	88,000	87,000	87,000	87,000
4003	WAGES OPERATIONAL	83,646	56,840	57,000	58,300	60,000	61,900	63,800
4004	OVERTIME	24,856	5,780	7,000	4,500	7,000	7,000	7,000
4006	OTHER PAY	52	1,730	3,000	100	3,000	3,000	4,000
4007	PART TIME	15,311	15,001	17,000	16,800	17,000	17,000	17,000
4009	IMRF	23,608	20,146	23,400	23,200	24,300	24,500	24,900
4010	SOCIAL SECURITY	15,785	13,088	13,500	13,200	13,700	13,900	14,100
4012	HOSPITALIZATION	38,808	37,061	40,400	41,200	47,300	52,600	58,300
4020	SICK PAY	4,013	4,013	4,500	4,100	4,500	4,500	4,500
4022	LIFE INSURANCE	303	416	500	400	600	600	700
	SUBTOTAL	291,316	241,363	253,300	249,800	264,400	272,000	281,300
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,121	1,051	1,100	1,100	1,100	1,100	1,100
4107	PROF SVCS.-MEDICAL	44	44	900	200	100	100	100
4115	COMMUNICATIONS-TELEPHONE	1,973	970	800	700	1,000	1,000	1,000
4161	PRINTING	0	144	0	0	0	0	0
4161	PUBLICATION OF NOTICES	384	0	200	100	200	200	200
4163	CONFERENCES	1,701	0	0	0	0	0	0
4164	TRAINING	0	0	0	0	0	0	0
4170	PUBLIC UTIL. - GAS/HEAT	26,439	20,327	32,000	17,000	32,000	32,000	32,000
4180 (1)	REPAIRS & MAINTENANCE	171,059	146,770	171,100	150,000	172,100	175,400	176,400
4190	RENTAL EQUIPMENT	0	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	148	309	0	0	0	0	0
4199 (2)	OTHER SERVICES & CHARGES	1,952	1,695	2,000	2,000	2,400	2,400	2,400
	SUBTOTAL	204,821	171,310	208,100	171,100	208,900	212,200	213,200
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	196	126	400	400	400	400	400
4202	CLEANING SUPPLIES	0	741	500	500	500	500	500
4203 (3)	CLOTHING SUPPLIES	983	1,055	1,500	1,000	1,500	1,500	1,500
4204 (4)	MOTOR FUEL & LUBRICANTS	0	0	4,000	4,000	4,000	4,000	4,000
4207	PUB. GRNDS. MATL/SUPPLIES	3,898	2,503	3,000	3,000	3,000	3,000	3,000
4208 (5)	BUILDING MATL/SUPPLIES	22,402	17,863	25,000	20,000	25,000	25,000	25,000
4290	EMERGENCY OPERATIONS	425	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	4,368	2,429	4,000	3,000	4,000	4,000	4,000
	SUBTOTAL	32,272	24,717	38,400	31,900	38,400	38,400	38,400
	CAPITAL OUTLAYS							
4304	EQUIPMENT	0	2,020	0	4,000	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	5,281	6,836	5,000	5,000	8,400	8,400	8,500
4962	TRANSFER TO IS	3,500	3,264	8,400	8,400	8,700	8,700	8,900
4964	TRANSFER TO ERF	5,600	6,400	6,100	6,100	11,100	8,600	8,700
	SUBTOTAL	14,381	16,500	19,500	19,500	28,200	25,700	26,100
	TOTAL FOR DEPARTMENT	542,790	455,910	519,300	476,300	539,900	548,300	559,000

BUILDING & GROUNDS

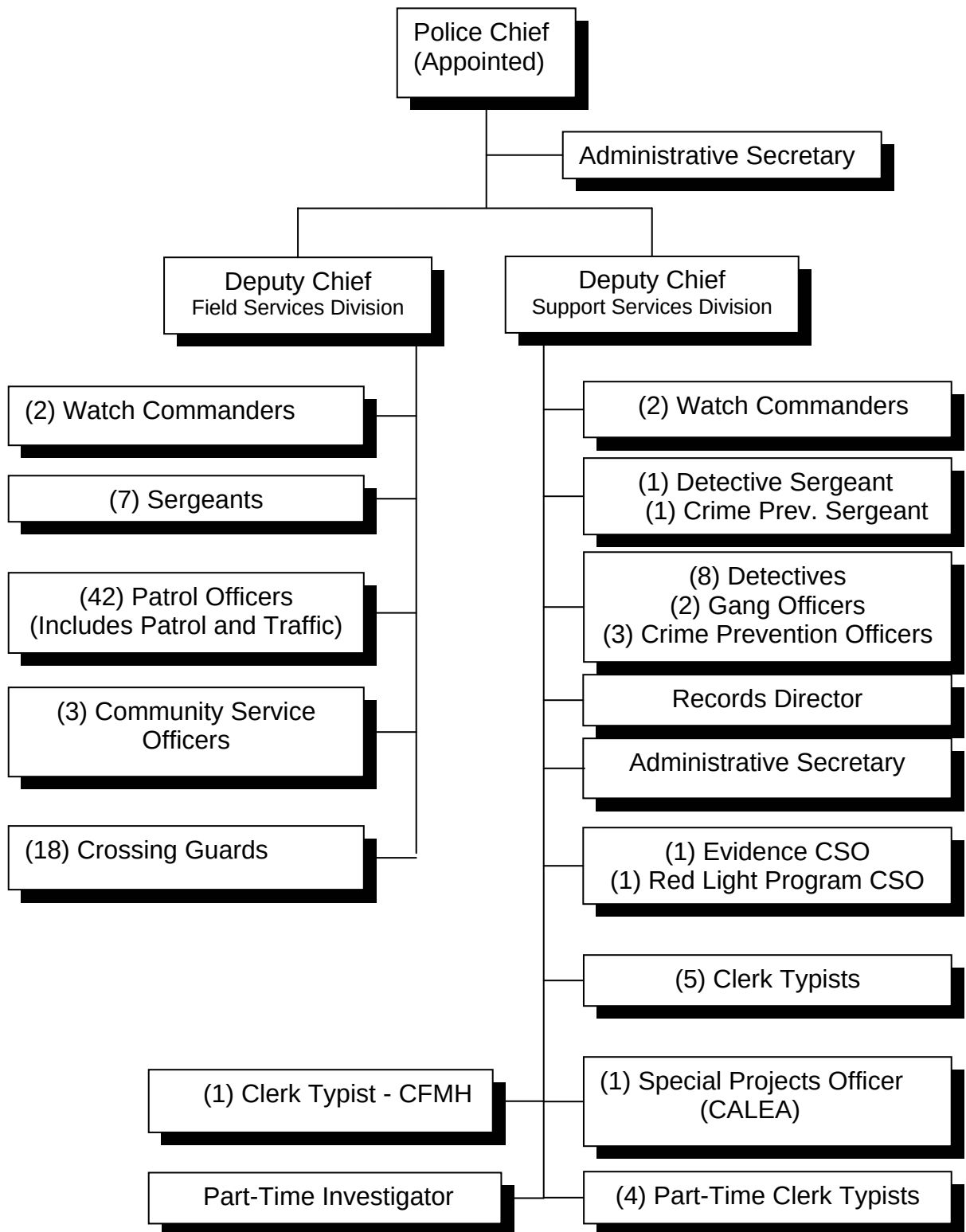
Notes

4180 (1)	REPAIRS & MAINTENANCE				172,100
	15,000	PREVENTATIVE MAINTENANCE /SERVICE ON BUILDING SYSTEMS, INCLUDING BUT NOT LIMITED TO AIR COMPRESSORS, FIRE EXTINGUISHERS & HOSES, BOILERS, CHILLERS, HVAC SYSTEMS & ELEVATORS. REPAIRS TO FURNITURE, CLEANING OF DRAPERIES, CARPET & UPHOLSTERY, ELECTRICAL REPAIRS, REPAIR & MAINTENANCE TO MARQUEE & SIGNS. REPAIR TO GAZEBO, ROOF & GUTTERS. SERVICE & MAINTENANCE ON FIRE ALARM SYSTEM AND ANY PERMANENTLY AFFIXED PART OF THE BUILDING. CARPET & TILE REPAIRS AND INSTALLATIONS.	1,000 400 1,000 500 400 4,000 400 300 30,000 5,000 900 1,000 900 2,000 200	GARAGE DOOR MAINTENANCE IRRIGATION SYS SERVICE - HIST DIST BOILER/CHILLER WATER TREATMENT ANNUAL MARQUEE MAINTENANCE IRRIGATION SYS SERVICE - HHRC GENERATOR LOAD BANK TESTING WINTERIZE FOUNTAIN BOILER SYSTEM FILTERS SECURITY ACCESS MAINTENANCE CONTRACT GENERAL REPAIRS AND MAINTENANCE HHRC FIRE PUMP ANNUAL CERTIFICATION BACK FLOW PREVENTION CERTIFICATION FIRE PUMP ANNUAL CERT - HHRC FIRE EXTINGUISHER - INSPECTION/SERVICE FIRE EXTINGUISHER SERVICE - HHRC	
	69,100	CLEANING SERVICE - V H & P D	7,400	FIRE ALARM CONTRACT	
	1,500	CLEANING SERVICE - 105 E. LAKE ST.	8,000	ELEVATOR MAINTENANCE	
	4,800	CLEANING SERVICE - RESOURCE CENTER	14,000	HVAC MAINTENANCE	
	3,000	WINDOW CLEANING	1,000	WINDOW CLEANING - HHRC	
	300	BACKFLOW CERT - HHRC			
4199 (2)	OTHER SERVICES & CHARGES				2,400
	1,500	CLEANSERV FOR WALK ON RUNNERS	900	NORCOMM ANNUAL MONITORING CONTRACT	
4203 (3)	CLOTHING SUPPLIES				1,500
	250	BOOTS 2 @ \$125	750	UNIFORM RENTAL 3 @ \$250	
	350	WINTER JACKETS & SAFETY WEAR, ETC	150	T-SHIRTS	
4204 (4)	MOTOR FUEL & LUBRICANTS				4,000
	4,000	DIESEL FUEL FOR STAND-BY GENERATOR			
4208 (5)	BUILDING MAT SUPPLIES				25,000
	25,000	FILTERS, COUPLINGS, SYSTEM CHEMICALS LIGHTING SUPPLIES, CEILING TILES, GLASS PAINTS. PLUMBING FIXTURES, REPAIR PARTS FOR HVAC & OTHER EQUIPMENT. SUPPLIES FOR BUILDING MAINTENANCE.			



(BLANK)

Organization Structure



POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Chief of Police, is divided into two Divisions. Those Divisions are the Field Services Division and the Support Services Division. Each Division is headed by a Deputy Chief of Police, who directs, oversees and coordinates their respective Division activities. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, and Traffic Unit. With this approach, the Department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2009.

Field Services Division

The Field Services Division consists of two Commanders, three teams of Patrol Sergeants and Patrol Officers, as well as supervisors and officers for the Traffic Unit. Crossing Guards are also a part of Field Services Division, reporting to the Traffic Unit Sergeant. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty-four (24) hour period. A Bike Patrol Unit is deployed between May and September, and officers work foot patrol in high activity areas with a one-on-one approach with citizens. The Traffic Unit is responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the Department on behalf of the community. The division is also responsible for overseeing the village's Emergency Operations Plan. The Division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Communications (dispatching) Section, and the Special Projects Unit (which also manages the Department's accreditation program: CALEA), the Crime Prevention Unit (consisting of a sergeant and three patrol officers), Citizen Volunteers, the Henry Hyde Neighborhood Resource Center and the Student Participation Center, an after school resource center for middle school aged children. The Crime Prevention Section provides a vast array of programming for adults and children. In addition, the Division provides a uniformed presence and coordinates services at the Henry Hyde Center and the Student Participation Center. The Division's personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief and two Commanders.

Narrative Cont.

FY 2011-12 Key Objectives

Vision 1 The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

- The department will supply trained personnel as needed in Crime Prevention through Environmental Design (CPTED) principles to assist in development and planning phases of the Main Street Plan and the Park District Signature Park Project.

Vision 2 Our social and economic assets elevate community life.

- The Department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning; SPC, DARE, School Liaisons, School Crisis Committee, Intergovernmental Agreements, develop school operational plans for graduations, evacuations, and other special events, teen/adult CERTS programs, Citizen Police Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue and support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde and SPC neighborhood resource centers are tailored towards a specific ethnic group, i.e. ESL classes, but a vast majority of the programs are offered to everyone in the community and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The department will offer CERTS, Citizen Police Academy, and other programs in Spanish at the Henry Hyde Resource center.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit, Truck Enforcement Unit, and Directed Patrol. Also, on an annual basis all specialty units will be reviewed to decide if they should be dropped, re-deployed, expanded, or left as is.

POLICE

Narrative Cont.

FY 2011-12 Key Objectives Cont.

Vision 3 Our residential neighborhoods and housing meet a high standard of livability.

- The department has Crime Prevention personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Crime Prevention Section will work with the Finance and Community Development Department to require all rental property owners to attend the Crime Free Multi-Housing program.

Vision 6 We take pride in quality municipal service delivery.

- The Department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis the Department will review the use of new technology, i.e. e-mail, cellular telephones, the village web site, and other emerging technology.
- In keeping with the continued use of technology, we will research/develop telephone and internet reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the Department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

POLICE

Narrative Cont.

Performances Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$12,788,736	\$13,348,500	\$12,939,400
Number of Employees	102	102	102
Outputs			
Calls Responded To	28,141	28,633	28,633
Index Crimes	906	904	904
Non- Index Crimes	4,850	5,005	5,005
Service Calls:			
Lost / Found Property	273	248	248
Motorist Assist	579	634	634
Animal Complaints	693	712	712
Domestics	828	889	889
Suspicious Incidents	1,554	1,923	1,923
Citizen Assists	1,235	1,208	1,208
Traffic Accidents	1,368	1,381	1,381
Assist Other Agencies	3,300	3,279	3,279
Disturbance Calls	1,577	1,860	1,860
Alarms	1,339	1,649	1,649
<i>Total:</i>	28,141	28,633	28,633
Total Traffic Tickets	9,051	9,297	9297
Total DUI Arrests	218	241	241
Total Parking Tickets	8,468	8,664	8,664
Effectiveness			
Neighborhood Groups	75	75	75
DARE Program Student Attendance	5,000	5,500	5,500
Citizen Police Academy	15	14	14
Citizen Volunteers / CERTS	153	160	160
Employee Grievances	0	0	0
Efficiency			
Total cases investigated by Detective Division	931	968	978 *
Percentage of cases cleared by Detective Division	91.2%	92%	92%
Percentage of cases cleared by arrest (Detective Division)	50.7%	52.3%	52.3%

* (From 2009 to present date, there has been a 1.04% annual increase in total cases initiated within the Detective Division).

POLICE

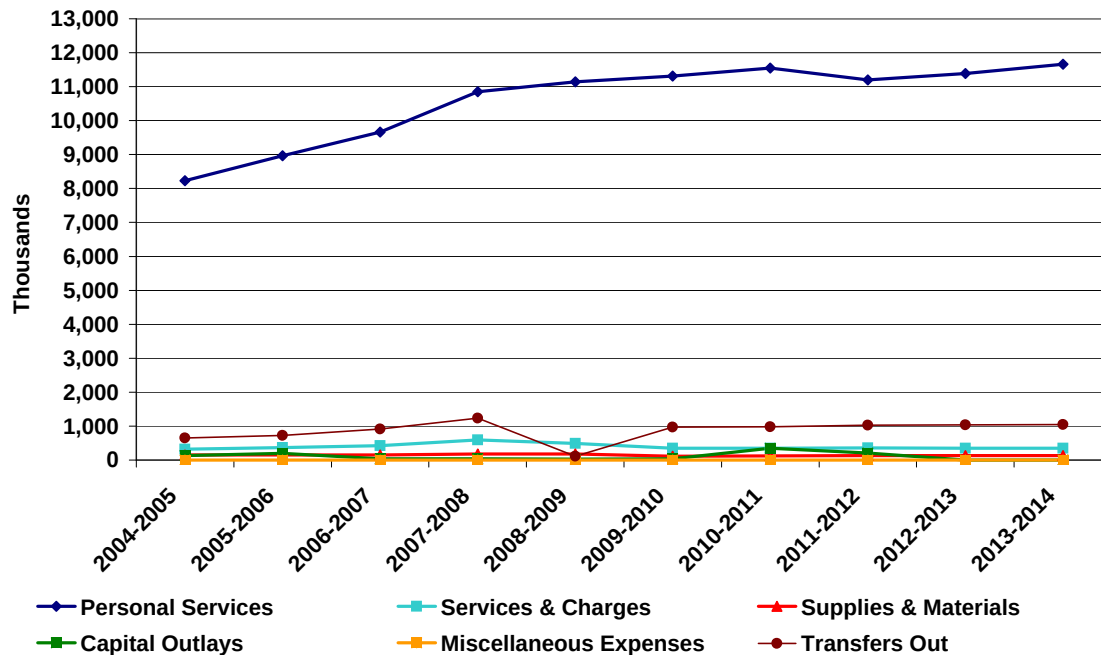
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	2.00	2.00	2.00	2.00	2.00
Watch Commander	3.00	3.00	3.00	3.00	3.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Patrol Officer	53.00	53.00	53.00	53.00	53.00
Community Service Officer	5.00	5.00	5.00	5.00	5.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist	7.00	7.00	7.00	7.00	7.00
Crossing Guard	14.00	14.00	14.00	14.00	14.00
Part-Time Investigator	1.00	1.00	1.00	1.00	1.00
Part-Time Clerk Typist	4.00	4.00	4.00	4.00	4.00
Total Budgeted:	102.00	102.00	102.00	102.00	102.00
Authorized & Unbudgeted:					
Communications Director	0.00	1.00			
Lead Dispatcher	0.00	1.00			
Dispatcher	0.00	11.00			
Watch Commander	1.00				
Patrol Officer	3.00				
Community Service Officer	1.00				
Part-Time Clerk Typist	1.00				
Crossing Guard	4.00				
Subtotal:	10.00				
Total Authorized:	112.00				

The dispatch department was transferred into it's own department (1530, Consolidated Dispatch Center) for FY 11-12. Other vacancies are due to the 2010 & 2011 Voluntary Incentive Separation plan to avoid layoffs and other attrition. These positions will remain unbudgeted until funding is available. The reduced positions for crossing guards are positions only, other crossing guards have filled the vacant crossing time slots.

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	11,551,200	11,203,600	11,391,100	11,660,900
Services & Charges	349,300	362,300	347,300	347,300
Supplies & Materials	122,800	135,300	135,300	135,300
Capital Outlays	344,600	211,400	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	980,600	1,026,800	1,037,400	1,045,500
Total	13,348,500	12,939,400	12,911,100	13,189,000



POLICE

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1510	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	1,669,208	1,797,175	1,865,100	1,650,000	1,637,500	1,614,400	1,654,000
4002	WAGES CLERICAL	353,164	374,429	425,700	375,300	439,400	446,100	453,200
4003	WAGES OPERATIONAL	4,370,279	4,542,020	4,507,600	4,500,000	3,834,700	3,888,500	3,941,800
4004	OVERTIME	1,196,604	804,236	800,000	725,000	775,000	775,000	775,000
4005	HOLIDAY PAY	131,188	94,168	110,000	95,000	85,000	85,000	85,000
4006	OTHER PAY	51,822	110,299	130,000	70,000	130,000	133,500	133,500
4007	PART TIME	212,976	221,035	231,200	220,000	238,200	245,300	252,700
4009	IMRF	179,262	194,494	210,100	220,000	104,500	100,800	104,800
4010	SOCIAL SECURITY	605,015	601,405	610,900	585,000	556,300	561,900	570,200
4012	HOSPITALIZATION	1,258,394	1,253,221	1,229,600	1,270,000	1,228,600	1,363,700	1,513,800
4020	SICK PAY	75,258	74,954	81,000	91,000	81,000	83,500	83,500
4022	LIFE INSURANCE	7,950	7,392	8,300	7,700	8,500	8,500	8,500
4029	PENSION BENEFITS	1,036,233	1,233,450	1,731,400	1,742,200	2,084,900	2,084,900	2,084,900
	SUBTOTAL	11,147,353	11,308,278	11,940,900	11,551,200	11,203,600	11,391,100	11,660,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	5,835	6,440	7,300	7,300	7,300	7,300	7,300
4103 (1)	PROF SVCS.-LEGAL	71,426	70,256	83,300	75,000	67,000	67,000	67,000
4105 (2)	PROF SVCS.-DATA PROCESS.	19,859	26,877	26,200	30,000	28,800	28,800	28,800
4107	PROF SVCS.-MEDICAL	5,913	4,134	5,300	5,300	0	0	0
4110 (3)	TECH. & CONSULT. SVCS.	61,710	45,257	56,400	56,400	86,900	71,900	71,900
4115	COMMUNICATIONS-TELEPHONE	48,737	48,369	36,000	38,000	36,000	36,000	36,000
4117	COMMUNICATIONS-POSTAGE	14,703	14,068	14,000	15,000	18,600	18,600	18,600
4118	COPY/REPRODUCTION	10,191	11,364	11,000	10,000	10,500	10,500	10,500
4120 (4)	PUBLIC RELATIONS	16,174	5,595	1,000	1,000	1,000	1,000	1,000
4121	INVESTIGATIVE	12,507	7,467	10,000	10,000	10,000	10,000	10,000
4160	PRINTING	13,610	9,219	12,700	10,000	12,700	12,700	12,700
4161	PUBLICATION OF NOTICES	4,782	0	2,000	2,000	800	800	800
4163 (5)	CONFERENCES	30,748	10,696	6,800	6,800	6,800	6,800	6,800
4164 (6)	TRAINING	91,407	28,549	22,000	25,000	24,200	24,200	24,200
4170	PUBLIC UTIL GAS - HEAT	5,029	599	4,000	4,000	4,000	4,000	4,000
4180 (7)	REPAIRS & MAINTENANCE	42,844	29,390	32,600	30,000	20,200	20,200	20,200
4190	RENTAL EQUIPMENT	1,812	753	500	500	500	500	500
4192 (8)	DUES & SUBSCRIPTIONS	8,241	12,179	11,000	11,000	11,000	11,000	11,000
4199 (9)	OTHER SERVICES & CHARGES	27,309	20,889	16,700	12,000	16,000	16,000	16,000
	SUBTOTAL	492,837	352,101	358,800	349,300	362,300	347,300	347,300
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	18,780	10,310	15,000	12,000	11,000	11,000	11,000
4203 (10)	CLOTHING SUPPLIES	61,188	64,973	60,700	60,000	57,700	57,700	57,700
4290	EMERGENCY OPERATIONS	3,955	0	0	800	0	0	0
4299 (11)	OTHER OPERATING SUPPLIES	93,303	40,847	67,400	50,000	66,600	66,600	66,600
	SUBTOTAL	177,226	116,130	143,100	122,800	135,300	135,300	135,300
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	3,995	0	0	0	0	0
	DISPATCH BUILDOUT	0	0	318,000	318,000	200,000	0	0
4304 (12)	EQUIPMENT	31,284	35,433	0	26,600	11,400	0	0
	SUBTOTAL	31,284	39,428	318,000	344,600	211,400	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	528,062	419,949	488,500	488,500	518,400	522,500	527,000
4962	TRANSFER TO IS	374,515	365,650	295,800	295,800	305,400	305,200	311,200
4964	TRANSFER TO ERF	262,200	187,200	196,300	196,300	203,000	209,700	207,300
	SUBTOTAL	1,164,777	972,799	980,600	980,600	1,026,800	1,037,400	1,045,500
	TOTAL FOR DEPARTMENT	13,013,477	12,788,736	13,741,400	13,348,500	12,939,400	12,911,100	13,189,000

Notes

4103	(1)	PROF SVCS.-LEGAL				67,000
		53,800	DUI PROSECUTOR	12,200	ADMIN ADJUDICATOR	
		1,000	TOWING ADMIN ADJUDICATOR			
4105	(2)	PROF SERV DATA PROCESSING				28,800
		4,200	VEHICLE LICENSE PROCESSING	500	EVIDENCE BAR CODE LICENSE	
		4,300	COUNTY DATA USER FEE	500	FAAP FALSE ALARM AGREEMENT	
		900	VIRUS SOFTWARE LICENSE RENEWAL	1,300	IDS POLICY SOFTWARE AGREEMENT	
		1,400	TOTAL STATION	3,000	IWIN - CMS RVCVNG	
		3,000	WEST GOVT SVC- INVEST DATABASE	600	COLEMAN TELETRAC	
		450	CRIME INTEL MAINTENANCE CONTRACT	1,500	OCEAN SYSTEMS AGREEMENT	
		550	CRITICAL REACH COMPOSITE	300	TRAC SYSTEM MAINTENANCE AGREEMENT	
		1,300	BEAST SUPPORT	1,100	CERTIFION - ENTERSECT	
		800	LEXIS NEXIS	1,600	DICTIONARY EQUIP. MAINT.	
		1,500	CRIME MAPPING SOFTWARE FOR RECORDS			
4110	(3)	TECH & CONSULT SERVICES				86,900
		4,500	CALEA	7,500	GRANT WRITING CONSULT - GRANTS	
		20,000	IWIN - VERIZON MDC	13,200	ADMIN ADJ (P-TICKETS)	
		6,400	CFMH TRAINER	4,800	ADMIN ADJ (OTHER LOCAL ORD)	
		15,500	NET RMS	15,000	CRIME MAPPING	
4120	(4)	PUBLIC RELATIONS				1,000
		1,000	TRAFFIC AWARENESS PROGRAM			
4163	(5)	CONFERENCES				6,800
		500	FBI/ILLINOIS CHIEFS	400	DCEM MEETINGS	
		500	ASSOCIATION MEETINGS	1,000	IEMA CONFERENCE	
		3,000	COURT MILEAGE	1,000	ILEAS CONFERENCE	
		400	DUPAGE CHIEFS OF POLICE			
4164	(6)	TRAINING				24,200
		7,900	NEMRT (66 SWORN AND 18 CIVILIAN)	7,000	MAJOR CRIME EVIDENCE TECHNICIAN	
		1,500	USE OF FORCE INSTRUCTOR	1,500	MEDICOLEGAL DEATH SEMINAR	
		1,400	ILEETA TRAINING	100	TASER RE-CERTIFICATION	
		1,500	LAW REVIEW CLASSES	800	COMMUNITY RESPONSE UNIT TRAINING	
		2,500	FBI NAA TRAINING D.C. VAN STEDUM			
4180	(7)	REPAIRS AND MAINTENANCE				20,200
		4,400	RADAR CALIBRATION	2,500	FIRE EXTINGUISHERS, RADAR, CAMERAS	
		5,600	LIVESCAN MAINTENANCE	500	FITNESS EQUIPMENT SERVICE CONTRACT	
		1,000	UNITROLS, SHOTGUNS, HANDGUNS	1,200	TASER EXTENDED WARRANTY	
		5,000	RANGE SERVICE CONT -MECH/CLEANING			
4192	(8)	DUES/SUBSCRIPTIONS				11,000
		100	CREDIT MEMBERSHIP (DETECTIVES)			
		100	WEST SUBURBAN DETECTIVES ASSOC.	50	DARE ASSOCIATION	
		300	DUPAGE POLICE CHIEF'S ASSOCIATION	100	IATIA	
		100	JUVENILE OFFICER'S ASSOCIATION	300	ILLINOIS ASSOC. OF CHIEFS OF POLICE	
		100	IAPE	400	ILLINOIS CRIMINAL LAW BOOKS	
		200	ILLINOIS COMPILED STATUTES	100	IPAC	
		200	LEVA (DETECTIVES)	300	PERF	
		100	ILLINOIS ANIMAL CONTROL ASSOCIATION	100	NATIONAL BUNCO ASSOCIATION	
		150	FBI ASSOCIATION (4)	100	MGIA	
		360	INTERNATIONAL CHIEF'S OF POLICE	40	NATIONAL ASSOC OF SCHOOL RES	
		4,000	STATE'S ATTORNEY CHILD ABUSE PRGM	25	CAI - CRIME ANALYSTS OF IL	
		100	LERMI RECORDS MANAGER	3,000	IVC (IL VEHICLE CODE BOOKS)	
		50	ILLINOIS CRIME PREVENTION ASSOC.	200	ILEAS - ANNUAL AGENCY MEMBERSHIP DUES	
		300	MOCIC MEMBERSHIP	125	MISC	
4199	(9)	OTHER SERVICES & CHARGES				16,000
		7,000	ANIMAL IMPOUNDMENT	300	NOTARY RENEWALS	
		500	PRISONER MEALS	1,700	SHIPPING/FREIGHT	
		2,500	SHRED-IT SHREDDING SERVICE	4,000	CAR/ SQUAD CAR WASHES	

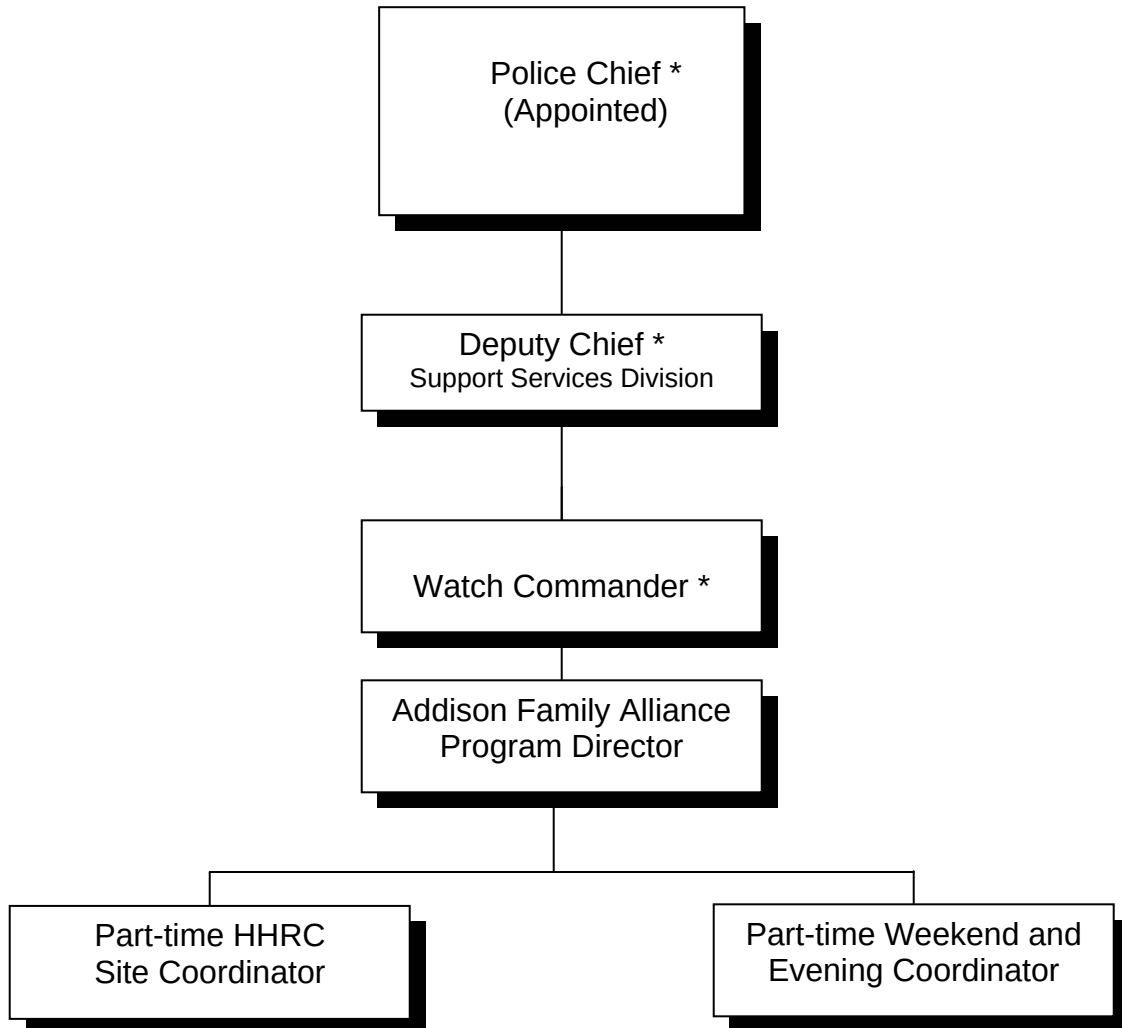
POLICE

Notes Cont.

4203 (10) CLOTHING SUPPLIES			57,700
18,000	REPLACEMENT UNIFORMS	7,500	BULLET PROOF VESTS
9,100	9 DETECTIVES 1 CHIEF 2 DEPUTYS	8,400	SHOES
800	3 TASK FORCE	500	ALTERATIONS & REPAIRS
800	7 CLERKS	600	CSOS/DISPATCHERS
12,000	CLEANING & MAINTENANCE		
4299 (11) OTHER OPERATING SUPPLIES			66,600
15,000	AMMO - COMPULSORY TRAINING	3,000	TASER SUPPLIES
1,200	SHOOTING TARGETS	1,200	NON-LETHAL CHEMICAL SPRAY
1,500	MAJOR CALLS & SPCL EVENT SUPPLIES	500	LOCK UP SUPPLIES
600	NARCOTICS KITS	1,200	COMPUTER SUPPLIES
600	COFFEE	5,000	CAMERA, VIDEO, & AUDIO SUPPLIES
6,000	EVIDENCE SUPPLIES	1,500	MEETING SUPPLIES
100	HARDWARE SUPPLIES	900	SPARE GUN PARTS
1,500	CARTONS FOR EVIDENCE	2,000	CRIME FREE MULTI-HOUSING
1,200	BREATHALYZER SUPPLIES	2,000	BADGES
3,600	FLARES	1,000	DOG FOOD/ANIMAL SUPPLIES
500	DISPOSABLE BLANKETS	600	BATTERIES, VIDEO TAPES, CASSETTES, DISKS
5,000	RECHARGEABLE BATTERIES	2,000	FIRST AID SUPPLIES
8,100	MISCELLANEOUS OFFICER SUPPLIES	300	TRAFFIC WANDS/FLASHLIGHTS
500	GUN CLEANING SUPPLIES		
4304 (12) EQUIPMENT			11,400
11,400	AUTOMATIC ELECTRONIC DEFIBRILATORS		

HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Chief of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various Organizations/Service Providers such as People's Resource Center, College of DuPage, Girl Scouts, U of I Extension, Northern Illinois Food Bank, Elmhurst College, Addison School District 4, NEDSRA, Addison Park District, Teen Parenting Connection, DuPage County Health Department, etc., the Center is able to provide a range of services to try and meet the community's needs.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3 p.m. to 5 p.m. through out the school year. During spring, summer and winter breaks, the Center runs camps for the children. During both the After School Program and the Camps, the Center is able to feed each child which is due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children such as Family Fun Nights as well as other educational presentations for the children and their families. There is a Crime Prevention Officer assigned to the Henry Hyde Resource Center who also participates in all the Center activities. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language classes (E.S.L.) and G.E.D. classes as well as Informational/Educational Seminars from the Crime Prevention Unit and other Service Providers in the area. The Center offers E.S.L. classes in the mornings, Computer Literacy classes in the evening and G.E.D. classes in the evening as well. U of I Extension provided Marriage Workshops throughout the year. Our Community Partners have delivered seminars/workshops that range from Health Fairs to Mobile Food Pantries to Citizenship Workshops. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience. The Center has also partnered with CareLink to provide car seat safety instruction as well as car seats for the community.

HENRY HYDE RESOURCE CENTER

Narrative (Cont.)

FY 2011-12 Key Objectives

Vision 2: Our social and economic assets elevate community life.

- The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention Officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
- The Center will continue and support programs that embrace, expand and create interaction/participation between the various ethnic groups.
- The Center offers a variety of programs that are tailored towards specific ethnic groups, i.e. ESL classes, GED classes in Spanish and a vast majority of the programs are offered to everyone in the community and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The Center will attempt to obtain funding through grant opportunities to expand the assimilation process and the Village budget to hire additional staff.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$232,724	\$224,300	\$234,200
Village of Addison Employees	3	3	3
Volunteers	31	30	30
Outputs			
Total Hours of Service for After School Program	352	355	355
Total Hours of Service for Summer Camp	108	110	110
Total Number of Children Registered for Summer Camp	71	70	70
Total Number of Children Registered for After School Program	168	170	170
Daily Attendance in the After School Program	64	60	60
Number of Meals served to the Children.	13,300	13,300	13,300
Computer Literacy Class	96	96	96
GED in Spanish	104	100	100
English as a Second Language	110	100	100
Teen Parenting Class	124	140	140

HENRY HYDE RESOURCE CENTER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
AFAP Director	1.00	1.00	1.00	1.00	1.00
HHRC Coordinator (PT)	1.00	1.00	1.00	1.00	1.00
Evening & Weekend Coordinator (PT)	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	3.00	3.00	3.00	3.00	3.00

Authorized & Unbudgeted:

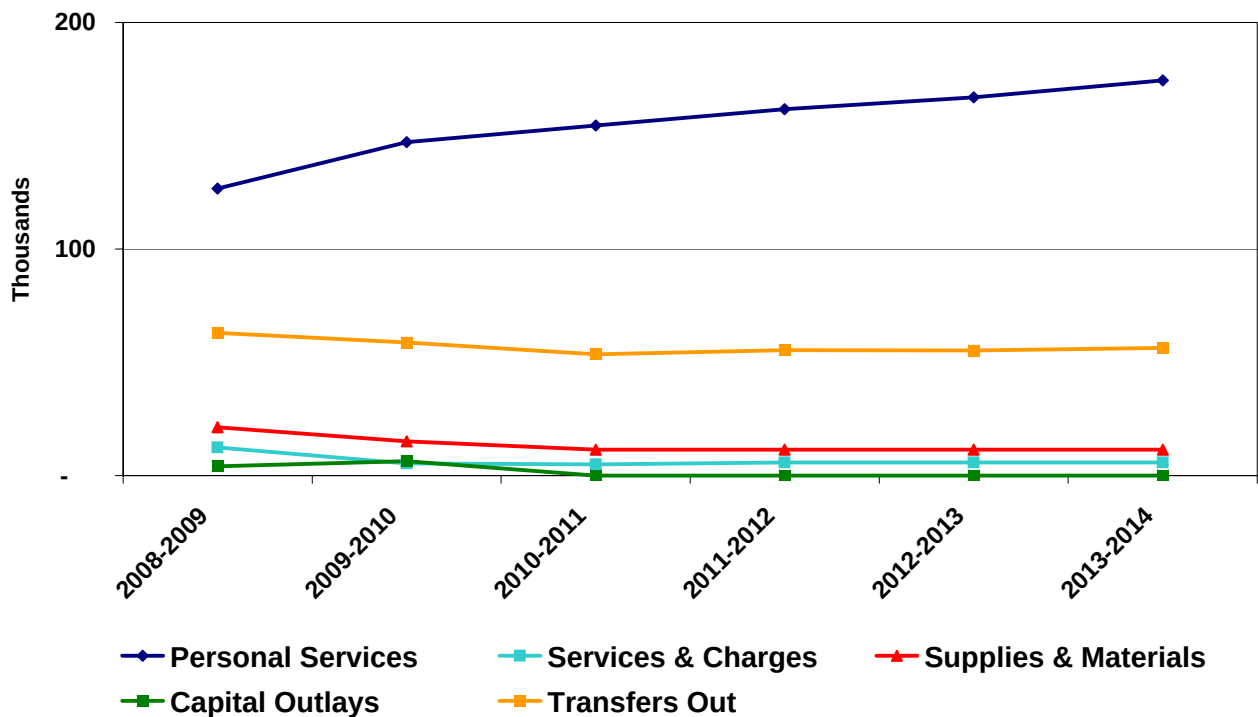
None

Total Authorized: 3.00

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	154,500	161,700	167,000	174,500
Services & Charges	4,900	5,800	5,800	5,800
Supplies & Materials	11,400	11,400	11,400	11,400
Capital Outlays	0	0	0	0
Transfers Out	53,500	55,300	55,200	56,300
Total	224,300	234,200	239,400	248,000



Note: The Henry Hyde Resource Center (HHRC) opened mid FY 2008. Expenditures were included in the Police Department for FY 2008. Beginning with FY 2009, the HHRC has its own department and budget page designation.

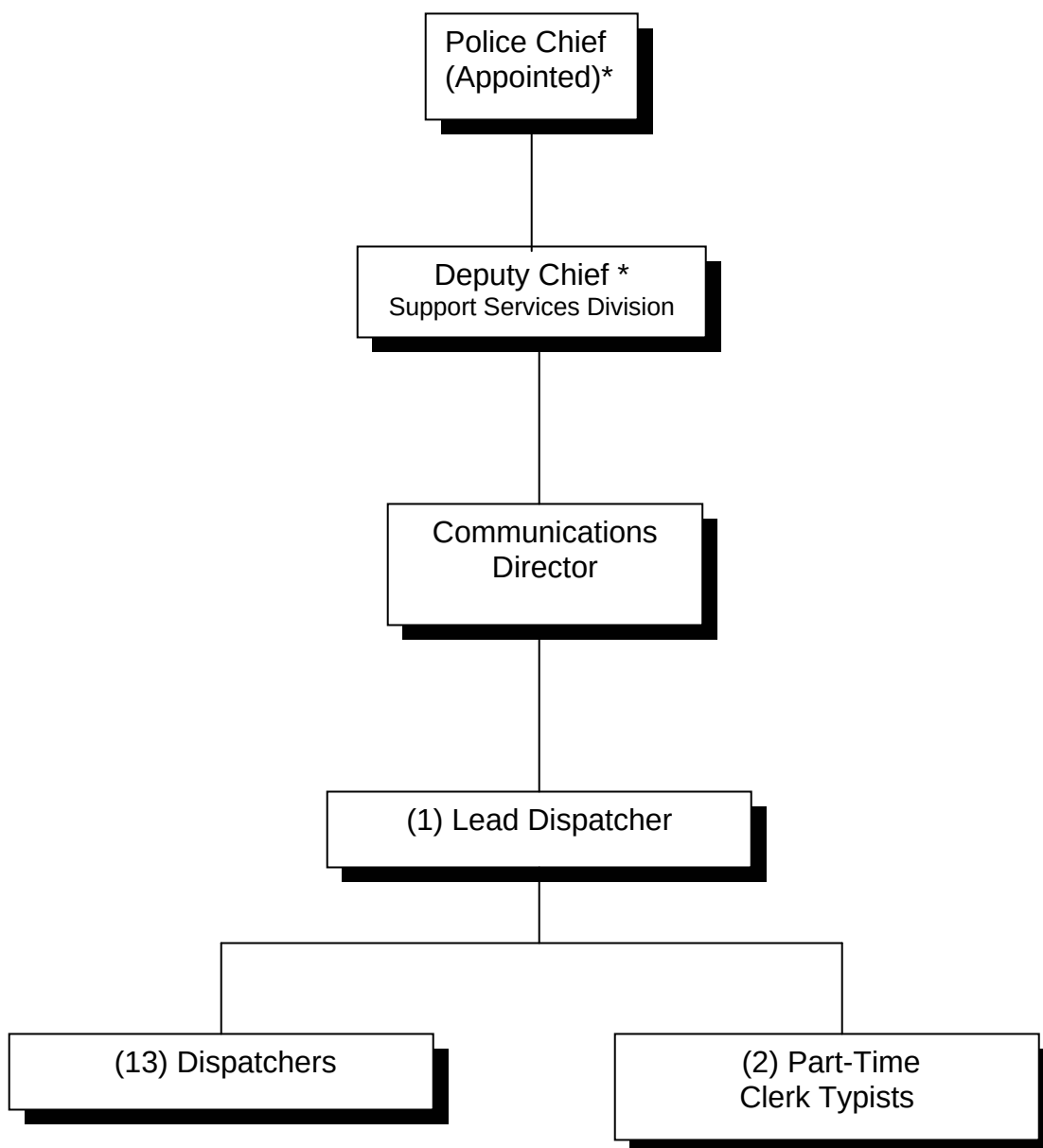
HENRY HYDE RESOURCE CENTER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
1520	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	65,976	70,516	70,200	73,200	74,400	76,700	78,900
4006	OTHER PAY	65	32	0	0	0	0	0
4007	PART TIME	29,394	39,161	40,200	38,400	40,200	40,200	42,000
4009	IMRF	10,660	12,909	14,700	15,100	15,900	16,200	16,700
4010	SOCIAL SECURITY	7,307	8,409	8,500	8,600	8,800	9,000	9,300
4012	HOSPITALIZATION	13,236	15,894	18,800	19,000	22,200	24,700	27,300
4022	LIFE INSURANCE	80	208	200	200	200	200	300
	SUBTOTAL	126,718	147,129	152,600	154,500	161,700	167,000	174,500
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	0	42	600	600	600	600	600
4105	PROF SVCS. - DATA PROCESS.	0	0	1,000	0	1,000	1,000	1,000
4107	PROF SVCS.- MEDICAL	307	3,167	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	5,605	666	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	3,192	0	2,400	2,400	2,400	2,400	2,400
4118	COPY/REPRODUCTION	483	0	500	500	600	600	600
4160	PRINTING	1,606	0	0	0	0	0	0
4161	PUBLICATION OF NOTICES	112	120	200	200	200	200	200
4163	CONFERENCES	185	140	0	200	0	0	0
4164	TRAINING	445	0	0	0	0	0	0
4170	PUBLIC UTIL GAS - HEAT	337	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	0	15	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	96	1,225	1,000	1,000	1,000	1,000	1,000
	SUBTOTAL	12,368	5,375	5,700	4,900	5,800	5,800	5,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	19,489	2,139	1,500	1,500	1,500	1,500	1,500
4203	CLOTHING SUPPLIES	800	231	500	500	500	500	500
4299	OTHER OPERATING SUPPLIES	1,066	12,783	9,400	9,400	9,400	9,400	9,400
	SUBTOTAL	21,355	15,153	11,400	11,400	11,400	11,400	11,400
	CAPITAL OUTLAYS							
4304	EQUIPMENT	4,106	6,316	0	0	0	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	62,999	58,751	53,500	53,500	55,300	55,200	56,300
	TOTAL FOR DEPARTMENT	227,546	232,724	223,200	224,300	234,200	239,400	248,000

CONSOLIDATED DISPATCH CENTER

Organization Structure



* Not charged to this budget

CONSOLIDATED DISPATCH CENTER

Narrative

DESCRIPTION OF ACTIVITIES

The Communications Section is a part of the Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA); and under the leadership and direction of the Chief of Police. The Communications Section is part of the Support Services Division; and is supervised by the civilian Director of Communications, and a Communications Supervisor; who direct, oversee and coordinate the activities of the section personnel; and insure that the radio, communications, and related equipment is maintained in working order.

The communications section is responsible for the prompt answering and processing of E911 emergency calls; prompt dispatching of the proper units or agency(s) to the resulting calls for service; and coordinating the agency's units responding to incidents. After normal working hours they answer and process all non-emergency phones calls also. Telecommunicators are responsible for entering and updating the CAD system to track calls for service, and unit status; as well as entering, modifying and canceling entries made in the LEADS system for wanted and missing persons, and stolen articles and vehicles; as well as making inquiries in LEADS for requests from various sources. T/Cs also maintain files of active warrants, towing and repossession logs, and other files; and handle the lobby window.

A Public and Officer Safety philosophy includes the prompt and professional response over the radio system to the Department's police unit's requests and inquiries. Quality control is checked by random Customer Service compliance checks of the employees handling and processing of both E911 emergency and non-emergency calls; as well as radio traffic. With this approach, the Center diligently pursues the safety of the citizenry and employees of the Village of Addison as its primary goal.

Personnel:

The Communications Section has an authorized strength of twelve civilian T/Cs, plus the Communications Director; but currently consists of nine telecommunicators (T/Cs) due to attrition, and the Village hiring freeze. The T/Cs are divided into three shifts, working under the Communications Supervisor and the Director of Communications; under the Deputy Chief of Police of Support Services Division.

CONSOLIDATED DISPATCH CENTER

FY 2011-12 Key Objectives

Vision 1 The Consolidation of Police Communications Services for other Agencies.

- The Addison Police Department is a proponent of consolidating other independent PSAPs (Public Safety Answering Points) into our communication s center.
- The Villages of Bensenville, Bloomingdale, and Itasca have been provided information and costs associated of our providing their agencies with E911 and non-emergency phone handling, and radio dispatching of their police units.
- The Village managers and staff of these Villages have been working on agreements to accomplish the above. As part of the agreements the Addison Combined Dispatch Center (ACDC) was the name given to the new dispatch center.
- The Emergency Telephone System Board (ETSB) supports and encourages consolidation of services, and pays for some of the costs to accomplish same. The ETSB realizes savings in equipment costs, and support costs associated with that equipment.

Vision 2 Expansion and Remodeling of the Addison Police Communications Center.

- In order to accommodate the provision of services to other agencies, the current Addison Police Communications Center will have to be expanded to house from five to eight consoles.
- To accommodate the call taker function that is part of the Addison Combined Dispatch Center staffing, upgrades to the records area, as well as the existing phone systems will have to be made.
- New console furniture and chairs will need to be purchased as part of the expansion of the radio room.
- SRBL Architects have been retained to design the Communications Center; and manage the construction project.

Vision 3 Add Personnel to the Communications Center operations.

- To provide the additional services to the member agencies, additional full-time telecommunicators, as well as part-time call takers will need to be hired, equipped, and trained.

CONSOLIDATED DISPATCH CENTER

FY 2011-12 Key Objectives (Cont.)

Vision 4 StarCom21 Interoperable Radio system implementation.

- After the Communications Expansion project is complete, and the new console furniture in place; the StarCom21 radio equipment will be installed for the ACDC.
- The radios for the officers will have to be inventoried and distributed to them.
- Training to telecommunicators and officers on the new equipment will have to be conducted.

Vision 5 Continue the Quality municipal service delivery and customer service.

- The Section will continue to incorporate new technology to work towards better service provided to the citizens.
- Annually the Section will review the use of new technology, i.e. e-mail, cellular telephones, the village web site, and other emerging technology.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- Staff will develop a recommendation on manpower needs based upon a study of service needs and workloads.

CONSOLIDATED DISPATCH CENTER

Performances Measures

	FY09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$0	\$0	\$1,220,600
Number of Employees	11	10	15
Outputs			
E911 calls processed	13,195	12,184	12,184
Other phone calls processed	76,384	69,424	69,424
Outbound calls made by T/C's	28,869	28,892	28,892
Total phone calls handled by T/C's	118,448	110,500	110,500
Calls for service generated in CAD	28,080	26,572	26,572
Effectiveness			
% of 911 calls answered w/in 0-5 secs	97.4	96.5	96.5
% of 911 calls answered w/in 6-11 secs	2.2	3.1	3.1
% of 911 calls answered w/in 11-15 secs	0.2	0.2	0.2
% of 911 calls answered w/in over 15 secs	0.2	0.2	0.2
Efficiency			
Avg. ring time (seconds)	3.0	3.0	3.0
Avg. talk time (seconds)	55.0	54.0	54.0
Avg. hold time (seconds)	1.1	1.0	1.0

CONSOLIDATED DISPATCH CENTER

Personnel Summary

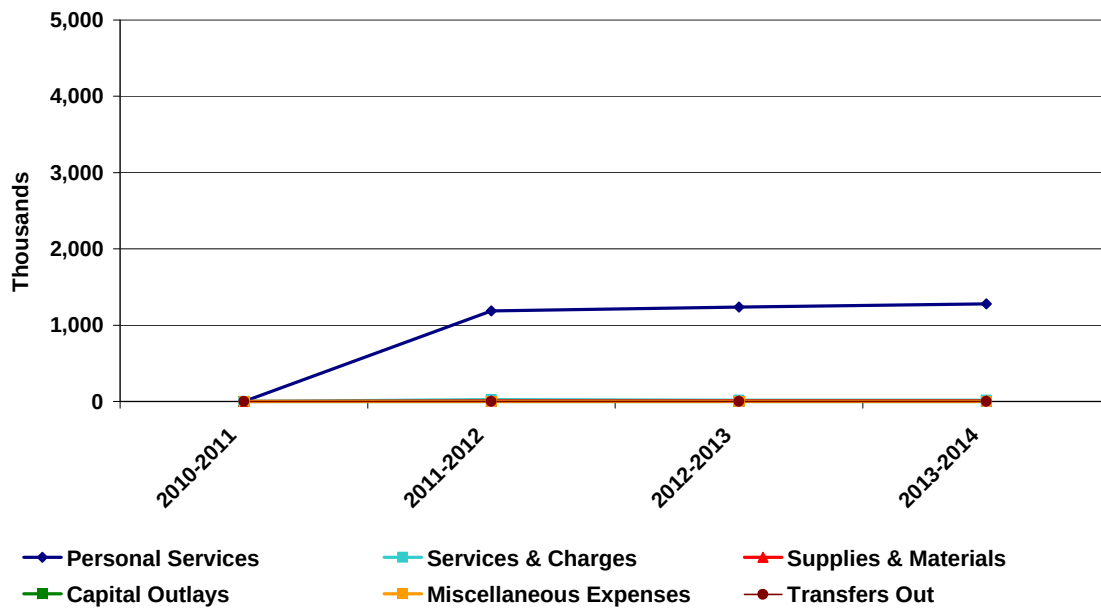
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Communications Director	1.00	0.00	1.00	1.00	1.00
Lead Dispatcher	1.00	0.00	1.00	1.00	1.00
Dispatcher	13.00	0.00	13.00	13.00	13.00
PT- Clerk Typist	2.00	0.00	2.00	2.00	2.00
Total Budgeted:	<u>17.00</u>	<u>0.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
Authorized & Unbudgeted:					
None	0.00				
Total Authorized:	<u>17.00</u>				

CONSOLIDATED DISPATCH CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	0	1,186,800	1,237,600	1,280,400
Services & Charges	0	23,500	17,800	17,800
Supplies & Materials	0	10,300	6,700	6,700
Capital Outlays	0	0	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	0	0	0	0
Total	0	1,220,600	1,262,100	1,304,900

Consolidated Dispatch is a new department that was created with the FY2011-12 Budget.



CONSOLIDATED DISPATCH CENTER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-12 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2012-13 BUDGET
1530	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	0	0	0	0	69,800	71,900	74,100
4003	WAGES OPERATIONAL	0	0	0	0	674,500	698,100	713,100
4004	OVERTIME	0	0	0	0	35,000	35,000	35,000
4005	HOLIDAY PAY	0	0	0	0	35,000	35,000	35,000
4006	OTHER PAY	0	0	0	0	0	0	0
4007	PART TIME	0	0	0	0	36,400	37,500	38,700
4009	IMRF	0	0	0	0	107,700	111,500	114,000
4010	SOCIAL SECURITY	0	0	0	0	59,700	61,700	63,200
4012	HOSPITALIZATION	0	0	0	0	165,700	183,900	204,300
4020	SICK PAY	0	0	0	0	0	0	0
4022	LIFE INSURANCE	0	0	0	0	3,000	3,000	3,000
	SUBTOTAL	0	0	0	0	1,186,800	1,237,600	1,280,400
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROCESS.	0	0	0	0	700	700	700
4107 (2)	PROF SVCS.-MEDICAL	0	0	0	0	800	0	0
4110 (3)	TECH. & CONSULT. SVCS.	0	0	0	0	4,600	0	0
4115	COMMUNICATIONS-TELEPHONE	0	0	0	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	0	0	0	0	0	0	0
4118	COPY/REPRODUCTION	0	0	0	0	500	400	400
4160	PRINTING	0	0	0	0	0	0	0
4161	PUBLICATION OF NOTICES	0	0	0	0	200	0	0
4163	CONFERENCES	0	0	0	0	0	0	0
4164 (4)	TRAINING	0	0	0	0	1,800	1,800	1,800
4180 (5)	REPAIRS & MAINTENANCE	0	0	0	0	14,400	14,400	14,400
4190	RENTAL EQUIPMENT	0	0	0	0	0	0	0
4192 (6)	DUES & SUBSCRIPTIONS	0	0	0	0	200	200	200
4199 (7)	OTHER SERVICES & CHARGES	0	0	0	0	300	300	300
	SUBTOTAL	0	0	0	0	23,500	17,800	17,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	0	0	0	0	500	500	500
4203 (8)	CLOTHING SUPPLIES	0	0	0	0	6,400	3,000	3,000
4299 (9)	OTHER OPERATING SUPPLIES	0	0	0	0	3,400	3,200	3,200
	SUBTOTAL	0	0	0	0	10,300	6,700	6,700
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	0	0	0	0	0	0
4304	EQUIPMENT	0	0	0	0	0	0	0
	SUBTOTAL	0	0	0	0	0	0	0
	TOTAL FOR DEPARTMENT	0	0	0	0	1,220,600	1,262,100	1,304,900

CONSOLIDATED DISPATCH CENTER

Notes

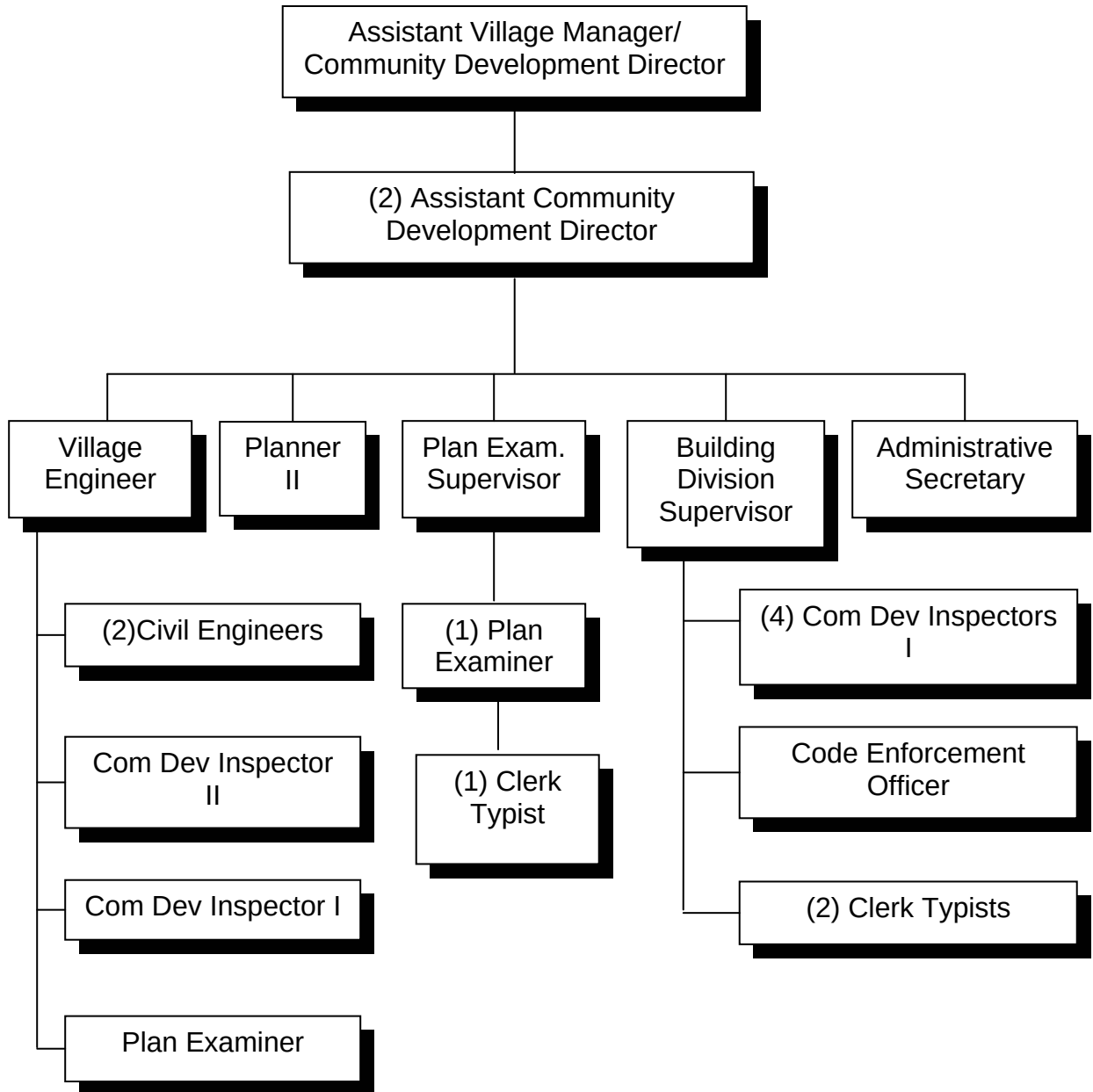
4105	(1)	PROF SERV DATA PROCESSING				700
		700	CRITICAL CALL			
4107	(3)	PROF SERV MEDICAL				800
		800	PHYSICALS - NEW HIRE			
4110	(4)	TECH & CONSULT SERVICES				4,600
		800	NEW HIRE TESTING - WRITTEN	3,800	NEW HIRE TESTING - PHYSC	
4164	(4)	TRAINING				1,800
		1,800	NERMET (18)			
4180	(5)	REPAIRS AND MAINTENANCE				14,400
		1,100	COUNTY INTERFACE EQUIPMENT	9,000	CHICAGO COMMS - RADIO REPAIR	
		4,300	UPS MAINTENANCE SYSTEM			
4192	(6)	DUES/SUBSCRIPTIONS				200
		200	APCO MEMBERSHIP (COMMS DIRECTOR)			
4199	(7)	OTHER SERVICES & CHARGES				300
		300	NOTARY RENEWALS			
4203	(8)	CLOTHING SUPPLIES				6,400
		3,000	REPLACEMENT UNIFORMS	3,400	NEW HIRE UNIFORMS	
4299	(9)	OTHER OPERATING SUPPLIES				3,400
		1,200	FIRST AID SUPPLIES	200	FIRST AID BOX	
		2,000	HEADSETS/EARPIECES/BATTERIES			



(BLANK)

COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to Building Permits, Code Enforcement, Engineering, Capital Improvements, Planning/Zoning, GIS and Economic Development for the Village. The Community Development Director also serves as Assistant Village Manager for the Village.

Building Permits

Building permits for all work required by code are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as, decks, patios, driveways, sheds, fences, utility connections, etc. Sign variations and Outdoor Activity Permits are also processed by this staff.

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include, new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections, transfer stamp approvals and property maintenance complaints. This division also completes the sump pump inspections for transfer of property. Staffing of the Tenant-Landlord Commission is included in this function.

Engineering

The design and construction of all land development improvements is reviewed and inspected by our team of professional engineers. Plan reviews are performed for all exterior utility, grading, drainage, parking and other site improvements related to new construction and/or redevelopment. Plan reviews are conducted for public improvements related to subdivision and planned unit development. To insure code compliance, inspections are performed by the engineering staff during various phases of construction. The Community Rating System (CRS) and Insurance Service Organization (ISO) compliance are also performed by Engineering.

Capital Improvements

A majority of the Village's capital improvements projects are coordinated by the Community Development Department. These include roadway, drainage, traffic signals, CDBG, noise walls, bike paths, sewer and water improvement projects. Miscellaneous projects, such as, land acquisition and building construction are also coordinated by the Community Development Department.

COMMUNITY DEVELOPMENT

Narrative

Planning And Zoning

Land use development cases are legally processed by our professional planning staff. Our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Zoning Board of Appeals, the Plan Commission, the Town Center Commission, the Building, Zoning and Development Committee and Village Board. Working with the Village Attorney, the planning staff prepares all the legal documents for land use development cases, and records these documents. The planning staff also conducts zoning reviews for building permits and business licenses. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by Staff from this area.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Town Center projects, new business recruitment and existing business retention.

FY 2011-12 KEY OBJECTIVES

Vision 1 – The Town Center has been negatively impacted by the economy, however, the Town Center Development Plan, and its design and amenities still engender and project a desirable sense of place. The economic downturn has created some challenges that have slowed the progress of these goals. However, the design standards have been effective in upgrading two existing facades and a new building.

1. Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment. Staff is working with two developers that have shown interest. Senior Housing is also proposed for the 4 acres behind Jewel.
2. Reach agreement with Green Meadow on shopping center redevelopment, including improved retail. Negotiations are underway for these improvements.
3. Work with Jewel and Green Meadow on agreement for a new grocery store. Jewel completed \$2 million in remodeling in-lieu of a new store.
4. Implement relocation of Len's Ace Hardware in Addison for redevelopment of their property. Len's completed a \$250,000 façade renovation in-lieu of a new store.

Vision 3 – Our residential property owners and housing meet a high standard of livability.

1. Continuation of the rental housing crime-free program. Over half of landlords have received training.
2. Review and modify the Village rental licensing ordinance regarding owner responsibility. The Tenant & Landlord Commission was established in 2010 to oversee program review on a regular basis.

COMMUNITY DEVELOPMENT

Narrative Cont.

3. Review current rental housing license fees to cover the cost of a rigorous enforcement program. Fees were gradually increased in 2008 and 2009 to cover costs.

Vision 4 – A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.

1. Actively pursue commercial annexations. Economy has slowed this activity.
2. Consider potential residential annexations wherever opportunities are presented. Ongoing.
3. Continue construction of utility infrastructure and other incentives in unincorporated areas with pre-annexation agreements. Lean budget has suspended this goal.

PERFORMANCE MEASURES

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Building Permits			
Outputs			
Total Number of Permits Issued	922	955	973
# of new Residential Permits	6	2	5
# of Residential Additions & Alterations	172	184	192
# of New Commercial/Industrial	1	3	3
# of Commercial/Industrial Add & Alt.	136	110	125
# of Misc. (fences, sheds, utilities, decks, etc.)	607	656	648
# of Instant Permits	367	341	365
# of Plan Reviews Performed(Initial)	New	1,003	1,021
# of Inspections Required by Permit	4,138	4,029	4,325
# of Building Inspections Performed	New	New	4,250
Efficiencies			
Average Number of Days to Approve a Permit	12	9	9
Effectiveness			
# of Instant Permits as a % of all Permits	40%	36%	38%
# of Instant Permits as a % of all Misc. Permits	60%	52%	56%
% of Plans Reviewed in 10 –Business Days or Less (Initial)	New	85%	90%

COMMUNITY DEVELOPMENT

Narrative

PERFORMANCE MEASURES (CONT.)

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Code Enforcement			
Outputs			
# of Citations Issued – Circuit Court	300	117	120
# of Citations Issued – Administrative Adj.	N/A	101	180
Total -	300	191	270
# of Code Enforcement Cases Initiated	409	392	400
# of Code Enforcement Cases Resolved	393	391	395
# of Business Licenses Reviewed	139	136	138
# of Business Licenses Denied	6	2	3
# of Business Licenses Inspections Conducted	138	105	135
# of Annual Residential Rental Inspections Conducted	588	567	484
# of Annual Commercial/Industrial Inspections Conducted	258	256	250
# of Annual Commercial/Industrial Inspections Approved	237	249	240
# of Presale Inspections	16	12	12
# of Transfer Stamps Processed for Code Compliance	479	601	575
Number of Sump Pump Inspections	New	596	616
Number of FOIA'S Processed	110	146	150
Efficiencies			
Average Days to Resolve an Enforcement Case	27	27	26
Effectiveness			
% of Code Enforcement Cases Resolved	96%	99%	98%

COMMUNITY DEVELOPMENT

Narrative Cont.

PERFORMANCE MEASURES (CONT.)

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Planning & Zoning			
Outputs			
Total # of Zoning Cases Processed	32	39	34
# of Annexations	6	4	5
# of Re-Zoning	4	9	4
# of Subdivisions	2	4	4
# of Variations	8	3	5
# of Misc. Cases	0	9	5
# of Sign Variations Approved	12	10	11
Efficiencies			
Average Days to Complete	61	62	61
Engineering			
Outputs			
# of Floodplain Inquiries	15	32	35
# of GIS Service Requests Processed	New	81	85
# of Sf. of Sidewalks Inspected New	23,325	3,019	15,083
# of Sf. of Sidewalks Replaced	64,300	41,889	12,516
# of Lft. of Curb and Gutters Inspected New	950	400	2,497
# of Lft. of Curb and Gutters Replaced	33,013	23,896	23,958
# of Square Yards of Pavement Inspected New	1,900	1,200	1,450
# of Square Yards of Pavement Replaced	72,000	82,030	53,065
# of Structures Inspected New	70	51	30
# of Structures Replaced	15	7	20
# of Lft Storm Sewers Inspected New	1,573	1,791	562
# of Lft Storm Sewers Replaced	0	435	8
# of Lft Watermains Inspected New	1,896	1,278	0
# of Lft Watermains Replaced	5,410	6,260	0
# of Driveway Aprons Inspected New	14	8	1
# of Aprons & Driveways Replaced	346	274	263

COMMUNITY DEVELOPMENT

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Assistant Village Manager/Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst. Director of Community Dev.	1.70	1.70	1.70	1.70	1.70
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Village Engineer	0.70	0.70	0.70	0.70	0.70
Civil Engineer II (2)	1.50	1.40	1.50	1.50	1.50
Planner II	1.00	1.00	1.00	1.00	1.00
Plan Examiner Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Examiner	2.00	2.00	2.00	2.00	2.00
Community Development Inspector I	5.00	5.00	5.00	5.00	5.00
Community Development Inspector II	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Clerk Typist	3.00	3.00	3.00	3.00	3.00
Total Budgeted:	<u>20.60</u>	<u>20.50</u>	<u>20.60</u>	<u>20.60</u>	<u>20.60</u>
Authorized & Unbudgeted:					
Community Development Inspector I	1.00				
Part-Time Engineer Intern	1.00				
Single Family Resident Inspector	<u>1.00</u>				
Subtotal:	<u>3.00</u>				
Total Authorized:	<u>23.60</u>				

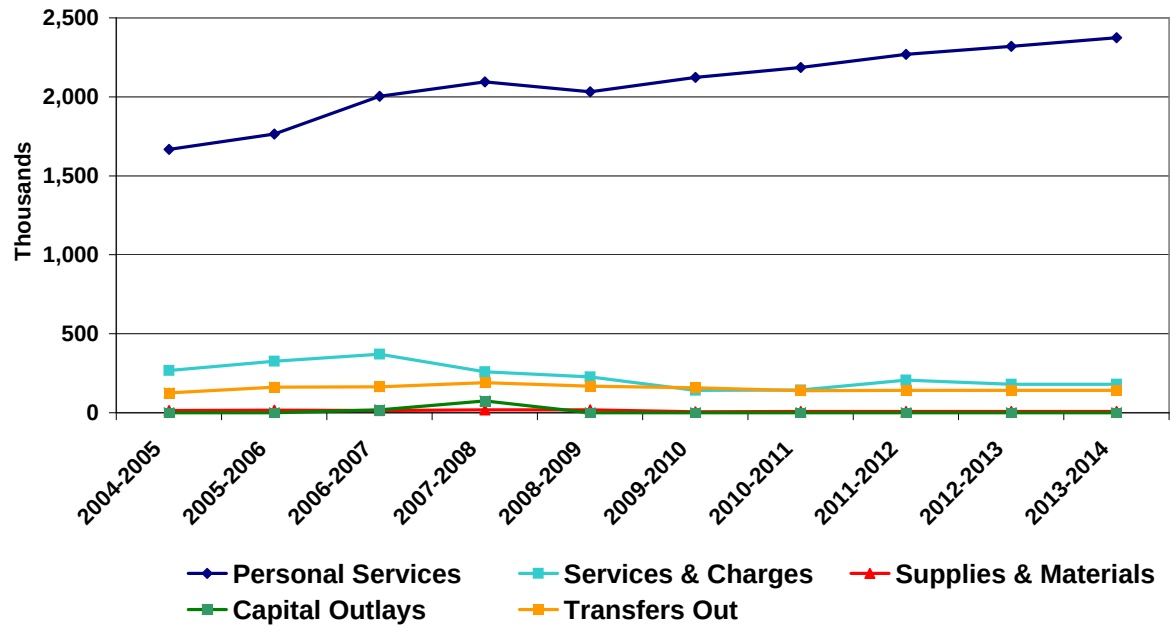
Note: Page 27 summarizes Employee Allocation Between Departments

These positions will remain unbudgeted until funding is available.

COMMUNITY DEVELOPMENT

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	2,186,800	2,268,900	2,320,400	2,374,900
Services & Charges	143,700	206,100	180,100	180,100
Supplies & Materials	7,100	8,100	8,100	8,100
Capital Outlays	0	0	0	0
Transfers Out	140,200	141,200	141,100	141,100
Total	2,477,800	2,624,300	2,649,700	2,704,200



COMMUNITY DEVELOPMENT

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
2010	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	588,934	635,690	625,800	643,000	634,500	636,200	637,900
4002	WAGES CLERICAL	169,735	175,827	187,900	177,800	191,800	195,900	200,000
4003	WAGES OPERATIONAL	688,283	703,543	708,200	708,800	716,500	724,300	732,300
4004	OVERTIME	24,956	17,219	20,700	17,500	20,700	20,700	20,700
4006	OTHER PAY	9,185	6,188	10,000	7,000	10,000	10,000	10,500
4007	PART TIME	4,958	3,302	0	0	0	0	0
4009	IMRF	168,655	184,847	210,200	213,800	221,200	221,700	222,300
4010	SOCIAL SECURITY	114,382	118,706	121,000	120,000	123,000	124,000	125,000
4012	HOSPITALIZATION	232,169	245,559	255,600	266,600	312,200	346,600	384,700
4020	SICK PAY	26,251	28,721	34,000	28,400	34,000	36,000	36,000
4022	LIFE INSURANCE	4,114	3,888	5,000	3,900	5,000	5,000	5,500
	SUBTOTAL	2,031,622	2,123,490	2,178,400	2,186,800	2,268,900	2,320,400	2,374,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	2,319	2,592	2,900	2,200	2,900	2,900	2,900
4102 (1)	PROF SVCS.-ENGR./ARCH.	35,674	34,595	35,000	20,000	35,000	35,000	35,000
4103	PROF SVCS.-LEGAL	0	175	4,100	4,100	12,000	6,000	6,000
4105	PROF SVCS.-DATA PROCESS.	22	0	500	500	500	500	500
4107	PROF SVCS.-MEDICAL	2,429	2,882	3,000	1,600	0	0	0
4110 (2)	TECH. & CONSULT. SVCS.	65,967	50,370	31,000	49,500	50,000	50,000	50,000
4115	COMMUNICATIONS-TELEPHONE	14,003	8,943	11,000	9,000	11,000	11,000	11,000
4117	COMMUNICATIONS-POSTAGE	7,675	4,628	6,500	5,000	6,500	6,500	6,500
4118	COPY/REPRODUCTION	3,004	2,704	3,000	3,300	3,000	3,000	3,000
4160 (3)	PRINTING	12,153	9,217	12,600	12,000	12,600	12,600	12,600
4161	PUBLICATION OF NOTICES	8,835	5,571	8,000	5,000	6,000	6,000	6,000
4163 (4)	CONFERENCES	6,245	3,073	2,000	2,000	2,000	2,000	2,000
4164 (5)	TRAINING	7,586	2,230	2,500	2,500	2,500	2,500	2,500
4180 (6)	REPAIRS & MAINTENANCE	2,743	2,654	3,900	2,000	3,400	3,400	3,400
4190	RENTAL EQUIPMENT	225	29	500	0	500	500	500
4192 (7)	DUES & SUBSCRIPTIONS	5,665	4,215	5,000	5,000	4,200	4,200	4,200
4199 (8)	OTHER SERVICES & CHARGES	53,246	7,103	34,000	20,000	54,000	34,000	34,000
	SUBTOTAL	227,791	140,981	165,500	143,700	206,100	180,100	180,100
	SUPPLIES & MATERIALS							
4201 (9)	OFFICE SUPPLIES	5,937	3,942	4,000	4,000	4,000	4,000	4,000
4203 (10)	CLOTHING SUPPLIES	8,931	1,280	1,100	1,000	1,100	1,100	1,100
4208	BUILDING MAT SUPPLIES	313	0	0	0	0	0	0
4290	EMERGENCY OPERATIONS	225	0	0	100	0	0	0
4299 (11)	OTHER OPERATING SUPPLIES	2,415	1,594	3,000	2,000	3,000	3,000	3,000
	SUBTOTAL	17,821	6,816	8,100	7,100	8,100	8,100	8,100
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	31,299	23,990	33,800	33,800	29,400	29,600	29,800
4962	TRANSFER TO IS	108,498	110,974	87,300	87,300	93,100	93,000	94,900
4964	TRANSFER TO ERF	28,600	23,900	19,100	19,100	18,700	18,500	16,400
	SUBTOTAL	168,397	158,864	140,200	140,200	141,200	141,100	141,100
	TOTAL FOR DEPARTMENT	2,445,631	2,430,151	2,492,200	2,477,800	2,624,300	2,649,700	2,704,200

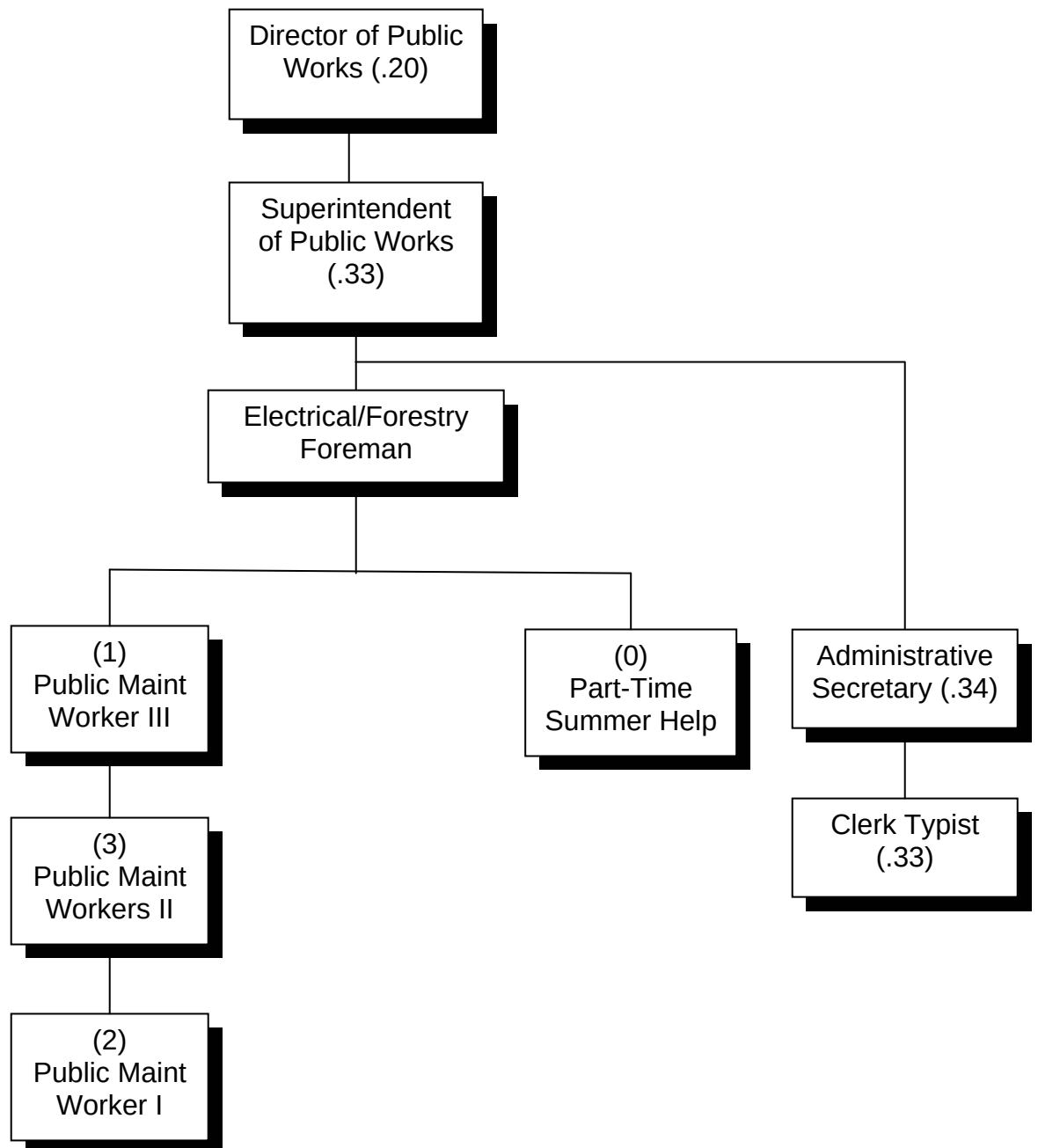
COMMUNITY DEVELOPMENT

Notes

4102 (1) PROF SERV.ENGNR./ARCH.				35,000
5,000	ENGINEERING/TRAFFIC RELATED SERVICES	25,000	CHRISTOPHER BURKE/PLAN REVIEW	
5,000	SOIL CONSULTANT			
4110 (2) TECH & CONSULT SERVICES				50,000
1,000	ZONING/PLANNING PUB HEARINGS REPTR	2,000	TRAFFIC STUDY	
2,000	ELEVATOR INSPECTION	34,000	PLUMBING CONSULTANT	
1,000	SPECIAL INSPECTIONS	10,000	FIRE PLAN REVIEW	
4160 (3) PRINTING				12,600
4,000	PERMIT FORMS (BUILDING PERMITS),	2,000	SUPPLIES FROM METRO & TREE TOWN, ETC	
	OCCUPANCY PERMITS/WARNING TICKETS/	2,000	COLLATING & BINDING FEMA CRS PUBLICATION	
	CONST/ENVELOPES/STORMWATER MGMT	2,000	ZONING CODE, BUILDING CODE & SUBDIVISION	
2,000	PERMITS, OTHER PRINTING & BUS CARDS		PRINTING MAPS/BASE MAPS/PLAT BOOKS	
600	ADMIN ADJ - CITATION FORMS			
4163 (4) CONFERENCES				2,000
500	CONF FOR ENGINEERING, PLNG & DEV	500	APWA/SBOC PLANNING MTGS ONCE A MONTH	
500	ADDISON CHAMBER OF COMM AND IND			
500	INSPECTION SEMINARS-STMWTR FEMA			
4164 (5) TRAINING				2,500
500	STORMWATER MGMT/TRANSPORTATION GIS	1,000	SBOC/PLUMBING/ELECTRICAL TRAINING	
500	MGMT WETLANDS/OTHER CODE RELATED.	500	PROFESSIONAL ENGINEERS LICENSING	
4180 (6) REPAIRS AND MAINTENANCE				3,400
1,200	GENERAL REPAIRS	500	CANON 2515 MAINTENANCE AGREEMENT	
700	SURVEYING INSTRUMENTS & TRAFFIC COUNTERS	1,000	MAINT AGRMNT - BLUEPRINT COPIER	
4192 (7) DUES/SUBSCRIPTIONS				4,200
400	(2) PLANNING REFERENCE MANUALS	1,000	ASCE/(2) APA MEMBERSHIPS MEMBERSHIP	
500	ENGINEER/BUILDING REFERENCE BOOKS	200	ICC MEMBERSHIP	
500	ANSI/ASME/PLBG CODE & ACCESS MANUALS	100	AICP MEMBERSHIP/ECO MEMBERSHIP	
1,500	SBOC/ICMA MEMBERSHIP			
4199 (8) OTHER SERVICES & CHARGES				54,000
1,000	TITLE SEARCH	40,000	FACADE PROGRAM	
2,000	COUNTY RECORDING FEES	10,000	UNOCCUPIED PROPERTY MAINTENANCE	
1,000	CAR WASHES			
4201 (9) OFFICE SUPPLIES				4,000
3,000	GEN OFFICE SUPLS/MISC DRAFTING EQUIP	1,000	FAX & COPY MACHINE TONER CARTRIDGE	
	PRINT PAPER			
4203 (10) CLOTHING SUPPLIES				1,100
1,100	BOOTS 11 @ \$100			
4299 (11) OTHER OPERATING SUPPLIES				3,000
500	ENGINEERING/BUILDING TOOLS	1,000	STAKES/NAILS/PAINTS/RAIN GEAR/GLOVES	
1,500	TRAFFIC COUNTER UPGRADE ITEMS			

ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry Division of the Public Works Department operates under the direction of both the Director and Superintendent of Public Works. The division is overseen by the Electrical and Forestry Foreman and is comprised of one (1) Public Maintenance Worker III, three (3) Public Maintenance Worker II's, and two (2) Public Maintenance Worker I's. This Electrical & Forestry budget also provides funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planning, pruning, dead/hazardous/diseased tree removal, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair and replacement of underground cable, replacement of bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget also covers the contract maintenance of the Village's warning siren system, the maintenance and repairs for fourteen pond aerators, the maintenance and repair to the electrical systems of various Village facilities, buildings and structures throughout Addison.

Miscellaneous

The Electrical & Forestry budget also provides for the salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation, flag & banner maintenance and Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative Cont.

FY 2011-12 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue work to maintain the Village's street light system and parkway trees as follows:
 - a. Provide maintenance of the parkway trees throughout the Village, through trimming, treatment of diseased trees, removal and planting of new trees.
 - b. Provide maintenance and repair of the street lighting system, as required.
 - c. Provide Christmas tree recycling.
 - d. Provide special maintenance, such as planting of flowers, on Lake Street medians, Veteran's Circle, entrance signs, Village Hall grounds, certain detention areas and the Urban Plazas.
 - e. Provide In-house mosquito control treatments to catch basins and water retaining inlets throughout the Village of Addison.
 - f. Provide electrical maintenance to Village buildings and well houses.
2. Continue to work with private contractors to perform maintenance as follows:
 - a. Mosquito abatement.
 - b. Aquatic weed control in detention ponds.
 - c. Mowing of Village properties, including detention basins, grounds at public buildings and vacant property.
 - d. Cyclical parkway tree trimming.
 - e. Monthly residential branch pick-up
 - f. Traffic signal maintenance.
 - g. Gypsy moth mitigations.
 - h. Brick paver cleaning, sealing and resetting.
3. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - a. Putting up and taking down banners along Addison Road and the Village Hall parking lot on a regular schedule.
 - b. Putting up and taking down Christmas decorations and lighting along Addison Road, Lake Street, Veterans Circle and the Village Hall grounds.
 - c. Repair and maintenance of the Civil Defense sirens.
4. Continue wood-chip give away programs.

ELECTRICAL & FORESTRY

Narrative Cont.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$1,879,300	\$1,862,100	\$1,722,300
Number of Employees	8	7	7
Outputs			
Trees Pruned In-House	1,466	800	800
Trees Pruned Contracted	1,852	1,856	1,856
Trees Removed	131	160	200
Trees Planted	174	165	200
Wood Chips Generated From Branch Pick-up (Cubic Yards)	1,981	2,900	3,000
Wood Chips Delivered To Residents Upon Request (Cubic Yards)	413	850	1000
Street Light Work Orders	354	275	275
Bulbs Replaced	708	420	420
Service Requests (Total)	883	2,390	2,400
Service Requests Generated In-house	310	1,635	1,650
Effectiveness			
In-house service request / Total service requests = % Department Proactivity	35%	68%	69%
Efficiency			
Landscape Maintenance – Cost Per Acre	\$114.34	\$114.34	\$114.34
Cyclical Tree Pruning Contract – Cost per Tree	\$26.50	\$26.50	\$26.50

ELECTRICAL & FORESTRY

Personnel Summary

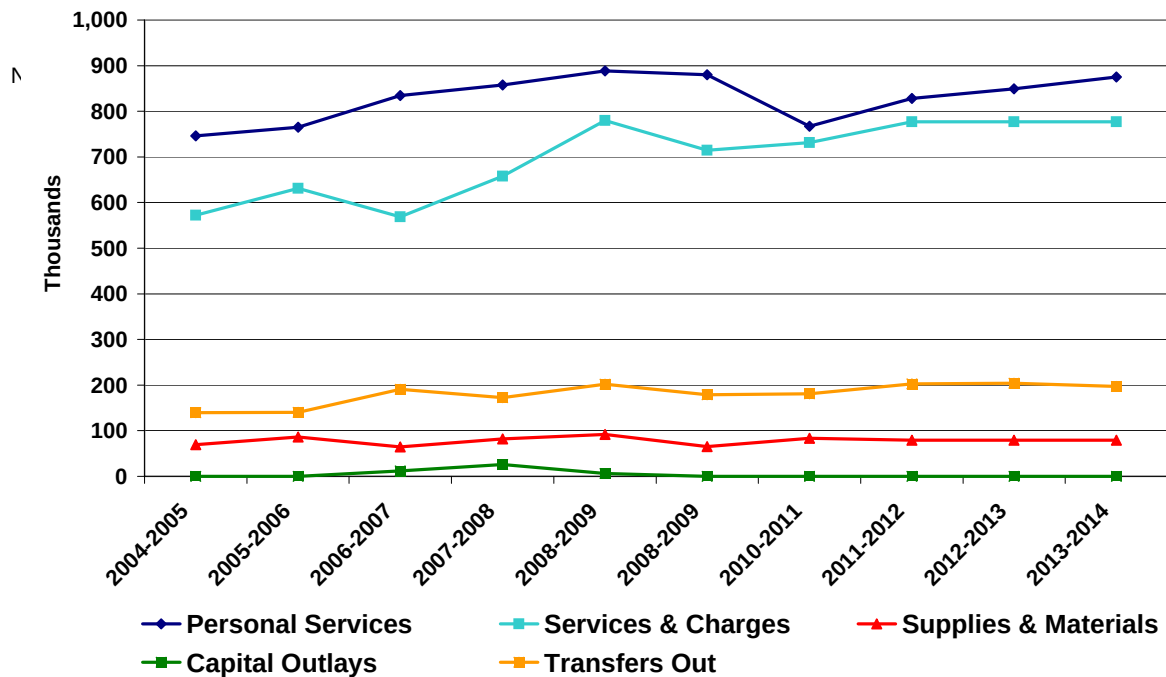
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.34	0.34	0.34	0.34	0.34
Clerk Typist	0.33	0.33	0.33	0.33	0.33
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II	3.00	3.00	3.00	3.00	3.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>8.20</u>	<u>8.20</u>	<u>8.20</u>	<u>8.20</u>	<u>8.20</u>
Authorized & Unbudgeted:					
Electrician	1.00				
Seasonal/Part-Time	<u>5.00</u>				
Subtotal:	<u>6.00</u>				
Total Authorized:	<u>14.20</u>				

Note: Page 27 summarizes Employee Allocation Between Departments

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	767,100	828,200	849,400	875,300
Services & Charges	731,200	777,300	777,300	777,300
Supplies & Materials	83,400	79,400	79,400	79,400
Capital Outlays	0	0	0	0
Transfers Out	180,600	202,800	203,800	196,800
Total	1,762,300	1,887,700	1,909,900	1,928,800



The decrease in Personal Services in FY 11, is due to the loss of the Village electrician. In addition, all temporary summer help has been suspended.

ELECTRICAL & FORESTRY

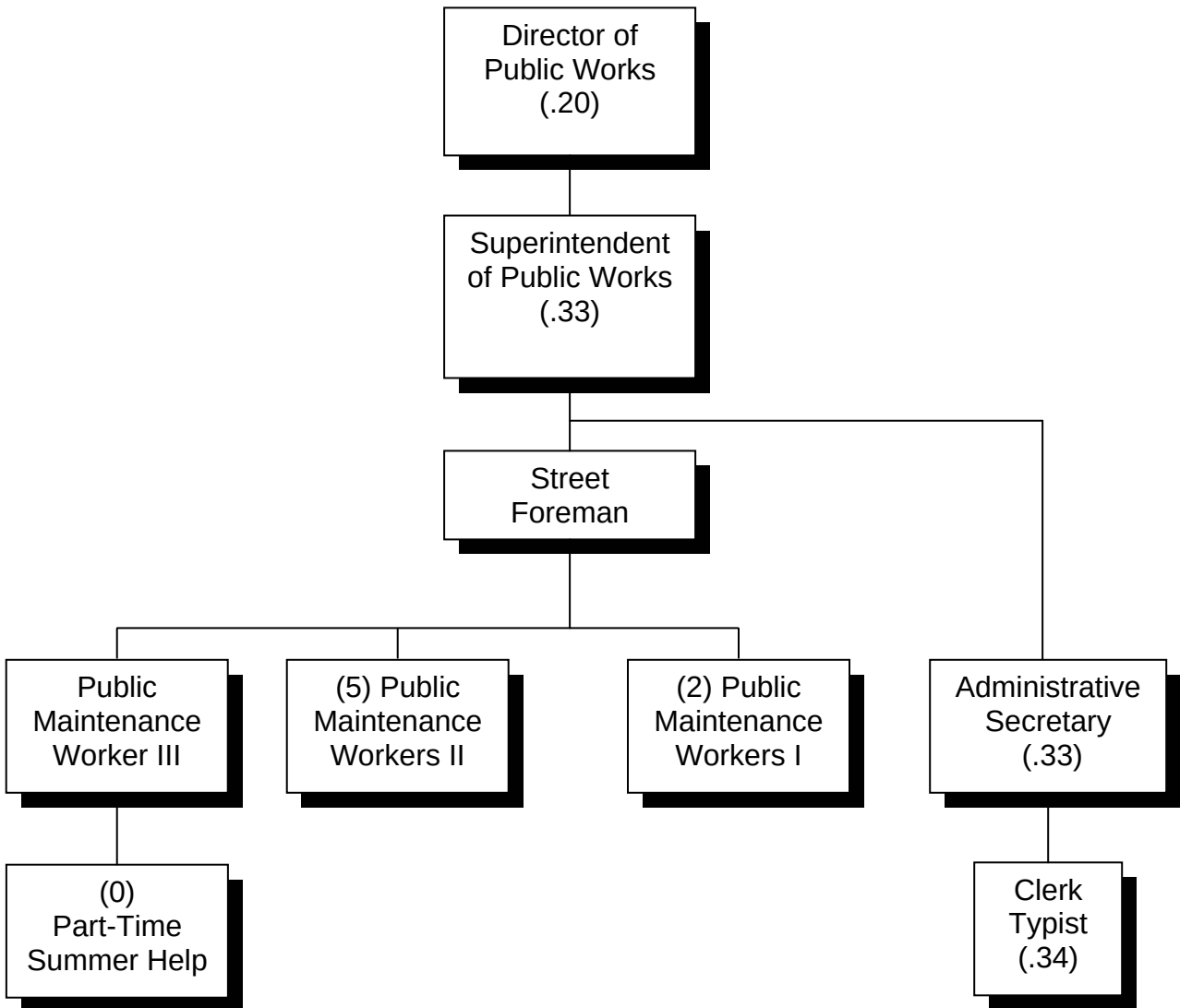
Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
2510	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	148,495	151,416	149,600	153,400	149,600	149,600	149,600
4002	WAGES CLERICAL	32,414	33,632	35,600	32,700	35,600	35,600	35,600
4003	WAGES OPERATIONAL	420,003	421,763	324,200	338,300	362,900	369,500	376,400
4004	OVERTIME	22,679	2,310	26,000	3,500	26,000	26,000	28,000
4006	OTHER PAY	5,019	4,539	30,000	7,000	5,000	5,000	5,700
4007	PART TIME	33,586	34,113	0	0	0	0	0
4009	IMRF	70,817	73,299	74,000	76,200	80,000	81,000	82,200
4010	SOCIAL SECURITY	50,568	49,657	42,600	42,600	44,800	45,300	46,000
4012	HOSPITALIZATION	98,509	102,494	97,300	106,600	116,600	129,500	143,700
4020	SICK PAY	4,909	4,909	5,500	5,000	5,500	5,700	5,700
4022	LIFE INSURANCE	1,771	1,856	2,000	1,800	2,200	2,200	2,400
	SUBTOTAL	888,770	879,988	786,800	767,100	828,200	849,400	875,300
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,121	1,338	1,400	1,400	1,400	1,400	1,400
4107	PROF SVCS.-MEDICAL	1,993	2,187	2,900	2,500	1,800	1,800	1,800
4110 (1)	TECH. & CONSULT. SVCS.	106,599	105,000	165,500	145,000	105,000	105,000	105,000
4115	COMMUNICATIONS-TELEPHONE	7,079	4,801	5,000	4,800	4,500	4,500	4,500
4117	COMMUNICATIONS-POSTAGE	512	387	1,200	500	1,200	1,200	1,200
4118	COPY/REPRODUCTION	453	414	500	400	500	500	500
4122	MOSQUITO CONTROL	61,935	66,265	82,500	68,000	82,500	82,500	82,500
4123	REAL ESTATE TAXES	0	107	0	0	0	0	0
4160	PRINTING	333	282	500	200	500	500	500
4161	PUBLICATION OF NOTICES	208	374	600	300	600	600	600
4163 (2)	CONFERENCES	1,934	1,200	1,800	1,800	1,800	1,800	1,800
4164 (3)	TRAINING	4,059	404	4,000	2,000	4,000	4,000	4,000
4170	PUBLIC UTIL.-GAS/HEAT	21,342	14,281	28,800	15,000	28,800	28,800	28,800
4173	PUBLIC UTIL. - ELEC/LIGHTING	165,820	152,070	160,000	155,000	160,000	160,000	160,000
4176	PUBLIC UTIL.-SOLID WASTE	6,200	1,650	4,000	3,800	4,000	4,000	4,000
4180 (4)	REPAIRS & MAINTENANCE	397,284	361,758	351,500	328,800	377,100	377,100	377,100
4190 (5)	RENTAL EQUIPMENT	1,065	595	1,200	0	1,200	1,200	1,200
4192	DUES & SUBSCRIPTIONS	1,475	955	1,500	1,500	1,700	1,700	1,700
4199	OTHER SERVICES & CHARGES	348	338	700	200	700	700	700
	SUBTOTAL	779,760	714,406	813,600	731,200	777,300	777,300	777,300
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	748	957	1,000	1,000	1,000	1,000	1,000
4202	CLEANING SUPPLIES	1,315	48	1,600	1,000	1,600	1,600	1,600
4203 (6)	CLOTHING SUPPLIES	8,053	6,858	8,900	7,000	7,200	7,200	7,200
4206 (7)	STREET	23,936	8,748	22,000	20,000	22,000	22,000	22,000
4207 (8)	PUB. GRNDS. MATL/SUPPLIES	31,160	26,062	24,200	24,000	24,200	24,200	24,200
4290	EMERGENCY OPERATIONS	6,157	0	0	7,000	0	0	0
4299 (9)	OTHER OPERATING SUPPLIES	20,619	22,367	23,400	23,400	23,400	23,400	23,400
	SUBTOTAL	91,988	65,040	81,100	83,400	79,400	79,400	79,400
	CAPITAL OUTLAYS							
4304	EQUIPMENT	6,150	0	0	0	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	100,188	90,227	114,500	114,500	110,400	111,300	112,200
4962	TRANSFER TO IS	3,500	3,264	5,600	5,600	5,800	5,800	5,900
4964	TRANSFER TO ERF	98,200	85,100	60,500	60,500	86,600	86,700	78,700
	SUBTOTAL	201,888	178,591	180,600	180,600	202,800	203,800	196,800
	TOTAL FOR DEPARTMENT	1,968,556	1,838,025	1,862,100	1,762,300	1,887,700	1,909,900	1,928,800

ELECTRICAL & FORESTRY

Notes

4110 (1) TECH. & CONSULT. SVCS.			105,000
105,000	CONTRACTED BRUSH PICK-UP		
4163 (2) CONFERENCES			1,800
1,800	ILLINOIS ARBORIST CONFERERNC		
4164 (3) TRAINING			4,000
4,000	BASIC FORESTRY & ARBORIST CERT		
4180 (4) REPAIRS & MAINTENANCE			377,100
3,300	EQUIPMENT REPLACE PARTS	3,300	EMERGENCY SIRENS
2,100	ANNUAL INSPECTION 2-AERIAL TRUCKS	12,000	CONTRACT CLEANING
10,000	MAINTENANCE OF PW BUILDING	5,000	PUBLIC WORKS PAINTING
20,200	TREE REPLACEMENT	16,200	BRICK PAVER CLEAN & SEAL
93,700	MOWING & NUISANCE WEED CUTTING	3,500	HELIX BASE INVENTORY
62,100	TRAFFIC SIGNAL CONTRACT	49,200	CONTRACT TREE TRIMMING
14,900	POND AERATOR MAINTENANCE	25,000	CONTRACT ELECTRICAL
3,800	STUMP & TREE REMOVAL	2,900	HVAC CONTRACT
2,000	PARKWAY RESTORATION	1,300	OVERHEAD DOOR CONTRACT
400	RADIO REPAIRS REPLACEMENT	20,600	STREETLIGHT POLES FOR KNOCKDOWN
9,100	BUILDING AUTO PREVNT MNTC	16,500	CONCRETE POLE REPLACE
4190 (5) RENTAL EQUIPMENT			1,200
1,200	RENTAL OF TRENCHER		
4203 (6) CLOTHING SUPPLIES			7,200
800	WINTER WEAR	2,200	UNIFORMS 9 @ \$275
450	T-SHIRTS	350	RAIN GEAR AND RUBBER BOOTS
2,100	SAFETY& PERSONAL PROTECTIVE EQUIP	300	ARC FLASH PROTECTIVE COVERALLS
1,000	BOOTS, 9 PR @ \$125		
4206 (7) STREET			22,000
22,000	BULBS LUMINARIES, PANEL BOXES, GAS LIGHTS		
4207 (8) PUB. GRNDS. MATL/SUPPLIES			24,200
4,300	FLOWERS FOR VILLAGE OWNED PRTY	4,000	REPLACEMENT BUSHES & TREES
2,100	GRASS, SOD & SEED	10,900	CHRISTMAS LIGHTS
2,900	FERTILIZERS & HERBICIDES		
4299 (9) OTHER OPERATING SUPPLIES			23,400
12,200	CATCH BASIN LARVACIDE	2,800	REMOTE DISCONNECT SWITCHES
8,400	ELECT TAPE, CRIMPS, MISC HARDWARE		

Organization Structure

STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, the Superintendent of Public Works and the Street Department Foreman. Additional staff includes one Maintenance Worker III, five Maintenance Workers II, and two Maintenance Workers I. This budget also provides funds for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, repair of sidewalks and curbs, replacement of sidewalks, stripe roadway lane lines, school crosswalks and stop bars, repair damage due to snow plowing operations, install and maintain street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for:

- A. The maintenance of the waterways in and out of each holding pond.
- B. Graffiti removal from sidewalks, streets and buildings, sight/sound wall along I-290.
- C. Maintain sound wall along I-290 from RT 83 to I-355. (Funding in Capital Projects Fund).
- D. Community events: help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2011-12 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Continue work to maintain the Village's street system as follows:
 - a. Street striping.
 - b. Street patching and pot hole patching.
 - c. Snow plowing and salting.
 - d. Sign placement and replacement.
 - e. Street sweeping program.
2. Continue to work with contractors to perform street striping maintenance of the Village's streets.

Narrative Cont.

FY 2011-12 Key Objectives Cont.

**Vision 3: Our residential neighborhoods and housing meet a high standard of livability.
(cont)**

3. Continue to work with contractors to maintain and construct new sidewalks, as follows:
 - a. Cost Sharing sidewalk program and rectification of trip hazards.
 - b. New sidewalk construction.
4. Continue to work with contractors' to keep up with crack sealing program to help preserve our streets.
5. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - a. Cleaning of various creeks and ditches to insure proper water flow.
 - b. Operation of several storm water detention basins.
 - c. Removal of graffiti on public and private property.
 - d. Set up detours for community events.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$2,392,500	\$2,392,500	\$2,412,900
Number of Employees	9	9	9
Outputs			
Hours expended for graffiti removal	206.5	250	250
Total lineal feet of curb and stripe painting	44,309	6,500	6,500
Total squares of sidewalk replaced	1,096	50	50
Total curb miles of street swept	6,066	3,500	3,500
Total tons of asphalt used	2,854	3,000	3,000
Total hours of snow plowing	2,282	4,000	3,500
Total tons of salt used	2,111	2,500	2,500
Effectiveness			
% Graffiti complaints completed on schedule	100%	100%	100%
% Sidewalk repairs made within 30 days	100%	100%	100%
% Asphalt repairs (potholes) w/in 24 hrs	90%	90%	90%
% Street sweeping completed on schedule	85%	85%	85%
Efficiency			
Average cost to remove Graffiti, per job	\$179.04	\$139.97	\$140.00
Average cost to repair asphalt failures, per repair	\$293.32	\$308.09	\$323.00

STREET

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.33	0.33	0.33	0.33
Clerk Typist	0.34	0.34	0.34	0.34	0.34
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	5.00	5.00	5.00	5.00	5.00
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	10.20	10.20	10.20	10.20	10.20

Authorized & Unbudgeted:

Public Maint Worker I	2.00
Seasonal/Part-Time	2.00
<i>Subtotal:</i>	<u>4.00</u>

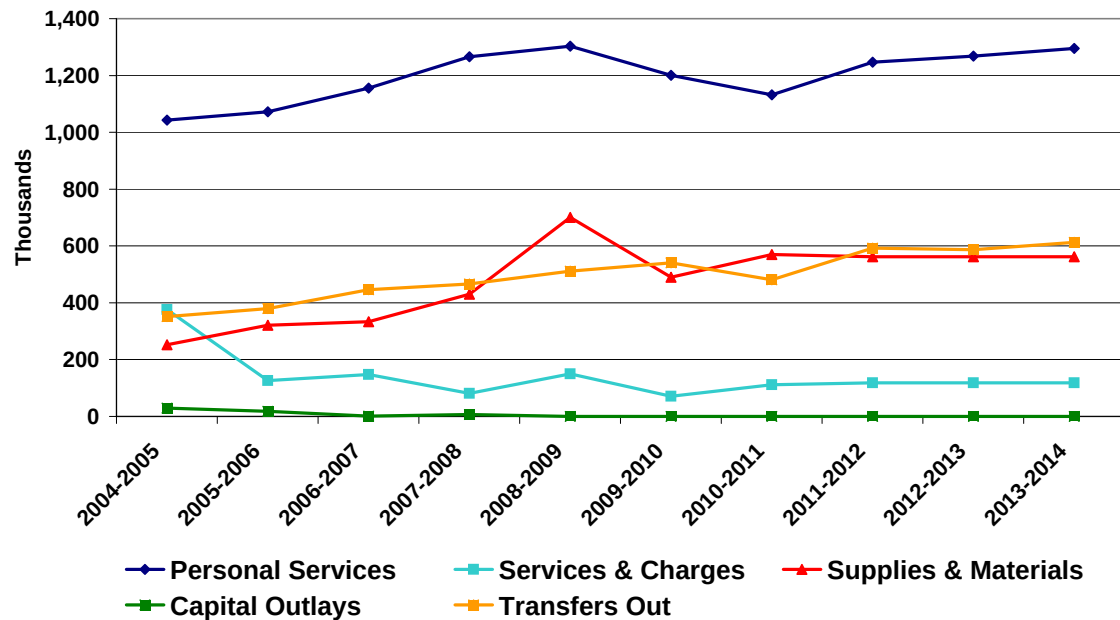
Total Authorized: 14.20

Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. These positions will remain unbudgeted until funding is available.

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	1,131,500	1,246,800	1,268,200	1,294,800
Services & Charges	111,400	118,600	118,600	118,600
Supplies & Materials	569,700	562,100	562,100	562,100
Capital Outlays	0	0	0	0
Transfers Out	481,200	591,900	586,700	613,000
Total	2,293,800	2,519,400	2,535,600	2,588,500



The increase in FY 2009 in Supplies and Materials is primarily due to the increase in the cost of road salt caused by the decrease in availability of road salt.

STREET

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
2520	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	148,488	151,415	149,600	153,400	149,600	149,600	149,600
4002	WAGES CLERICAL	32,524	33,714	32,200	32,700	36,200	36,200	36,200
4003	WAGES OPERATIONAL	641,422	593,641	586,500	524,800	586,500	589,900	593,300
4004	OVERTIME	139,869	46,568	100,000	83,000	100,000	100,000	100,000
4006	OTHER PAY	3,201	28,517	3,700	4,000	4,700	4,700	5,700
4007	PART TIME	7,632	9,610	0	0	0	0	0
4009	IMRF	101,876	102,091	118,500	110,000	123,000	123,500	124,500
4010	SOCIAL SECURITY	69,903	65,089	68,200	60,000	68,600	68,900	69,500
4012	HOSPITALIZATION	144,291	152,054	146,700	146,700	156,200	173,400	192,500
4020	SICK PAY	11,395	16,066	19,000	14,600	19,000	19,000	20,000
4022	LIFE INSURANCE	2,547	2,192	3,000	2,300	3,000	3,000	3,500
	SUBTOTAL	1,303,148	1,200,957	1,227,400	1,131,500	1,246,800	1,268,200	1,294,800
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,121	1,280	1,300	1,000	1,300	1,300	1,300
4105 (1)	PROF SVCS.-DATA PROCESS.	10,436	10,634	8,800	11,000	8,000	8,000	8,000
4107 (2)	PROF SVCS.-MEDICAL	2,245	1,989	4,200	3,000	1,800	1,800	1,800
4115	COMMUNICATIONS-TELEPHONE	6,363	4,256	5,000	4,200	5,000	5,000	5,000
4117	COMMUNICATIONS-POSTAGE	3,968	4,065	4,500	4,500	4,500	4,500	4,500
4118	COPY/REPRODUCTION	541	590	500	500	500	500	500
4160	PRINTING	3,650	3,872	4,000	4,000	4,000	4,000	4,000
4161	PUBLICATION OF NOTICES	0	120	500	200	500	500	500
4163	CONFERENCES	970	70	0	200	0	0	0
4164	TRAINING	1,455	369	0	200	0	0	0
4176	PUBLIC UTIL.-SOLID WASTE	18,249	10,780	19,100	12,000	19,100	19,100	19,100
4180 (3)	REPAIRS & MAINTENANCE	92,058	24,168	65,000	65,000	65,000	65,000	65,000
4190 (4)	RENTAL EQUIPMENT	2,772	3,295	4,300	1,000	4,300	4,300	4,300
4192	DUES & SUBSCRIPTIONS	2,383	2,409	200	200	200	200	200
4199 (5)	OTHER SERVICES & CHARGES	3,592	3,199	4,400	4,400	4,400	4,400	4,400
	SUBTOTAL	149,803	71,096	121,800	111,400	118,600	118,600	118,600
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	745	691	800	400	800	800	800
4202	CLEANING SUPPLIES	0	0	500	200	500	500	500
4203 (6)	CLOTHING SUPPLIES	6,147	4,927	7,700	6,000	7,700	7,700	7,700
4205	CHEMICALS	16,878	5,059	10,000	27,000	10,000	10,000	10,000
4206 (7)	STREET	647,861	472,810	513,100	513,100	513,100	513,100	513,100
4207	PUB. GRNDS. MATL/SUPPLIES	638	1,205	2,000	2,000	2,000	2,000	2,000
4290	EMERGENCY OPERATIONS	3,919	0	0	1,000	0	0	0
4299 (8)	OTHER OPERATING SUPPLIES	24,672	5,723	28,000	20,000	28,000	28,000	28,000
	SUBTOTAL	700,860	490,415	562,100	569,700	562,100	562,100	562,100
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	229,886	287,977	268,500	268,500	352,400	355,100	358,100
4962	TRANSFER TO IS	7,000	6,528	31,000	31,000	32,000	32,000	32,600
4964	TRANSFER TO ERF	274,100	246,100	181,700	181,700	207,500	199,600	222,300
	SUBTOTAL	510,986	540,605	481,200	481,200	591,900	586,700	613,000
	TOTAL FOR DEPARTMENT	2,664,797	2,303,073	2,392,500	2,293,800	2,519,400	2,535,600	2,588,500

STREET

Notes

4105 (1) PROF SERV DATA PROCESSING				8,000
8,000	VEHICLE STICKER APPLICATIONS			
4107 (2) PROF SVCS.-MEDICAL				1,800
600	PRESCRIPTION SAFETY GLASSES	1,200	OSHA REQUIRED - DRUG & ALCOHOL TEST.	
4180 (3) REPAIRS & MAINTENANCE				65,000
3,200	GENERAL REPAIRS	10,800	CONTRACT STREET STRIPING	
1,000	FIRE EXTINGUISHER SERVICE,	50,000	CONTRACT CRACK SEALING	
4190 (4) RENTAL EQUIPMENT				4,300
2,100	ASPHALT SAW, AIR COMP.	2,200	TRENCHER, BARRICADES	
4199 (5) OTHER SERVICES & CHARGES				4,400
300	COMMERCIAL DRIVERS LICENSES	1,000	ROADKILL PROGRAM	
200	CAR WASHES	2,400	FLOOR MATS FOR PW BUILDING	
500	BOARD-UPS			
4203 (6) CLOTHING SUPPLIES				7,700
300	RAIN GEAR	1,400	BOOTS (11 @ \$125)	
300	RUBBER BOOTS	500	COVERALL REPLACEMENTS @ \$100 EA.	
500	T-SHIRTS	200	GLOVES & SAFETY EQUIPMENT	
200	KNIT HATS & LINERS	1,000	WINTER OUTERWEAR	
3,300	UNIFORMS (11)			
4206 (7) STREET				513,100
170,000	HOT MIX ASPHALT (3,000 T @ \$56/T)	25,000	COLD MIX ASPHALT (265 T @ \$95/T)	
240,000	SALT (4,000 T @ \$60.00/T)	40,000	MILLING	
32,000	STREET SIGNS	2,600	CULVERT REPLACEMENT	
800	GUARD RAILS	2,700	PAINT FOR STRIPING	
4299 (8) OTHER OPERATING SUPPLIES				28,000
14,000	OXYGEN, ACETYLENE, PROPANE, PAINT, QUICK CONES, LUMBER, RAILS, CEMENT, HITCHES, CHAINS, AIR HOSES, FUSE HOLDERS, SWITCHES, HARDWARE ACCT, PAINT BRUSHES, & ROLLERS, FILM FOR CAMERA, SNOW FENCE, SIDEBARDS, PVC PIPE, TARP FOR TRUCKS, QUICK CRETE, PENETRATING OIL	14,000	SWEEPER BROOMS, SNOW PLOW PARTS, HOSES BEARINGS, PINS, COFFEE, TUFF NUTS, NUTS & BOLTS, BATTERIES, RIVETS, BLADES FOR PLOWS, REPLACE MAIL BOXES, CHLORIDE TANK REPAIR KITS, GABIONS FOR CREEK BANK EROSION, ARROW BOARD REPAIR PARTS, RAM CYLINDERS	



(BLANK)

GENERAL LEDGER

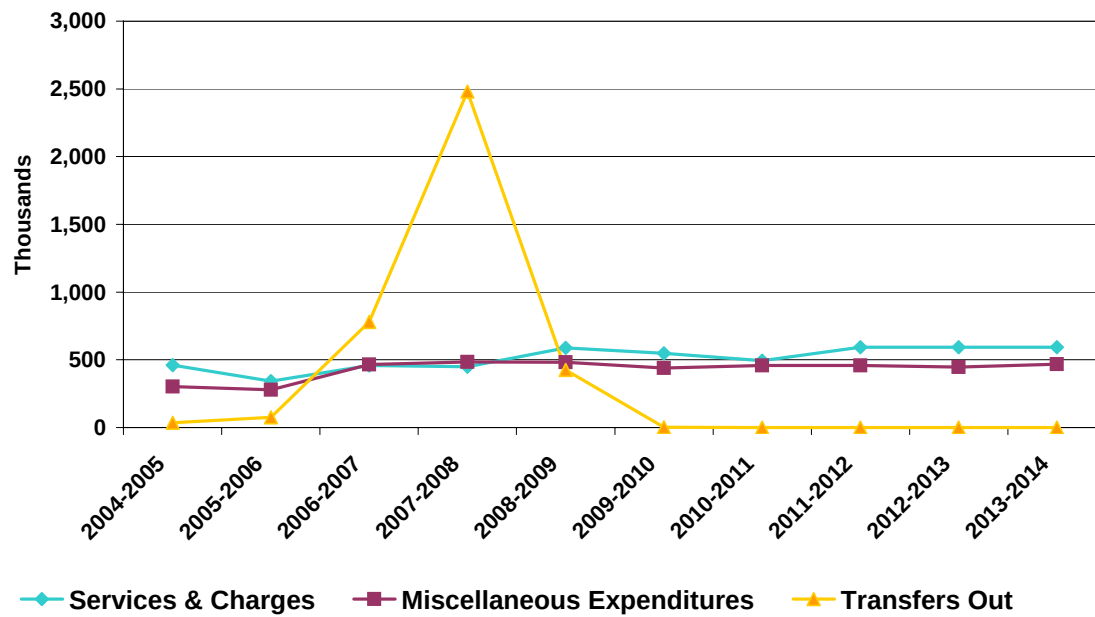
Narrative

The General Ledger section provides for Village property, casualty, and liability insurance premiums and other policies carried by the Village as a member of the Intergovernmental Risk Management Agency (IRMA). In addition, sales tax and room tax abatements used as economic development incentives are included in this section. This section can also be used to provide for transfers to other Village funds to supplement their operations.

GENERAL LEDGER

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Services & Charges	493,900	592,100	592,100	592,100
Miscellaneous Expenses	459,100	457,500	447,500	467,500
Transfers Out	0	0	0	0
Total	953,000	1,049,600	1,039,600	1,059,600



Note: The increase in transfers out in FY 2007-2008 is due to a transfer to the Town Center TIF #3 thru the Redevelopment Fund to purchase the Betterbilt property to land bank it for future sale to a Town Center Developer.

GENERAL LEDGER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
2600	EXPENDITURES							
	SERVICES & CHARGES							
4150	IRMA INS.-ADMINISTRATION	49,239	43,760	39,000	14,800	18,700	18,700	18,700
4151	IRMA INS. - HHRC	0	4,971	5,000	4,800	6,000	6,000	6,000
4152	IRMA INS.-FINANCE	13,932	13,106	13,100	6,100	7,700	7,700	7,700
4153	IRMA INS.-COMMUNITY RELS.	12,550	12,270	12,500	6,800	8,600	8,600	8,600
4154	IRMA INS.-BUILDING & GRNDS	13,976	13,664	13,700	8,200	9,700	9,700	9,700
4155	IRMA INS.-POLICE	280,544	265,055	244,000	305,000	383,300	383,300	383,300
4156	IRMA INS.-COMMUNITY DEVELOP.	58,094	50,324	54,000	27,200	34,500	34,500	34,500
4157	IRMA INS.-ELEC. & FORESTRY	104,652	55,476	50,000	70,000	61,200	61,200	61,200
4158	IRMA INS.-STREET	55,638	89,191	54,000	51,000	62,400	62,400	62,400
4159	IRMA INSURANCE	0	1,168	0	0	0	0	0
	SUBTOTAL	588,625	548,985	485,300	493,900	592,100	592,100	592,100
	MISCELLANEOUS EXPENDITURES							
4830	SALES TAX ABATE. - CENTEN.	121,249	95,778	110,000	140,000	120,000	120,000	120,000
4831	SALES TAX ABATE. - MARCUS	0	0	2,000	0	0	0	0
4832	ROOM TAX ABATE. - HILTON	29,623	15,888	0	0	0	0	0
4834	ROOM TAX ABATE. - HAMPTON INN	43,539	33,697	36,000	36,000	35,000	35,000	35,000
4835	SALES TAX ABATE. - CAPUTO'S	46,250	45,536	50,000	43,500	50,000	50,000	50,000
4836	SALES TAX ABATE - WALMART	209,336	219,584	220,000	212,900	220,000	240,000	260,000
4837	TELECOM TAX ABATEMENT	591	1,593	3,000	1,500	2,500	2,500	2,500
4838	SALES TAX ABATE. - VENUTI'S	30,178	28,079	30,000	25,200	30,000	0	0
	SUBTOTAL	480,766	440,155	451,000	459,100	457,500	447,500	467,500
	TRANSFERS OUT							
4925	TRANSFER TO MFT	400,000	0	0	0	0	0	0
4926	TRANSFER TO COMMUNITY DAYS	26,167	0	0	0	0	0	0
4935	TRANSFER TO TITLE V	0	1,536	0	0	0	0	0
4943	TRANSFER TO LIBRARY BUILDING	0	872	0	0	0	0	0
	SUBTOTAL	426,167	2,408	0	0	0	0	0
	TOTAL EXPENDITURES	1,495,558	991,548	936,300	953,000	1,049,600	1,039,600	1,059,600

GENERAL LEDGER

Notes

4150 - 4158 IRMA Insurance

Workers compensation and other liability insurance costs for General Fund departments. The Village participates in the Intergovernmental Risk Management Agency (IRMA). This is a public entity risk pool whose members are Illinois municipalities.

4830 – 4838 Economic Development Incentive Expenditures

4830 Sales Tax Abatement - Centennial Plaza

4831 Sales Tax Abatement - IMAX (Marcus)

4832 Room Tax Abatement - Hilton Gardens

4834 Room Tax Abatement - Hampton Inn

4835 Sales Tax Abatement – Caputo’s

4836 Sales Tax Abatement - Wal-Mart

4837 Telecommunications Tax Abatement

4838 Sales Tax Abatement – Venuti’s

4830 Centennial Plaza

- 50% of non-home rule sales tax generated by Centennial businesses (except those businesses listed in Exhibit C of the Business Development Agreement.) + 50% of Hotel/Motel tax receipts.
- 15 year term or \$2.5 million, whichever comes first. (Actual estimated total incentive = \$1.7 mil.)
- Quarterly payments.
- Start date = 3rd quarter of 1999 / estimated end date = December 2014.

4831 Marcus

- 100% of non-home rule concession sales taxes over 1998 base (calendar) year.
- 15 year term or \$165,000, whichever comes first.
- Annual payments
- Start date = January 2000 / end date = January 2015

4832 Hilton Gardens (Completed in FY 2010)

- 75% of hotel tax first 5 years
25% of hotel tax next 5 years
- 10 year term or \$600,000, whichever comes first.
- Monthly incentive adjustments on tax owed.
- Start date = November 1999 / end date = November 2009.

Notes Cont.

4834 Hampton Inn

- 50% of hotel tax.
- Through April 2016 or \$460,000, whichever comes first.
- Monthly incentive adjustments on tax owed.
- Estimated start date = November 2003 / estimated end date = April 2016.

4835 Caputo's

Initial incentive:

- 50% of non-home rule sales tax over the 2002 base (calendar) year.
- 5 year term or \$200,000, whichever comes first.
- Payable by May 15 of each year from 2004 through 2008.

Supplemental Incentive:

- 50% of non-home rule sales tax over the 2002 base (calendar) year.
- 5 year term or \$600,000, whichever comes first.
- Payable by May 15 of each year from 2009 through 2013.

If **all** of the following conditions are met: (conditions met 11/28/06)

- Balance of shopping center leased by 1/1/07.
- Façade for the balance of the shopping center renovated by 1/1/07.
- Parking lot resurfaced with landscaped islands by 1/1/07.

4836 Wal-Mart

- 50% of non-home rule sales tax
- 15 year term or \$3.5 million, whichever comes first
- Possible increase to 17 year term or \$4.25 million in the event a waiver of a parking covenant is not received.
- Annual payments
- Estimated start date = 05/18/05. Construction of building must be completed by 12/31/05. Estimated end date = 12/31/20 or 12/31/22 in the event the waiver is not received. The waiver was not received so the ending date is 12/31/22 and the limit is \$4.25 million.

4837 Telecommunications Tax Abatement

In FY 2005, when the Village Board instituted the Telecommunications Tax, it was aware the tax would have a negative impact on the other taxing bodies. The Board passed an abatement ordinance whereby taxing bodies, upon submission of copies of paid telecommunications bills, receive a refund of the taxes paid.

4838 Venuti's

- 50% of sales tax revenue generated
- 5 year term; not exceeding \$125,000 in total
- Annual Payments based on Venuti's Fiscal year (July 1 – June 30)
- Start date = Year ended 6/30/07 End Date = Year ended 6/30/11



(BLANK)

WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Water Pollution Control.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Water Pollution Control Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA) and all other governing bodies.

WATER AND SEWER FUND (50) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5000	REVENUES							
	LICENSES AND PERMITS							
3121	STORM WATER EXEMPTION	38,912	1,211	15,000	5,000	5,000	5,000	5,000
3122	RECAPTURE FEES	(8,657)	16,650	10,000	(8,000)	0	0	0
3126	BMP IN LIEU OF PROGRAM	2,426	804	1,000	2,100	1,000	1,000	1,000
3140	ANNEXATION/TAP ON FEES	28,856	67,846	23,000	7,100	15,000	15,000	15,000
	SUBTOTAL	61,537	86,511	49,000	6,200	21,000	21,000	21,000
	CHARGES FOR SERVICES							
3301	USER REVENUE - WATER	4,739,770	4,780,382	5,128,800	5,122,000	5,486,100	5,646,800	5,867,900
3303	USER REVENUE - SEWER	5,198,916	5,231,577	5,547,000	5,600,000	5,700,800	5,872,300	6,106,700
3305	PENALTY - WATER	57,211	51,710	51,300	54,000	54,900	56,500	58,700
3306	PENALTY - SEWER	61,591	55,765	55,500	58,000	57,000	58,700	61,000
3310	WATER FROM CONSTRUCTION	140	660	500	100	100	100	100
3312	WATER METER REVENUE	13,182	24,508	10,000	6,000	5,000	5,000	5,000
3315	TURN ON FEES	10,725	12,400	10,000	10,000	10,000	10,000	10,000
3325	LAB FEES	3,318	1,866	3,500	1,500	1,500	1,500	1,500
3327	SEWER POLLUTION SRCHRG	73,635	50,705	60,000	35,000	35,000	35,000	35,000
3399	OTHER CHARGES	34,685	7,751	10,000	20,000	10,000	10,000	10,000
	SUBTOTAL	10,193,173	10,217,324	10,876,600	10,906,600	11,360,400	11,695,900	12,155,900
	INTEREST INCOME							
3510	INVESTMENT INTEREST	39,790	11,294	12,000	5,000	8,000	8,000	8,000
	MISCELLANEOUS							
3808	REIMB- COM ED	0	0	0	50,800	0	0	0
3812	IRMA REIMB-FLOOD	173,228	(4,508)	0	0	0	0	0
3813	FEMA REIMB-FLOOD	72,565	1,001	0	0	0	0	0
3867	IRMA REIMBURSEMENT	17,880	12,764	10,000	20,200	15,000	15,000	15,000
3899	OTHER MISCELLANEOUS	(748)	(1,299)	0	0	0	0	0
	SUBTOTAL	262,925	7,958	10,000	71,000	15,000	15,000	15,000
	TRANSFERS IN							
3940	TRANSFER FRM CAPITAL PROJ	0	16,667	0	0	0	0	0
3942	TRANSFER FRM REDEVELOPMENT	1,100,000	579,167	0	0	0	0	0
3944	TRANSFER FRM PUBLIC BLDNG	0	0	0	0	150,000	75,000	150,000
3992	TRANSFER FRM DEBT SERVICE	615,457	217,663	0	0	0	0	0
	SUBTOTAL	1,715,457	813,497	0	0	150,000	75,000	150,000
	TOTAL REVENUES	12,272,882	11,136,584	10,947,600	10,988,800	11,554,400	11,814,900	12,349,900

WATER AND SEWER FUND REVENUES

Notes

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village's water and sewer systems. Since receipt of these fees is unpredictable, the Village budgets \$15,000 annually.

3301 User Revenue- Water

3303 User Revenue- Sewer

		<u>Water Revenue</u>	<u>Sewer Revenue</u>	<u>Total User Fees</u>	<u>%Inc (Dec)</u>
FY 2008	(Actual)	4,627,032	5,050,818	9,677,849	5.13%
FY 2009	"	4,739,770	5,198,916	9,938,686	2.70%
FY 2010	"	4,780,382	5,231,577	10,011,959	.73%
FY 2011	(Est. Act)	5,122,000	5,600,000	10,722,000	7.09%
FY 2012	(Budget)	5,486,100	5,700,800	11,186,590	4.33%

Water and sewer user fees represent approximately 97% of the Water and Sewer Fund's income. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, and because of weather related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Water Pollution Control systems including sewer and storm sewer replacement and maintenance.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a 5 year rate plan, any unforeseen changes in rates from the Du Page Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but FY 2006-2008 rate decreases. However, in November, 2007 the DPWC sent out a memo informing members that the City of Chicago was raising their rates to DPWC for 3 years as follows: Jan.1, 2008 15% (\$.20) Jan. 1, 2009 15% (\$.23) and Jan. 1, 2010 14% (\$.25). The DPWC in turn raised their rates to us and we passed the rate increase on. During the compilation of the FY 2012 budget, the DPWC informed their members of a 10% increase in their rates to us which is \$0.20 per thousand gallons. The current budget includes both the rate increase in the cost of water from DPWC and the increase in water rates to our customers.

WATER AND SEWER FUND REVENUES

Notes Cont.

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont.)

In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, the five year plan that was adopted in 2008 includes a nominal 3% increase to cover increases in operations and capital expenditures in addition to any changes in the DPWC rate known at that time. We have included a timeline progression of rates and the 5 year Rate Plan as adjusted for the current proposed increase in DPWC rates.

Timeline of rate progression:

1994 – 1998 - we were able to maintain an unchanged rate.

During that time frame, we received annual rebates from the DuPage Water Commission (DPWC) which helped in maintaining the rate.

FY 1999 a 5 year rate plan was approved and implemented.

The rates were based on the results of a water/sewer rate study.

FY 2004 the Board approved a 5 year rate plan that goes thru FY2009.

This rate plan was calculated internally with an annual increase of approximately 3%.

FY 2006 the Board passed a \$.20 per thousand gallon rate reduction.

This was the pass thru of a rate reduction by the DPWC.

FY 2007 the Board maintained the \$.20 per thousand gallon rate reduction.

This was the pass thru of a continued rate reduction by the DPWC.

FY 2008 the Board passed an additional \$.20 per thousand gallon rate reduction for a total reduction of \$.40.

This was the pass thru of an additional rate reduction by the DPWC.

FY 2012 the Board passed an additional \$.20 per thousand gallon rate increase.

This was the pass thru of a rate increase by the DPWC

Water & Sewer Rate Increases

Five Year Plan

(Rates per 1,000 gallons)

Fiscal						
Year	Fiscal		DPWC	Revised		Total Water
Beginning	Year	Water	Rate Inc	Water	Sewer	& Sewer Rate
5/1/2008	FY 2009	4.05	n/a	4.05	4.37	8.42
5/1/2009	FY 2010	4.40	n/a	4.40	4.74	9.14
5/1/2010	FY 2011	4.78	n/a	4.78	5.12	9.90
5/1/2011	FY 2012	4.92	0.20	5.12	5.27	10.39
			(proposed)	(proposed)		(proposed)
5/1/2012	FY 2013	5.07	unknown	5.07	5.43	10.50

WATER AND SEWER FUND REVENUES

Notes Cont.

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont.)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities from local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

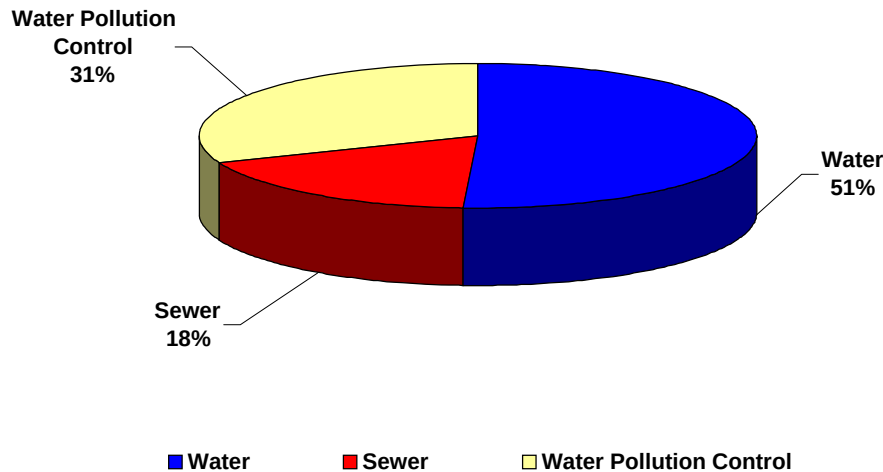
3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

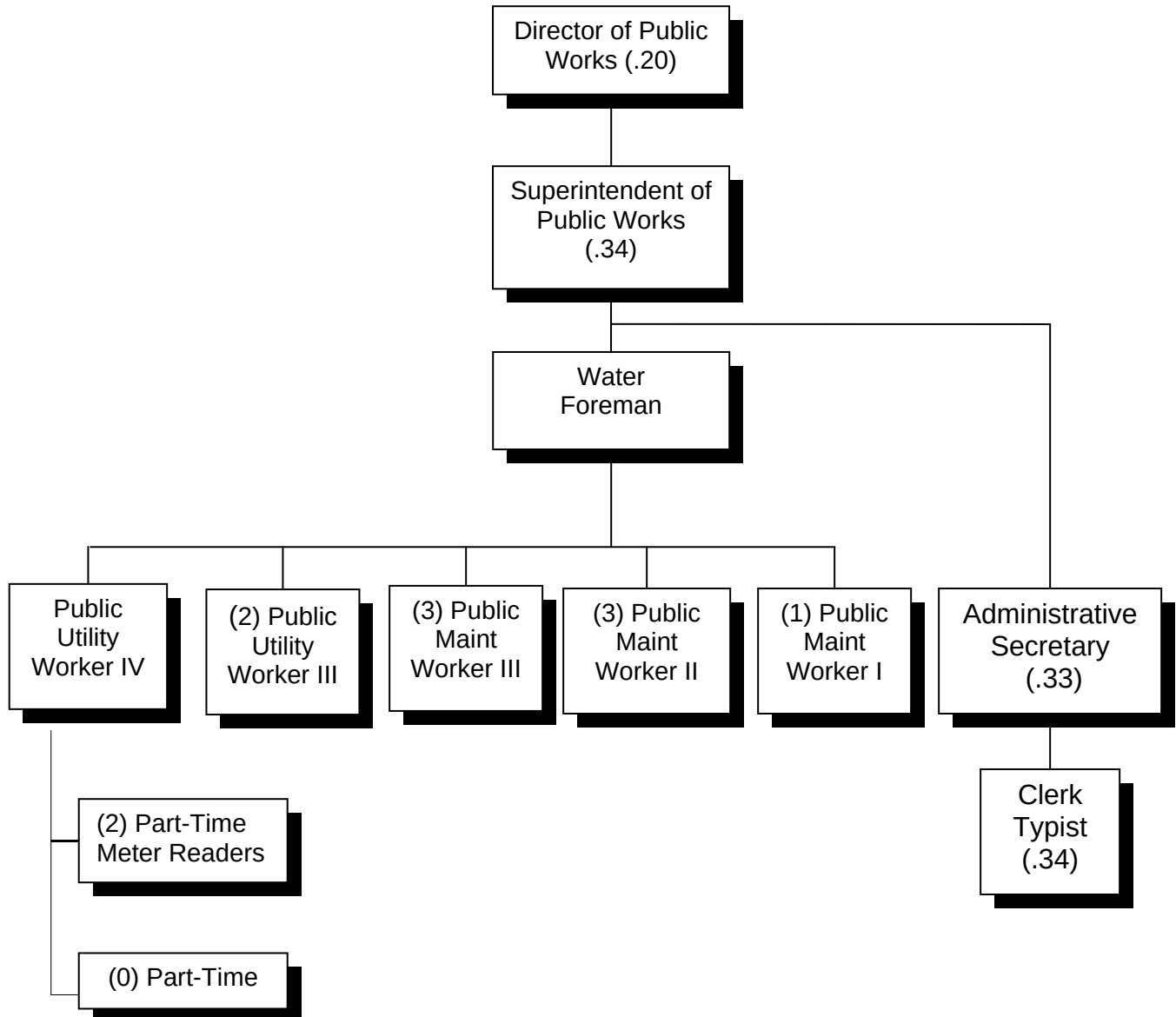
WATER AND SEWER FUND (50) EXPENSE SUMMARY

Budget

DEPT. NO.	WATER AND SEWER FUND	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5010	WATER	5,659,744	5,609,743	5,534,900	5,870,100	5,894,200	6,072,700	6,530,900
5031	SEWER	2,449,054	2,123,720	2,040,100	1,996,900	2,087,100	2,112,300	2,079,400
5032	WATER POLLUTION CONTROL	4,647,964	3,490,391	3,524,400	3,427,600	3,615,600	3,560,900	3,558,200
	TOTAL EXPENSES	12,756,762	11,223,854	11,099,400	11,294,600	11,596,900	11,745,900	12,168,500
	TOTAL REVENUES	12,272,882	11,136,584	10,947,600	10,988,800	11,554,400	11,814,900	12,349,900
	WORKING CASH, BEGINNING	3,683,671	3,199,791		3,112,521	2,806,721	2,764,221	2,833,221
	SURPLUS (DEFICIT)	(483,880)	(87,270)	(151,800)	(305,800)	(42,500)	69,000	181,400
	WORKING CASH, ENDING	3,199,791	3,112,521		2,806,721	2,764,221	2,833,221	3,014,621



Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, the Superintendent of Public Works and the Water Foreman. Additional staff includes one utility worker IV, two utility workers III, three maintenance workers III, three maintenance worker II, one maintenance worker I. This budget provides funds for water billing under the Finance Department. This budget also provides funds for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from seven standby wells and five Pressure Adjusting Stations for receiving Lake Michigan water and two Booster Pumping Stations. Regulate all chemical feeding as required by the E.P.A., take monthly microbiology samples, quarterly Trihalomethane Samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities buildings and grounds. Maintain 180 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks.

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is then performed by an outside firm and one Village Staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Installations of the new Automatic Meter Reading system.

FY 2011-12 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Work with the Engineers and Contractors to provide the most cost-effective and least disruptive solution to several major projects. Thoroughly review plans and construction to insure the least number of orders and the best job possible. These projects are as follows:
 - a. Expand use of utility atlases by including maintenance information through a new geographical information system.
 - b. Replacement of water main on Rt. 53 from Mitchell Ct to Lake St. Replace water main on Heather Ct to re-loop Farmwood North.

Vision 6: We take pride in quality municipal service delivery.

1. Work with the Finance Department for a conversion of the touch read meter reading system to allow for automatic downloads of information into the central computer system. Expected completion in the next five to eight years.

WATER

Narrative Cont.

FY 2011-12 Key Objectives Cont.

2. Maintain the Village's unaccounted for water consumption under 6% through meter accuracy, a leak detection program and quick response to water main and service line breaks.

Vision 2: Our social and economic assets elevate community life.

1. Continue all water quality monitoring in accordance with the IEPA regulations with no violations that would require a public notification.
2. Continue to maintain wells in stand-by status, such that they could be immediately placed into service to cover any interruptions to the DuPage Water Commission water supply.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$5,629,100	\$5,534,900	\$5,792,400
Number of Employees	11	11	11
Outputs			
<i>Water Flow (Sept 1-Aug31):</i>			
Total Pumpage (in Billions)	1.2147	1.2147	1.2147
Unaccounted for Flow	.39%	3%	3%
Average Day Demand (mgd)	3.315	3.315	3.315
Outputs			
Main Breaks	69	70	70
Valves Repaired	12	20	25
Valves Exercised	112	500	500
Hydrants Repaired	27	30	35
Hydrants Exercised	616	675	700
Water Service Repairs	39	10	10
Fire Pump Tests	32	30	30
Water Sampling	584	564	564
Effectiveness			
% of Main Break service leaks fixed in a timely manner depending on the severity of the leak	100%	100%	100%
% of hydrants flushed and repaired per year prior to fail, if needed	100%	100%	100%
% of valves exercised and repaired per year prior to fail, if needed	100%	100%	100%
Water samples taken as per IEPA requirement	100%	100%	100%
Efficiency			
Water sampling completed to ensure quality of water provided to customers	100%	100%	100%

WATER

Personnel Summary

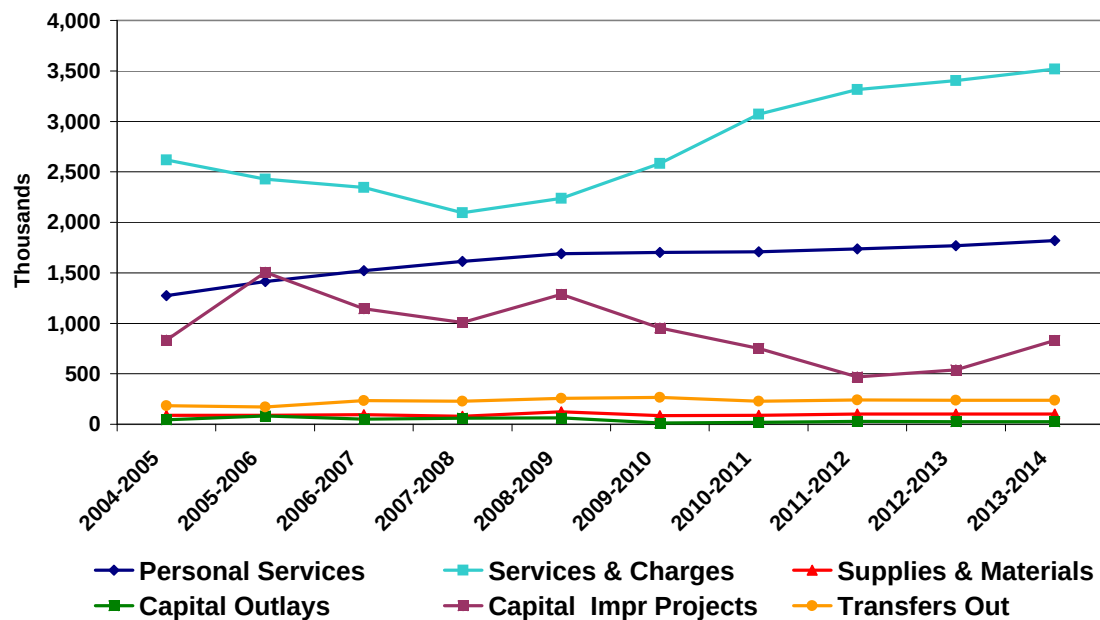
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Manager/Dir. of Community Development	0.10	0.10	0.10	0.10	0.10
Director Human Res./Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Asst. Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Civil Engineer II (2)	0.10	0.20	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Public Works	0.34	0.34	0.34	0.34	0.34
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.43	0.33	0.33	0.33
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Clerk Typist (3)	0.68	0.68	0.68	0.68	0.68
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker III	3.00	3.00	3.00	3.00	3.00
Public Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Public Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Part-Time Water Meter Reader (2)	0.66	0.66	0.66	0.66	0.66
Part-Time Principal Account Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	16.67	16.87	16.67	16.67	16.67
Authorized & Unbudgeted:					
Clerk Typist	0.10	0.10			
Administrative Secretary	0.10	0.10			
Part-Time Water Meter Reader	0.33				
Seasonal/Part-Time	4.00				
Subtotal:	4.53				
Total Authorized:	21.20				

Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. These positions will remain unbudgeted until funding is available.

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	1,708,900	1,736,200	1,769,300	1,819,700
Services & Charges	3,072,900	3,316,000	3,402,600	3,517,900
Supplies & Materials	90,300	101,600	101,600	101,600
Capital Outlays	18,600	30,000	24,000	24,000
Capital Improvement Projects	752,000	469,300	538,800	830,000
Transfers Out	227,400	241,100	236,400	237,700
Total	5,870,100	5,894,200	6,072,700	6,530,900



WATER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5010	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	275,631	280,328	273,000	285,300	267,300	267,500	267,500
4002	WAGES CLERICAL	131,540	138,147	131,900	124,100	126,200	121,300	127,400
4003	WAGES OPERATIONAL	668,676	678,415	687,200	687,400	692,500	696,200	699,900
4004	OVERTIME	91,858	56,266	72,000	56,000	65,000	65,000	68,000
4005	HOLIDAY PAY	0	0	2,400	0	2,400	2,400	2,400
4006	OTHER PAY	6,724	6,900	6,900	6,500	7,200	7,200	7,400
4007	PART TIME	50,909	56,851	33,500	22,400	19,900	19,900	20,900
4009	IMRF	135,537	141,660	151,100	165,400	164,600	168,500	170,800
4010	SOCIAL SECURITY	94,310	92,955	89,400	92,800	92,300	92,600	93,700
4012	HOSPITALIZATION	210,237	223,501	233,500	237,500	270,700	300,500	333,500
4017	ELECTED OFFICIALS	6,486	6,598	6,000	5,500	6,000	6,000	6,000
4020	SICK PAY	15,859	17,811	19,000	23,700	19,000	19,000	19,000
4022	LIFE INSURANCE	2,571	2,444	3,100	2,300	3,100	3,200	3,200
	SUBTOTAL	1,690,338	1,701,876	1,709,000	1,708,900	1,736,200	1,769,300	1,819,700
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	4,556	5,157	5,400	4,200	5,400	5,400	5,400
4105 (1)	PROF SVCS.-DATA PROCESS.	49,067	46,788	36,000	36,000	36,000	37,000	37,000
4107 (2)	PROF SVCS.-MEDICAL	1,912	2,315	6,700	1,100	4,000	4,000	4,000
4110 (3)	TECH. & CONSULT. SVCS.	21,507	38,485	42,500	39,000	49,500	49,500	49,500
4115	COMMUNICATIONS-TELEPHONE	14,743	12,395	11,500	14,000	11,500	11,500	11,500
4117 (4)	COMMUNICATIONS-POSTAGE	24,773	26,853	27,800	28,000	27,800	27,800	27,800
4118	COPY/REPRODUCTION	539	414	900	700	900	900	900
4159	IRMA INS. - WATER	116,423	107,181	106,000	111,000	139,400	139,400	139,400
4160 (5)	PRINTING	1,768	2,457	3,000	2,600	11,000	11,000	11,000
4161	PUBLICATION OF NOTICES	486	280	1,300	200	1,300	1,300	1,300
4163 (6)	CONFERENCES	5,270	5,117	4,100	2,700	4,100	4,100	4,100
4164 (7)	TRAINING	1,609	959	2,000	1,000	2,000	2,000	2,000
4170	PUBLIC UTIL. - GAS/HEAT	7,862	5,834	7,500	6,000	7,500	7,500	7,500
4175	PUBLIC UTIL. - ELEC. EQUIP.	66,142	71,297	60,000	59,600	60,000	60,000	60,000
4176	PUBLIC UTIL. - SOLID WASTE	13,000	14,700	18,500	15,000	18,500	18,500	18,500
4177	DUPAGE WATER COMM. FEES	1,813,483	2,169,956	2,608,600	2,690,000	2,857,400	2,943,000	3,058,300
4180 (8)	REPAIRS & MAINTENANCE	70,006	51,061	66,700	36,700	56,100	56,100	56,100
4190	RENTAL EQUIPMENT	898	1,006	1,300	0	1,300	1,300	1,300
4192	DUES & SUBSCRIPTIONS	1,868	2,012	2,300	2,800	2,300	2,300	2,300
4195	BANK CHARGES	0	18,028	18,000	22,000	19,000	19,000	19,000
4199 (9)	OTHER SERVICES & CHARGES	20,624	2,046	1,000	300	1,000	1,000	1,000
	SUBTOTAL	2,236,536	2,584,341	3,031,100	3,072,900	3,316,000	3,402,600	3,517,900
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,144	1,037	1,300	400	1,300	1,300	1,300
4202	CLEANING SUPPLIES	0	0	800	0	800	800	800
4203 (10)	CLOTHING SUPPLIES	7,464	6,712	7,500	7,000	7,500	7,500	7,500
4204	MOTOR FUEL & LUBRICANTS	0	0	500	0	500	500	500
4205	CHEMICALS	3,084	3,027	3,500	3,700	3,500	3,500	3,500
4207 (11)	PUB. GRNDS. MATL/SUPPLIES	25,969	26,984	27,500	29,200	27,500	27,500	27,500
4208	BUILDING MATL/SUPPLIES	0	0	0	0	0	0	0
4211	WATER METERS/HYDRANTS	7,208	1,908	8,500	5,000	8,500	8,500	8,500
4290	EMERGENCY OPERATIONS	13,515	0	0	0	0	0	0
4299 (12)	OTHER OPERATING SUPPLIES	66,730	44,416	54,000	45,000	52,000	52,000	52,000
	SUBTOTAL	125,114	84,084	103,600	90,300	101,600	101,600	101,600

WATER

Budget Cont.

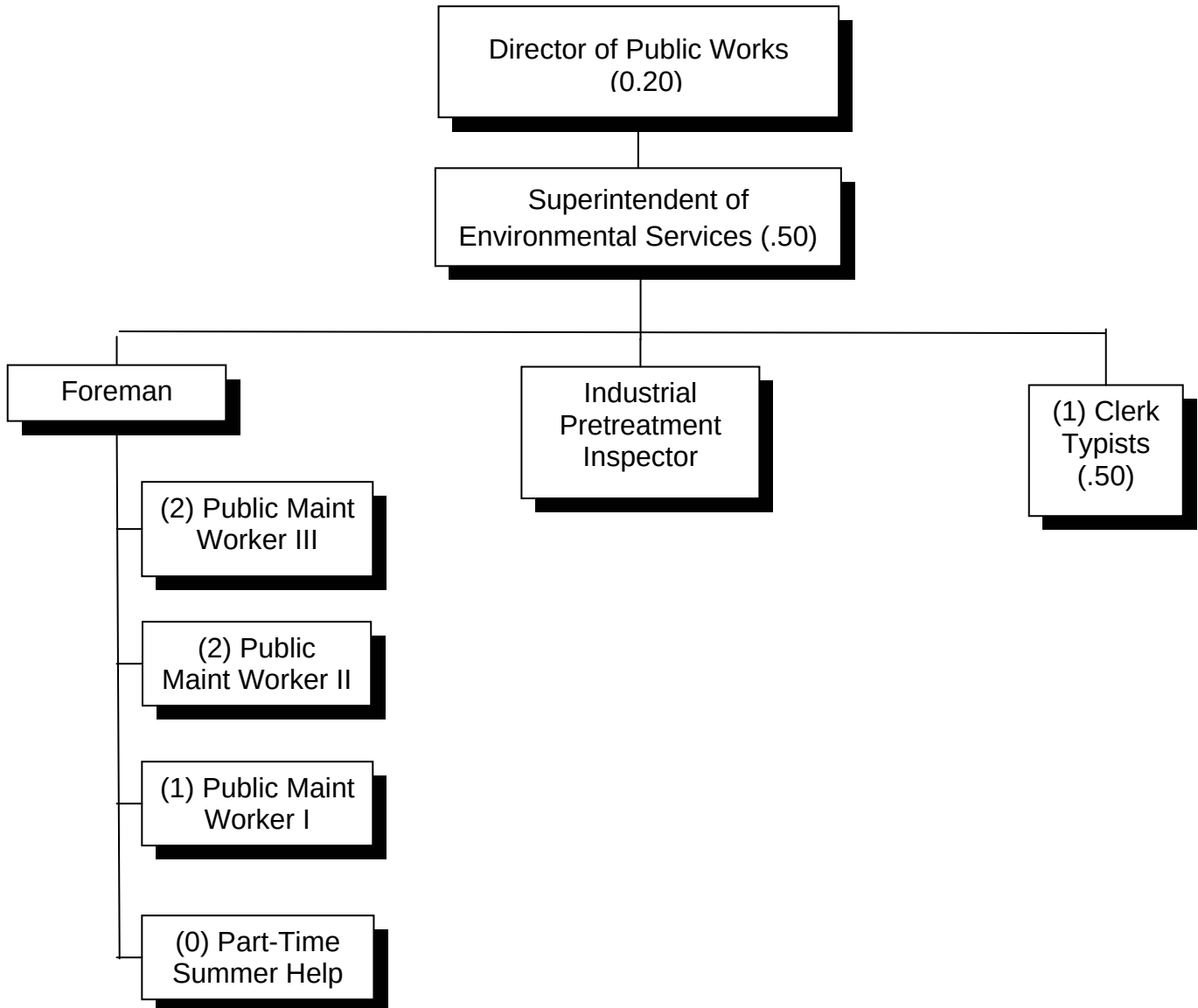
ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5010	EXPENSES							
	CAPITAL OUTLAYS							
4304 (13)	EQUIPMENT	(200)	1,775	3,800	3,600	6,000	0	0
4305 (14)	WATER METERS	63,346	15,613	35,000	15,000	24,000	24,000	24,000
	SUBTOTAL	63,146	17,388	38,800	18,600	30,000	24,000	24,000
	CAPITAL IMPROVEMENT PROJECTS							
4414	ADDISON ROAD RESURFACE	0	589,035	0	119,300	0	0	0
4415	MILL/ARMY TRIAL IMPROV	0	75,949	321,000	321,000	0	0	0
4425	GRACE STREET RESURFACE	291,821	0	0	196,400	98,200	98,200	0
4426	RTE 53 - ARMY - LAKE	0	0	0	22,800	200,000	300,000	350,000
4503	WATERMAIN REPLACEMENT	761,847	0	0	0	0	0	0
4503	RUGELEY CT	0	0	70,000	55,000	0	0	0
4503	HEATHER CT	0	0	0	0	23,000	0	0
4509	WATER TOWER WORK	0	0	0	0	7,500	0	480,000
4519	AUTOMATIC METER READ	203,998	208,980	0	37,500	0	0	0
4521	RESERVOIR MAINTENANCE	0	0	0	0	0	0	0
4522	WELL MAINTENANCE	0	0	0	0	0	0	0
4524	LAKE ST ANNEXATIONS	13,815	0	34,000	0	0	0	0
4525	FULLERTON AVE WATERMAIN	16,157	0	0	0	140,600	140,600	0
4530	LEAK DETECTION	0	18,995	0	0	0	0	0
4531	CHESTNUT PUMP STATION	0	62,096	0	0	0	0	0
	SUBTOTAL	1,287,638	955,055	425,000	752,000	469,300	538,800	830,000
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	90,474	95,428	108,700	108,700	116,800	117,700	118,700
4962	TRANSFER TO IS	80,498	75,071	31,000	31,000	32,000	32,000	32,600
4964	TRANSFER TO ERF	86,000	96,500	87,700	87,700	92,300	86,700	86,400
	SUBTOTAL	256,972	266,999	227,400	227,400	241,100	236,400	237,700
	TOTAL FOR DEPARTMENT	5,659,744	5,609,743	5,534,900	5,870,100	5,894,200	6,072,700	6,530,900

WATER

Notes

4105 (1) PROF SERV DATA PROCESSING				36,000
4,000	MAINTENANCE OF TOUCH READ SYSTEM	9,000	SCADA AND WATER MODELING MAINT	
13,000	ITRON HOSTING FEE	10,000	GIS	
4107 (2) PROF SERV MEDICAL				4,000
0	PHYSICAL EXAMS	1,200	PRESCRIPTION SAFETY GLASSES (5)	
2,800	OSHA COMPLIANCE TESTING			
4110 (3) TECH & CONSULT SERVICES				49,500
15,000	EPA MONTHLY WATER SAMPLES	24,000	BILL PRINTING SERVICE	
10,500	SPOIL PILE SAMPLING			
4117 (4) COMMUNICATIONS-POSTAGE				27,800
24,000	GENERAL POSTAGE	3,800	CONSUMER CONFIDENCE REPORT	
4160 (5) PRINTING				11,000
3,000	FLUSHING NOTICES, BOIL ORDERS, STATIONARY, BUSINESS CARDS, METER TAGS & CARDS			
8,000	CONSUMER CONFIDENCE REPORT			
4163 (6) CONFERENCES				4,100
1,500	VILLAGE CLERK - IIMC	500	VILAGE CLERK - MCI	
600	LOCAL MCWWA MONTHLY MEETING FOR 4 MEN	1,500	STATE IAWWA FOR 4 MEN	
4164 (7) TRAINING				2,000
2,000	OPERATOR TRG COURSES/CERT COURSES, IEPA, APWA TRG COURSES, MECHANICAL & ELECTRICAL MAINTENANCE			
4180 (8) REPAIRS & MAINTENANCE				56,100
15,000	OTHER REPAIRS	2,300	RUN MEGS & AMPS AT BOOSTER & WELLS	
3,000	PAS MAINTENANCE	2,000	PUMP MAINTENANCE AT BOOSTER	
2,500	CATHODIC PROTECTION	3,000	ANNUAL WELL INSPECTION	
3,500	MOTOR MAINT. AT BOOSTER & WELLS	10,500	GROUND MAINTENANCE CONTRACT	
	RPRS TO CHEM FEED PUMPS & CHLORINATORS	3,000	SERVICE CONTRACT FOR SECURITY SYS	
5,000	MAINT ON SAFETY EQUIP: VALVE OPERATING	3,500	GENERATOR LOAD BANK TEST	
	EQUIP, FIRE EXTINGUISHERS, TRACTOR	2,800	INFRARED INSPECT. - BOOSTER & WELLS	
	BLADES & TEETH, LINE TRACERS & LOCATORS,			
	BORING MACHINE, WATER MAIN CUTTER			
4199 (9) OTHER SERVICES & CHARGES			COMMERCIAL DRIVERS LICENSE & CERT.	1,000
4203 (10) CLOTHING SUPPLIES				7,500
1,375	WORK BOOTS (11)	3,800	UNIFORMS (11- 3200) T-SHIRTS(600)	
925	RAINGEAR (425) FIREMAN HIP BOOTS (500)	300	GLOVES & HATS	
1,100	WINTER OUTERWEAR (11)			
4207 (11) PUBLIC GRND/MAT SUPPLIES				27,500
27,500	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL, BRUSHES & TREES			
4299 (12) OTHER OPERATING SUPPLIES				52,000
8,500	HARDWARE ACCT., REAGENTS, OXYGEN	18,000	REPLACEMENT VALVES	
	PROPANE, ACETYLENE, T-BOLTS, BOLTS,	3,500	WATER MAIN COUPLINGS	
	BLADES, FLASHLIGHTS, FIRST AID SUPPLIES,	2,000	STOCK SUPPLIES FOR BOOSTER STATION,	
	COUPLINGS, SHOVELS, TOOLS, DRILL BITS		WELL CHLORINE PUMPS, FOOT VALVES,	
8,000	WATER MAIN REPAIR SLEEVES		INJECTORS AND GRAPHIC PARTS	
1,000	BELL JOINT COUPLINGS	3,000	PRESSURE ADJUSTING STATION MAINT PARTS	
6,500	VALVE & B-BOXES, COPPER, BRASS	1,500	HYDRANT PAINTING	
4305 (13) EQUIPMENT			UTILITY LOCATOR	6,000
4305 (14) WATER METERS			WATER METERS 3/4" THRU 4" HYDRANTS W/VALVES	24,000

Organization Structure



SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Sewer Division of Environmental Services functions under the direction of the Director of Public Works and Superintendent of Environmental Services. This division employs eight workers and is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits. This division is also responsible for sanitary sewer infiltration and inflow mitigation, the continued implementation of the Industrial Pretreatment Program to control detrimental industrial discharges, drainage issues, and other misc. environmental concerns that surface.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type the division also maintains 3 storm water pumping stations and 1 dam and pump station.

Industrial Pretreatment Program

This Federal Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants. Two full-time individuals are funded within the Industrial Pretreatment Division and are assigned the task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community.

Infiltration & Inflow (I & I)

With age, underground sewer lines deteriorate and begin to allow groundwater to enter the system. In addition, residents connect sump pumps, roof drains, footing drains or other storm water sources to the sanitary system. These extraneous flows cause basement back-ups, main line surcharging and the potential for sanitary sewer overflow discharges to the stream without proper treatment. The I&I Program identifies I&I points and have the failures corrected, particularly on the homeowners property.

Rear Yard Drainage

Overland drainage within residential subdivisions is imperative for proper storm water drainage. Many residential properties have impeded the natural storm water course by installing a garden, garage, or debris disposal. This division identifies and mitigates storm water drainage issues if a number of criteria are met as funding is available.

Narrative Cont.

FY 2011-12 Key Objectives**Vision 3: Our residential neighborhoods and housing meet a high standard of livability.**

1. Begin the initial engineering and cost analysis for a master plan utilizing the IEPA Revolving Loan, construction/redevelopment program.
2. Continue with the advancement of our annual high velocity flushing, vacuuming, and rodding programs in the conveyance systems.
3. Continue the ongoing program for the inspection and rebuild of the large storm water pumps at Westwood Pump and Dam Station and Diversey Avenue Pump Station.
4. Continue the NPDES required program for the Phase II Storm Water program.
5. Continue the annual root cutting program on sewers with historic problems.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$ 1,541,616	\$ 1,380,500	\$ 1,450,300
Number of Employees	11.7	9.7	9.7
Outputs			
Lateral Excavations	68	58	67
Lateral Roddings	1,422	1,400	1,487
Lineal ft. of Storm/Combined Sewer Cleaned	43,675	45,000	45,447
Storm Inlets Cleaned	169	400	323
Sanitary Sewer Cleaned (Lineal ft)	601,570	400,000	505,350
Lineal ft. of Combined Sewer Cleaned	32,800	32,900	38,432
Curb Inlets Repaired	120	60	97
Residential Laterals TV Inspected	362	1,000	594
Lineal feet of new storm sewers installed in-house	1,118	750	934
Number of new storm structures installed in-house	15	20	18

SEWER

Narrative Cont.

Performance Measures (Cont.)

	FY 09-10 ACTUAL		FY 10-11 ESTIMATE		FY 11-12 PROJECTION	
Efficiency						
<i>Service Requests</i>						
Number of Requests	737		650		725	
Completion in < 2 hours	80%		81%		80%	
Completion in 2-4 hours	13%		10%		12%	
Completion in 4-6 hours	3%		5%		4%	
Completion in > 6 hours	6%		4%		4%	
Effectiveness						
<i>Customer Response Survey</i>						
Percentage responding	48%		46%		46%	
	Yes	No	Yes	No	Yes	No
Were Village employees professional and courteous?	99%	1%	99%	1%	99%	1%
Was your request addressed in a timely manner?	98%	2%	99%	1%	98%	2%
Were you satisfied with the quality of service provided?	95%	5%	94%	6%	94%	6%
Was the matter resolved to your satisfaction?	93%	7%	92%	8%	92%	8%
How effective was the Village's resolution of the problem?						
Good	92%		92%		92%	
Fair	4%		5%		5%	
Poor	4%		3%		3%	

SEWER**Personnel Summary**

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Manager/Dir. of Comm. Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Civil Engineer II (2)	0.10	0.20	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Foreman	1.00	1.00	1.00	1.00	1.00
Principal Account Clerk (4)	1.03	1.03	1.03	1.03	1.03
Clerk Typist (3)	0.85	1.35	0.85	0.85	0.85
Industrial Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I	1.00	1.00	0.00	0.00	0.00
Part-Time Water Meter Reader (2)	0.66	0.66	0.66	0.66	0.66
Part-Time Principal Account Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	12.69	13.29	11.69	11.69	11.69
Authorized & Unbudgeted:					
Clerk Typist (2)	0.60	0.60			
Administrative Secretary (2)	0.60	0.10			
Environmental Compliance Coordinator	1.00	1.00			
I & I Inspector	1.00				
Public Maintenance Worker I	2.00				
Part-Time Water Meter Reader	0.33				
Seasonal/Part-Time	3.00				
Subtotal:	8.53				
Total Authorized:	21.22				

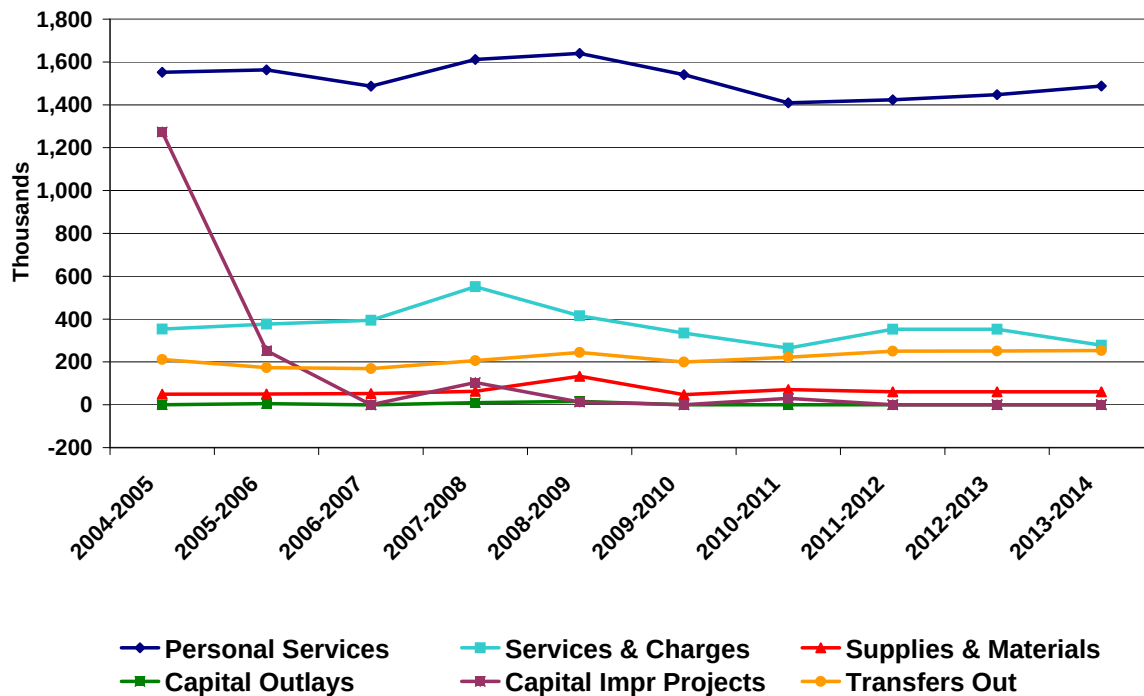
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. Some vacant positions are due to attrition. These positions will remain unbudgeted until funding is available.

SEWER

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	1,409,100	1,423,300	1,447,400	1,487,600
Services & Charges	264,500	352,800	352,800	277,800
Supplies & Materials	71,100	60,800	60,800	60,800
Capital Outlays	0	0	0	0
Capital Improvement Projects	30,000	0	0	0
Transfers Out	222,200	250,200	251,300	253,200
Total	1,996,900	2,087,100	2,112,300	2,079,400



SEWER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5031	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	295,669	297,575	290,600	301,200	284,900	285,700	285,700
4002	WAGES CLERICAL	148,203	144,938	134,800	134,000	112,000	106,900	107,200
4003	WAGES OPERATIONAL	627,882	601,900	483,600	484,400	488,200	491,900	495,800
4004	OVERTIME	59,348	28,698	57,000	32,000	57,000	57,000	60,000
4006	OTHER PAY	4,604	17,793	5,500	6,000	6,000	6,000	7,000
4007	PART TIME	35,255	40,386	19,800	15,600	19,800	19,800	21,000
4009	IMRF	133,348	137,594	132,900	137,800	135,600	135,700	137,400
4010	SOCIAL SECURITY	91,696	89,460	77,500	76,800	75,000	75,300	76,100
4012	HOSPITALIZATION	225,172	162,789	194,600	199,600	220,500	244,800	271,900
4017	ELECTED OFFICIALS	6,486	6,598	6,000	5,600	6,000	6,000	6,000
4020	SICK PAY	11,584	12,413	15,300	14,900	15,300	15,300	16,000
4022	LIFE INSURANCE	1,652	1,472	3,000	1,200	3,000	3,000	3,500
	SUBTOTAL	1,640,899	1,541,616	1,420,600	1,409,100	1,423,300	1,447,400	1,487,600
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,121	1,338	1,400	1,600	1,400	1,400	1,400
4102	PROF SVCS.-ENGN./ARCH	0	0	0	0	75,000	75,000	0
4107 (1)	PROF SVCS.-MEDICAL	2,088	1,983	3,000	400	600	600	600
4110	TECH. & CONSULT. SVCS.	12,517	7,901	0	300	0	0	0
4115 (2)	COMMUNICATIONS-TELEPHONE	20,349	15,238	15,000	16,000	15,000	15,000	15,000
4117	COMMUNICATIONS-POSTAGE	730	419	800	400	800	800	800
4118	COPY/REPRODUCTION	175	264	400	200	400	400	400
4120	PUBLIC RELATIONS	0	17	0	0	0	0	0
4159	IRMA INS. - SEWER	55,713	53,478	53,000	40,000	51,700	51,700	51,700
4160	PRINTING	1,158	528	1,500	700	1,500	1,500	1,500
4161	PUBLICATION OF NOTICES	926	360	1,000	0	1,000	1,000	1,000
4163	CONFERENCES	849	130	0	0	0	0	0
4164	TRAINING	8,118	374	0	100	0	0	0
4170	PUBLIC UTIL. - GAS HEAT	5,884	3,686	5,300	3,500	3,500	3,500	3,500
4172	PUBLIC UTIL. - GAS EQUIP.	5,345	7,667	5,300	5,300	5,300	5,300	5,300
4175 (3)	PUBLIC UTIL. - ELEC. EQUIP.	64,250	57,962	60,000	60,000	60,000	60,000	60,000
4176	PUBLIC UTIL. - SOLID WASTE	13,250	14,935	11,000	11,000	11,000	11,000	11,000
4180 (4)	REPAIRS & MAINTENANCE	206,977	157,955	141,000	110,000	118,500	118,500	118,500
4190 (5)	RENTAL EQUIPMENT	5,870	4,313	6,800	3,000	6,600	6,600	6,600
4199	OTHER SERVICES & CHARGES	10,168	6,265	500	12,000	500	500	500
	SUBTOTAL	415,488	334,813	306,000	264,500	352,800	352,800	277,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,226	768	1,300	1,000	1,300	1,300	1,300
4202	CLEANING SUPPLIES	1,382	758	1,700	1,200	1,700	1,700	1,700
4203 (6)	CLOTHING SUPPLIES	5,547	4,907	4,800	4,300	4,300	4,300	4,300
4204 (7)	MOTOR FUEL & LUBRICANTS	537	0	4,400	1,000	4,400	4,400	4,400
4205	CHEMICALS	235	653	500	500	500	500	500
4207	PUB. GRNDS.- MATL/SUPPLIES	0	0	500	0	500	500	500
4208	BUILDING - MATL/SUPPLIES	0	0	600	0	600	600	600
4290	EMERGENCY OPERATIONS	74,780	0	0	15,600	0	0	0
4299 (8)	OTHER OPERATING SUPPLIES	49,459	40,344	47,500	47,500	47,500	47,500	47,500
	SUBTOTAL	133,166	47,430	61,300	71,100	60,800	60,800	60,800

SEWER

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5031	EXPENDITURES							
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	14,800	0	0	0	0	0	0
4304	EQUIPMENT	1,386	0	0	0	0	0	0
	SUBTOTAL	16,186	0	0	0	0	0	0
	CAPITAL IMPROVEMENT PROJECTS							
4551	REBUILD MOTORS/PUMPS/DAPS	16,600	0	0	0	0	0	0
4533	REPLACE STORM SEWER	0	0	30,000	30,000	0	0	0
	SUBTOTAL	16,600	0	30,000	30,000	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	136,915	112,741	129,500	129,500	137,900	139,000	140,200
4962	TRANSFER TO IS	17,500	16,320	16,900	16,900	17,400	17,400	17,800
4964	TRANSFER TO ERF	72,300	70,800	75,800	75,800	94,900	94,900	95,200
	SUBTOTAL	226,715	199,861	222,200	222,200	250,200	251,300	253,200
	TOTAL FOR DEPARTMENT	2,449,054	2,123,720	2,040,100	1,996,900	2,087,100	2,112,300	2,079,400

SEWER

Notes

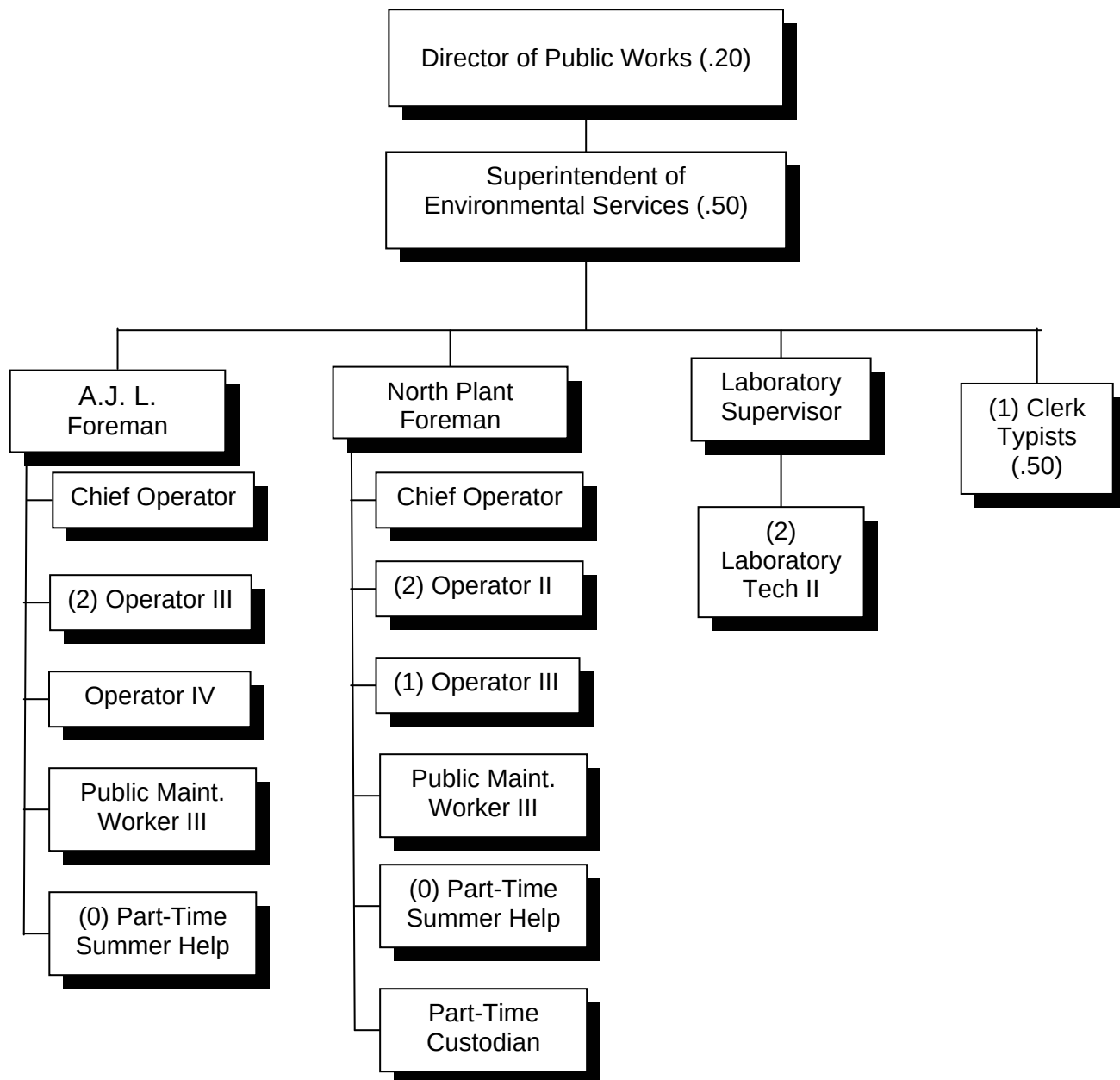
4107 (1) PROF SERV MEDICAL				600
300	DRUG/ALCOHOL TESTING - CDL TESTING	300	PREScription SAFETY GLASSES (1)	
4115 (2) COMMUNICATIONS-TELEPHONE				15,000
13,600	MONTHLY PHONE SERVICE	1,400	CELLULAR PHONE SERVICE	
4175 (3) PUBLIC UTIL. - ELEC. EQUIP.				60,000
39,500	GENERAL UTILITY ELECTRIC	20,500	ELECTRIC UTILITY FOR POND AERATORS	
4180 (4) REPAIRS & MAINTENANCE				118,500
69,000	GROUND MAINTENANCE CONTRACT	5,000	SEWER DIG LANDSCAPE RESTORATION	
4,000	REPAIR ELECTRICAL MOTORS	5,300	REPAIR TO WELDERS, SAWS, PUMPS,	
11,200	PREVENTIVE MAINT. PUMPING EQUIPMENT	24,000	WESTWOOD PUMP & DAMN REBUILD	
	DAPS ELECTRIC PUMP #2 REBUILD			
4190 (5) RENTAL EQUIPMENT				6,600
6,600	HYDRO-CRANE FOR PUMP REMOVAL			
4203 (6) CLOTHING SUPPLIES				4,300
1,600	UNIFORM RENTAL - 8 (5 CHANGE/WK)	400	REPLACE RAIN GEAR & HIP BOOTS	
1,000	SAFETY SHOES -8 PR	500	SUMMER TEE SHIRTS (250) GLOVES (200)	
800	WINTER OUTERWEAR			
4204 (7) MOTOR FUEL & LUBRICANTS				4,400
2,500	GENERATOR	1,900	POWER FAILURE	
4299 (8) OTHER OPERATING SUPPLIES				47,500
3,400	VACTOR HOSE/COUPLINGS/RAILS	1,300	REPLACE 24 HOUR COMPOSITE SAMPLERS	
3,000	PARTS & SUPPLIES - FLOWMETER/SAMPLER	11,600	SEWER PIPE-COUPLINGS, BUSHINGS	
3,500	OTHER OPERATING SUPPLIES AS REQUIRED	7,000	MANHOLE FRAMES, LIDS, CATCHBASINS	
1,100	REPLACE SHORING TIMBERS AS REQUIRED	6,000	GRANULAR TRENCH BACKFILL	
1,700	TOOLS, RAKES, BROOMS, SHOVELS	3,500	REPLACEMENT PARTS FOR LIFT STATIONS	
2,500	CEMENT & MORTAR MIX	2,900	MISC HARDWARE	



(BLANK)

WATER POLLUTION CONTROL

Organization Structure



WATER POLLUTION CONTROL

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

Environmental Services is a multi-faceted division of Public Works consisting of the Water Pollution Control Division and the Sewer Division. These divisions are specifically designed to deal with the responsibilities of storm water collection and conveyance, wastewater collection and conveyance, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur.

Water Pollution Control Division

The Water Pollution Control Division is responsible for the treatment of over 2 billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits utilizing an operating budget of 3.5 million dollars. There are two wastewater treatment facilities which function under the direction of the Director of Public Works and Superintendent of Environmental Services.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and stormwater pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by five licensed wastewater operators and one public maintenance worker. The North Facility is also the location of the division administrative staff, Inflow and Infiltration Program, Industrial Pretreatment Program staff and the Laboratory Facility. The Laboratory Facility consists of three analysts and is charged with the responsibilities of the Industrial Pretreatment Program analysis requirements and the analysis requirements of the various wastewater systems set forth in the Federal NPDES Permits.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by five licensed wastewater operators and one public maintenance worker.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then dechlorinated prior to discharge into Salt Creek.

FY 2011-12 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Begin the initial engineering and cost analysis for a master plan utilizing the IEPA Revolving Loan, construction/redevelopment program.

WATER POLLUTION CONTROL

Narrative Cont.

2. Continue to monitor, sample and analyze storm water discharges to Salt Creek to gain additional data for the required NPDES "Long Term Control Plan". This presumptive approach to Long Term Control is for the Combined Sewer Overflow (CSO) discharges to Salt Creek.
3. Continue a multi-year Capital Project Program for roof replacements at both the North and A.J. LaRocca Wastewater Treatment Facilities.
4. Continue our involvement with the Salt Creek/DuPage River Watershed Group in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to "Total Maximum Daily Loading" implementation.

Performance Measures

	FY 09-10 ACTUAL		FY 10-11 ESTIMATE		FY 11-12 PROJECTION	
Inputs						
Direct Expenditures	\$3,490,391		\$3,412,300		\$3,679,600	
Number of Employees	16.7		16.7		16.7	
Outputs						
Billion Gallons Treated - AJL Facility	0.759		.730		.774	
Billion Gallons Treated - North Facility	1.380		1.262		1.385	
Total - Billion Gallons Treated	2.139		1.992		2.159	
Gallons Biosolids Land Applied	0		0		0	
Cubic Yards of Bio-solids Land Applied	5,470		4,725		5,175	
Cubic Yards of Bio-Solids to Landfill	0		0		0	
Total Laboratory Analysis Performed	27,283		27,310		27,187	
	AJL	North	AJL	North	AJL	North
NPDES Discharge Violations	0	0	0	0	0	0
Days lost to Occupational Injury	0	0	0	0	0	0
Effectiveness						
Effluent BOD, mg/L, Limit = 20	2.48		2.52		2.51	
Pounds of BOD removed	2,332,632		2,523,386		2,529,706	
Effluent Suspended Solids mg/L Limit = 25	5.2		5.6		5.8	
Pounds of Suspended Solids Removed	2,122,627		2,124,989		1,974,443	
Dissolved Oxygen mg/L Limit = ≥ 6.0	8.98		8.88		8.81	
Avg. Ammonia Nitrogen as N mg/L Limit = 1.5 April thru Oct	0.114		0.089		0.108	
Avg. Ammonia Nitrogen as N mg/L Limit = 4.0 Nov thru Feb	0.071		0.150		0.074	
Pounds of Ammonia as N Removed	337,041		210,051		297,205	
Natural Gas Consumption – Total Therms	79,634		68,853		78,954	
Electrical Consumption – Total KWH	5,170,332		5,018,795		5,137,250	
Efficiency						
Effluent BOD, % Removal	98%		98%		98%	
Effluent Suspended Solids % Removal	96%		96%		96%	
Avg. Ammonia Nitrogen as N % Removal	99%		99%		99%	
Cost per Million Gallons Treated	\$1,894		\$1,713		\$1,704	

WATER POLLUTION CONTROL

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Mgr/Dir. of Comm. Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Civil Engineer II (2)	0.10	0.20	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Foreman	2.00	2.00	2.00	2.00	2.00
Laboratory Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II	2.00	2.00	2.00	2.00	2.00
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Clerk Typist (5-1-1)	0.85	0.85	0.85	0.85	0.85
WWTP Chief Operator	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class 2	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class 3	3.00	3.00	3.00	3.00	3.00
WWTP Operator Class 4	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III	2.00	2.00	2.00	2.00	2.00
Part-Time Water Meter Reader (2)	0.68	0.68	0.68	0.68	0.68
Part-Time Princ. Acct Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	21.69	21.79	21.69	21.69	21.69
Authorized & Unbudgeted:					
Clerk Typist (2)	0.60	0.60			
Administrative Secretary (2)	0.60	0.10			
Part-Time Water Meter Reader	0.34				
Seasonal/Part-Time	5.00				
Subtotal:	6.54				
Total Authorized:	28.23				

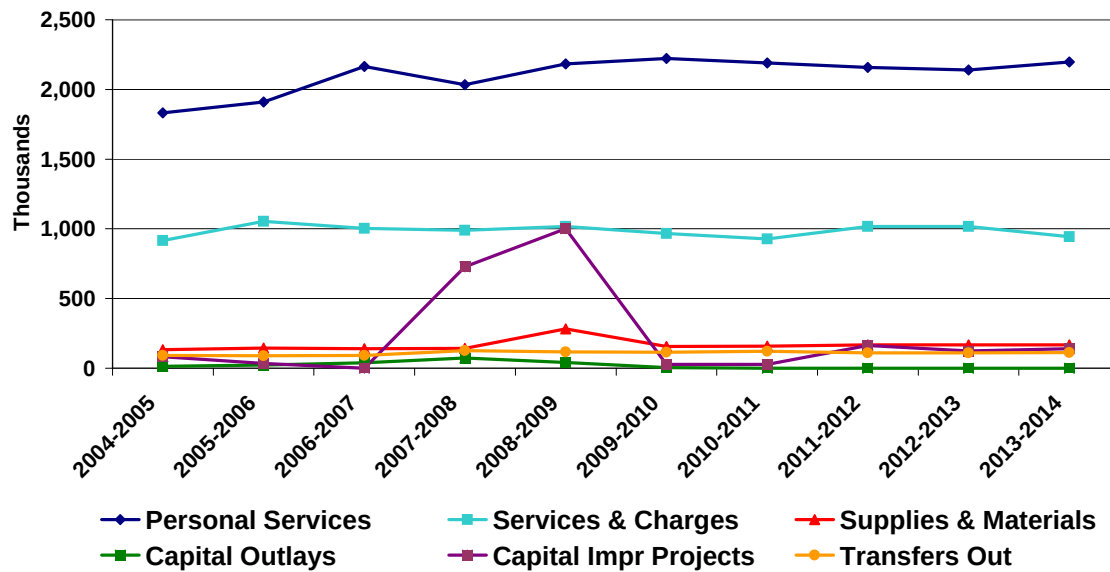
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. These positions will remain unbudgeted until funding is available.

WATER POLLUTION CONTROL

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	2,190,700	2,158,600	2,140,600	2,196,600
Services & Charges	927,700	1,017,800	1,017,800	942,800
Supplies & Materials	159,200	167,200	167,200	167,200
Capital Outlays	0	0	0	0
Capital Improvement Projects	27,900	162,000	125,000	140,000
Transfers Out	122,100	110,000	110,300	111,600
Total	3,427,600	3,615,600	3,560,900	3,558,200



The increase in Capital Improvement Projects in FY 08 and FY 09 is due to major repair/rebuild of the Clarifier at the treatment plant.

WATER POLLUTION CONTROL

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5032	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	468,098	479,309	464,500	478,500	508,100	459,600	459,600
4002	WAGES CLERICAL	188,778	175,138	134,500	134,100	112,000	106,900	107,200
4003	WAGES OPERATIONAL	801,154	837,065	844,900	844,000	772,100	781,400	791,100
4004	OVERTIME	50,541	14,859	27,200	27,200	27,200	27,200	30,000
4005	HOLIDAY PAY	0	0	3,800	300	3,800	3,800	3,800
4006	OTHER PAY	12,360	24,360	14,000	14,000	14,000	15,000	15,000
4007	PART TIME	56,416	55,165	34,700	33,500	34,700	34,700	36,000
4009	IMRF	175,401	187,595	204,100	214,000	206,200	201,600	204,000
4010	SOCIAL SECURITY	122,182	123,061	120,300	121,400	116,700	112,000	113,200
4012	HOSPITALIZATION	262,674	279,365	280,800	274,200	313,000	347,500	385,800
4017	ELECTED OFFICIALS	6,486	6,598	6,000	5,500	6,000	6,000	6,000
4020	SICK PAY	37,186	36,320	41,000	41,000	41,000	41,000	41,000
4022	LIFE INSURANCE	3,240	3,328	3,800	3,000	3,800	3,900	3,900
	SUBTOTAL	2,184,516	2,222,163	2,179,600	2,190,700	2,158,600	2,140,600	2,196,600
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	2,319	2,557	2,400	2,700	2,400	2,400	2,400
4102	PROF SVCS.-ENGN./ARCH.	0	0	1,500	0	75,000	75,000	0
4105	PROF SVCS.-DATA PROCESSING	550	600	0	500	0	0	0
4107 (1)	PROF SVCS.-MEDICAL	2,835	2,041	5,800	2,000	1,000	1,000	1,000
4110 (2)	TECH. & CONSULT. SVCS.	41,172	28,456	25,000	25,000	29,000	29,000	29,000
4115 (3)	COMMUNICATIONS-TELEPHONE	21,422	15,430	15,000	14,000	15,000	15,000	15,000
4117	COMMUNICATIONS-POSTAGE	2,257	1,661	7,500	1,500	2,000	2,000	2,000
4118	COPY/REPRODUCTION	653	778	1,500	800	1,500	1,500	1,500
4120	PUBLIC RELATIONS	19	0	0	0	0	0	0
4159	IRMA INSURANCE	75,307	74,185	75,000	69,500	88,500	88,500	88,500
4160 (4)	PRINTING	677	1,333	2,200	500	2,200	2,200	2,200
4161	PUBLICATION OF NOTICES	488	73	1,000	600	1,000	1,000	1,000
4163	CONFERENCES	3,645	2,043	0	0	0	0	0
4164	TRAINING	1,475	849	0	100	0	0	0
4170	PUBLIC UTIL. - GAS HEAT	71,520	51,172	49,500	40,000	49,500	49,500	49,500
4175	PUBLIC UTIL. - ELEC. EQUIP.	476,193	471,734	500,000	440,000	440,000	440,000	440,000
4176 (5)	PUBLIC UTIL. - SOLID WASTE	138,681	135,455	165,000	165,000	165,000	165,000	165,000
4180 (6)	REPAIRS & MAINTENANCE	102,214	106,031	100,800	90,000	73,500	73,500	73,500
4190 (7)	RENTAL EQUIPMENT	2,819	247	3,200	6,500	3,000	3,000	3,000
4192	DUES /SUBSCRIPTIONS	2,644	2,789	0	400	500	500	500
4194	PERMIT FEE PAYMENTS	68,500	68,500	68,500	68,500	68,500	68,500	68,500
4199	OTHER SERVICES & CHARGES	731	294	0	100	200	200	200
	SUBTOTAL	1,016,121	966,228	1,023,900	927,700	1,017,800	1,017,800	942,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,523	1,229	1,700	1,000	1,700	1,700	1,700
4202 (8)	CLEANING SUPPLIES	2,614	3,993	4,200	4,400	4,200	4,200	4,200
4203 (9)	CLOTHING SUPPLIES	11,016	9,472	12,500	9,600	10,900	10,900	10,900
4204 (10)	MOTOR FUEL & LUBRICANTS	3,471	3,962	3,200	3,200	3,200	3,200	3,200
4205 (11)	CHEMICALS	75,585	68,413	73,100	70,000	73,100	73,100	73,100
4207 (12)	PUB. GRNDS.- MATL/SUPPLIES	630	480	1,500	700	1,500	1,500	1,500

WATER POLLUTION CONTROL

Budget Cont.

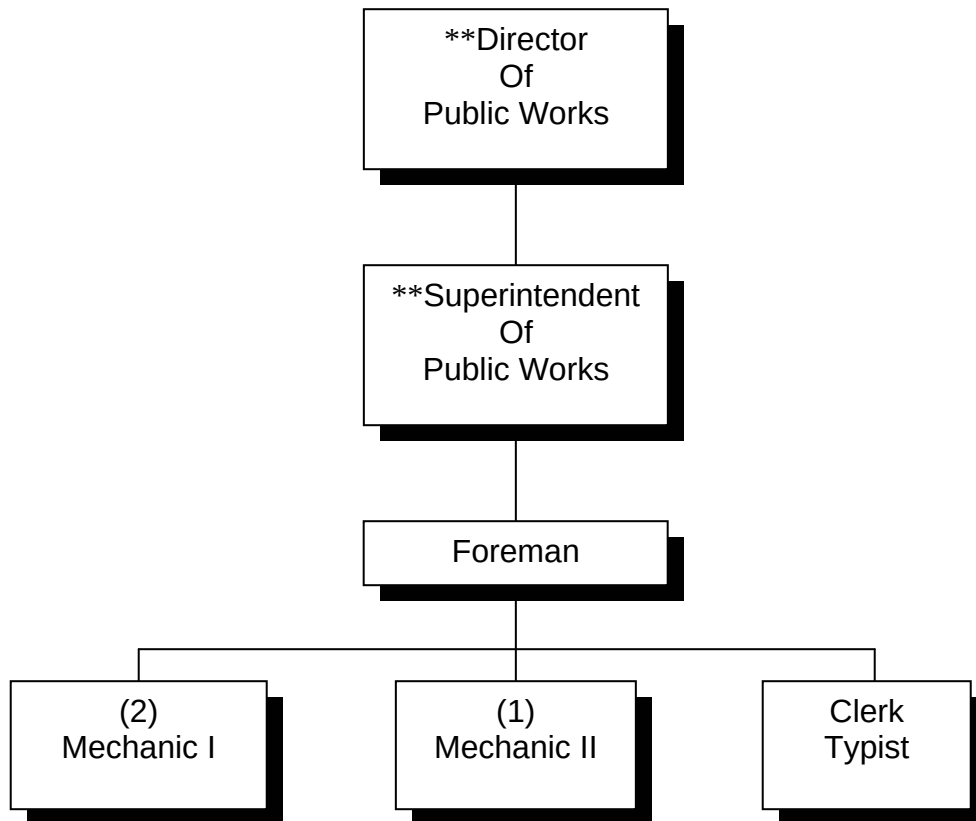
ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
5032	EXPENDITURES							
	SUPPLIES & MATERIALS (CONT.)							
4208 (13)	BUILDING- MATL/SUPPLIES	1,798	1,446	5,000	2,000	5,000	5,000	5,000
4209	MOTOR VEH MAINT & SUPYS	0	329	0	500	0	0	0
4290	EMERGENCY OPERATIONS	94,429	0	0	200	0	0	0
4299 (14)	OTHER OPERATING SUPPLIES	90,401	66,886	67,600	67,600	67,600	67,600	67,600
	SUBTOTAL	281,467	156,210	168,800	159,200	167,200	167,200	167,200
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	0	0	0	0	0	0
4304	EQUIPMENT	42,165	3,742	0	0	0	0	0
	SUBTOTAL	42,165	3,742	0	0	0	0	0
	CAPITAL IMPROVEMENT PROJECTS							
4571	CLARIFIER	924,430	0	0	0	0	0	0
4587	ANAEROBIC DIG. CLEANING	21,800	0	0	0	0	0	0
4594	RE-ROOF/REPAIR BUILDINGS	0	0	30,000	27,900	162,000	125,000	140,000
4595	AIR MAIN REPAIR	0	0	0	0	0	0	0
4589	AERATION SYSTEM SHEATH	0	27,310	0	0	0	0	0
4599	BELT PRESS REHAB	61,112	0	0	0	0	0	0
	SUBTOTAL	1,007,342	27,310	30,000	27,900	162,000	125,000	140,000
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	25,354	36,051	55,400	55,400	44,100	44,500	44,800
4962	TRANSFER TO IS	59,499	55,487	47,800	47,800	49,400	49,400	50,400
4964	TRANSFER TO ERF	31,500	23,200	18,900	18,900	16,500	16,400	16,400
	SUBTOTAL	116,353	114,738	122,100	122,100	110,000	110,300	111,600
	TOTAL FOR DEPARTMENT	4,647,964	3,490,391	3,524,400	3,427,600	3,615,600	3,560,900	3,558,200

WATER POLLUTION CONTROL

Notes

4107 (1) PROF SERV MEDICAL				1,000
1,000	DRUG/ALCOHOL TESTING - CDL LICENSE			
4110 (2) TECH. & CONSULT. SVCS.				29,000
14,500	SALT CREEK TMDL STUDY COMMITTEE	4,300	BIOMONITORING ANALYSIS	
6,200	TESTING TO COMPLY WITH NPDES PERMIT	4,000	RADIUM TESTING	
4115 (3) COMMUNICATIONS-TELEPHONE				15,000
13,000	MONTHLY PHONE SERVICE	2,000	CELLULAR PHONES	
4160 (4) PRINTING				2,200
2,200	GENERAL PRINTING			
4176 (5) PUBLIC UTIL. - SOLID WASTE				165,000
165,000	SLUDGE DISP FEE - HAULING & DUMPING			
4180 (6) REPAIRS & MAINTENANCE				73,500
10,400	OTHER REPAIRS & MAINTENANCE	2,900	REPAIR OF TRI-GAS METERS	
1,800	MAINTENANCE/CALIBRATION LAB EQUIP	15,500	AUTH FACTORY REPAIR OF MAJOR EQUIP	
5,200	BI-ANNUAL CALIBRATION & SERVICE	32,000	GROUND MAINTENANCE CONTRACT	
5,700	REPAIR DOOR LOCKS, ETC			
4190 (7) RENTAL EQUIPMENT				3,000
1,500	CRANE RNTL FOR LARGE EQUIP REMOVAL	1,500	DEIONIZED WATER SYSTEM (ANNUAL)	
4202 (8) CLEANING SUPPLIES				4,200
1,000	WATERLESS HAND CLEANER, HAND SOAP	1,000	MOPS, BUCKETS AND BUFFING PADS	
1,400	WIPERS, CLOTH AND PAPER	800	WINDOW CLEANER, FLOOR SOAP & WAX	
4203 (9) CLOTHING SUPPLIES				10,900
5,500	UNIFORM RENTAL 17 (5 CHG /WK)	500	SUMMER TEE SHIRTS	
2,200	SAFETY BOOTS 17 @ \$125/YR	200	INSULATED GLOVES	
1,700	WINTER OUTERWEAR	800	REPLACE RAIN GEAR & HIP BOOTS	
4204 (10) MOTOR FUEL & LUBRICANTS				3,200
3,200	DIESEL FUEL FOR STANDBY ENGINE		OILS AND LUBRICANTS FOR OP EQUIP	
4205 (11) CHEMICALS				73,100
49,500	POLYMERS FOR SLUDGE DEWATERING	8,700	REAGENTS USED IN LABORATORY	
10,300	CHLORINE FOR EFFLUENT DISINFECTION	4,600	SULFUR DIOXIDE FOR DECHLORINATION	
4207 (12) PUB. GRNDS.- MATL/SUPPLIES				1,500
1,500	REPLACE TREES, SHRUBS & FLOWERS			
4208 (13) BUILDING- MATL/SUPPLIES				5,000
5,000	PAINT & SUPPLIES FOR MAINTENANCE			
4299 (14) OTHER OPERATING SUPPLIES				67,600
1,300	TOOLS, HOSES, BROOMS, SHOVELS	5,000	CONTACT SETS FOR LRG HP MOTORS	
1,800	PENETRANTS, SOLVENTS, DEGREASER,	2,900	REPLACE PARTS FOR VALVES	
	ENZYMES, AMMONIUM BICARBONATE	2,900	TESTING MAT FOR TRI-GAS METER	
16,700	REPLACE & REPAIR PRTS FOR MAJOR EQUIP	2,900	SAND FOR SLUDGE DRYING BEDS	
2,100	WELDING & FLAME CUTTING SUPPLIES	2,200	BATTERIES FOR STANDBY GENERATORS	
5,300	LAB GLASSWARE & EXPENDABLES	2,200	GASKET MATERIALS	
4,600	ELECTRICAL	8,400	ASSORTED NUTS, BOLTS & HARDWARE	
2,800	SELECTIVE ION PROBES/LAMP FOR	6,500	REPLACE ELEMENTS FOR BLOWER INTAKES	
	AA/HEATING MANTLES			

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison.

Mission Statement

It is the mission of Fleet Services to provide our customers, the employees of the Village of Addison, with safe and dependable vehicles, equipment and service facilities. Our goal is to work in partnership with our customers and employees to provide high quality products and services in a cost-effective manner.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately 200 (two hundred) vehicles and other equipment owned by the Village of Addison. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness
- Maintains a fleet replacement schedule to minimize ownership costs
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs
- Provides a quality Vehicle and Equipment Repair Service
- Provides efficient equipment utilization through reduction of equipment downtime
- Participates in A.S.E. certification programs
- Manages Village fuel purchase and usage
- Manages Automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week
- Manages tire and parts inventory
- Manages Vehicle Replacement Fund Recommendations and Internal Service Fund
- Manages and maintains titles and license plates for all Fleet Vehicles
- Manages vehicle and fleet equipment disposal
- Assist the Risk Manager on insurance claims

FLEET SERVICES

Narrative Cont.

- Fleet coordinates the following external services:
 1. Paint and body repair
 2. Transmission repair/rebuild
 3. Heavy duty suspension service
 4. Glass Replacement
 5. Warranty Repairs
- Furnish pool vehicles to meet customers needs while their vehicle is being serviced
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for village vehicles or equipment

FY 2011-12 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue performing preventive maintenance and repairs to minimize unscheduled down time for the Village fleet.
2. Continue accurate accounting of the activities of Fleet Services through the use of the CFA and Petro-Vend software.
3. Continue an accurate inventory of the parts storage area. Keeping parts in storage for the current fleet while returning obsolete parts for credit.
4. Continue to encourage a proactive workforce that anticipates problems and responds with solutions.

Performance Measures

	FY09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$1,162,650	\$1,258,900	\$1,319,600
Number of Employees	5	5	5
Vehicles and Equipment	173	170	170
Outputs			
Number of Work Orders Completed	1,227	1,328	1,277
Gallons of Fuel Dispensed(Village Vehicles)	78,186.2	67,819.6	73,002.9
Effectiveness			
% Vehicles passing emissions on 1 st test	100%	100%	100%
% PMs performed as scheduled	100%	100%	100%
% Mechanics hours billed to repairs	71%	72%	72%
Effectiveness			
Average Cost per Mile			
- Automobiles	\$0.24	\$0.67	\$0.45
- Truck	\$1.01	\$0.92	\$0.96
- Police (Marked Squads)	\$0.47	\$0.47	\$0.47

FLEET SERVICES

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Foreman	1.00	1.00	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00	2.00	2.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Clerk Typist	1.00	1.00	1.00	1.00	1.00
<i>Total Budgeted:</i>	5.00	5.00	5.00	5.00	5.00

Authorized & Unbudgeted:

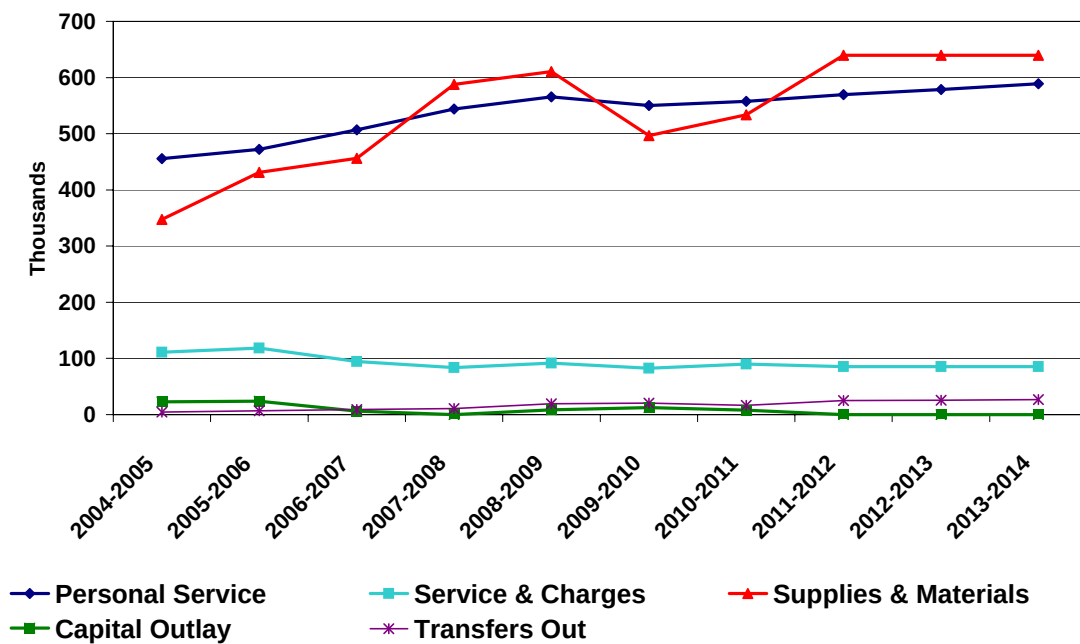
None

Total Authorized: 5.00

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	557,400	569,500	578,800	589,100
Services & Charges	90,000	85,700	85,700	85,700
Supplies & Materials	533,700	639,600	639,600	639,600
Capital Outlays	8,200	0	0	0
Transfers Out	16,600	24,800	25,800	26,700
Total	1,205,900	1,319,600	1,329,900	1,341,100



FLEET SERVICES (61) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9961	REVENUES							
	CHARGES FOR SERVICES							
3399	OTHER CHARGES	74,281	73,833	0	0	0	0	0
	MISCELLANEOUS REVENUES							
3815	FEMA REIMBURSEMENT	2,015	0	0	0	0	0	0
3856	SALE - WASTE OIL	1,143	740	0	0	0	0	0
3867	COMPENSATION FOR LOSS	23,493	34,511	0	0	0	0	0
3899	MISCELLANEOUS REVENUES	0	0	0	0	0	0	0
	SUBTOTAL	26,651	35,251	0	0	0	0	0
	TRANSFERS IN - GENERAL FUND							
3902	TRF FM-FINANCE	1,760	376	0	0	0	0	0
3903	TRF FM-COMMUNITY RELATIONS	1,573	1,465	2,000	2,000	1,800	1,800	1,800
3904	TRF FM-BUILDING & GROUNDS	5,281	6,836	5,000	5,000	8,400	8,400	8,500
3905	TRF FM-POLICE	528,062	419,949	488,500	488,500	518,400	522,500	527,000
3906	TRF FM-COMMUNITY DEVELOP.	31,299	23,989	33,800	33,800	29,400	29,600	29,800
3907	TRF FM-ELECTRICAL/FORESTRY	100,188	90,227	114,500	114,500	110,400	111,300	112,200
3908	TRF FM-STREET	229,886	287,977	268,500	268,500	352,400	355,100	358,100
	SUBTOTAL - GENERAL FUND	898,049	830,819	912,300	912,300	1,020,800	1,028,700	1,037,400
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	90,474	95,428	108,700	108,700	116,800	117,700	118,700
3951	TRF FM-SEWER	136,915	112,741	129,500	129,500	137,900	139,000	140,200
3952	TRF FM-WATER POLL. CONTROL	25,354	36,051	55,400	55,400	44,100	44,500	44,800
	SUBTOTAL - W & S FUND	252,743	244,220	293,600	293,600	298,800	301,200	303,700
	TRANSFERS IN - INFORMATION SYSTEMS							
3962	TRF FM - IS	3,212	3,441	2,600	0	0	0	0
	TOTAL REVENUE	1,254,936	1,187,564	1,208,500	1,205,900	1,319,600	1,329,900	1,341,100

FLEET SERVICES (61)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9961	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	87,678	90,300	88,600	88,600	88,600	88,600	88,600
4002	WAGES CLERICAL	56,896	48,210	50,600	50,600	50,600	50,600	50,600
4003	WAGES OPERATIONAL	215,266	220,837	224,100	224,100	224,100	224,100	224,100
4004	OVERTIME	33,496	12,342	26,000	26,000	26,000	26,000	26,000
4006	OTHER PAY	6,022	7,224	3,500	3,500	3,500	3,500	3,500
4009	IMRF	44,265	46,003	49,300	49,300	54,600	54,600	54,600
4010	SOCIAL SECURITY	29,659	29,459	30,200	30,200	30,200	30,200	30,200
4012	HOSPITALIZATION	84,999	85,312	77,500	77,500	84,300	93,600	103,900
4020	SICK PAY	6,400	9,918	6,500	6,500	6,500	6,500	6,500
4022	LIFE INSURANCE	878	832	1,100	1,100	1,100	1,100	1,100
	SUBTOTAL	565,559	550,437	557,400	557,400	569,500	578,800	589,100
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROC	995	995	11,300	11,300	1,100	1,100	1,100
4107 (2)	PROF SVCS.-MEDICAL	768	1,667	2,000	2,000	1,300	1,300	1,300
4115	COMMUNICATIONS-TELEPHONE	2,143	1,047	1,000	1,000	1,000	1,000	1,000
4117	COMMUNICATIONS-POSTAGE	50	(9)	200	200	200	200	200
4118	COPY/REPRODUCTION	541	590	400	400	400	400	400
4159	IRMA INSURANCE	23,483	22,959	24,700	24,700	31,300	31,300	31,300
4160	PRINTING	0	0	200	200	200	200	200
4161	PUBLICATION OF NOTICES	0	0	100	100	100	100	100
4163	CONFERENCES	1,125	130	500	500	500	500	500
4164	TRAINING	1,829	387	700	700	700	700	700
4176	PUB. UTIL. - SOLID WASTE	869	1,177	900	900	900	900	900
4180 (3)	REPAIRS & MAINTENANCE	50,967	50,220	40,200	40,200	40,200	40,200	40,200
4190	RENTAL EQUIPMENT	0	0	0	0	0	0	0
4192	DUES & SUBSCRIPTIONS	570	198	400	400	400	400	400
4199 (4)	OTHER SERVICES & CHARGES	8,248	3,301	7,400	7,400	7,400	7,400	7,400
	SUBTOTAL	91,588	82,662	90,000	90,000	85,700	85,700	85,700
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	812	800	800	800	800	800	800
4203 (5)	CLOTHING SUPPLIES	2,182	19	3,100	3,100	2,700	2,700	2,700
4204	MOTOR FUEL & LUBRICANTS	375,902	2,007	350,000	383,000	455,000	455,000	455,000
4209	MOTOR VEH. MATL/SUPPLIES	199,325	320,655	154,500	118,900	153,200	153,200	153,200
4290	EMERGENCY OPERATIONS	5,444	156,641	0	0	0	0	0
4299 (6)	OTHER OPERATING SUPPLIES	26,789	16,407	27,900	27,900	27,900	27,900	27,900
	SUBTOTAL	610,454	496,529	536,300	533,700	639,600	639,600	639,600
	CAPITAL OUTLAYS							
4304	EQUIPMENT	8,357	12,270	8,200	8,200	0	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	14,900	16,300	11,300	11,300	20,400	20,400	20,800
4964	TRANSFER TO ERF	4,300	4,300	5,300	5,300	4,400	5,400	5,900
	SUBTOTAL	19,200	20,600	16,600	16,600	24,800	25,800	26,700
	TOTAL EXPENSES	1,295,158	1,162,498	1,208,500	1,205,900	1,319,600	1,329,900	1,341,100

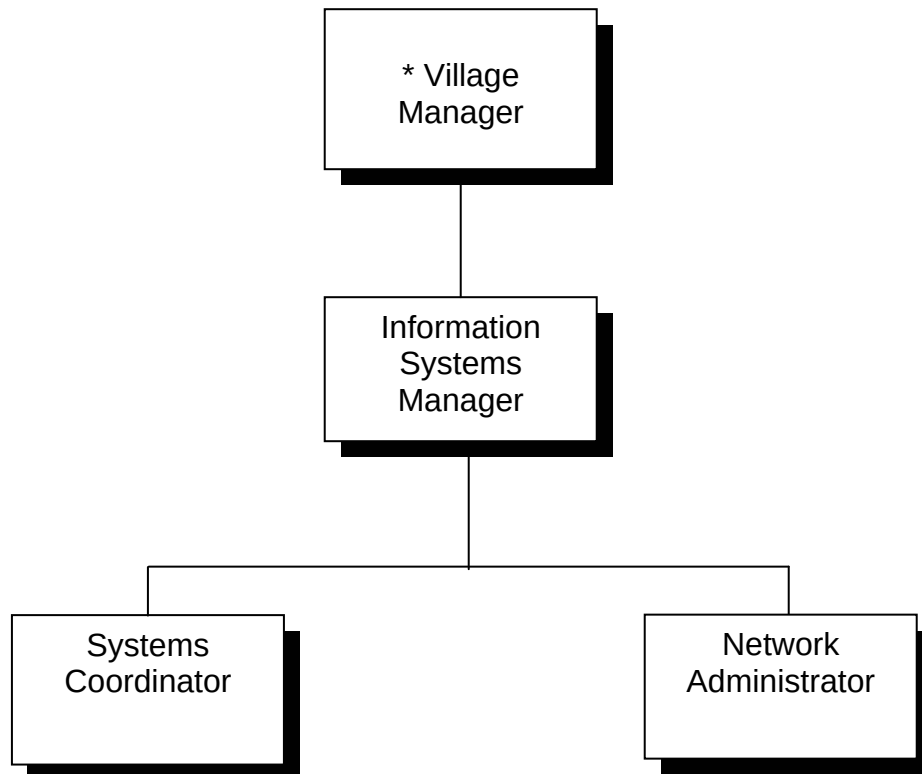
FLEET SERVICES

Notes

4105 (1) PROF SERV DATA PROCESSING				1,100
1,100	UPDATE CFA SUBS & TELE CONS			
4107 (2) PROF SERV MEDICAL				1,300
200	DRUG & ALCOHOL SCREENING FOR CDL'S	600	PRESCRIPTION SAFETY GLASSES	
150	RESPIRATOR USE - MEDICAL EVALUATION	350	HEARING TESTS	
4180 (3) REPAIRS & MAINTENANCE				40,200
37,100	GENERAL REPAIRS	3,100	UST TANK TIGHTNESS TEST	
4199 (4) OTHER SERVICES AND CHARGES				7,400
2,400	CDL'S, LICENSE PLATES AND REG.	3,000	FUEL SYSTEM AND COMPUTER SVC	
2,000	HOIST AND COMPRESSOR INSP/REP			
4203 (5) CLOTHING SUPPLIES				2,700
1,300	UNIFORMS	400	WINTERWEAR	
500	4 PAIRS OF BOOTS @ \$125	100	RAGS	
160	T-SHIRTS			
240	GLOVES & SAFETY EQUIPMENT			
4299 (6) OTHER OPERATING SUPPLIES				27,900
27,900	OIL DRY, SOAP, WRENCH REPLACEMENTS, SPECIALTY TOOLS, SAFETY EQUIPMENT, WELDING SUPPLIES, CUTTING & GRINDING BLADES, WHEELS, ETC.			

INFORMATION SYSTEMS

Organization Structure



* Not charged to this budget

INFORMATION SYSTEMS

Narrative

Description of Departmental Activities

The Information Systems Manager, who is assisted by the Systems Coordinator, Network Administrator and the G.I.S. Administrator, provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to: the management of the Village's information systems including the Village's computer network, telephone system, software and hardware maintenance, coordination with outside vendors for software and hardware maintenance / upgrades / service provision not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Systems Manager and staff are responsible for the operation and maintenance of all computer and telephone systems installed in the Village of Addison. The primary responsibility of this unit is to maximize computer availability and access to a stable/dependable/secure information processing system, throughout the Village. Areas of responsibility include but are not limited to the following:

- | | |
|-------------------------------------|---------------------|
| *Systems Management and Development | *System Security |
| *Hardware and Software Maintenance | *Project Management |
| *Project Development | *Programming |
| *User Training Programs | *G.I.S. |

FY 2011-12 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Improve employee efficiency.
 - Replace laptop computers (on an as needed basis).
 - Continue to enhance the paperless office concept.
 - Increase usage of the internet as a tool.
 - Foster growth of the G.I.S. system.
 - Continue desktop replacement program (on an as needed basis).
2. Improve hardware efficiency
 - Replace antiquated servers (on an as needed basis).
 - Upgrade back-up software to current release, if needed.
 - Continue 3 year desktop replacement program (on an as needed basis).

INFORMATION SYSTEMS

Narrative Cont.

FY 2011-12 Key Objectives (Cont.)

3. Improve system security

- Continue research of off site “data vault” backups of critical data.
- Continue off site “data vault” backup of IDC software.
- Enforce employee PC usage policy.

4. Improve service to stakeholders

- Continue development of new work order system for service requests
- Continue training for IS staff.
- Maintain existing service contracts.
- Strive to standardize hardware and software configurations.
- Begin development of department operational manual.

Performance Measures

	FY 09-10 ACTUAL	FY 10-11 ESTIMATE	FY 11-12 PROJECTION
Inputs			
Direct Expenditures	\$1,036,055	\$805,400	\$843,400
Number of Employees	4	3	3
Outputs			
Workstations administered	141	173	177
Laptops administered	36	45	45
Printers administered	36	66	66
Servers administered	19	18	19
LAN/WAN Hardware administered	22	22	22
Efficiency			
Percentage of time servers are available	99.99%	99.99%	99.99%
Number of Vendor service calls	29	37	27
Percent work hours systems operational	99.99%	99.99%	99.99%

INFORMATION SYSTEMS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>
Authorized & Budgeted:					
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
Civil Engineer II	0.20	0.00	0.20	0.20	0.20
Total Budgeted:	<u>3.20</u>	<u>3.00</u>	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>
Authorized & Unbudgeted:					
GIS Administrator	1.00				
Total Authorized:	<u>4.20</u>				

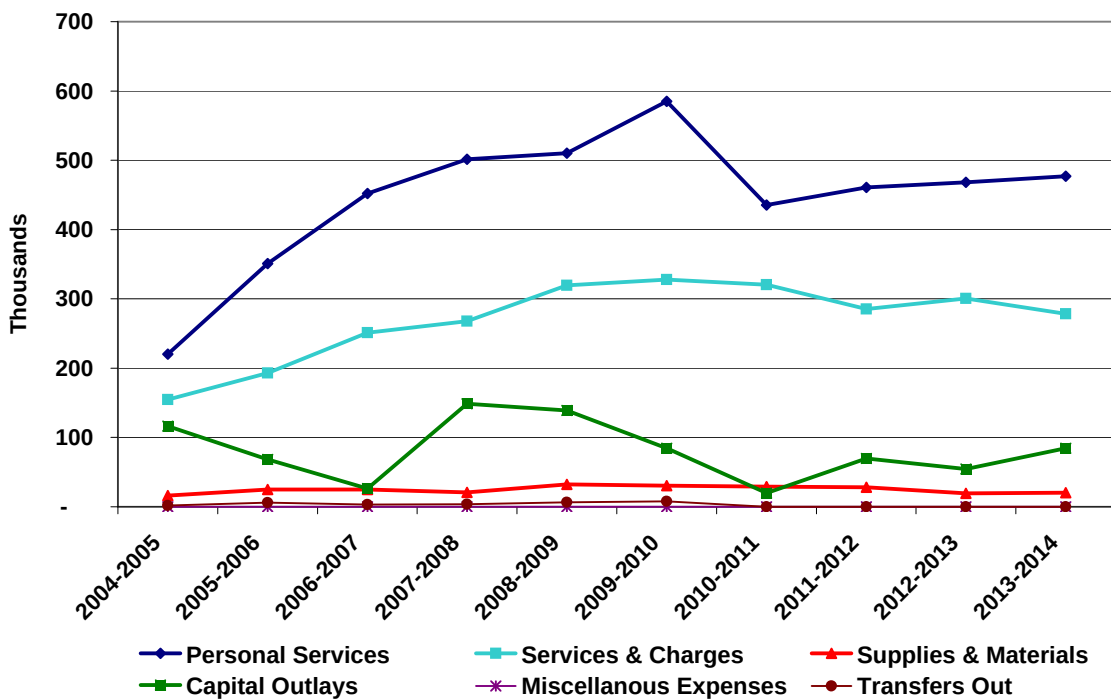
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Separation plan to avoid layoffs. A civil engineer has taken over some of the GIS Administrator duties, in turn, the Village has allocated 20% of this position to this department. The GIS Administrator position will remain unbudgeted until funding is available.

INFORMATION SYSTEMS

Expenditure Summary

<u>Operating Expenditures</u>	2010-2011 Estimate	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget
Personal Services	435,600	460,700	468,400	476,800
Services & Charges	320,600	285,200	300,400	278,200
Supplies & Materials	29,200	28,000	19,600	20,100
Capital Outlays	20,000	69,500	54,500	84,500
Miscellaneous Expenses	0	0	0	0
Transfers Out	0	0	0	0
Total	805,400	843,400	842,900	859,600



The sharp increase in Personal Services in FY 10, followed by a sharp decrease in FY 11 is due to the results of the Village's Voluntary Separation Incentive Plan offered in FY 10. One staff member took advantage of the plan. That position will remain open until further notice.

INFORMATION SYSTEMS (62) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9962	REVENUES							
	MISCELLANEOUS REVENUES							
3805	MISCELLANEOUS REVENUES	0	300	0	0	0	0	0
	TRANSFERS IN - GENERAL FUND							
3901	TRF FM-ADMINISTRATION	167,534	159,933	138,000	138,000	142,500	142,400	145,200
3902	TRF FM-FINANCE	80,498	75,070	64,800	64,800	66,900	66,900	68,200
3903	TRF FM-COMMUNITY RELATIONS	21,000	19,584	14,000	14,000	14,500	14,500	14,800
3904	TRF FM-BUILDING & GROUNDS	3,500	3,264	8,400	8,400	8,700	8,700	8,900
3905	TRF FM-POLICE	374,515	365,650	295,800	295,800	305,400	305,200	311,200
3906	TRF FM-COMMUNITY DEVELOP.	108,498	110,974	87,300	87,300	93,100	93,000	94,900
3907	TRF FM-ELECTRICAL/FORESTRY	3,500	3,264	5,600	5,600	5,800	5,800	5,900
3908	TRF FM-STREET	7,000	6,528	31,000	31,000	32,000	32,000	32,600
3909	TRF FM-HHRC	62,999	58,751	53,500	53,500	55,300	55,200	56,300
	SUBTOTAL - GENERAL FUND	829,044	803,018	698,400	698,400	724,200	723,700	738,000
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	80,498	75,071	31,000	31,000	32,000	32,000	32,600
3951	TRF FM-SEWER	17,500	16,320	16,900	16,900	17,400	17,400	17,800
3952	TRF FM-WATER POLL. CONTROL	59,499	55,487	47,800	47,800	49,400	49,400	50,400
	SUBTOTAL - W & S FUND	157,497	146,878	95,700	95,700	98,800	98,800	100,800
	TRANSFERS IN - FLEET SERVICES FUND							
3961	TRF FM - FLEET SERVICES	15,024	16,300	11,300	11,300	20,400	20,400	20,800
	TOTAL REVENUE	1,001,565	966,496	805,400	805,400	843,400	842,900	859,600

INFORMATION SYSTEMS (62)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9962	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	295,939	306,025	300,500	303,500	315,000	315,500	316,000
4003	WAGES OPERATIONAL	79,892	102,002	0	0	0	0	0
4006	OTHER PAY	4,192	26,241	7,900	6,500	7,900	7,900	7,900
4009	IMRF	41,903	51,706	41,200	42,100	44,200	44,300	44,400
4010	SOCIAL SECURITY	28,454	32,548	23,700	23,700	25,100	25,200	25,300
4012	HOSPITALIZATION	55,495	60,230	51,000	53,200	62,600	69,500	77,200
4020	SICK PAY	3,779	5,722	5,000	6,000	5,000	5,000	5,000
4022	LIFE INSURANCE	781	780	800	600	900	1,000	1,000
	SUBTOTAL	510,435	585,254	430,100	435,600	460,700	468,400	476,800
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROCESSING	168,857	164,284	172,300	161,300	143,900	158,100	134,800
4107	PROF SVCS.-MEDICAL	400	22	1,000	0	1,000	1,000	1,000
4110 (2)	TECH. & CONSULT. SVCS.	45,603	60,121	30,100	45,000	30,100	30,100	30,100
4115 (3)	COMMUNICATIONS-TELEPHONE	45,749	46,612	50,500	69,300	61,500	61,500	61,500
4117	COMMUNICATIONS-POSTAGE	8	41	200	0	200	200	200
4118	COPY/REPRODUCTION	486	714	200	500	200	200	200
4159	IRMA INSURANCE	12,169	11,898	12,000	8,800	11,100	11,100	11,100
4160	PRINTING	0	0	200	0	200	200	200
4161	PUBLICATION OF NOTICES	0	0	200	0	200	200	200
4163	CONFERENCES	5,689	1,981	0	0	0	0	0
4164	TRAINING	840	980	0	0	0	0	0
4180 (4)	REPAIRS & MAINTENANCE	39,657	41,299	35,500	35,500	36,100	37,100	38,200
4190	RENTAL - EQUIPMENT	(100)	0	0	0	0	0	0
4192 (5)	DUES/SUBSCRIPTIONS	50	0	1,000	200	700	700	700
4199	OTHER SERVICES & CHARGES	47	20	500	0	0	0	0
	SUBTOTAL	319,455	327,972	303,700	320,600	285,200	300,400	278,200
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	586	384	500	100	500	500	500
4203	CLOTHING SUPPLIES	2,138	0	0	0	0	0	0
4290	EMERGENCY OPERATIONS	0	0	0	100	0	0	0
4299 (6)	OTHER OPERATING SUPPLIES	29,460	30,302	18,100	29,000	27,500	19,100	19,600
	SUBTOTAL	32,184	30,686	18,600	29,200	28,000	19,600	20,100
	CAPITAL OUTLAYS							
4304 (7)	EQUIPMENT	138,780	84,302	46,000	20,000	69,500	54,500	84,500
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	3,336	3,441	2,600	0	0	0	0
4964	TRANSFER TO ERF	3,200	4,400	4,400	0	0	0	0
	SUBTOTAL	6,536	7,841	7,000	0	0	0	0
	TOTAL EXPENSES	1,007,390	1,036,055	805,400	805,400	843,400	842,900	859,600

INFORMATION SYSTEMS

Notes

4105 (1) PROF SERV DATA PROCESSING				143,900
70,400	IDC SOFTWARE LICENSE	4,400	IDC DATA VAULT BACKUP	
15,000	NOVELL SOFTWARE LICENSE	28,000	MICROSOFT LICENSING	
4,300	VERITAS MAINTENANCE	9,700	LASERFICHE SOFTWARE MAINTENANCE	
12,100	ESRI ARCVIEW MAINTENANCE			
4110 (2) TECH. & CONSULT. SVCS.				30,100
3,000	EXTREME/CISCO SUPPORT	15,000	CONSULTING, GIS	
6,100	PHONE SYSTEM	6,000	CONSULTING, FIREWALL	
4115 (3) COMMUNICATIONS-TELEPHONE				61,500
57,300	CIRCUITS, DATA, PHONE, INTERNET	1,600	BLACKBERRY SERVICE	
2,600	CELL PHONES - IS STAFF			
4180 (4) REPAIRS & MAINTENANCE				36,100
2,000	BES MAINTENANCE	3,800	SERVER MAINTENANCE	
2,500	ACTIVE VOICE MAINTENANCE	9,600	PHONE SYSTEM MAINTENANCE	
5,200	PRINTER MAINTENANCE	5,500	E-MAIL FILTER MAINTENANCE	
4,500	UPS MAINTENANCE	3,000	PC REPLACEMENT PARTS	
4192 (5) DUES/SUBSCRIPTIONS				700
250	GIS REFERENCE MATERIAL	200	MISC REFERENCE MATERIAL	
250	NOVELL REFERENCE MATERIAL			
4299 (6) OTHER OPERATING SUPPLIES				27,500
7,100	BACKUP MEDIA	1,000	MISC TOOLS	
10,400	TONER CARTRIDGES	5,100	PLOTTER CARTRIDGES, PAPER	
3,900	COMPAQ HARD DRIVES (SERVERS)			
4304 (7) EQUIPMENT				69,500
12,000	BACKUP SOFTWARE	7,500	LAPTOP REPLACEMENT	
50,000	SERVER REPLACEMENT			

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay as you go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000 2004 General Obligation Bond. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

EQUIPMENT REPLACEMENT (ERF) FUND

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9964	REVENUES							
	INTEREST INCOME							
3510	INVESTMENT INTEREST	79,041	20,873	100,000	15,000	20,000	20,000	20,000
	MISCELLANEOUS REVENUES							
3853	AUCTION/SALE CAPITAL ASSETS	0	72,539	0	92,203	0	0	0
3869	IRMA COMP FOR LOSS	44,605	0	0	7,471	0	0	0
3870	GAIN ON SALE OF FIXED ASSETS	12,934	(57,169)	0	0	0	0	0
3915	TR FM STATE DF	23,650	0	0	0	0	0	0
3988	MISCELLANEOUS REVENUES	0	252	0	0	0	0	0
	SUBTOTAL - MISC. REVENUES	81,189	15,622	0	99,674	0	0	0
	TRANSFERS IN - GENERAL FUND							
3902	TRF FM-FINANCE	3,300	2,900	0	0	0	0	0
3903	TRF FM-COMMUNITY RELATIONS	1,700	1,700	1,400	1,400	1,400	1,400	1,400
3904	TRF FM-BUILDING & GROUNDS	5,600	6,400	6,100	6,100	11,100	8,600	8,700
3905	TRF FM-POLICE	262,200	187,200	196,300	196,300	203,000	209,700	207,300
3906	TRF FM-COMMUNITY DEVELOP.	28,600	23,900	19,100	19,100	18,700	18,500	16,400
3907	TRF FM-ELECTRICAL/FORESTRY	98,200	85,100	60,500	60,500	86,600	86,700	78,700
3908	TRF FM-STREET	274,100	246,100	181,700	181,700	207,500	199,600	222,300
	SUBTOTAL - GENERAL FUND	673,700	553,300	465,100	465,100	528,300	524,500	534,800
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	86,000	96,500	87,700	87,700	92,300	86,700	86,400
3951	TRF FM-SEWER	72,300	70,800	75,800	75,800	94,900	94,900	95,200
3952	TRF FM-WATER POLL. CONTRL	31,500	23,200	18,900	18,900	16,500	16,400	16,400
	SUBTOTAL - W & S FUND	189,800	190,500	182,400	182,400	203,700	198,000	198,000
	TRANSFERS IN - FLEET SERVICES & INFORMATION SYSTEMS							
3961	TRF FM-FLEET SERVICES	4,300	4,300	5,300	5,300	4,400	5,400	5,900
3962	TRF FM-INFORM. SYSTEMS	3,200	4,400	4,400	0	0	0	0
	SUBTOTAL - FLEET SER. & IS	7,500	8,700	9,700	5,300	4,400	5,400	5,900
	TOTAL REVENUE	1,031,230	788,995	757,200	767,474	756,400	747,900	758,700

EQUIPMENT REPLACEMENT (ERF) FUND

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9964	EXPENSES							
	SUPPLIES & MATERIALS							
4209	MOTOR VEH MAT & SUPPLIES	0	0	0	2,400	0	0	0
	CAPITAL OUTLAYS - GENERAL FUND							
4341	ERF EQUIP-FINANCE	20,011	0	0	0	0	0	0
4342	ERF EQUIP-COMM RELATIONS	0	0	0	0	0	0	0
4343	ERF EQUIP-BUILDING & GROUNDS	23,077	0	0	0	0	0	40,000
4344	ERF EQUIP-POLICE	280,804	164,773	196,000	204,500	175,000	152,000	154,000
4345	ERF EQUIP-COMM DEVELOP.	68,860	0	0	0	0	0	22,000
4346	ERF EQUIP-ELECT/FORESTRY	115,027	37,979	0	700	0	50,000	200,000
4347	ERF EQUIP-STREET	152,630	271,823	166,000	162,300	145,000	355,000	200,000
	SUBTOTAL - GENERAL FUND	660,409	474,575	362,000	367,500	320,000	557,000	616,000
	CAPITAL OUTLAYS - WATER & SEWER FUND							
4350	ERF EQUIP-WATER	28,043	64,069	10,000	12,700	110,000	40,000	50,000
4351	ERF EQUIP-SEWER	118,001	18,679	0	0	124,000	60,000	65,000
4352	ERF EQUIP-WATER POL. CTRL	14,545	45,091	0	0	0	100,000	0
	SUBTOTAL - W & S FUND	160,589	127,839	10,000	12,700	234,000	200,000	115,000
	CAPITAL OUTLAYS - FLEET SERVICES & INFORMATION SYSTEMS							
4361	ERF EQUIP-FLEET SERVICES	0	0	0	0	0	0	50,000
4362	ERF EQUIP-INFORM. SYSTEMS	0	0	0	0	0	0	0
	SUBTOTAL - FLEET SER. & IS	0	0	0	0	0	0	50,000
	TOTAL EXPENSES	820,998	602,414	372,000	382,600	554,000	757,000	781,000
	WORKING CASH, BEGINNING	3,754,697	3,964,929		4,151,510	4,536,384	4,738,784	4,729,684
	REV. OVER (UNDER) EXP.	210,232	186,581	385,200	384,874	202,400	(9,100)	(22,300)
	WORKING CASH, ENDING*	3,964,929	4,151,510		4,536,384	4,738,784	4,729,684	4,707,384

EQUIPMENT REPLACEMENT (ERF) FUND

Notes

Revenues

3900 Transfers In

Transfers In are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	351	Replace 2008 Chevy Impala	\$23,000
Police	352	Replace 2009 Chevy Tahoe	\$30,000
Police	353	Replace 2009 Chevy Impala	\$23,000
Police	355	Replace 2008 Chevy Impala	\$23,000
Police	356	Replace 2008 Chevy Tahoe	\$23,000
Police	361	Replace 2004 Chevy Pickup	\$30,000
Police	367	Replace 2003 Chevy Impala - Red	\$23,000
Street	T-16	Replace 1998 International	\$145,000

TOTAL GENERAL FUND	\$320,000
---------------------------	------------------

WATER/SEWER REPLACEMENTS

Water	T-34	Replace 1997 Case Backhoe	\$110,000
Sewer	T-44	Replace 1997 International	\$124,000

TOTAL WATER/SEWER	\$234,000
--------------------------	------------------

TOTAL EXPENDITURES	<u><u>\$554,000</u></u>
---------------------------	--------------------------------

DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the Capital Improvements Programs/Debt Summary section of the budget. The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village was rated "AAA" by Fitch early in 2010 and the rating was reaffirmed with the issuance of the 2010 Taxable General Obligation Bonds. This compares to an "AA" rating received in 1999 from Fitch. Standard & Poor's upgraded the Village to an "AA+" in June, 2008 and also reaffirmed that rating with the issuance of the 2010 Taxable General Obligation Bonds. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

In 1991 the Village borrowed funds from the State of Illinois Environmental Protection Agency (IEPA) for construction of the Neva Byron Sewer. This is due to be paid off in FY 2013.

In 1997 the Village refunded a majority portion of the 1995 bond issue. The 1995 issue was for \$8.5 million of general obligation bonds to be financed with the ¼% Sales Tax Increment authorized by the Village Board. It was issued for redevelopment purposes. The 1997 issue has been totally refunded by the 2004 and 2005 issues.

In 1998 the Village issued \$10.0 million of general obligation debt to be financed with the remaining portion of the additional 1/4% Sales Tax Increment. The proceeds of these bonds were used to construct a new Village Hall and renovate the existing police facility. This bond was refunded with the 2008 bond issue.

In 2002 the Village refunded a majority portion of the 1996 bond issue. This bond is paid for with part of the ¼% Sales Tax Increment.

In 2004 the Village issued a \$7,500,000 General Obligation Bond to fund projects in the Capital Projects, Redevelopment, Equipment Replacement and Water/Sewer Funds. The issue will be paid by property taxes.

In 2004 the Village refunded \$2,500,000 of the 1997 General Obligation Bond. The bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue it is refunding.

In 2005 the Village refunded \$3,020,000 of the 1997 General Obligation Bond. The bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue it is refunding.

In 2006 the Village refunded the 2005 issue with the \$3,075,000 General Obligation Refunding Bonds Series 2006A. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1995 issue that the 1997 and 2005 issues partially refunded.

DEBT SERVICE FUND

Narrative Cont.

In 2006 the Village refunded the 2004A issue with \$2,375,000 Taxable General Obligation Bonds, Series 2006B. This bond will be paid with part of the $\frac{1}{4}\%$ Sales Tax Increment that was established to fund the 1997 issue that the 2004A issue partially refunded.

In 2006 the Village issued \$6,100,000 General Obligation, Series 2006C. This issue is for the construction of a new Library. This bond will be paid with part of the $\frac{1}{4}\%$ Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured.

In 2007 the Village issued \$6,900,000 General Obligation, Series 2007. This issue is for the construction of a new Library. This bond will be paid with part of the $\frac{1}{4}\%$ Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured.

In 2008 the Village issued \$6,015,000 General Obligation Series 2008 Refunding Bond. This issue is to refund the remaining portion of the 1998 General Obligation Bond. This bond will be paid with part of the $\frac{1}{4}\%$ Sales Tax Increment that was established to fund the 1998 issue.

In 2010 the Village issued \$3,500,000 Taxable General Obligation Series 2010. This issue is for the purchase and renovation of the old Driscoll property. This bond will be paid by property taxes.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loan are presented after the Debt Service Funds revenue and expenditure budget.

DEBT SERVICE (92)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-2014 BUDGET
9992	REVENUES							
	TAXES							
3001	PROPERTY TAXES	683,321	691,410	686,012	686,700	923,600	945,900	946,600
3005	REPLACEMENT TAXES	54,400	48,152	36,000	35,500	35,500	35,500	35,500
3031	SALES TAX INCREMENT	1,656,767	1,419,688	1,400,000	1,518,000	1,593,900	1,673,600	1,757,300
	SUBTOTAL	2,394,488	2,159,250	2,122,012	2,240,200	2,553,000	2,655,000	2,739,400
	INTEREST INCOME							
3510	INVESTMENT INTEREST	7,630	2,399	1,000	1,800	1,000	1,000	1,000
3520	INT ON PROPERTY TAX	453	0	0	0	0	0	0
3530	INVEST INC - BOND PROC	0	0	0	0	0	0	0
	SUBTOTAL	8,083	2,399	1,000	1,800	1,000	1,000	1,000
	BOND RECEIPTS							
3710	BOND PROCEEDS	6,015,000	0	0	0	0	0	0
3711	PREMIUM (DISC)BOND ISSUAN	393,393	0	0	0	0	0	0
3715	PAYMT TO ESCROW AGENT	(6,291,761)	0	0	0	0	0	0
3718	EXCESS - COST OF BOND ISSU	(112,359)	0	0	0	0	0	0
	SUBTOTAL	4,273	0	0	0	0	0	0
	TRANSFERS IN							
3944	TRANSFER FROM PUB BLDG	1,600,000	1,250,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
	TOTAL REVENUES	4,006,844	3,411,649	3,523,012	3,642,000	3,954,000	4,056,000	4,140,400
9992	EXPENDITURES							
	DEBT SERVICE							
4707	FISCAL CHARGES	9,075	8,059	10,000	2,595	10,000	10,000	10,000
4712	NEVA-BYRON LOAN - PRIN.	343,358	355,795	368,683	368,683	382,037	196,177	0
4713	NEVA-BYRON LOAN - INT.	56,039	43,602	30,714	30,714	17,360	3,521	0
4718	1998 G.O. BOND PRINCIPAL	440,000	0	0	0	0	0	0
4719	1998 G.O. BOND INTEREST	150,854	0	0	0	0	0	0
4722	2002 G.O. REFD PRINCIPAL	185,000	285,000	330,000	330,000	380,000	425,000	520,000
4723	2002 G.O. REFD INTEREST	161,990	156,070	146,380	146,380	134,500	120,440	104,290
4724	2004 G.O. PRINCIPAL	435,000	455,000	470,000	470,000	485,000	500,000	520,000
4725	2004 G.O. INTEREST	243,850	230,800	216,012	216,013	199,562	182,588	164,588
4726	2004A G.O. PRINCIPAL	10,000	10,000	0	0	0	0	0
4727	2004A G.O. INTEREST	580	290	0	0	0	0	0
4730	2006A G.O. REFD (05) PRINC	0	0	0	0	130,000	150,000	160,000
4731	2006A G.O. REFD (05) INT	126,673	126,673	126,673	126,673	126,673	121,863	116,312
4732	2006B G.O. REFD (04A) PRINC	480,000	565,000	600,000	600,000	520,000	0	0
4733	2006B G.O. REFD (04A) INT	113,767	88,567	58,904	58,904	27,404	0	0

DEBT SERVICE (92)

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-2014 BUDGET
9992	EXPENDITURES							
	DEBT SERVICE (CONT.)							
4734	2006C G.O. LIB BONDS PRINC	0	0	0	0	0	280,000	300,000
4735	2006C G.O. LIB BONDS INT	268,128	268,127	268,128	268,128	268,128	268,128	257,348
4736	2007 G.O. LIB BONDS PRINC	0	0	0	0	0	245,000	260,000
4737	2007 G.O. LIB BONDS INT	237,894	237,894	237,894	237,894	237,894	237,894	228,400
4738	2008 G.O. REF 1998 PRINC	0	375,000	350,000	350,000	335,000	325,000	265,000
4739	2008 G.O. REF 1998 INT	115,146	256,775	244,588	244,588	233,213	222,325	210,950
4740	2010 G.O. BOND PRINC	0	0	0	0	60,000	125,000	125,000
4741	2010 G.O. BOND INT	0	0	0	0	178,998	138,338	136,963
	SUBTOTAL	3,377,354	3,462,652	3,457,976	3,450,572	3,725,769	3,551,275	3,378,851
	TRANSFERS OUT							
4925	TRANSFER TO MFT	200,000	0	0	0	0	0	0
4950	TRANSFER TO WATER & SEWE	400,000	0	0	0	0	0	0
	SUBTOTAL	600,000	0	0	0	0	0	0
	TOTAL EXPENDITURES	3,977,354	3,462,652	3,457,976	3,450,572	3,725,769	3,551,275	3,378,851
	FUND BALANCE, BEGINNING	863,310	892,800		841,797	1,033,225	1,261,456	1,766,182
	REV. OVER (UNDER) EXP.	29,490	(51,003)	65,036	191,428	228,231	504,725	761,549
	FUND BALANCE, ENDING	892,800	841,797		1,033,225	1,261,456	1,766,182	2,527,731

DEBT SERVICE (92)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS			ILLINOIS EPA LOAN		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2012	1,910,000	1,406,370	3,316,370	382,037	17,360	399,397
2013	2,050,000	1,291,574	3,341,574	196,177	3,521	199,699
2014	2,150,000	1,218,850	3,368,850	-	-	-
2015	2,245,000	1,140,296	3,385,296	-	-	-
2016	2,355,000	1,056,193	3,411,193	-	-	-
2017	2,470,000	965,040	3,435,040	-	-	-
2018	2,600,000	866,983	3,466,983	-	-	-
2019	2,670,000	762,996	3,432,996	-	-	-
2020	2,815,000	647,370	3,462,370	-	-	-
2021	2,270,000	525,169	2,795,169	-	-	-
2022	1,335,000	426,073	1,761,073	-	-	-
2023	1,415,000	373,698	1,788,698	-	-	-
2024	1,500,000	317,813	1,817,813	-	-	-
2025	1,580,000	257,135	1,837,135	-	-	-
2026	1,665,000	192,685	1,857,685	-	-	-
2027	1,745,000	124,738	1,869,738	-	-	-
2028	230,000	53,530	283,530	-	-	-
2029	245,000	41,340	286,340	-	-	-
2030	260,000	28,355	288,355	-	-	-
2031	275,000	14,575	289,575	-	-	-
BALANCE	33,785,000	11,710,780	45,495,780	578,215	20,881	599,096

GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$6.015 M 2008 G.O. REFUNDING BOND (1998 BOND)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	335,000	233,213	568,213
FY 2012-13	325,000	222,325	547,325
FY 2013-14	265,000	210,950	475,950
FY 2014-15	300,000	201,675	501,675
FY 2015-16	340,000	190,800	530,800
FY 2016-17	385,000	178,050	563,050
FY 2017-18	435,000	162,650	597,650
FY 2018-19	920,000	145,250	1,065,250
FY 2019-20	975,000	99,250	1,074,250
FY 2020-21	1,010,000	50,500	1,060,500
BALANCE	5,290,000	1,694,663	6,984,663

\$4.685 M 2002 G.O. REFUNDING (1996) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	380,000	134,500	514,500
FY 2012-13	425,000	120,440	545,440
FY 2013-14	520,000	104,290	624,290
FY 2014-15	515,000	84,010	599,010
FY 2015-16	510,000	63,410	573,410
FY 2016-17	500,000	42,500	542,500
FY 2017-18	500,000	21,500	521,500
BALANCE	3,350,000	570,650	3,920,650

DEBT SERVICE (92)

GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES (cont)

\$7.5 M 2004 G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	485,000	199,562	684,562
FY 2012-13	500,000	182,588	682,588
FY 2013-14	520,000	164,588	684,588
FY 2014-15	535,000	145,088	680,088
FY 2015-16	555,000	124,490	679,490
FY 2016-17	580,000	102,290	682,290
FY 2017-18	600,000	78,800	678,800
FY 2018-19	625,000	54,200	679,200
FY 2019-20	650,000	27,950	677,950
BALANCE	5,050,000	1,079,555	6,129,555

\$3.075 M 2006A G.O. REFUNDING (2005) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	130,000	126,673	256,673
FY 2012-13	150,000	121,863	271,863
FY 2013-14	160,000	116,312	276,312
FY 2014-15	160,000	110,313	270,313
FY 2015-16	165,000	104,312	269,312
FY 2016-17	165,000	96,888	261,888
FY 2017-18	175,000	89,463	264,463
FY 2018-19	180,000	81,588	261,588
FY 2019-20	190,000	73,488	263,488
FY 2020-21	200,000	65,888	265,888
FY 2021-22	210,000	57,888	267,888
FY 2022-23	215,000	49,278	264,278
FY 2023-24	225,000	40,463	265,463
FY 2024-25	240,000	31,125	271,125
FY 2025-26	250,000	21,165	271,165
FY 2026-27	260,000	10,790	270,790
BALANCE	3,075,000	1,197,493	4,272,493

\$6.9 M 2006C G.O. BOND (Library)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	0	268,128	268,128
FY 2012-13	280,000	268,128	548,128
FY 2013-14	300,000	257,348	557,348
FY 2014-15	320,000	245,798	565,798
FY 2015-16	345,000	233,478	578,478
FY 2016-17	370,000	220,195	590,195
FY 2017-18	400,000	205,950	605,950
FY 2018-19	420,000	190,550	610,550
FY 2019-20	450,000	174,380	624,380
FY 2020-21	475,000	157,055	632,055
FY 2021-22	505,000	138,768	643,768
FY 2022-23	540,000	119,325	659,325
FY 2023-24	575,000	98,265	673,265
FY 2024-25	605,000	75,840	680,840
FY 2025-26	640,000	51,943	691,943
FY 2026-27	675,000	26,663	701,663
BALANCE	6,900,000	2,731,810	9,631,810

\$6.1 M 2007 G. O. BOND (Library)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	0	237,894	237,894
FY 2012-13	245,000	237,894	482,894
FY 2013-14	260,000	228,400	488,400
FY 2014-15	285,000	218,325	503,325
FY 2015-16	305,000	207,281	512,281
FY 2016-17	330,000	195,463	525,463
FY 2017-18	345,000	182,675	527,675
FY 2018-19	375,000	169,306	544,306
FY 2019-20	395,000	154,775	549,775
FY 2020-21	425,000	139,469	564,469
FY 2021-22	450,000	123,000	573,000
FY 2022-23	480,000	105,563	585,563
FY 2023-24	510,000	86,843	596,843
FY 2024-25	540,000	66,953	606,953
FY 2025-26	565,000	45,623	610,623
FY 2026-27	590,000	23,305	613,305
BALANCE	6,100,000	2,422,766	8,522,766

\$3.5 M 2010 G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	60,000	178,998	238,998
FY 2012-13	125,000	138,338	263,338
FY 2013-14	125,000	136,963	261,963
FY 2014-15	130,000	135,088	265,088
FY 2015-16	135,000	132,423	267,423
FY 2016-17	140,000	129,655	269,655
FY 2017-18	145,000	125,945	270,945
FY 2018-19	150,000	122,103	272,103
FY 2019-20	155,000	117,528	272,528
FY 2020-21	160,000	112,258	272,258
FY 2021-22	170,000	106,418	276,418
FY 2022-23	180,000	99,533	279,533
FY 2023-24	190,000	92,243	282,243
FY 2024-25	195,000	83,218	278,218
FY 2025-26	210,000	73,955	283,955
FY 2026-27	220,000	63,980	283,980
FY 2027-28	230,000	53,530	283,530
FY 2028-29	245,000	41,340	286,340
FY 2029-30	260,000	28,355	288,355
FY 2030-31	275,000	14,575	289,575
BALANCE	3,500,000	1,986,440	5,486,440

\$2.375 M 2006B G. O. REFUND (2004A partial) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2011-12	520,000	27,404	547,404
BALANCE	520,000	27,404	547,404

CAPITAL FUNDS

Narrative

(40) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(42) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund shows a large Due From TIF amount as part of its fund balance. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 and TIF #2 Funds. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

(43) Library Building Fund

The Library Building Fund was established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of the new Library. Costs in excess of the bond proceeds were be paid by the Library. In addition, interest earned on the proceeds of the G.O. Bonds, net of arbitrage, funded the renovation of the old Library Building for use as administrative offices and special education classrooms for High School District #88. Addison Trail High School is part of District #88. This fund was closed at the end of FY 2009-10.

(44) Public Building Fund

The Public Building Fund was established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction/renovation of the new Public Works, Village Hall/Police, and other public facilities.

(45) TIF # 1 Fund

The TIF #1 Fund was established in 1994 to pay for infrastructure and housing improvements within tax increment financing district (TIF) #1, known as the Army Trail/Mill Road redevelopment area. There is a negative fund balance for this fund as a result of a large Due To Redevelopment Fund. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 Funds. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

CAPITAL FUNDS

Narrative

(46) TIF # 2 Fund

The TIF #2 Fund was established in 1994 to pay for infrastructure and housing improvements within tax increment financing district (TIF) #2, known as the Michael Lane redevelopment area. Future expenditures are included that will fulfill the requirements of a consent decree

(47) TIF # 3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within tax increment financing district (TIF) #3, known as the Town Center redevelopment area. The General Fund advanced monies for the purchase of property to be sold at a later date. It is anticipated that the remainder of the loan from the General Fund will be repaid when the property is sold, or at such time the incremental tax funds are not needed to stimulate development according to the TIF #3 plan. Both the General and Redevelopment Funds will advance funds to cover expenses in TIF #3 as needed. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds – excluding the loan from the General Fund.

(48) TIF #4 Fund

The TIF #4 Fund was established FY 2008 and covers a blighted area on Fullerton Avenue.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.

CAPITAL PROJECTS FUND (40)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9940	REVENUES									
	INTERGOVERNMENTAL REVENUES									
3410	GRANTS - FED. CMAQ I-290 Ped Bridge	16,190	317	61,761	18,700	61,800	0	0	0	0
3420	GRANTS - ST. OF ILLINOIS LED Signals (Clean Energy Grant) Mini Capital Bill	0	0	0	0	0	0	0	0	0
3430	GRANTS - LOCAL DuPage Forest Preserve I-290 Ped Bridge (Wood Dale)	3,139	0	0	20,600	0	0	0	0	0
3440	GRANT - CDBG - Green Oaks Ct	0	0	100,000	95,300	0	0	0	0	0
	SUBTOTAL	19,329	317	221,713	134,600	121,800	0	0	0	0
	INTEREST INCOME									
3510	INVESTMENT INTEREST	5,894	929	0	244	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3868	IRMA COMP LOSS - NOISE WALL	74,767	29,133	20,000	20,000	20,000	20,000	20,000	20,000	20,000
3899	MISCELLANEOUS REVENUES	0	4,933	0	2,000	0	0	0	0	0
	SUBTOTAL	74,767	34,066	20,000	22,000	20,000	20,000	20,000	20,000	20,000
	TOTAL REVENUES	99,990	35,312	241,713	156,844	141,800	20,000	20,000	20,000	20,000
9940	EXPENDITURES									
	SERVICES & CHARGES									
4180	REPAIRS & MAINTENANCE	0	0	0	0	20,000	20,000	20,000	20,000	20,000
	CAPITAL IMPROVEMENT PROJECTS									
4427	MEDIAN LANDSCAPING - LAKE ST	68,390	0	0	0	0	0	0	0	0
4450	URBAN PLAZA REBUILD	8,861	0	0	0	0	0	0	0	0
4461	SALT CREEK GRNWAY TRAIL*	30,672	110,800	0	0	0	0	0	0	0
4471	GREEN OAKS CT	0	97,289	100,000	0	0	0	0	0	0
4475	NOISE WALLS- Oak Mill - accident repa	121,207	33,037	20,000	20,000	0	0	0	0	0
4483	I-290 BRIDGE	41,107	23,375	144,786	6,900	118,900	0	0	0	0
	SUBTOTAL	270,237	264,501	264,786	26,900	118,900	0	0	0	0
	TRANSFERS OUT									
4910	TRANSFER TO GENERAL	0	58,333	0	0	0	0	0	0	0
4925	TRANSFER TO MOTOR FUEL TAX	144,000	0	0	0	75,000	0	0	0	0
4950	TRANSFER TO WATER/SEWER	0	16,667	0	0	0	0	0	0	0
	SUBTOTAL	144,000	75,000	0	0	75,000	0	0	0	0
	TOTAL EXPENDITURES	414,237	339,501	264,786	26,900	213,900	20,000	20,000	20,000	20,000
	FUND BALANCE, BEGINNING	563,625	249,378		(54,811)	75,133	3,033	3,033	3,033	3,033
	REV. OVER (UNDER) EXP.	(314,247)	(304,189)	(23,073)	129,944	(72,100)	0	0	0	0
	FUND BALANCE, ENDING	249,378	(54,811)		75,133	3,033	3,033	3,033	3,033	3,033

* Federal grant for 80% of engineering and construction.

** State grant for 80% of engineering, construction costs run through State and construction portion of expense shown equals 20% of total cost.

UNFUNDED PROJECTS:

This is a list of projects that will only be done when funding is available and are not critical to daily operations. They are listed here for informational purposes only.

INDUSTRIAL REVITALIZATION PLAN	0	0	0	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
--------------------------------	---	---	---	---	-----------	-----------	-----------	-----------	-----------

CAPITAL PROJECTS FUND

Notes

Revenues

3410 Grants – Federal

Congestion Mitigation Air Quality (CMAQ) grant monies have been awarded for the construction of a Pedestrian Bridge over I-290 connecting the Village of Addison with the City of Wood Dale.

3430 Grants – Local

This is a reimbursement from the City of Wood Dale for the construction of the Pedestrian Bridge over I-290.

3868 IRMA Comp - Noise Walls

This accounts for monies received from our insurance company for damages to the Noise Walls.

Expenditures

4180- Repairs & Maintenance

Monies are budgeted for repairs to the noise walls caused by vehicular accidents.

4483 I-290 Bridge

Local share expenses for the construction of a sidewalk from the City of Wood Dale, crossing I-290 and connecting with Mill Road. This project will permit uninterrupted access for pedestrians traveling between the two communities. This project is a joint venture of Wood Dale and Addison and will be financed with Federal funds.

4925 Transfer to Motor Fuel Tax Fund

This transfers monies to the Motor Fuel Tax Fund, to cover planned expenditures in that fund.

REDEVELOPMENT FUND (42)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9942	REVENUES									
	INTEREST INCOME									
3510	INVESTMENT INTEREST	2,851	1,139	0	900	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3899	MISCELLANEOUS REVENUES	0	0	0	0	0	0	0	0	0
	TOTAL REVENUES	2,851	1,139	0	900	0	0	0	0	0
9942	EXPENDITURES									
	CAPITAL IMPROVEMENT PROJECTS									
4441	LAKE ST. LIGHTS:(ADDISON) MILL - 53	191,679	0	0	233,700	0	0	0	0	0
4447	NORTH AVE - IDOT FINAL	33,861	0	0	0	0	0	0	0	0
4458	STREET LIGHT PROGRAM:	61,500	0	0	0	0	0	0	0	0
4479	SIDEWALK TRIP-HAZARD	0	127,706	100,000	70,800	150,000	75,000	0	0	0
4480	SIDEWALK COST SHARING PROGRAM	9,232	0	0	0	0	0	0	0	0
4481	SIDEWALK - HIGHVIEW (A.T. SCHOOL)	3,978	0	0	0	0	0	0	0	0
4489	CONCRETE PATCH - KINGERY	0	0	0	0	0	0	0	0	0
	SUBTOTAL	300,250	127,706	100,000	304,500	150,000	75,000	0	0	0
	TRANSFERS OUT									
4910	TRANSFER (LOAN) TO GENERAL	0	0	50,000	50,000	0	0	0	0	0
4925	TRANSFER TO MFT FUND	0	154,167	100,000	100,000	700,000	875,000	0	0	0
4948	TRANSFER (LOAN) TO TIF #4	0	0	40,000	0	0	0	0	0	0
4950	TRANSFER TO WATER	1,100,000	579,167	0	0	0	0	0	0	0
	SUBTOTAL	1,100,000	733,334	190,000	150,000	700,000	875,000	0	0	0
	TOTAL EXPENDITURES	1,400,250	861,040	290,000	454,500	850,000	950,000	0	0	0
	FUND BALANCE, BEGINNING	4,523,560	3,126,161		2,266,260	1,812,660	962,660	12,660	12,660	12,660
	REV. OVER (UNDER) EXP.	(1,397,399)	(859,901)	(290,000)	(453,600)	(850,000)	(950,000)	0	0	0
	FUND BALANCE, ENDING	3,126,161	2,266,260		1,812,660	962,660	12,660	12,660	12,660	12,660
	DUE (FROM) TIF 1	(3,258,705)	(2,039,969)		(1,500,311)	(955,320)	0	0	0	0
	AVAILABLE FUNDS	(132,544)	226,291		312,349	7,340	12,660	12,660	12,660	12,660

REDEVELOPMENT FUND

Notes

This fund shows a large Due From TIF amount as part of its fund balance. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 and TIF #2 Funds. The Redevelopment Fund will also advance funds to the TIF #3 and TIF #4 Funds as needed. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

Revenues

The Redevelopment Fund does not have a dedicated source for revenues. However, it utilizes the monies repaid by the TIF funds, as shown in the Due From TIF section.

Expenditures

4479 Sidewalk Trip Hazard

Repairs to sidewalks that pose trip hazards. This is an annual program, however due to lack of dedicated revenues, this project is subject to available funding.

4925 Transfer to Motor Fuel Tax Fund

This transfers monies to the Motor Fuel Tax Fund, to cover planned expenditures in that fund.

LIBRARY BUILDING FUND (43)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9943	REVENUES									
	INTEREST INCOME									
3510	INVESTMENT INTEREST	17,121	0	0	0	0	0	0	0	0
	INTERGOVERNMENTAL REVENUES									
3420	GRANTS - STATE OF ILLINOIS	100,000	0	0	0	0	0	0	0	0
	TRANSFERS IN									
3901	TRANSFER FROM GENERAL FUND	0	870	0	0					
	TOTAL REVENUES	<u>117,121</u>	<u>870</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
9943	EXPENDITURES									
	CAPITAL IMPROVEMENT PROJECT									
4437	LIBRARY BUILDING - NEW	2,361,561	0	0	0	0	0	0	0	0
4438	LIBRARY BUILDING - IMPROVEMENTS	0	0	0	0	0	0	0	0	0
	SUBTOTAL	<u>2,361,561</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES	<u>2,361,561</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	FUND BALANCE, BEGINNING	2,243,570	(870)		0	0	0	0	0	0
	REV. OVER (UNDER) EXP.	(2,244,440)	870	0	0	0	0	0	0	0
	FUND BALANCE, ENDING	(870)	0		0	0	0	0	0	0

NOTE: The Library Building Fund was created in the 2006-07 fiscal year and was closed at the end of FY 09-10.



(BLANK)

PUBLIC BUILDING FUND (44)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9944	REVENUES							
	TAXES							
3031	SALES TAX INCREMENT	1,656,767	1,419,689	1,400,000	1,518,000	1,593,900	1,673,600	1,757,300
	INTERGOVERNMENTAL REVENUE							
3410	GRANTS - FEDERA - ARRA	0	0	167,000	167,000	0	0	0
	INTEREST INCOME							
3510	INVESTMENT INTEREST	(607)	18	0	600	0	0	0
	FINANCING REVENUES							
3710	BOND PROCEEDS (NET)	0	0	0	3,430,784	0	0	0
	TOTAL REVENUES	1,656,160	1,419,707	1,567,000	5,116,384	1,593,900	1,673,600	1,757,300

9944	EXPENDITURES							
	CAPITAL IMPROVEMENT PROJECTS							
4404	PUBLIC WORKS FACILITY:	1,098	30,182	0	0	0	0	0
	SALT DOME DOOR	0	0	0	8,000	0	0	0
	PARKING LOT SEALING	0	0	0	0	20,000	21,000	22,000
	SALT DOME ROOF	0	0	0	0	0	0	60,000
	LIGHTNING SUPPRESSION	0	0	0	0	28,800	0	0
	HVAC REPAIRS	0	0	0	0	0	0	0
	ARRA Grant - Windows, Lighting	0	0	167,000	152,000	0	0	0
	SUBTOTAL	1,098	30,182	167,000	160,000	48,800	21,000	82,000
4405	VILLAGE HALL/POLICE FACILITY:	123,994	0	0	0	0	0	0
	INSULATION	0	0	0	6,000	0	0	0
	FOUNTAIN	0	0	0	3,000	0	0	0
	BOARD CHAIRS	0	0	0	1,200	25,000	0	0
	MULTI-PURPOSE CHAIRS	0	0	0	0	15,400	0	0
	PARKING LOT SEALING	0	0	0	0	14,000	0	14,000
	EAST STEP REPAIR	0	0	0	0	3,500	0	0
	CARPET REPLACEMENT	0	0	0	0	101,000	100,000	0
	EXIT LIGHTING	0	0	0	15,000	0	0	0
	SUBTOTAL	123,994	0	0	25,200	158,900	100,000	14,000
4412	EVIDENCE BLDG	36,545	0	0	0	2,000	0	0
4413	HISTORICAL BUILDINGS	0	0	0	0	10,000	0	0
4439	HENRY HYDE RESOURCE CENTER	0	0	0	0	6,000	0	0
4450	DRISCOLL PROPERTY	0	0	0	3,500,000	0	0	0
	SUBTOTAL - CAPITAL IMPROVEMENT	161,637	30,182	167,000	3,685,200	225,700	121,000	96,000

PUBLIC BUILDING FUND (44)

Budget

		TRANSFERS OUT						
4910	TRANSFER TO GENERAL FUND	0	0	0	0	180,000	0	0
4950	TRANSFER TO WATER/SEWER	0	0	0	0	150,000	75,000	150,000
4992	TRANSFER TO DEBT SVC.	1,600,000	1,250,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
SUBTOTAL - TRANSFERS OUT		1,600,000	1,250,000	1,400,000	1,400,000	1,730,000	1,475,000	1,550,000
TOTAL EXPENDITURES		1,761,637	1,280,182	1,567,000	5,085,200	1,955,700	1,596,000	1,646,000
FUND BALANCE, BEGINNING		374,483	269,006		408,531	439,715	77,915	155,515
REV. OVER (UNDER) EXP.		(105,477)	139,525	0	31,184	(361,800)	77,600	111,300
FUND BALANCE, ENDING		269,006	408,531		439,715	77,915	155,515	266,815

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall.

Expenditures

4404 Public Works Facility

This accounts for renovations to the Public Works Building to include parking lot sealing and a lightning suppression system.

4405 Village Hall/Police Facility

This accounts for renovations to the Village Hall and Police Facility to include replacement of board room and multi-purpose chairs, parking lot sealing, Village Hall east step repair and carpet replacement.

4412 Evidence Building

This accounts for the purchase of a safe.

4439 Henry Hyde Resource Center

This accounts for the purchase of a commercial refrigerator.

44XX Historical Buildings

This accounts for the purchase of exterior signage denoting the historical district and the buildings in the district.

4910 Transfer to General Fund

Transfer of funds to assist with the Dispatch Center build-out in the Police Facility.

4950 Transfer to Water and Sewer Fund

This transfers monies to the Water and Sewer Fund to cover planned expenditures in that fund.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and the Village Hall.



(BLANK)

TIF #1

Narrative

This fund is used to pay for infrastructure and housing improvements within tax increment financing district (TIF) #1, known as the Army Trail/Mill Road redevelopment area. This area encompasses 62 acres and includes vacant property and distressed commercial and multi-family properties. TIF District #1 was established in 1994, as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (1994), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance public improvements.

TIF projects are typically financed through a pay as you go mechanism or through issuing debt based on future property tax increment revenue streams. However, the Village of Addison has used an alternate method, whereby the Redevelopment Fund has provided an advance to TIF #1. This has resulted in a large negative fund balance in TIF #1, which is equal to the advance from the Redevelopment Fund. The negative fund balance will be drawn down as property tax increments are received and the advance is paid off. The table below depicts estimated TIF #1 fund balances and the Advance from Redevelopment Fund payoff schedule:

TIF #1 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(1,500,311)	@4/30/11
2011-12	1,200,000	655,300	(955,611)	
2012-13	1,200,000	300	244,089	
2013-14	1,200,000	300	1,443,789	
2014-15	1,200,000	0	2,643,789	
2015-16	1,200,000	0	3,843,789	
2016-17	0	0	0	
2017-18	0	0	0	
2018-19	0	0	0	

TIF #1 - GREEN OAKS (45)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9945	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	1,127,746	1,218,854	1,225,400	1,220,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
	INTEREST INCOME									
3520	INTEREST ON PROPERTY TAX	776	71	0	0	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3899	MISCELLANEOUS REVENUES - Grant	0	140	0	0	0	0	0	0	0
	TOTAL REVENUES	<u>1,128,522</u>	<u>1,219,065</u>	<u>1,225,400</u>	<u>1,220,000</u>	<u>1,200,000</u>	<u>1,200,000</u>	<u>1,200,000</u>	<u>1,200,000</u>	<u>1,200,000</u>
9945	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDIT	0	329	300	300	300	300	300	0	0
41xx	REFUND TO MEMBERS	0	0	0	0	0	0	0	0	0
	SUBTOTAL	0	329	300	300	300	300	300	0	0
	CAPITAL IMPROVEMENT PROJECTS									
4429	STREET RESURFACING	0	0	0	0	0	0	0	0	0
	Army at/and Mill - Watermain	0	0	454,099	454,099	113,500	0	0	0	0
	Army at/and Mill - Road	0	0	225,943	225,943	56,500	0	0	0	0
4498	WESTWOOD CREEK STABILIZATION	0	0	100,000	0	485,000	0	0	0	0
	SUBTOTAL	0	0	780,042	680,042	655,000	0	0	0	0
	TOTAL EXPENDITURES	<u>0</u>	<u>329</u>	<u>780,342</u>	<u>680,342</u>	<u>655,300</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>0</u>
	FUND BALANCE, BEGINNING	(4,387,227)	(3,258,705)		(2,039,969)	(1,500,311)	(955,611)	244,089	1,443,789	2,643,789
	REV. OVER (UNDER) EXP.	1,128,522	1,218,736	445,058	539,658	544,700	1,199,700	1,199,700	1,200,000	1,200,000
	FUND BALANCE, ENDING	(3,258,705)	(2,039,969)		(1,500,311)	(955,611)	244,089	1,443,789	2,643,789	3,843,789

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 1994 base year versus current year property tax valuation. The increment receipts are due to development of the Town and Country townhomes on the previously vacant Moody Bible Institute property. Additional increases are due to the demolition and redevelopment of the underutilized Army Trail Plaza shopping center, into a mixed-use development including townhomes and a corner commercial retail complex. The construction of the Mill Creek condominiums on a parcel that was previously owned by Com Ed, also adds to these receipts. One offset to these increases is the demolition of apartment buildings in the center core of the Green Oaks apartment complex. This vacant area has been developed as a park area for the neighborhood. Additional offsets are improvements to the area including Westwood Creek Stabilization, Stream Flow Improvements and future Street Resurfacing.

Expenses**4101 Prof. Svcs. – Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4429 Street Resurfacing

Army Trail at/and Mill – Water main
Army Trail at/and Mill - Road

The Village is resurfacing the U-Shaped street area of Mill Road from Lake Street south to Army Trail Road; Army Trail Road east to JFK Blvd; and then JFK Blvd. north from Army Trail Road to Lake Street. The project goes thru TIF#1 and TIF#3 boundaries and these are the expenditures associated with the water main and road construction that falls within the TIF #1 boundaries. This is a continuation of a project that started in FY 2011.

4498 Westwood Creek Stabilization

Westwood Creek flows thru and within the TIF #1 boundaries. This project will stabilize the banks of the creek.



(BLANK)

Narrative

This fund is used to pay for infrastructure and housing improvements within tax increment financing district (TIF) #2, known as the Michael Lane redevelopment area. This area encompasses 55 acres and includes commercial retail centers along with multi-family dwellings. TIF District #2 was established in 1994 as an economic development financing tool. (See TIF #1 narrative for a brief description of TIF's). To date, there has been limited activity in TIF #2. Future projects will depend on the cash flow from property tax increment revenues.

TIF#2 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			1,343,086	@4/30/11
2011-12	630,600	1,812,300	161,386	
2012-13	630,600	700,300	91,686	
2013-14	630,600	700,300	21,986	
2014-15	630,600	600,300	52,286	
2015-16	630,600	700,300	(17,414)	
2016-17	630,600	1,800	614,986	
2017-18	630,600	1,800	1,243,786	

TIF #2 - MICHAEL LANE (46)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9946	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	564,026	620,980	621,200	628,800	628,800	628,800	628,800	628,800	628,800
	INTEREST INCOME									
3510	INVESTMENT INTEREST	4,908	2,204	3,000	1,800	1,800	1,800	1,800	1,800	1,800
3520	INTEREST ON PROPERTY TAX	374	35	35	25	0	0	0	0	0
	SUBTOTAL	5,282	2,239	3,035	1,825	1,800	1,800	1,800	1,800	1,800
	MISCELLANEOUS REVENUES									
3859	RENT 189 MICHAEL LANE	8,000	0	0	0	0	0	0	0	0
3899	MISCELLANEOUS REVENUES	0	14	14	0	0	0	0	0	0
	SUBTOTAL	8,000	14	14	0	0	0	0	0	0
	TOTAL REVENUES	577,308	623,233	624,249	630,625	630,600	630,600	630,600	630,600	630,600
9946	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDITING	0	287	300	300	300	300	300	300	300
4103	PROF SVCS.-LEGAL	0	0	100,000	0	100,000	0	0	0	0
4110	TECH. & CONSULT. SVCS.	20,164	2,500	50,000	15,000	10,000	0	0	0	0
4120	PUBLIC RELATIONS	0	0	0	0	0	0	0	0	0
4123	REAL ESTATE TAXES	0	8,213	8,200	8,400	0	0	0	0	0
4163	CONFERENCES	0	0	0	0	0	0	0	0	0
4173	PUBLIC UTIL. - ELEC/LIGHTING	0	0	0	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	1,276	21,500	1,500	1,500	0	0	0	0	0
	Sal's	0	0	0	0	20,000	0	0	0	0
	Blockbuster	20,000	0	0	0	0	0	0	0	0
	Armanettis	0	0	0	0	0	0	0	0	0
	SUBTOTAL	41,440	32,500	160,000	25,200	130,300	300	300	300	300
	MISCELLANEOUS EXPENSES									
48XX	DEVELOPER INCENTIVE	0	0	0	0	1,682,000	700,000	700,000	600,000	700,000
	CAPITAL IMPROVEMENT PROJECTS									
4403	HIGHVIEW MAIN - TIF PORTION	7,114	(7,114)	0	0	0	0	0	0	0
4526	189 MICHAEL LANE	576,226	20,315	0	0	0	0	0	0	0
	SUBTOTAL	583,340	13,201	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	624,780	45,701	160,000	25,200	1,812,300	700,300	700,300	600,300	700,300
	FUND BALANCE, BEGINNING	207,601	160,129		737,661	1,343,086	161,386	91,686	21,986	52,286
	REV. OVER (UNDER) EXP.	(47,472)	577,532	464,249	605,425	(1,181,700)	(69,700)	(69,700)	30,300	(69,700)
	FUND BALANCE, ENDING	160,129	737,661		1,343,086	161,386	91,686	21,986	52,286	(17,414)

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 1994 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Michael Lane TIF #2 at this time.

Expenditures**4101 Prof. Svcs. - Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4103 Prof. Svcs. – Legal

Legal fees associated with future land acquisition to fulfill the Consent Decree.

4110 Technical & Consulting Services

Fees associate with services needed for future land acquisition to fulfill the Consent Decree.

4199 Other Services & Charges

Fees associated with offsite storage of initial TIF documents and reimbursements for the façade program participants.

48XX Developer Incentive

This incentive is for a proposed senior housing facility and community park.



(BLANK)

TIF #3

Narrative

This fund is used to pay for infrastructure and development improvements within tax increment financing district (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY07. (See TIF #1 narrative for a brief description of TIF's). The Redevelopment Fund will advance funds as it did with TIF #1 and TIF #2. In addition, the General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. When surrounding properties become available, the Village will sell the parcel for use as outlined in the Town Center Plan. It is anticipated that the remainder of the loan from the General Fund will be repaid when the property is sold, or at such time the incremental tax funds are not needed to stimulate development according to the TIF #3 plan. As property tax increment revenues are received in the TIF fund, a balance sheet adjustment will be made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds – excluding the loan from the General Fund. It is anticipated that the majority of development of this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	<u>DUE TO GENERAL FUND</u>
			32,405	
2011-12	107,700	55,300	84,805	(1,020,000)
2012-13	107,700	300	192,205	(1,020,000)
2013-14	107,700	300	299,605	(1,020,000)
2014-15	107,700	300	407,005	(1,020,000)
2015-16	107,700	300	514,405	(1,020,000)
2016-17	107,700	300	621,805	(1,020,000)
2017-18	107,700	300	729,205	(1,020,000)
2018-19	107,700	300	836,605	(1,020,000)
2019-20	107,700	300	944,005	(1,020,000)
2020-21	107,700	300	1,051,405	(1,020,000)
2021-22	107,700	300	1,158,805	(1,020,000)
2022-23	107,700	300	1,266,205	(1,020,000)
2023-24	107,700	300	1,373,605	(1,020,000)
2024-25	107,700	300	1,481,005	(1,020,000)
2025-26	107,700	300	1,588,405	(1,020,000)
2026-27	107,700	300	1,695,805	(1,020,000)
2027-28	107,700	300	1,803,205	(1,020,000)
2028-29	107,700	300	1,910,605	(1,020,000)
2029-30	107,700	300	2,018,005	(1,020,000)

@4/30/11

TIF # 3 - TOWN CENTER (47)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9947	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	49,608	126,047	126,000	107,700	107,700	107,700	107,700	107,700	107,700
	INTEREST INCOME									
3510	INVESTMENT INTEREST	6,956	(423)	0	800	0	0	0	0	0
3520	INTEREST ON PROPERTY TAX	30	0	0	0	0	0	0	0	0
	SUBTOTAL	6,986	(423)	0	800	0	0	0	0	0
	TOTAL REVENUES	56,594	125,624	126,000	108,500	107,700	107,700	107,700	107,700	107,700

9947	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDITING	0	287	300	300	300	300	300	300	300
4110	TECHNICAL & CONSULTING	3,000	1,390	0	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	0	35,000	35,000	0	0	0	0	0	0
	Len's	0	0	0	40,000	0	0	0	0	0
	La Mag	0	0	0	0	55,000	0	0	0	0
	SUBTOTAL	3,000	36,677	35,300	40,300	55,300	300	300	300	300
	CAPITAL IMPROVEMENT PROJECTS									
4429	STREET RESURFACING									
	Army @ JFK - Watermain	0	0	94,200	94,200	0	0	0	0	0
	Army @ JFK - Road	0	0	69,500	69,500	0	0	0	0	0
	SUBTOTAL	0	0	163,700	163,700	0	0	0	0	0
	TRANSFERS OUT									
4910	TRANSFER TO GENERAL FUND	500,000	0	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	503,000	36,677	199,000	204,000	55,300	300	300	300	300

FUND BALANCE, BEGINNING	485,364	38,958		127,905	32,405	84,805	192,205	299,605	407,005
Restate Loan									
REV. OVER (UNDER) EXP.	(446,406)	88,947	(73,000)	(95,500)	52,400	107,400	107,400	107,400	107,400
FUND BALANCE, ENDING	38,958	127,905		32,405	84,805	192,205	299,605	407,005	514,405
Loan FY 2008/Beg Bal	1,520,000	1,020,000		1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000
- Partial Repmt of loan	(500,000)	0		0	0	0	0	0	0
Remaining Balance due to General Fund	1,020,000	1,020,000		1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000

NOTE: It is anticipated that the remainder of the loan from the General Fund will be repaid when the property is sold, or at such time the incremental tax funds are not needed to stimulate development according to the TIF #3 plan.

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Town Center TIF #3 at this time.

Expenses**4101 Prof. Svcs. – Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4199 Other Services and Charges

This accounts for façade reimbursements for businesses within the TIF boundaries that comply with the ongoing program.



(BLANK)

TIF #4

Narrative

The TIF #4 Fund was established in FY2008 and covers a blighted area on Fullerton Avenue. TIF #4 was expected to enter into a redevelopment agreement with a local developer and provide incentives to mitigate poor soils in the area; however with the downturn in the housing market, no agreements are expected in the near future.

The Redevelopment Fund will advance funds as it did with the other existing TIF Districts. As property tax increment revenues are received in the TIF fund, a balance sheet adjustment will be made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds. It is anticipated that the majority of development of this district will come from private funding sources.

TIF #4 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(4,187)	@4/30/11
2011-12	2,000	0	(2,187)	
2012-13	2,000	0	(187)	
2013-14	2,000	0	1,813	
2014-15	2,000	0	3,813	
2015-16	2,000	0	5,813	
2016-17	2,000	0	7,813	
2017-18	2,000	0	9,813	
2018-19	2,000	0	11,813	
2019-20	2,000	0	13,813	
2020-21	2,000	0	15,813	
2021-22	2,000	0	17,813	
2022-23	2,000	0	19,813	
2023-24	2,000	0	21,813	
2024-25	2,000	0	23,813	
2025-26	2,000	0	25,813	
2026-27	2,000	0	27,813	
2027-28	2,000	0	29,813	
2028-29	2,000	0	31,813	
2029-30	2,000	0	33,813	
2030-31	2,000	0	35,813	

TIF # 4 - FULLERTON (48)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9948	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	0	3,186	3,200	3,200	2,000	2,000	2,000	2,000	2,000
	INTEREST INCOME									
3510	INVESTMENT INTEREST	0	4	0	0	0	0	0	0	0
	TRANSFERS IN									
3942	TRANSFER FROM REDEVELOPMENT	0	0	40,000	0	0	0	0	0	0
	TOTAL REVENUES	0	3,190	43,200	3,200	2,000	2,000	2,000	2,000	2,000

9948	EXPENDITURES									
	SERVICES & CHARGES									
4103	PROF SERVICES - LEGAL	0	0	0	5,500	0	0	0	0	0
4110	TECHNICAL & CONSULTING	77	0	40,000	0	0	0	0	0	0
4199	OTHER SERVICES AND CHARGES	0	0	6,000	5,000	0	0	0	0	0
	SUBTOTAL	77	0	46,000	10,500	0	0	0	0	0
	TOTAL EXPENDITURES	77	0	46,000	10,500	0	0	0	0	0

FUND BALANCE, BEGINNING	0	(77)		3,113	(4,187)	(2,187)	(187)	1,813	3,813
REV. OVER (UNDER) EXP.	(77)	3,190	(2,800)	(7,300)	2,000	2,000	2,000	2,000	2,000
FUND BALANCE, ENDING	(77)	3,113		(4,187)	(2,187)	(187)	1,813	3,813	5,813
Due to REDEV - LOAN	0	0		0	0	0	0	0	0
As Shown on CAFR	(77)	3,113		(4,187)	(2,187)	(187)	1,813	3,813	5,813

NOTE: TIF #4 funds are advanced from the Redevelopment Fund. As increment is received, the advance will be paid back.
Balance due to Redevelopment Fund at 4/30/10 - \$0

Loan FY 2008/Beg Bal	0	0		0	0	0	0	0	0
- Partial Reprmt of loan		0		0	0	0	0	0	0
	0	0		0	0	0	0	0	0

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 2008 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Fullerton TIF #4 at this time.



(BLANK)

POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent board consisting of five members.

Police sworn personnel are covered by this plan. Although it is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3 -1) and may be amended only by the Illinois legislature. The Village accounts for the plan as a pension trust. The State passed legislation that became effective with new hires after 1/1/11 whereby a second tier of participants has been added. The State statute limits the type of investments and the weight of those investments within the fund.

POLICE PENSION (70)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9970	REVENUES							
	INTEREST INCOME							
3510	INVESTMENT INTEREST	851,574	737,257	500,000	950,000	900,000	900,000	900,000
	MISCELLANEOUS							
3875	GAIN SALE OF INVESTMENTS	(5,928,430)	4,192,284	500,000	1,125,000	1,000,000	1,000,000	1,000,000
3880	EMPLOYEE CONTRIBUTIONS	498,586	520,314	538,000	510,700	515,000	515,000	515,000
3881	EMPLOYER CONTRIBUTIONS	1,036,250	1,233,451	1,731,400	1,742,200	2,084,900	2,084,900	2,084,900
	SUBTOTAL	(4,393,594)	5,946,049	2,769,400	3,377,900	3,599,900	3,599,900	3,599,900
	TOTAL REVENUES	(3,542,020)	6,683,306	3,269,400	4,327,900	4,499,900	4,499,900	4,499,900
9970	EXPENDITURES							
	PERSONAL SERVICES							
4014	PENSION PAYMENTS	1,919,353	2,000,901	2,087,300	2,151,600	2,216,100	2,282,600	2,351,100
4028	OTHER PENSION PAYMENTS	46,587	0	0	14,156	0	0	0
	SUBTOTAL	1,965,940	2,000,901	2,087,300	2,165,756	2,216,100	2,282,600	2,351,100
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	3,300	3,300	3,300	3,500	3,500	3,500	3,500
4103	PROF SVCS.-LEGAL	1,238	91	2,000	500	500	500	500
4107	PROF SVCS.-DATA PROC	0	0	0	600	600	600	600
4110	TECH & CONSULT SERVICES	32,217	27,437	33,000	33,000	35,000	38,000	41,000
4163	CONFERENCES	0	934	1,000	3,000	3,000	3,000	3,000
4192	DUES/SUBSCRIPTIONS	750	750	1,000	1,000	1,000	1,000	1,000
4199	OTHER SERVICES & CHARGES	5,980	6,116	6,200	6,200	6,200	6,200	6,200
	SUBTOTAL	43,485	38,628	46,500	47,800	49,800	52,800	55,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	0	0	100	0	100	100	100
4299	OTHER OPERATING SUPPLIES	0	0	100	0	100	100	100
	SUBTOTAL	0	0	200	0	200	200	200
	MISCELLANEOUS EXPENSES							
4880	INVESTMENT FEES	31,971	32,804	35,000	33,000	35,000	38,000	41,000
	TRANSFERS OUT							
4901	TRANSFER TO GENERAL FUND	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	TOTAL FOR PENSION FUND	2,043,896	2,074,833	2,171,500	2,249,056	2,303,600	2,376,100	2,450,600
	FUND BALANCE, BEGINNING	30,581,030	24,995,114		29,603,587	31,682,431	33,878,731	36,002,531
	REV. OVER (UNDER) EXP.	(5,585,916)	4,608,473	1,097,900	2,078,844	2,196,300	2,123,800	2,049,300
	FUND BALANCE, ENDING	24,995,114	29,603,587		31,682,431	33,878,731	36,002,531	38,051,831

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4028 Other Pension Payments

An amount has been budgeted to reflect the return of employee contributions when a police officer chooses to leave prior to vesting. This account is also used to record payments to other Police Pension Funds when former Village police officers wish to transfer their creditable service to their new employer.

4101 Professional Services – Accounting/Auditing

This includes the annual actuarial report fees which previously were included in account 4110.

4110 Technical & Consulting Services

This line item includes fees for an Investment Advisor.

4880 Investment Fees

Includes fees for the Manager of the government securities portion of the portfolio.

4901 Transfer to General Fund

Payment to the Village for assuming the duties of tracking individual pension accounts and preparing the pension fund's annual report to the Illinois Department of Insurance.



(BLANK)

MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of state motor fuel tax allotments and federal grants. State law requires Motor Fuel Tax allotments to be used to maintain streets.

MOTOR FUEL TAX FUND (25)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
9925	REVENUES									
	TAXES									
3060	MOTOR FUEL TAX	986,053	953,393	945,000	955,000	955,000	955,000	955,000	955,000	955,000
	ADD'TL MFT ALLOCATION	0	0	0	160,400	0	0	0	0	0
		986,053	953,393	945,000	1,115,400	955,000	955,000	955,000	955,000	955,000
	INTEREST INCOME									
3510	INVESTMENT INTEREST	15,760	2,130	0	0	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3805	REIMB.-IDOT TRAFFIC LT. MAINT	0	0	0	0	0	0	0	0	0
3815	REIMB- FULLERTON AVE - DUPAGE CTY	214,544	161,365	0	0	0	0	0	0	0
	- ADDISON TWP	18,163	15,000	0	0	0	0	0	0	0
3816	REIMB - ADDISON RD - VILLA PARK	0	25,218	30,300	0	30,300	0	0	0	0
	- ADDISON TWP	0	26,872	0	0	0	0	0	0	0
3862	CONTRIB DEV. - ROW/TRFC	50,922	0	0	0	0	0	0	0	0
3899	MISCELLANEOUS REVENUES - Wooddale	0	0	0	2,805	0	0	0	0	0
	MISCELLANEOUS REVENUES - 7-11	300	16,870	0	6,755	0	0	0	0	0
	SUBTOTAL	283,929	245,325	30,300	9,560	30,300	0	0	0	0
	TRANSFER IN									
3910	TRANSFER FROM GENERAL	400,000	0	0	0	0	0	0	0	0
3940	TRANFER FROM CAPITAL PROJECTS	144,000	0	0	0	75,000	0	0	0	0
3942	TRANSFER FROM REDEV	0	154,167	100,000	100,000	700,000	875,000	0	0	0
3992	TRANSFER FROM DEBT	200,000	0	0	0	0	0	0	0	0
	SUBTOTAL	744,000	154,167	100,000	100,000	775,000	875,000	0	0	0
	TOTAL REVENUES	2,029,742	1,355,015	1,075,300	1,224,960	1,760,300	1,830,000	955,000	955,000	955,000

9925	EXPENDITURES									
	CAPITAL IMPROVEMENT PROJECTS									
4401	STREET MAINT. PROGRAM	1,404,876	1,452,244	1,060,000	1,000,000	1,408,600	600,000	0	0	0
4414	ADDISON ROAD RESURF	161,237	622,955	0	279,300	133,500	133,500	0	0	0
4415	MILL RD:LAKE - ARMY TRAIL	0	61,770	173,000	173,000	43,200	0	0	0	0
4418	LAKE/SWIFT RD. INTRSCN+	69,395	0	0	0	0	0	0	0	0
4420	FLLRTN INTERSEC./SIGNAL**	(119)	0	0	0	148,400	240,400	0	0	0
4421	LOMBARD RD. FLLRTN-LAKE**	0	0	0	0	0	0	0	0	0
4424	FLLRTN: ADDISON-VILLA**	786,646	0	0	0	120,900	120,900	0	0	0
4425	GRACE ST RESURF	169,152	0	0	5,300	5,200	0	0	0	0
4426	RT 53: ARMY TRAIL - LAKE ST	0	0	0	0	0	500,000	500,000	500,000	0
4495	OAK MEADOWS DR (Central)	0	0	0	0	180,000	0	0	0	0
4416	SWIFT ROAD RESURFACE	0	0	9,000	0	0	156,000	535,000	480,000	99,000
	SUBTOTAL	2,591,187	2,136,969	1,242,000	1,457,600	2,039,800	1,750,800	1,035,000	980,000	99,000
	TOTAL EXPENDITURES	2,591,187	2,136,969	1,242,000	1,457,600	2,039,800	1,750,800	1,035,000	980,000	99,000
	FUND BALANCE, BEGINNING	1,856,362	1,294,917		512,963	280,323	824	80,024	24	(24,977)
	REV. OVER (UNDER) EXP.	(561,445)	(781,954)	(166,700)	(232,640)	(279,500)	79,200	(80,000)	(25,000)	856,000
	FUND BALANCE, ENDING*	1,294,917	512,963		280,323	824	80,024	24	(24,977)	831,024

** Federal STP grant for 70% of total cost, expense reflects 30 % charged to Village.
+ 80% - Federal CMAQ grant, 20% paid by Hamilton.
++ ICC (State) grant for 85% of total cost, expense reflects 15 % charged to Village.

MOTOR FUEL TAX FUND

Notes

Revenues

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

3816 Reimbursement – Addison Road – from Villa Park

The Addison Road project contains areas that belong to Villa Park. As the result of an intergovernmental agreement, Villa Park will reimburse the Village for work done on their part of the road.

3940 Transfer from Capital Projects Fund

Transfer of funds to complete high priority street projects.

3942 Transfer from Redevelopment Fund

Transfer of funds to complete high priority street projects.

Expenditures

4401 Street Maintenance Program

Annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$1.04 million annually as funding is available.

4414 Addison Road Resurfacing

4415 Mill Rd – Lake – Army Trail – JFK Blvd

4420 Fullerton Intersection/Signal

4425 Grace Street Resurfacing

4424 Fullerton Ave. – Addison Road to Villa Ave.

These projects were road improvement projects where the State was the lead contractor. We are awaiting the bills from the State.

4495 Oak Meadows Dr (Central)

The Village is reimbursing the Addison Township for resurfacing the Village owned portion of Oak Meadows Dr in the north-east corner of the Village.



(BLANK)

COMMUNITY DAYS

Narrative

This fund was established to account for revenues and expenditures of the annual Community Days festival. For over 25 years, Community Days was held at the Village Hall and was previously sponsored by the Community Council of Addison, a local not-for-profit organization. The event was cancelled in 2006 due to the reconstruction of Lake Street. In addition, the Community Council informed the Village that it was disbanding due to a loss of volunteers. In 2006, the Village Board appointed a new Special Events Commission, to work with the Village on reorganizing the festival. The new Community Days festival will feature upgraded entertainment, similar to that offered by neighboring communities. The Village will actively solicit corporate sponsorships to pay for some of these increased costs. The Village's goal will be for the event to be self-funded.

Due to the economic downturn and uncertainty of the timing of the rebound, the board cancelled Community Days in 2009 and in 2010. Although this fund was created to record the operations of Community Days, it will be used for other Community Events that may be planned. Discussions will be held in the future to determine the direction of future festivals. The board, however, has maintained the budget in the General Fund Community Relations Department for the weekly Tuesday night events which include music, food and special event nights such as car and motorcycle shows. The Tuesday night events are free to the community (except food and beverage purchases from local vendors) and are well attended.

Fiscal 2011 and 2012 includes a Circus that the Village will be host to. Local civic organizations will sell tickets with a portion of the proceeds of the tickets going back to the organization that sold the ticket.

COMMUNITY DAYS FUND (26)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET
9926	REVENUES							
	INTEREST							
3510	INVESTMENT INCOME	(330)	2	0	0	0	0	0
	MISCELLANEOUS REVENUES							
3899	CORPORATE SPONSORSHIPS	20,760	0	0	0	0	0	0
	BEER/WINE SALES	30,205	0	0	0	0	0	0
	GATE ADMISSIONS	14,456	0	0	0	0	0	0
	FESTIVAL VENDOR FEE	11,113	0	0	0	0	0	0
	CIRCUS REVENUES	0	0	15,000	8,005	8,000	8,000	8,000
	SUBTOTAL	76,534	0	15,000	8,005	8,000	8,000	8,000
	TRANSFERS IN							
3910	TRANSFER FROM GENERAL FUND	26,167	0	0	0	0	0	0
	TOTAL REVENUES	102,371	2	15,000	8,005	8,000	8,000	8,000
9926	EXPENDITURES							
	SERVICES & CHARGES							
4110	TECHNICAL & CONSULTING	48,630	0	0	0	0	0	0
4120	PUBLIC RELATIONS	16,122	(200)	0	0	0	0	0
4190	RENTAL-EQUIPMENT	31,164	0	0	0	0	0	0
	SUBTOTAL	95,916	(200)	0	0	0	0	0
	SUPPLIES & MATERIALS							
4299	OTHER OPER. SUPPLIES - Com Days	6,186	0	0	0	0	0	0
	OTHER OPER. SUPPLIES - Circus	0	0	15,000	4,253	2,000	2,000	2,000
	SUBTOTAL	6,186	0	15,000	4,253	2,000	2,000	2,000
	TOTAL EXPENDITURES	102,102	(200)	15,000	4,253	2,000	2,000	2,000
	FUND BALANCE, BEGINNING	731	1,000		1,202	4,954	10,954	16,954
	REV. OVER (UNDER) EXP.	269	202	0	3,752	6,000	6,000	6,000
	FUND BALANCE, ENDING	1,000	1,202		4,954	10,954	16,954	22,954

Notes

Revenues

3899 Miscellaneous Revenues

Circus Revenues

This account tracks the ticket revenues from the Circus.

Expenditures

4299 Other Operating Expenses – Circus

This accounts for the expense associated with the Circus and the payback of a portion of tickets sales back to the organization that sold the ticket.



(BLANK)

DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division
General	1012	Administration
	1021	Cultural Arts Commission
	1022	Historical Commission
	1023	Blood Bank Commission
	1028	Senior Citizen Commission
	1029	Police Commission
	1040	Finance
	1050	Community Relations
	1060	Building & Grounds
	1510	Police
	1520	Henry Hyde Resource Center
	1530	Consolidated Dispatch Center
	2010	Community Development
	2510	Electrical & Forestry
	2520	Street
	2600	General Ledger
Water & Sewer	5010	Water
	5031	Sewer
	5032	Water Pollution Control
Internal Services	9961	Fleet Services
	9962	Information Systems
	9964	Equipment Replacement

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Financial Plan document in understanding these terms, a glossary has been included in the document.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent for individuals, private organizations, other governmental units or other funds.

Accrual Basis - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by the Village staff and Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense.

GLOSSARY OF TERMS

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

GLOSSARY OF TERMS

E.S.D.A. Fund - A special revenue fund established to account for all operations of the Village's Emergency Services and Disaster Agency. This fund was eliminated in FY 1997-98.

Expenditure - Decreases in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure, but reserves funds to be expended.

Financial Plan - A multi-year, long-range, approach to assessing the Village's revenue and expenditure needs which becomes the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance - The excess of assets over liabilities; also known as surplus funds.

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center

HUD – Department of Housing and Urban Development.

Illinois FIRST – The Illinois Fund for Infrastructure, Roads, Schools and Transit. A five-year \$6.3 billion package used to support capital projects throughout the state.

Infrastructure - The physical assets of the Village (streets, water, sewer, and public buildings).

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

GLOSSARY OF TERMS

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case the special project is the burial of power lines on Lake St.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP -Surface Transportation Program – A Federal grant funding source where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

GLOSSARY OF TERMS

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TIF - Acronym for Tax Increment Financing. This type of Financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Working Cash/Capital - The excess of current assets over total current liabilities.